



DACC STAFF REPORT

March 25, 2021

Office of the President

The following is a summary of the Board of Trustees meeting held on Thursday, March 25, 2021 as compiled by the Office of the President. It is not an official record of the meeting. If you have any questions, comments, or reactions to the items listed, please contact Kerri Thurman or Dr. Stephen Nacco.

The Board of Trustees of Danville Area Community College met in Regular Session on Thursday, March 25, 2021 in the Board Room, Vermilion Hall Room 302.

The following actions were taken:

1. Ms. Holley Hambleton, Student Trustee, led the Board and those in attendance in reciting the Pledge of Allegiance.
2. The following were physically present: Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Dr. Natalie Page, Vice President, Academic Affairs; Lara Conklin, Executive Director, College Relations; Mark Barnes, Director, Information Technology; and Maruti Seth. The following were present via phone: Jill Cranmore, Vice President, Human Resources and Labor Relations; Stacy Ehmen, Vice President, Student Services; Doug Adams, Executive Director, Maintenance and Facilities; Jerry Davis, Davis and Delanois; and Eric Levy, Ellucian. The following were present via Zoom: Sara McKenna, Wipfli.

Media present: Ross Brown, WDAN-WDNL.

3. Dr. Natalie Page updated the Board on the upcoming Higher Learning Commission focus visit scheduled for October 4-5, 2021. Dr. Page met with the College's HLC Liaison and she highlighted a summary from the meeting. She also shared the visit four-plan process which includes implementation response (complete), written response, repository input, and visit preparation. An HLC Output Committee has been established which meets bi-weekly and includes Dr. Nacco, Vice Presidents, Deans, Institutional Research, and Faculty.

Dr. Page explained the criterion (3A, 4B, and 5D) that the visiting team will focus on during the visit.

The Board and Dr. Nacco thanked Dr. Page for her report.

4. Mr. Wolfe gave a report on the sessions he attended at the ICCTA Seminar and Board of Representatives meetings on March 12 and 13, 2021.
5. Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending February 28, 2021 was included in the Board agenda book.
6. Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.
7. The Board took action on the following Consent Agenda items:
 - A. Approved the Minutes of the Special Board Meeting of February 11, 2021 and the Minutes of the Regular Board Meeting of February 25, 2021.
 - B. Accepted the Monthly Financial Report and approved payments of invoices. Total payroll was reported as \$1,135,896.54 and total paid invoices were reported as \$1,200,899.81.
 - C. Approved the Clery Security Report.
 - D. Approved the revisions of Board Policy #6013 – Purchasing; Board Policy #6014 – Award of Contracts; Board Policy #6015 – Purchase Orders; Board Policy #6016 – Sole Source Purchases.
8. The Board accepted the FY2020 College Comprehensive Annual Financial Audit Report.
9. The Board approved the Human Resources Report which included:
 - A. New Employee – Full-Time

(Administrative Employment Contracts)

Hegg, Clifford – Campus Safety Officer, Campus Facilities
Effective Date: April 5, 2021 through June 30, 2021

Weilmuenster, Brian – Campus Safety Officer, Campus Facilities
Effective Date: March 22, 2021 through June 30, 2021
 - B. Resignations

Carten, Aja – Disability and Testing Specialist, Testing & Academic Services
Effective Date: March 26, 2021

Pacheco, Victoria – Career Planner, Vermilion County Works
Effective Date: March 12, 2021

C. New Employees - Part-Time

(Notice of Temporary Employment Contracts)

Andrew, Kristopher – College for Kids Instructor, Community Education
Effective Date: March 15, 2021 through June 30, 2021

Rogers, Kiefer – eSports Coach/Lab Monitor, Community Education
Effective Date: March 1, 2021 through June 30, 2021

Womack, Gage – eSports Coach/Lab Monitor, Community Education
Effective Date: March 1, 2021 through June 30, 2021

D. Student Workers

(Notice of Temporary Employment Contracts)

Blakeney, Mackenzie – Student Employee, Security Checkpoint, Student Services
Effective Date: February 20, 2021 through June 30, 2021

Cipra, Adam – Student Employee, Security Checkpoint, Student Services
Effective Date: February 27, 2021 through June 30, 2021

Clark, Chas – Student Employee, Security Checkpoint, Student Services
Effective Date: February 22, 2021 through June 30, 2021

Williams, Mikayla – Student Employee, Academic Advising and Counseling
Effective Date: February 18, 2021 through June 30, 2021

E. Part-time and Additional Instructor Salaries, Spring Semester 2021

10. The Board approved the bid of \$28,377.60 from Stalker Sports Floors of New London, WI for the sanding and painting of the gym floor.
11. The Board approved the bid of \$25,600.00 from Foresight Sports of San Diego, CA for the golf simulator for the Men's and Women's Golf Programs.
12. The Board approved the Resolution authorizing and providing for an installment purchase agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the District, and for the issue of \$1,500,000 General Obligation Debt Certificates (Limited Tax), Series 2021, of the District, evidencing the rights to payment under said agreement, providing for the security for and means of

payment under said agreement of said Certificates, and authorizing the sale of said Certificates to Catlin Bank.

13. The Board approved the Resolution calling a Public Hearing concerning the intent of the Board of Trustees to sell \$1,500,000 Funding Bonds for the purpose of paying claims against the District.
14. The Board approved the Ellucian License Exchange and Enhancement Order Form which amends the General Terms and Conditions Agreement with Ellucian Company, L.P.
15. The Board and Dr. Nacco recognized Ms. Holley Hambleton, Student Trustee. The Board commended her for her hard work and dedication as Student Trustee over the past 2 years. They wished her well in her future endeavors.
16. The Board and Dr. Nacco recognized Mr. Bill Black and Dr. Ronald Serfoss for their dedication and service as members of the Board of Trustees and for their continued support of the College and the community.
17. Information
 - A. Communications
18. There being no further business to discuss, the meeting was adjourned at 7:13 p.m.