



# DACC STAFF REPORT

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February 25, 2021

Office of the President

The following is a summary of the Board of Trustees meeting held on Thursday, February 25, 2021 as compiled by the Office of the President. It is not an official record of the meeting. If you have any questions, comments, or reactions to the items listed, please contact Kerri Thurman or Dr. Stephen Nacco.

The Board of Trustees of Danville Area Community College met in Regular Session on Thursday, February 25, 2021 in the Board Room, Vermilion Hall Room 302.

The following actions were taken:

1. The Board and those in attendance recited the Pledge of Allegiance.
2. The following were physically present: Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Dr. Natalie Page, Vice President, Academic Affairs; Jill Cranmore, Vice President, Human Resources and Labor Relations; Lara Conklin, Executive Director, College Relations; Dr. Penny McConnell, Dean, Liberal Arts, Library, and Academic Assessment; Terri Cummings, Dean, Business and Technology; Dr. Jonathon Wade, Instructor, Behavioral Science; Dr. Burcu Carlon, Instructor, Anatomy and Physiology; Brandy Marron, Instructor, Agriculture; Alan Wilson, Instructor, Automotive Technology; Dean Graves, Instructor, Automotive Technology; Amanda Krabbe, Professor, Horticulture; George Hickman, Instructor, Sustainability; Becky Doss, Administrative Assistant, Academic Affairs; Bruce Martin, Security Officer; Jerry Davis, Davis and Delanois; John Blue; Grant Wanack; Joshua Maguire; Nicholas Lester; Tryztan Derouze; Jeff Graves; Cody Sollars; Cameron Bernardi; Jed Starns; and Reuben Laux. The following were present via phone: Laura Williams, Dean, Adult Education, Literacy and Middle College; Doug Adams, Executive Director, Maintenance and Facilities; Lisa Osborne, Administrative Assistant, Business and Technology; Dr. Nancy Duran, Instructor, Spanish; Todd Flessnor, Instructor, Manufacturing Engineering Technology; Angela Shaffer, Instructor, Nursing; R.J. Rowland, Instructor, Welding; Greg Hansbraugh, Instructor Alternative Energy; and Rebecca Anderson, CNA student.

Media present: Ross Brown, WDAN-WDNL.

3. Ms. Laura Williams updated the Board on the Certified Nursing Assistant Report. She reported that typically the program produces approximately 130 CNA graduates through the high school program, College Express, and adult classes where student

attend in the afternoons and evenings. She introduced CNA student Rebecca Anderson, a recent graduate of the program who called into the meeting from her workplace. Ms. Anderson shared her current duties as a CNA, her experience in the classroom, and her future goals which includes taking classes for the Rad Tech program.

The Board and Dr. Nacco thanked Ms. Williams and Ms. Anderson for their reports.

4. Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending January 31, 2020 was included in the Board agenda book.
5. Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.
6. George Hickman, Grant Wanack, Joshua Maguire, Nicholas Lester, Tryztan Derouzze, Jeff Graves, Cody Sollars, Cameron Bernardi, Jed Starns, and Reuben Laux addressed the Board during Public Comment.
7. The Board took action on the following Consent Agenda items:
  - A. Approved the Minutes of the Regular Board Meeting January 28, 2021.
  - B. Accepted the Monthly Financial Report and approved payments of invoices. Total payroll was reported as \$1,016,159.59 and total paid invoices were reported as \$834,883.01.
  - C. The Board approved the Clery Security Report.
8. The Board approved tenure status for Dr. Nancy Duran, Instructor, Spanish; Dr. Jonathon Wade, Instructor, Behavioral Science; Dr. Burcu Carlon, Instructor, Anatomy and Physiology; Erica Johnson, Instructor, Nursing; Angela Shaffer, Instructor, Nursing; Dean Graves, Instructor, Automotive Technology; Brandy Marron, Instructor, Agriculture; and Alan Wilson, Instructor, Automotive Technology. The Board and Dr. Nacco congratulated the recipients on their achievement and for their hard work and perseverance during the pandemic.
9. The Board approved the retirement of Bruce Martin, Security Officer, Administrative Services effective June 30, 2021 and the retirement of Michael Waller, Security Officer, Security effective April 30, 2021. The Trustees and Dr. Nacco wished them well in their upcoming retirements.
10. The Board approved the Human Resources Report which included:
  - A. New Employee – Full-Time  
  
None
  - B. Title Change and Salary Adjustment

Williams, Laura - Dean of Adult Education, Literacy, College Express, and Middle College

Effective Date: March 1, 2021 through June 30, 2021

C. Non-renewal of Probationary Full-Time Faculty contract

Hickman, George – Sustainability Instructor, Business & Technology Division

Effective Date: July 1, 2021

D. New Employees - Part-Time

*(Notice of Temporary Employment Contracts)*

Limon, Alejandra – Substitute Teacher, Child Development Center

Effective Date: January 28, 2021 through June 30, 2021

Nichols, Carol – SBDC Training, Small Business Development Center

Effective Date: January 1, 2021 through March 31, 2021

E. Student Workers

*(Notice of Temporary Employment Contracts)*

Glover, Jalon – Student Employee, Sustainability Lab

Effective Date: February 9, 2021 through June 30, 2021

Loyd, Isaiah – Student Employee, Security Checkpoint, Student Services

Effective Date: February 1, 2021 through June 30, 2021

McGuire, Czaja – Student Employee, Security Checkpoint, Student Services

Effective Date: February 1, 2021 through June 30, 2021

Roberds, Jared – Student Employee, Security Checkpoint, Student Services

Effective Date: February 1, 2021 through June 30, 2021

F. Part-time and Additional Instructor Salaries, Spring Semester 2021

11. The Board approved the revisions to the Academic Calendar.
12. The Board approved a tuition increase of \$5 effective with the Summer 2021 semester.
13. The Board approved retaining Chapman and Cutler, LLP, Chicago, Illinois as Bond Counsel with respect to the proposed issuance of \$1,500,000 Debt Certificates, Series 2021, and subsequent issuance of \$1,500,000 General Obligation Community College Bonds, Series 2021, and in doing so, authorizes Chapman and Cutler LLP, to prepare the necessary legal proceedings for the proposed issues.

14. The Board approved the Business Enterprise for Minorities and Persons with Disabilities Program (BEP).
15. Information
  - A. Communications
    - Student Trustee Election Calendar
16. There being no further business to discuss, the meeting was adjourned at 7:01 p.m.