MINUTES OF THE REGULAR MEETING OF JUNE 25, 2026

On June 25, 2026, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Wolfe called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Sandra Finch, Caroline Harby, Terry Hill, Lisa Martin, Maruti Seth (via phone), Greg Wolfe, and Student Trustee Leonidas Hamza. Trustee not present: Dylan Haun

Others present: President Dr. Randall Fletcher, Board Secretary Kerri Thurman, Tammy Betancourt, Jill Cranmore, Laura Hensgen, Doug Adams, Katie Mickle, Nathan Howie, Doug Hunter, Staci Wright, Corey Potter, and several community members.

Media present: Steve Brandy, *Vermilion County First;* Jennifer Bailey, *News-Gazette*

ITEM 4: ADOPTION OF AGENDA

Mr. Wolfe asked if there were any changes requested to the agenda. Upon motion by Mr. Hill, and a second by Ms. Finch, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Fletcher introduced the following: Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources & Labor Relations; Doug Adams, Executive Director, Facilities; Laura Hensgen, Executive Director, Marketing, Communications, and Creative Content; Katie Mickle, Coordinator, Administrative Services; Nathan Howie, Chief of Police, Campus Security; Doug Hunter, Professor, Mechatronics; Staci Wright, Instructor, SLPA; Corey Potter, Epic Midwest Insurance.

ITEM 6: RECOGNITION OF STUDENT TRUSTEE

Mr. Cole Crawley was unable to attend tonight's meeting.

ITEM 7: STRATEGIC PLAN UPDATE

The Strategic Plan update will be provided at the August regular meeting.

ITEM 8: FACILITIES UPDATE

Doug Adams provided an update on the capital project and deferred maintenance list, highlighting in-progress and completed projects and timelines for upcoming projects, including the plumbing in Mary Miller, campus-wide tree planting, and replacement of handicap ramps.

He explained how the funding source was determined and that the RAMP includes Phase II projects in Hegeler Hall and Clock Tower.

Dr. Fletcher and the Trustees thanked Mr. Adams for his report.

ITEM 9: FINANCIAL UPDATE

Tammy Betancourt provided a financial update through May 31, reporting a slight decrease in revenue and an increase in expenses. She advised the fiscal year would be completed next week, after which she will prepare initial estimates. Ms. Betancourt advised a more comprehensive report will be provided at the upcoming Board Retreat.

ITEM 10: PRESIDENT'S REPORT

Dr. Fletcher provided his monthly report, which included discussion of the College for Kids camps currently taking place on campus. He shared information on the 80th Anniversary celebration that will take place during the next year. He discussed various meetings he will attend during the summer months, as well as the progress of the formation of a DACC police department and administrative planning for the academic year.

ITEM 11: PUBLIC COMMENT

- Andrew Musson addressed items on the agenda, including Board Discussion of Board Policy #1014 – Meetings Open to the Public; and Item 14C – Board Approval of Forensic Audit. He asked that a clear, written method be developed for community members to request items on the agenda, and that the audit be conducted with a broad scope, independence, and transparency.
- Current CEJA student Christine Daniel addressed the Board with a faculty issue and requested a resolution.
- Kyle Finley requested information concerning the forensic audit and discussed his feelings towards DACC.

ITEM 12: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 28, 2026; AND THE MINUTES OF THE SPECIAL BOARD MEETING OF APRIL 29, 2026

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Hill, and a second by Ms. Harby, the Board approved the items on the Consent Agenda as presented. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 13: UNFINISHED BUSINESS

ITEM 14: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.

B. BOARD DISCUSSION OF BOARD POLICY #1014 – MEETINGS OPEN TO THE PUBLIC

The Board discussed the above-listed Board Policy, as well as similar policies at other community colleges.

C. BOARD CONSIDERATION OF FORENSIC AUDIT

Upon recommendation of our external auditor, the College seeks assurance that all financial systems of the College are free of questionable activities and acts of malfeasance. To achieve this assurance, the College recommends to the Board the services of CliftonLarsonAllen, LLP (CLA) to conduct a complete forensic audit.

The forensic audit team will perform a structured, risk-based forensic assessment of the College's financial activities, internal controls, and related processes in order to identify potential irregularities, evaluate compliance, and deliver clear, evidence-based findings and actionable recommendations.

A forensic audit differs from a traditional financial audit in that it examines transactions, internal controls, procurement practices, contract administration, payroll activities, and other financial operations in greater detail to identify potential irregularities, mismanagement, fraud, waste, abuse, or violations of policy.

An external financial audit is designed to opine on whether or not, in all material respects, the financial position, the changes in financial position and the cashflows are presented fairly in accordance with accounting principles generally accepted in the U.S. (U.S. GAAP). It is not designed with the level of detail required for a forensic audit.

Professional fees will be billed based on the time involved and the degree of responsibility and skills required at the applicable rates for the individuals performing the work. Based on CLA's current understanding of the scope of work to be performed, the estimate for professional fees is $80,000. It is important to note that estimates can change for varying reasons and are to be used solely for informational purposes. This estimate does not include expenses (travel, technology and client support fee, etc.) which will be billed separately.

This audit will be funded with Liability, Protection, Settlement Funds.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved CliftonLarsonAllen, LLP to perform a forensic audit. The motion passed by roll call vote: 7 yeas, 0 nays.

D. BOARD CONSIDERATION OF PROPERTY, LIABILITY, AND CYBER INSURANCE FOR FY27

Property and Liability
On behalf of DACC, Epic Insurance Midwest requested a renewal quotation from Illinois Counties Risk Management Trust (ICRMT), St. Charles, IL, our current provider. Other quotes were not requested as they have been unable to obtain any due to our truck driving and wind turbine training programs.

The insurance proposal (external exhibit) prepared by Corey Potter and Kayla Bullock of Epic Insurance Midwest reflects an overall increase of $15,248 (approximately 6%) in premiums from Illinois Counties Risk Management Trust (ICRMT) for property & liability insurance. This is primarily due to an increase in building and contents values. The proposed premium for FY27 for property and liability insurance will be $279,512 (FY26 premium $264,264).

Epic did not increase their agency fee from last year (external exhibit). It has remained the same for many years.

Cyber
As cyberattacks continue to be prevalent, obtaining cyber insurance continues to be an extremely important piece of our overall system security and risk management plans. The College has made a significant investment in internal changes to ensure our systems are as safe and secure as possible and will continue to make this a priority. The premium increased slightly by $1,473 or 5%.

Upon motion by Ms. Harby, and a second by Mr. Hill, the Board approved the premium to Epic Insurance Midwest in the amount of $310,894 for Property & Liability Insurance, as well as the applicable premium for Cyber insurance, for the 2026-2027 fiscal year. The motion passed by roll call vote: 7 yeas, 0 nays.

E. BOARD CONSIDERATION OF FY27 CAPITAL EQUIPMENT LIST

Included in the Board packet is a list of recommended Capital Equipment items as submitted by budget supervisors and reviewed, adjusted, and approved by Cabinet. The amounts are estimated by the person making the requests and may vary with a similar item. All purchases will be required to follow all Board Purchasing and Procurement policies. Bid items over $25,000 will be presented to the Board for approval.

Approval of the list is being requested at this time so the items may be bid or quoted, approved by the Board if bid, ordered, and delivered as soon as possible so items can be installed in time for the start of the fall semester.

The funding support of $1,142,974 in equipment is possible as a result of $773,630 in Tech/Equip bond proceeds, $81,944 in grant funds, $155,000 from the Foundation, and $132,400 from operating funds and/or Board Restricted Capital Equipment Reserves.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the FY27 Capital Equipment list. The motion passed by roll call vote: 7 yeas, 0 nays.

F. BOARD CONSIDERATION OF FY28 ICCB RESOURCE ALLOCATION AND MANAGEMENT PLAN (RAMP)

The Illinois Community College Board (ICCB) requires the Board of Trustees to approve Capital Projects before they are submitted for State funding consideration. ICCB should receive project applications prior to the deadline submission of August 1, 2026. The Capital Development Board (CDB) has requested that all state funded project requests include "green" / LEED (Leadership in Energy and Environmental Design) costs in the estimated project.

Included in the Board packet is estimated project costs, funding information, and revenues as of June 2026. The estimated cost of projects includes 6% LEED costs.

The FY2028 Capital Project Applications included Phase 2 of Julius W. Hegeler II Hall and Phase 2 of the Clock Tower Rehabilitation.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the FY2028 Resource Allocation Management Plan (RAMP). The motion passed by roll call vote: 7 yeas, 0 nays.

G. BOARD CONSIDERATION OF APPROVAL OF HEGELER HALL KITCHEN REMODEL PROJECT

DACC has been awarded a grant from the Department of Commerce and Economic Opportunity (DCEO) in the amount of $100,000 to be utilized for a portion of the costs, including any that are prior incurred, associated with the design and construction of an instructional kitchen at Hegeler Hall.

The completion of this project will benefit the public by providing a designated area for the kitchen, allowing for related courses to take place during the day and in the evening hours.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the Hegeler Hall kitchen remodel project. The motion passed by roll call vote: 7 yeas, 0 nays.

H. BOARD CONSIDERATION OF ELLUCIAN ORDER FORM FOR FIVE-YEAR RENEWAL OF LICENSING SOFTWARE

In March of 2021, the Board approved entering into a 5-year contract with Ellucian for the licensing on all of the modules of our Colleague software. By entering into this long-term contract, Ellucian held our escalation rate to 5% annually for the term of the contract. Ellucian is again proposing a 5-year contract and holding the escalation rate to 5%.

This renewal includes all of the software modules currently being used by the College with the exception of CRM Advise and Journey, which have separate agreements. It also includes the renewal for software support that is provided by third parties through Ellucian Colleague. The increases for the third-party partners are not controlled by Ellucian and collectively are 7%.

This contract will expire on June 30, 2031. At the end of the term of the agreement, the subscription will automatically renew on a year-to-year basis extending the expiration date and software term by one year each time, unless either party notifies the other in writing of its intent not to affect such renewal at least ninety (90) day prior to the then-current expiration date.

Upon motion by Mr. Hill, and a second by Ms. Martin, the Board approved the renewal of Ellucian licensing software, including third-party partners, through FY 2031. The motion passed by roll call vote: 7 yeas, 0 nays.

I. BOARD CONSIDERATION OF REVISING FEES IN THE CHILD DEVELOPMENT CENTER

Our Child Development Center continues to be a center of excellence for social, emotional, physical, and intellectual development of a child. The Center also provides a learning-lab environment for observation and training for DACC students enrolled in Early Childhood Education, Education, and Nursing programs. Maintaining this level of quality service requires staffing and supply resources which continue to increase in cost.

Therefore, we are proposing that the rates be increased $10 per week for each category, effective August 1, 2026, to help offset rising costs related to wages, benefits, food costs, compliance mandates and instructional supplies. The expenses generated by the Center continue to be significantly less that the revenue generated.

An increase in the annual Registration/Activity Fee rate of $10 is also being proposed to help offset rising costs. It has not been increased since 2023.

These rates are either comparable or less than rates of other centers in Vermilion County.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the request to revise the fees in the Child Development Center, effective August 1, 2026. The motion passed by roll call vote: 7 yeas, 0 nays.

J. BOARD CONSIDERATION OF RETIREMENTS

1. **DR. CHARLES HANTZ, DISTINGUISHED PROFESSOR, POLITICAL SCIENCE, ARTS & SCIENCES**
2. **KATHY HANTZ, LIBRARY CIRCULATION MANAGER, ARTS & SCIENCES**

Dr. Charles Hantz has submitted his letter of intent to retire effective May 31, 2027.

Upon motion by Ms. Martin, and a second by Ms. Harby, the Board approved the retirement of Dr. Charles Hantz, effective May 31, 2027. The motion passed by roll call vote: 7 yeas, 0 nays.

Kathy Hantz has submitted her letter of intent to retire effective May 31, 2027.

Upon motion by Mr. Hill, and a second by Ms. Martin, the Board approved the retirement of Kathy Hantz, effective May 31, 2027 The motion passed by roll call vote: 7 yeas, 0 nays.

K. CLOSED SESSION TO DISCUSS MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES; AND DISCUSSION OF THE WRITTEN CLOSED SESSION MINUTES OF FEBRUARY 23, 2026

The Board went into Closed Session at 6:37 p.m.

OPEN SESSION

The Board returned to Open Session at 7:32 p.m.

ITEM 13: INFORMATION

A. TRUSTEE COMMENTS

- Ms. Harby advised that her children attended College for Kids and thought it was great!
- Ms. Martin commented she was impressed by Doug Adams and the Facilities Update.
- Ms. Finch inquired as to a resolution for the student who spoke during public comment. Dr. Fletcher reported the resolution has been addressed.

B. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 7:37 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

Approved: __________________________________