

MINUTES OF THE REGULAR MEETING OF MARCH 26, 2026

On March 26, 2026, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Wolfe called the meeting to order at 5:32 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

First Year Presidential Scholar Maddison Appl led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Sandra Finch, Caroline Harby, Dylan Haun (via phone—left at 5:40 p.m.), Terry Hill, Lisa Martin, Greg Wolfe, and Student Trustee Cole Crawley (via phone). Not present: Maruti Seth.

Others present: President Dr. Randall Fletcher, Board Secretary Kerri Thurman, Tammy Betancourt, Jill Cranmore, Lara Conklin, Doug Adams, Maggie Hoover, Katie Mickle, Whitney Yoder, Jessica Aquino, Kathy Hunter, Dylan Miller, and Maddison Appl.

Media present: Steve Brandy, Vermilion County First.

ITEM 4: ADOPTION OF AGENDA

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Hill, and a second by Ms. Finch, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Fletcher introduced the following: Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources & Labor Relations; Lara Conklin, Executive Director, College Relations; Doug Adams, Executive Director, Facilities; Maggie Hoover, Director, Online Learning; Katie Mickle, Coordinator, Administrative Services; Whitney Yoder, Controller, Business Office; Jessica Aquino, Financial Aid Manager; Kathy Hunter, Professor, Information Systems; Dylan Miller, Security; and Maddison Appl, First Year Presidential Scholar.

ITEM 6: INSIDE THE COLLEGE: FINANCIAL AID UPDATE

Financial Aid Manager Jessica Aquino provided an update on the Financial Aid Department. She discussed events held on campus in February to celebrate Financial Aid Awareness Month, including an information table set up in Mary Miller, one-on-one in-office appointments, and a FAFSA workshop. She provided updates on the One Big Beautiful Bill Act (OB3) and provided data concerning FAFSA applications and monetary disbursements.

Dr. Fletcher and the Board thanked Ms. Aquino for her presentation.

ITEM 7: REPORT ON ICCTA MEETING, MARCH 20, 2026, MORAIN VALLEY COMMUNITY COLLEGE

Mr. Wolfe and Dr. Fletcher discussed the recent ICCTA meeting. Dr. Fletcher's Thursday meetings focused on the legislative work taking place to establish baccalaureate degree programs for community colleges and the use of generative AI programs in education. Mr. Wolfe attended on Friday and advised that discussions centered around artificial intelligence.

ITEM 8: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending February 28, 2026 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT

Dr. Fletcher discussed students and faculty returning to campus after spring break. He congratulated the athletic department for another successful NJCAA Division II Men's Basketball tournament, adding that over 300 volunteers and 50 local businesses contributed to that success. He also congratulated the DACC men's basketball team on their 3rd place finish in the tournament. He shared that DACC recently received the 2025 Paragon Award from the National Council for Marketing & Public Relations for the long-form promotional video created by Pete Barrett and Laura Hensgen about Founder Mary Miller. The team was presented the award at the conference in Washington, D.C. He reported an upcoming meeting with Representative Brandun Schweizer to discuss DACC becoming a part-time satellite office for the Small Business Development Center. He invited all to the Easter Egg Hunt on Saturday, March 28 at 11 a.m. He stated that Music Professor Dr. Eric Simonson will be the featured pianist at St. James Cathedral on April 1 with the Vienna Masterworks Ensemble, which will honor Marilyn Satterwhite. He shared information on the State of the College Address planned for April 15 at 4:30 p.m. at the John & Kay Shaner Theater. He further invited all to attend the Jaguar Players presentation of *Nothin' Like a Dame* beginning Friday, March 27.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE CLOSED SESSION OF NOVEMBER 20, 2025; THE MINUTES OF THE SPECIAL BOARD MEETING OF FEBRUARY 23, 2026; AND THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 26, 2026**
- B. FINANCIAL REPORT**
- C. CLERY SECURITY REPORT**

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the items on the Consent Agenda, as amended. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

- A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT**

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and second by Ms. Martin, the Board approved the Human Resources Report. The motion passed by roll call vote: 6 yeas, 0 nays.

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$1,131.20 was expended for travel expenditures for trustees over the last month. The expenses were \$232.20 for the ICCTA meeting in Chicago, Illinois on March 19-20, 2026 for Mr. Greg Wolfe; and \$899.00 for the ACCT Leadership Congress in Chicago, IL in October 2026 for Mr. Greg Wolfe.

Upon motion by Ms. Martin, and a second by Ms. Harby, the Board approved travel expenditures for Trustees. The motion passed by roll call vote: 6 yeas, 0 nays.

C. BOARD CONSIDERATION OF ACCEPTANCE OF FY2025 COLLEGE ANNUAL COMPREHENSIVE FINANCIAL AUDIT REPORT

The Board Audit Committee (Mr. Wolfe, Mr. Hill, and Ms. Martin) met on March 23, 2026 with Auditor Chris Suda of CliftonLarsonAllen, LLP. The purpose of the meeting was to review and discuss the audited Comprehensive Annual Financial Report for the fiscal year ended June 30, 2025. Also in attendance from DACC Staff were Dr. Randy Fletcher, Tammy Betancourt, Whitney Yoder, and Kerri Thurman.

Upon motion by Mr. Hill, and a second by Ms. Martin, the Board accepted the FY2025 College Annual Comprehensive Financial Audit Report. The motion passed by roll call vote: 6 yeas, 0 nays.

D. BOARD CONSIDERATION OF PURCHASE OF HAAS DESKTOP LATHE EQUIPMENT

Danville Area Community College (DACC) recently launched a CNC (Computer Numerical Control) machining program at the Danville Correctional Center (DCC) to provide incarcerated students with industry-recognized technical skills that support successful reentry and employment in high-demand manufacturing careers. To effectively deliver the curriculum, we seek to purchase two Haas Desktop Lathes, and the required tooling package is necessary.

This request qualifies as a sole source purchase and is thus exempt from the State of Illinois purchasing requirements (110 ILCS 805/3-27.1 – exception “1”) based on the need for continuity with DACC’s main campus equipment and DCC’s existing CNC program utilizing Haas equipment. Maintaining equipment consistency streamlines curriculum development, allows for shared instructional materials, supports seamless student transition from correctional

programming to campus-based or advanced coursework (if applicable), and simplifies maintenance and technical support.

The purchase of two Haas Desktop Lathes and the required tooling is essential to fully implement the CNC curriculum at the Danville Correctional Center. This equipment ensures industry alignment, provides safe and appropriate hands-on training, and supports DACC's mission to expand workforce education opportunities that strengthen individuals, local industry, and the broader community.

This equipment will be funded by the State of Illinois Department of Corrections contract and has been pre-approved by the State.

Upon motion by Mr. Hill, and a second by Ms. Martin, the Board approved the purchase of (2) Haas Desktop Lathes in the amount of \$25,982.92. The motion passed by roll call vote: 6 yeas, 0 nays.

E. BOARD CONSIDERATION OF COURSE FEES

The cost of educational supplies, materials, program specific software, and equipment continue to increase annually. Course fees are assessed at the section level (one fee per course per student) to attempt to recoup a portion of these expenses. The last time these fees were increased was in the summer term of 2023.

Below is a table outlining our recommendation for the increase. We are also proposing to eliminate one level and maintain three levels that are connected to the ICCB Funding Category PCS Codes.

The current and proposed new rates are listed below:

| <u>Equipment/Supply Use</u> | <u>Current Fee</u> |
|-----------------------------|--------------------|
| Level I | \$65 |
| Level II | \$75 |
| Level III | \$125 |
| Level IV | \$225 |

| <u>ICCB PCS Code</u> | <u>Proposed Fee</u> |
|------------------------------------|---------------------|
| Level I – all except 1.2 & Nursing | \$100 |
| Level II – 1.2 CTE/Vocational | \$150 |
| Level III - Nursing | \$275 |

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the proposed increase in course fees effective with the Summer Term 2026. The motion passed by roll call vote: 6 yeas, 0 nays.

F. BOARD CONSIDERATION OF TUITION AND TECHNOLOGY/ACTIVITY FEE INCREASES

Historically during the spring semester, Danville Area Community College considers the rate of tuition and universal fees in making projections for the budget for the upcoming fiscal year. Making early budget projections for the next fiscal year are always challenging; however, early projections indicate that tuition and fee revenue increases are needed to provide additional revenue to help balance the budget.

During the Board Financial Planning Special Meeting on March 11, 2026 financial projections were discussed which included a tuition increase of \$5 per credit hour and a \$5 per credit hour technology/activity fee increase.

The College also has varying minimum and maximum tuition rates that we must comply with. The calculation of our Out-of-District, Out-of-State, and International Rate will be below the minimum without an increase. A \$25 per credit hour increase to the current rate of \$290, which would make the rate \$315, is being recommended.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved, effective with the summer 2026 term, a \$5 per credit hour in-district tuition increase and a \$5 per credit hour technology/activity fee increase, as well as a \$25 tuition increase to the out-of-district, out-of-state, and international rate. The motion passed by roll call vote: 6 yeas, 0 nays.

G. BOARD CONSIDERATION OF RETIREMENTS

1. JOSH BENNETT, INSTRUCTOR, DOC, BUSINESS & TECHNOLOGY

Mr. Josh Bennett submitted his letter of intent to retire effective May 31, 2026. The Board and Dr. Fletcher wished him well in his upcoming retirement.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the retirement of Josh Bennett effective May 31, 2026. The motion passed by roll call vote: 6 yeas, 0 nays.

2. LARA CONKLIN, EXECUTIVE DIRECTOR, COLLEGE RELATIONS

Ms. Lara Conklin submitted her letter of intent to retire effective May 31, 2026. The Board and Dr. Fletcher wished her well in her upcoming retirement.

Upon motion by Mr. Hill, and a second by Ms. Harby, the Board approved the retirement of Lara Conklin effective May 31, 2026. The motion passed by roll call vote: 6 yeas, 0 nays.

3. BRIAN HENSGEN, ASSISTANT VICE PRESIDENT, STUDENT SERVICES

Mr. Brian Hensgen submitted his letter of intent to retire effective May 31, 2026. The Board and Dr. Fletcher wished him well in his upcoming retirement.

Upon motion by Mr. Hill, and a second by Ms. Martin, the Board approved the retirement of Brian Hensgen effective May 31, 2026. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 13: INFORMATION

A. TRUSTEE COMMENTS

- Mr. Hill thanked Tammy Betancourt and Whitney Yoder for the extensive work done to complete and present the financial audit. He congratulated Brian Hensgen and Tim Bunton on a successful tournament, and the DACC men's basketball team on their great finish.
- Ms. Harby expressed congratulations to Lara Conklin and the other retirees.
- Ms. Martin thanked Tammy Betancourt and Whitney Yoder for their presentation at the board audit committee meeting and provided congratulations to the retirees. Go Jaguars!
- Mr. Wolfe thanked Dr. Fletcher for his work at securing a meeting to bring a satellite office of the Small Business Development Center to DACC, citing its importance for local small businesses. He congratulated the men's basketball team on their 3rd place finish and Brian Hensgen and the athletic department for all their hard work. He encouraged everyone to attend the State of the College Address on April 15. He expressed his congratulations to the retirees.
- Mr. Crawley discussed his classes in Florida, saying these were going well and he is staying busy working, although he missed being able to help with the basketball tournament.

B. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 6:08 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____