



Danville Area Community College

FERPA Information Release

FERPA is the Family Educational Rights and Privacy Act of 1974. FERPA helps protect the privacy of student records. The Act provides students the right to inspect and review education records and to limit disclosure of information from the records. The Act applies to all institutions that are recipients of federal funding.

Student Name (Please Print)

Student ID Number

Release Information (Complete the full form.)

Do NOT Release Demographic (Skip to signature and date lines.)

Authorized Individuals/Institutions to receive Non-Directory Information:

Name (Please Print):

Relationship to Student:

Information to be released:

Grades/GPA

Communication with Instructors/Advising Staff

Transcript/Schedule

Full Access to ALL Student Information (Please be careful and only use with individuals you trust.)

Billing Information

Other (Please Specify): _____

Financial Aid Information

I understand that this form will remain in effect until _____ or upon my verbal/written revocation.
Date

I also understand the information may be released orally or in the written form of copies of written records, as preferred by the requester. I have a right to inspect any written records released pursuant to this Consent (except for parents' financial records and certain letters of recommendation for which the student waived inspection rights). I further understand that Medical, Counseling, and Disability related records are not necessarily included under this release and may be restricted by other state and federal privacy laws. I understand I may revoke this Consent prospectively.

Student's Signature

Date

DACC Employee

Date

ATTENTION: This form MUST be completed and signed in front of college personnel and turned into the Registrar's Office.