

MINUTES OF THE REGULAR MEETING OF NOVEMBER 20, 2025

On November 20, 2025, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Wolfe called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Presidential Scholar Draycee Nelson led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Sandra Finch, Caroline Harby, Dylan Haun (via phone), Terry Hill, Lisa Martin, Maruti Seth, Greg Wolfe, and Student Trustee Cole Crawley.

Others present: President Dr. Randall Fletcher, Board Secretary Kerri Thurman, Tammy Betancourt, Jill Cranmore, Lara Conklin, Brian Hensgen, Doug Hunter, Kathy Hunter, Todd Flessner, Dean Graves, Mrs. Graves, Draycee Nelson, Katie Mickle, and Chief Nathan Howie.

Media present: Steve Brandy, Vermilion County First.

ITEM 4: ADOPTION OF AGENDA

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Ms. Finch, and a second by Ms. Harby, the agenda was approved as presented. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Fletcher introduced the following: Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources & Labor Relations; Lara Conklin, Executive Director, College Relations; Brian Hensgen, Assistant Vice President, Student Services; Doug Hunter, Professor, Mechatronics; Kathy Hunter, Professor, Information Systems; Todd Flessner, Professor, Manufacturing Equipment Technology; Dean Graves, Professor, Automotive; Mrs. Graves; Draycee Nelson, Presidential Scholar; Katie Mickle, Coordinator, Administrative Services; and Nathan Howie, Chief, Security.

ITEM 6: REPORT ON ICCTA/ACCT GOVERNANCE INSTITUTE TRAINING, NAPERVILLE, IL, NOVEMBER 13-15, 2025

Chairman Wolfe and Dr. Fletcher provided a report on the ICCTA/ACCT Governance Institute Training in Naperville, IL on November 13-15, 2025.

ITEM 7: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending October 31, 2025 was included in the Board agenda book.

ITEM 8: PRESIDENT’S REPORT

Dr. Fletcher reported that headcount is up 4.75% for the 60th day enrollment for fall of 2025. He attended the Hoopeston Economic Development meeting on Tuesday and will be attending a business and industry tour in Hoopeston in early 2026.

Dr. Fletcher thanked Professor Dana Wheeler and her culinary students for providing the Thanksgiving meal for employees.

Dr. Fletcher recently met with Tracy Wahlfeldt from Vermilion Advantage to discuss strategies moving forward in 2026. The College is very active and will continue to partner with economic programs.

ITEM 9: PUBLIC COMMENT

There was no public comment.

ITEM 10: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 30, 2025

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Seth, and second by Mr. Hill, the Board approved the Human Resources Report. The motion passed by roll call vote: 8 yeas, 0 nays.

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$941.32 was expended for travel expenditures for trustees over the last month. The expenses were \$669.52 for the ACCT National Legislative Summit on October 21-25, 2025 in New Orleans, LA for Mr. Greg Wolfe; and \$271.80 for the ICCTA Meeting on November 13-15, 2025 in Naperville, IL for Mr. Greg Wolfe.

Upon motion by Ms. Martin, and a second by Mr. Hill, the Board approved travel expenditures for trustees over the last month. The motion passed by roll call vote: 8 yeas, 0 nays.

C. BOARD CONSIDERATION OF RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$1,500,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2025, OF THE DISTRICT FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST OF SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF

The College currently has an outstanding debt of \$1,500,000 which will be used upgrade technology and purchase equipment to provide state-of-the-art capital resources in our classrooms and supporting services.

To meet the principal and interest obligations of this debt, the College must pursue issuing Technology and Equipment Funding Bonds in the amount of \$1,500,000.

A tax levy will be necessary to provide the funds to meet the principal and interest payment schedule of the Bonds. According to the estimated EAV trends and the planned payment schedule, the bond issuance will result in an overall debt service tax rate that aligns more closely with historical levels.

The Resolution in the Board packet authorizes the issuance of the bonds, describes the procedures for issuing the bonds, sets forth the details of the bonds including the purchaser and the interest rate, and levies a tax sufficient to pay the debt service on the bonds.

Upon motion by Mr. Seth, and a second by Ms. Martin, the Board approved the Resolution providing for the issue of not to exceed \$1,500,000 General Obligation Community College Bonds, Series 2025, of the District for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. The motion passed by roll call vote: 8 yeas, 0 nays.

D. BOARD CONSIDERATION OF BIDS FOR A 2025 WHEELCHAIR ACCESSIBLE MINIBUS

The College is in need of purchasing a wheelchair accessible minibus.

Bids were advertised in the News Gazette and Commercial News (including the Internet) for the purchase of a 2025 Wheelchair accessible minibus (12 passenger plus 2 wheelchair positions) with various specifications.

Bid packets were sent to the following suppliers and opened at 10:00 AM on November 13, 2025, with the following results:

\$113,291.00	Midwest Transit Equipment, Kankakee, IL
\$125,877.60	Masters Transportation, Inc., Belton, MO
NO BID	Courtesy Ford, Danville, IL
NO BID	Vermilion Chevrolet, Tilton, IL
NO BID	Toyota of Danville, Tilton, IL
NO BID	Patriot Motors, Danville, IL
NO BID	Napleton's Auto Park, Urbana, IL
NO BID	Illini Nissan, Champaign, IL
NO BID	Heartland Ford, Covington, IN
NO BID	Champaign Chrysler Dodge Jeep Ram, Champaign,

Funding for the minibus will be from operating funds.

Upon motion by Ms. Martin, and a second by Mr. Hill the Board approved the purchase of a 2025 Wheelchair accessible minibus from Midwest Transit Equipment in the amount of \$113,291.00. The motion passed by roll call vote: 8 yeas, 0 nays.

E. BOARD CONSIDERATION OF PURCHASE OF ELECTRONIC SCOREBOARD

The College entered into a lease with the City of Danville to operate and manage the Winter Park east and west softball fields through December 31, 2034. As a college-level softball team, having an operating, modern scoreboard at the facility is needed for games, recruiting, and marketing of the College.

Bids were advertised in the News Gazette and Commercial News (including the Internet) for the purchase of a 7-inning LED electronic scoreboard.

Bids packets were sent to the following suppliers and opened at 10:00 AM on November 5, 2025, with the following results:

\$33,663.00	Gymnasium Matters, LLC, Hawthorn Woods, IL
\$37,242.00	Watchfire, Danville, IL
\$44,787.00	Daktronics, Brookings, SD
NO BID	OES, London, Ontario, Canada
NO BID	BSN Sports, Dallas, TX
NO BID	Duke McGinnis/Camilla Hester, Valley Cottage, NY

Funding for the electronic scoreboard will be from Technology/Equipment Bond proceeds.

Upon motion by Ms. Finch, and a second by Ms. Harby, the Board denied the purchase of an electronic scoreboard from Gymnasium Matters, LLC in the amount of \$33,663. The motion failed by roll call vote: 1 yea, 6 nays (Haun, Seth, Hill, Finch, Harby, Wolfe), 1 abstain (Crawley).

F. BOARD DISCUSSION OF COLLEGE TRUSTEE STANDARDS AND ETHICS

The College Trustee Standards and Ethics details standards of practice, emphasizing the Board's role in creating a student-focused learning environment, establishing college policies, and ensuring sound fiscal management. The document also includes a code of ethics, stressing the importance of informed decision-making, harmonious collaboration among board members, and prioritizing the community's well-being over personal gain. Overall, the standards and code collectively serve as a comprehensive guide for trustees, promoting accountable, ethical, and effective governance within a community college setting.

The standards are for discussion only at the November meeting, with possible action at the December meeting.

G. BOARD CONSIDERATION OF MAKING WRITTEN CLOSED SESSION MINUTES OPEN TO THE PUBLIC

Public Act 85-1355 requires community college boards to review the written minutes of closed sessions in order to determine which written minutes may be, in whole or in part, made a part of the public record.

We have reviewed the minutes of the Closed Sessions of:

March 24, 1987	August 22, 2024	January 29, 2025
September 26, 2000	September 12, 2024	April 16, 2025
October 24, 2000	September 16, 2024	April 24, 2025
May 23, 2006	October 3, 2024	May 19, 2025
April 26, 2011	October 11, 2024	May 22, 2025
January 24, 2019	October 24, 2024	June 17, 2025*
June 22, 2023	November 6, 2024	June 26, 2025*
March 28, 2024	November 12, 2024	July 9, 2025*
June 27, 2024	November 21, 2024	August 21, 2025*

It is recommended that the above written Closed Session minutes remain closed to the public and that no written Closed Session minutes from above be made open to the public at this time.

*Minutes not yet approved by the Board

Upon motion by Mr. Hill, and a second by Mr. Seth, the Board approved the written minutes so noted to remain closed to the public. Further, no lawsuit has been filed, and no valid court order has been received requiring the release of any audio recordings of any closed meeting and, therefore, pursuant to the statutory requirements, none will be released at this time. The motion passed by roll call vote: 8 yeas, 0 nays.

H. CLOSED SESSION FOR DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES; SECURITY PROCEDURES, SCHOOL BUILDING SAFETY AND SECURITY, AND THE USE OF PERSONNEL AND EQUIPMENT TO RESPOND TO AN ACTUAL, A THREATENED, OR A REASONABLY POTENTIAL DANGER TO THE SAFETY OF EMPLOYEES, STUDENTS, STAFF, THE PUBLIC, OR PUBLIC PROPERTY; AND APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF JUNE 17, 2025; JUNE 26, 2025; JULY 9, 2025; AND AUGUST 21, 2025

The Board went into Closed Session at 6:15 p.m.

OPEN SESSION

The Board returned to Open Session at 7:27 p.m.

ITEM 13: INFORMATION

A. TRUSTEE COMMENTS

There were no Trustee comments.

B. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 7:28 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____