

MINUTES OF THE REGULAR MEETING OF SEPTEMBER 25, 2025

On September 25, 2025, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Wolfe called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Sandra Finch, Caroline Harby, Dylan Haun, Terry Hill, Lisa Martin, Maruti Seth, Greg Wolfe, and Student Trustee Cole Crawley.

Others present: President Dr. Randall Fletcher, Board Secretary Kerri Thurman, Dr. Carl Bridges, Tammy Betancourt, Jill Cranmore, Lara Conklin, Doug Hunter, Kathy Hunter, Emily Crain, Dr. Wendy Brown, Todd Flessner, Troy Gillespie, Dylan Miller, and Jerry Davis.

Media present: Chad Dare, *Commercial News*.

ITEM 4: ADOPTION OF AGENDA

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Hill, and a second by Ms. Martin, the agenda was approved as presented. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Fletcher introduced the following: Dr. Carl Bridges, Provost/Vice President, Academic Affairs and Student Services; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources & Labor Relations; Lara Conklin, Executive Director, College Relations; Doug Hunter, Professor, Mechatronics; Kathy Hunter, Professor, Information Systems; Emily Crain, Professor, Economics; Dr. Wendy Brown, Distinguished Professor, Microbiology; Todd Flessner, Associate Professor, Manufacturing Engineering Technology; Troy Gillespie, Building Services Attendance; Dylan Miller, Security Officer; and Jerry Davis, Jerry Davis Law.

ITEM 6: PUBLIC HEARING ON FY2026 BUDGET

The regular Board meeting was recessed at 5:33 p.m. for the purpose of conducting a Public Hearing on the FY2026 Budget.

RECONVENE

Mr. Hill, upon completion of the Public Hearing, moved that the Board reconvene in regular session. The motion was seconded by Mr. Seth and passed by roll call vote: 8 yeas, 0 nays. Mr. Wolfe reconvened the Regular Board Meeting at 5:34 p.m.

ITEM 7: PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF TRUSTEES TO SELL \$1,500,000 FUNDING BONDS

The regular Board meeting was recessed at 5:35 p.m. for the purpose of conducting a Public Hearing concerning the intent of the Board of Trustees to sell \$1,500,000 Funding Bonds.

RECONVENE

Mr. Hill, upon completion of the Public Hearing, moved that the Board reconvene in regular session. The motion was seconded by Ms. Finch and passed by roll call vote: 8 yeas, 0 nays. Mr. Wolfe reconvened the Regular Board Meeting at 5:40 p.m.

ITEM 8: INSIDE THE COLLEGE: SUCCESS IN COLLEGE REPORT

Distinguished Professor Dr. Wendy Brown and Professor Emily Crain provided an update on Success in College. The professors are the co-coordinators of the Success in College course.

Professor Crain provided an overview of the course's historical structure, which has traditionally followed a standardized, "one-size-fits-all" approach. Over the past year, in response to student feedback and discussions held by representatives seeking more flexibility, a modified version of the Success in College course is now available.

Dr. Brown presented data collected from a student survey that included questions about which topics were most and least useful, as well as suggestions for additional topics to include. The analysis revealed that no single set of modules meets the diverse needs of all students. To address this, students are now allowed to choose the modules that best align with their academic, career, and personal goals and challenges. This personalized approach makes the course more relevant, engaging, and empowering. It not only respects individual learning styles but also fosters greater ownership and motivation, ultimately enhancing the overall effectiveness of the course.

Feedback from students has been instrumental in expanding the Success in College course modules. These insights directly influenced the development of new modules, ensuring the course remains responsive, relevant, and aligned with the real-world needs of students.

With the help of several campus experts, a total of 22 modules were completed in just nine months. Dr. Brown and Ms. Crain expressed their gratitude to Laura Hensgen for her work in filming and editing each of the modules, as well as to all the experts who contributed videos and content for the course.

A sample of one of the modules was shared with the Board.

The Board and Dr. Fletcher thanked Dr. Brown and Ms. Crain for their efforts in revitalizing the Success in College course.

ITEM 9: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending August 31, 2025 was included in the Board agenda book.

ITEM 10: PRESIDENT'S REPORT

Dr. Fletcher reported on the following: A successful health and wellness event for faculty and staff was recently held on campus; he participated in the Vermilion Advantage Workforce Readiness Roundtable that included discussions with the Illinois Manufacturing Association regarding skills gaps and what manufacturers are looking for locally and statewide; an array of 8-week accelerated courses will start on October 13; DACC will be hosting a Construction and Building Trades Expo on October 23 in the front parking lot; and the asphalt repairs have been completed across campus.

ITEM 11: PUBLIC COMMENT

There was no public comment.

ITEM 12: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 21, 2025

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

D. BOARD POLICY REVISION

1. BOARD POLICY #7017 – EMAIL POLICY

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 13: UNFINISHED BUSINESS

ITEM 14: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and second by Mr. Seth, the Board approved the Human Resources Report. The motion passed by roll call vote: 8 yeas, 0 nays.

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$1,974.45 was expended for travel expenditures for trustees over the last month. The expenses are \$1,190.90 for the ICCTA Leadership Retreat on August 8-9, 2025 in Chicago, IL for Mr. Greg Wolfe; \$205.20 for the ICCTA Conference on September 11-13, 2025 in Springfield, IL for Mr. Greg Wolfe; and \$578.35 for the ACCT Leadership Congress on October 22-25, 2025 in New Orleans, LA for Mr. Greg Wolfe.

Upon motion by Ms. Finch, and a second by Ms. Martin, the Board approved travel expenditures for trustees over the last month. The motion passed by roll call vote: 8 yeas, 0 nays.

C. BOARD CONSIDERATION OF PRESIDENTIAL GOALS

It is Dr. Fletcher's vision that the College will strive toward excellence in all our practices, interactions and daily efforts. At the core of Danville Area Community College there have always been exceptional instructional methods, laying the foundation for student access to learning, educational success and career readiness. Becoming an institution grounded in excellence is a collective effort and involves not only classroom teaching, but extraordinary service to students, sound and efficient fiscal stewardship, and active and healthy communication channels within and outside of the college. The College is a 'Best Practice' community college, and it is his intention to promote, spotlight and nurture this indelible strength of our beloved college to our internal and external stakeholders over the course of the 2025-2026 academic year.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the 2025-2026 Presidential Goals. The motion passed by roll call vote: 8 yeas, 0 nays.

D. BOARD CONSIDERATION OF NEW BOARD POLICIES

1. BOARD POLICY #3026 – CHILDREN ON CAMPUS

2. BOARD POLICY #4064 – CHILDREN ON CAMPUS

Children can distract colleagues, both professionally and academically, and disrupt the collegial environment. Children on campus, both in a workplace setting and in an academic setting, is discouraged. These policies are intended to prevent disruptions in the workplace and in the academic classrooms and labs. These policies will allow for a professional atmosphere and minimize health and safety risks. We encourage children to attend appropriate programs on campus specifically for their age group.

Upon motion by Ms. Harby, and a second by Ms. Martin, the Board tabled Board Policies #3026 and #4064 – Children on Campus.

**E. BOARD CONSIDERATION OF ELLUCIAN CLOUD SERVICES
RENEWAL ORDER FORM, WHICH AMENDS THE GENERAL
TERMS AND CONDITIONS AGREEMENT WITH ELLUCIAN
COMPANY, L.P.**

The "Cloud" has become the new norm for many entities to store data and refers to servers that are accessed over the internet, and the software and databases that run on those servers. Cloud servers are located in data centers all over the world. By using Cloud computing, users and organizations don't have to manage physical servers themselves or run software applications on their own machines. More importantly, sensitive data of our students and employees are safer and more secure.

In September 2020, the Board approved a 5-year agreement with Ellucian for their Colleague Managed Cloud Services, with no escalation for that entire time period. Moving the College's SIS/ERP Colleague system to the Cloud has proved to be an excellent step toward maintaining a safe and secure data environment. It is in the best interest of the College and any individual with data stored in Colleague (students, employees, etc.) to continue to have the College's Colleague system in Ellucian's Managed Cloud, which is hosted by Amazon Web Services (AWS).

Ellucian is proposing a three-year agreement from November 1, 2025 through October 31, 2028. The current cost of Cloud services is \$13,238 per month or \$158,856 annually. The monthly cost of the new agreement will be \$13,580, or \$162,960 annually, with an annual 5% escalator. This expense is included in the operating budget.

Upon motion by Ms. Martin, and a second by Mr. Seth, the Board approved Ellucian's Cloud Services Renewal Order Form for three years for a total of \$513,732. The motion passed by roll call vote: 8 yeas, 0 nays.

F. BOARD CONSIDERATION OF RESOLUTION TO ADOPT FY2026 BUDGET AND RESOLUTION TO APPROVE TAX LEVY

At the August Board of Trustees meeting the Board approved placing the tentative FY2026 Budget on display for the required 30 days. The September 25 Board of Trustees meeting was also established as the date for the required Public Hearing.

The budget presentation at the August meeting recommended an operational budget of \$21,540,000. This is approximately 3.8% higher than the FY2025 Operating budget. With the adoption of a FY26 budget at the state level, which resulted in a 16.1% increase or \$559,940 in our operating and equalization grants, as well as continued increases in local property taxes as a result of an increasing Equalized Assessed Valuation, the College will be able to move forward by investing in Human Resources to maintain quality instruction and student support services, provide training needed to meet the employment demands of the community, cover software increases, improve network infrastructure, maintain our Colleague SIS/ERP system in the Cloud, and cover estimated increases in health insurance premiums and utilities.

Depending on the fluctuation in the Equalized Assessed Valuation, the tax levy rate is anticipated to be approximately 58.72 cents. The current rate is 61.27 cents.

Included in the Board packet is a Resolution to Adopt the Budget, a Resolution Approving the Tax Levy, and a Truth in Taxation Certificate of Compliance.

Upon motion by Mr. Hill, and a second by Mr. Seth, the Board approved the FY2026 Budget, with \$33,285,726 total budgeted expenditures for all funds of the District, and Resolution approving the Tax Levy. The motion passed by signature vote: 8 yeas, 0 nays.

G. BOARD CONSIDERATION OF RESOLUTION APPROVING TIMING OF RECOGNITION OF PROPERTY TAX REVENUE

Governmental Accounting Standards Board (GASB) Statement #33 addresses accounting and financial reporting for nonexchange transactions. Revenue from property tax levies fall into this category. Since property tax levies are approved for a calendar year and the actual receipt of funds occurs in more than one fiscal year, this GASB Statement #33 requires certain recognition guidelines to be followed, unless a resolution is approved by the Board stating what fiscal year the revenue should be allocated.

This Resolution is asking the Board to recognize 100% of the 2025 levy revenue in Fiscal Year 2026. If approved, this action will formally allocate property tax revenue that is consistent with our past practice.

Upon motion by Mr. Seth, and a second by Mr. Hill, the Board approved this Resolution recognizing 100% of the 2025 levy revenue in Fiscal Year 2026.

The motion passed by signature vote: 8 yeas, 0 nays.

H. BOARD CONSIDERATION OF RESOLUTION SETTING FORTH AND DESCRIBING IN DETAIL CLAIMS HERETOFORE AUTHORIZED AND ALLOWED FOR PROPER COMMUNITY COLLEGE PURPOSES WHICH ARE PRESENTLY OUTSTANDING AND UNPAID, DECLARING THE INTENTION TO AVAIL OF THE PROVISIONS OF ARTICLE 3A OF THE PUBLIC COMMUNITY COLLEGE ACT OF THE STATE OF ILLINOIS, AND TO ISSUE BONDS IN THE AMOUNT OF \$1,500,000 FOR THE PURPOSE OF FUNDING AND PAYING CLAIMS AGAINST COMMUNITY COLLEGE DISTRICT NO. 507, COUNTIES OF VERMILION, EDGAR, IROQUOIS, CHAMPAIGN, AND FORD AND STATE OF ILLINOIS, AND DIRECTING THAT NOTICE OF SUCH INTENTION BE PUBLISHED AS PROVIDED BY LAW

The College currently has an outstanding debt of \$1,500,000 which will be used to upgrade technology and purchase equipment to provide state-of-the-art capital resources in our classrooms and supporting services. To meet the principal and interest obligations of this debt, the College must pursue issuing Technology and Equipment Funding Bonds in the amount of \$1,500,000.

The Resolution included in the Board packet documents the College's intent to issue these bonds to provide sufficient funds to meet the debt obligation.

Upon motion by Ms. Martin, and a second by Mr. Hill, the Board approved this Resolution. The motion passed by roll call vote: 8 yeas, 0 nays.

**I. BOARD CONSIDERATION OF NEW CERTIFICATE PROGRAM
A. CONSTRUCTION PRE-APPRENTICESHIP CERTIFICATE**

The Business and Technology Division has done extensive research into the development of a Construction Pre-Apprenticeship Certificate.

ICCB requires that our local Board of Trustees approve any new programs before we can submit the proper paperwork to ICCB for their approval. We are excited about this new program.

Upon motion by Ms. Harby and a second by Mr. Hill, the Board approved the Construction Pre-Apprenticeship Certificate. The motion passed by roll call vote: 8 yeas, 0 nays.

**ITEM 15: INFORMATION
A. TRUSTEE COMMENTS**

- Mr. Seth commended the Success in College revitalization and the flexibility it offers to students.
- Ms. Martin liked that 18 vendors are registered for the Career Expo. She also commended the Success in College revitalization.
- Mr. Crawley announced he recently applied for the Disney College program and the ACCT Student Advocacy Committee.
- Ms. Harby is excited about the upcoming Career Expo.
- Mr. Haun congratulated Professor Todd Flessner for completing his master's degree and congratulated Professor Doug Hunter on the construction program.
- Ms. Finch noted that the Success in College topics are very appropriate for the college experience of students.
- Mr. Hill echoed the same. He also congratulated the DACC Foundation for reaching its goal in providing scholarships once again. He expressed appreciation to the wonderful donors for their generosity to help reach this goal.
- Mr. Wolfe noted the ICCTA highlights were included in the Trustee folders. He also thanked the Board and Dr. Fletcher for the retreat on Monday, which included a session on the Strategic Plan.

B. COMMUNICATIONS

ITEM 16: ADJOURNMENT

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 6:40 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____