

MINUTES OF THE REGULAR MEETING OF JUNE 26, 2025

On June 26, 2025, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Wolfe called the meeting to order at 5:32 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Sandra Finch, Caroline Harby, Dylan Haun (via phone), Terry Hill, Lisa Martin, Maruti Seth (via phone), Greg Wolfe, and Student Trustee Cole Crawley.

Others present: Interim President Dr. Randall Fletcher, Board Secretary Kerri Thurman, Dr. Carl Bridges, Tammy Betancourt, Jill Cranmore, Lara Conklin, Doug Adams, Dr. Michael Hepner, Ronnie Johnson, Amber Anderson, Alan Wilson, Doug Hunter, Kathy Hunter, Marcie Wright, Kelly Johnson, Russell Johnson, Dr. Wendy Brown, Corey Potter, Dylan Miller, and Jerry Davis. Deonta Brooks arrived at 5:50 p.m.

Media present: Steve Brandy, Vermilion County First; Jennifer Bailey, *News-Gazette*.

ITEM 4: ADOPTION OF AGENDA

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Seth, and a second by Ms. Harby, the agenda was approved as presented. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Fletcher introduced the following: Dr. Carl Bridges, Provost/Vice President, Academic Affairs and Student Services; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources & Labor Relations; Doug Adams, Executive Director, Facilities; Lara Conklin, Executive Director, College Relations; Dr. Michael Hepner, Dean, Arts & Sciences; Kelly Johnson, Director, Health Information Technology; Ronnie Johnson, Professor, Art; Doug Hunter, Professor, Mechatronics; Kathy Hunter, Professor, Information Systems; Amber Anderson, Professor, Math; Alan Wilson, Instructor, Automotive Technology; Marcie Wright, Clinical Coordinator, Health Information Technology; Dr. Wendy Brown, Distinguished Professor, Microbiology; Corey Potter, Epic Insurance; Dylan Miller, Security Officer; Russell Johnson, and Jerry Davis, Jerry Davis Law. Deonta Brooks, NAACP, arrived at 5:50 p.m.

ITEM 6: INSIDE THE COLLEGE: REPORT ON DEVELOPMENTAL EDUCATION REFORM ACT (DERA)

Dr. Michael Hepner and Professor Amber Anderson provided an update on the Developmental Education Reform Act (DERA). Developmental education was originally designed to address the needs of students who are underprepared for college. DERA was enacted into law in March

of 2021 and has two crucial elements: Placement Reforms – Institutions must place students in college-level, credit-bearing courses if they meet standards on any one of multiple measures (GPA, transfer credit, placement tests, high school performance, etc.; and Model Scaling – Institutions are required to submit plans to implement and scale the developmental education mode that evidence shows is most likely to “maximize students’” likelihood of completing gateway courses in math and English within their first two semesters.

DACC started with the corequisite model for math in 2024 and English in 2025. Corequisite developmental models refer to credit-bearing courses with simultaneous supports, which may or may not be credit-bearing. Professor Anderson reported that they are looking into different options for the future and have implemented mastery-style learning where certain objectives have to be met before passing the class. Objectives can be taken as many times as the student needs to master the objective. In English, they started with a lab model, but were not happy with the results so will try a bootcamp model in the fall.

The group plans to continually review data and make adjustments as needed. They will also be in contact with other institutions about changes they are making and whether it is increasing student success.

Dr. Fletcher and the Board thanked Dr. Hepner and Professor Anderson for their report.

ITEM 7: REPORT ON ICCTA ANNUAL CONVENTION, NORMAL, IL, JUNE 5-7, 2025

Dr. Randy Fletcher and Mr. Greg Wolfe provided a report on the ICCTA Annual Convention. The Annual Convention offered four hours of professional development for Trustees. Ms. Finch, Mr. Hill, Ms. Martin, Mr. Seth, and Mr. Wolfe attended the professional development training.

At the banquet on Friday evening, Guido Esteves received the ICCTA Pacesetter Award and Mr. Wolfe received this third Trustee Leadership Award.

ITEM 8: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending May 31, 2025 was included in the Board agenda book.

ITEM 9: PRESIDENT’S REPORT

Dr. Fletcher provided an update on the Illinois Works program enrollment numbers, College for Kids enrollment for the summer programs, the College’s partnership with Vermilion Advantage regarding the new Workforce Coordinator. He also noted the ice cream social on Wednesday was widely successful. He also reported that the Mid-West Athletic Conference officially named DACC Basketball Player Lorenzo McMillion the 2024-2025 Male Athlete of the Year. Mr. McMillion was also named to the NJCAA All-American Third Team, the Region 24 First Team, and the Conference First Team, all while carrying a 3.0 GPA for the 2024-2025 school year. Dr. Fletcher also announced that Marcie Wright was recently named a Faculty Fellow by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).

ITEM 10: PUBLIC COMMENT

Professor Kathy Hunter addressed the Board on her behalf, not on behalf of the union, regarding her impression of the interview process for the Presidential position and her support of the Board's process.

NAACP Member Deonta Brooks addressed the Board in support of the Board hiring Dr. Fletcher as DACC's next president.

ITEM 11: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE SPECIAL BOARD MEETING OF MAY 19, 2025; AND THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 22, 2025

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

D. BOARD POLICY REVISION

1. BOARD POLICY #4061 – FRAUD AWARENESS AND WHISTLEBLOWER POLICY

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and second by Ms. Finch, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays, 1 abstain (Haun).

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$1,094.80 was expended for travel expenditures for trustees over the last month. The expenses were for the ICCTA Annual Meeting on June 5-7, 2025 in Normal, Illinois in the amount of \$754.80 for Mr. Greg Wolfe; and \$85.00 each for Mr. Maruti Seth, Mr. Terry Hill, Ms. Lisa Martin, and Ms. Sandra Finch.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved travel expenditures for trustees over the last month. The motion passed by roll call vote: 8 yeas, 0 nays.

C. BOARD CONSIDERATION OF BIDS FOR CHARTER BUS SERVICES

The athletic department has increased the use of charter buses over the last several years. The primary reasons for the use of a charter bus are safety and liability. When teams travel in the mini-buses, the Coach and/or Assistant Coaches drive those vehicles. Oftentimes this is at the end of a 16-hour day (e.g., softball doubleheader.) Another important safety consideration is the weather, especially the winter snow and ice. Charter bus travel is also more beneficial for our student athletes as their travel is more comfortable, facilitates course work, and allows for much needed rest.

As a result of this change in mode of transportation, there will be an opportunity to reduce our mini-bus fleet. Currently, the College is leasing 6 mini-buses. The leases for two of the mini-buses expire in October, and two will expire in December. These leases will not be renewed and will result in the College leasing only two mini-buses. The annual cost of all four of these leases is approximately \$60,000. It has been determined that while a fleet of three mini-buses is optimal, it is cost beneficial to simply purchase the third accessible mini-bus. Due to low-mileage, the life expectancy on the mini-bus would make the return on investment would be economical.

Pricing for a select list of 55 games for volleyball, softball, baseball, and men's and women's basketball, as well as for baseball and softball's spring training, was obtained from two charter companies, Peoria Charter and Timi's Tours. Peoria Charter's pricing is \$165,893 and Timi's Tours pricing is \$191,073.

While the savings on the mini-bus leases will offset the additional cost of the charter buses, the safety of our staff and students, as well as the transfer of liability, makes securing charter bus travel for our athletics teams a logical and prudent choice.

There are also plans to possibly purchase two additional mini-vans to help support the overall transportation needs of the College, however, this is still in the planning and analysis phase.

Upon motion by Mr. Hill, and a second by Ms. Martin, the Board approved Peoria Charter as the provider of charter bus travel for athletic team travel in the amount of \$165,893 for FY26. The motion passed by roll call vote: 8 yeas, 0 nays.

D. BOARD CONSIDERATION OF PROPERTY AND LIABILITY INSURANCE FOR FY26

On behalf of DACC, Epic Insurance Midwest requested a renewal quotation from Illinois Counties Risk Management Trust (ICRMT), St. Charles, IL, our current provider. Other quotes were not requested as they have been unable to obtain any due to our truck driving and wind turbine training programs.

The insurance proposal (external exhibit) prepared by Corey Potter and Charlene Mornout of Epic Insurance Midwest reflects an overall increase of \$34,683 (approximately 17%) in premiums from Illinois Counties Risk Management Trust (ICRMT) for property & liability

insurance. This is primarily due to a significant increase in claims experience, the majority of which have been in the current policy year. There has also been an overall increase in the property and liability insurance industry nationwide. The proposed premium for FY26 for property and liability insurance will be \$253,750 (FY25 premium \$219,067).

Epic did not increase their agency fee from last year (external exhibit). It has remained the same for many years.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the premium to Epic Insurance Midwest in the amount of \$253,750 for Property & Liability Insurance with ICRMT for FY26. The motion passed by roll call vote: 8 yeas, 0 nays.

E. BOARD CONSIDERATION OF CYBER LIABILITY INSURANCE

As cyberattacks continue to be prevalent and as several Illinois community colleges have been victim of cyberattacks in the past obtaining cyber insurance continues to be an extremely important piece of our overall system security. The College has been in the process of making as many changes as we possibly can to ensure our systems are as safe and secure as possible and will continue to make this a priority.

Upon motion by Ms. Harby, and a second by Mr. Hill, the Board approved Epic Insurance Midwest to provide an appropriate level of cybersecurity coverage for a cost not to exceed \$35,000 for the period July 1, 2025 through June 30, 2026. The motion passed by roll call vote: 8 yeas, 0 nays.

F. BOARD CONSIDERATION OF PARKING LOT MAINTENANCE PROJECT

Danville Area Community College is seeking Board approval to proceed with a campus-wide parking lot maintenance project aimed at preserving and improving the condition, safety, and usability of all asphalt parking surfaces. Project Scope includes: Crack Sealing: Cleaning and sealing of asphalt cracks to prevent water intrusion and further pavement degradation; Sealcoating: Application of protective sealant to extend pavement life and improve appearance; Striping and Pavement Markings: Re-striping existing parking lines and markings, ensuring compliance with ADA and traffic safety standards; and Asphalt Patching: Removal and replacement of deteriorated or unsafe asphalt areas.

The project will be funded by 2021 Deferred Maintenance Bond proceeds.

Upon motion by Ms. Finch, and a second by Ms. Harby, the Board approved a project budget for parking lot maintenance in the amount of \$200,000. The motion passed by roll call vote: 8 yeas, 0 nays.

G. BOARD CONSIDERATION OF FY26 CAPITAL EQUIPMENT LIST

Included in the Board packet is a list of recommended Capital Equipment items as submitted by budget supervisors and reviewed, adjusted, and approved by the Capital Equipment Committee. The amounts are estimated by the person making the requests and may vary with a similar item. Bid items over \$25,000 will be presented to the Board for approval.

Approval of the list is being requested at this time so the items may be bid or quoted, approved by the Board if bid, ordered, and delivered as soon as possible so items can be installed in time for the start of the fall semester.

The funding support of \$1,239,428 in equipment is possible as a result of \$684,953 in Tech/Equip bond proceeds, \$60,000 in Deferred Maintenance bond proceeds, \$253,475 in grant and special revenue funds, \$175,000 Corporate Education Fund Balance and \$66,000 from operating funds or Board Restricted Capital Equipment Reserves.

Upon motion by Mr. Hill, and a second by Ms. Martin, the Board approved the FY26 Capital Equipment list. The motion passed by roll call vote: 8 yeas, 0 nays.

H. BOARD CONSIDERATION TO APPROVE PROPOSAL TO REPAIR FLOOD DAMAGE IN LINCOLN AND CANNON HALLS

On the evening of April 28, 2025, a fire sprinkler head failed in the hallway linking Lincoln and Cannon Halls, resulting in a flood and significant water damage throughout the affected areas. The damage impacted walls, ceilings, and various interior finishes.

SERVPRO was immediately contacted to perform all necessary, immediate, and emergent water remediation services. This emergency service amounted to \$52,715.53 and will be covered by insurance.

Following an assessment, the scope of work required for restoration includes drywall repair, painting, ceiling tile replacement, and other miscellaneous repairs. Written proposals were received from three vendors:

Long Construction Services	\$39,586.21
Reffett Construction	\$63,550.00
SERVPRO	\$83,926.06

As a single repair project with an expenditure less than \$50,000, a public bid nor written quotes were required (see exception (j) 110 ILCS 805/3-27.1.) However, three written quotes were obtained to ensure contractor quality along with a reasonable cost. The quote from Long Construction meets these requirements and has been reviewed and approved by the insurance adjuster assigned to the claim.

Insurance has agreed to fully cover the costs associated with the proposed repairs minus the applicable deductible. Upon Board approval, the project will proceed in accordance with the approved plan to restore all impacted areas to their original condition.

Upon motion by Mr. Hill, and a second by Ms. Harby, the Board approved the proposal from Long Construction Services in the amount of \$39,586.21. The motion passed by roll call vote: 8 yeas, 0 nays.

I. BOARD CONSIDERATION OF NEW CERTIFICATE PROGRAM
1. HEALTHCARE AI GOVERNANCE & INFORMATION
SECURITY CERTIFICATE

The Allied Health Division has done extensive research into the development of a Healthcare AI Governance & Information Security Certificate.

ICCB requires that our local Board of Trustees approve any new programs before we can submit the proper paperwork to ICCB for their approval. We are excited about these new programs.

Upon motion by Ms. Finch, and a second by Ms. Martin, the Board approved the Healthcare AI Governance & Information Security Certificate. The motion passed by roll call vote: 8 yeas, 0 nays.

J. BOARD CONSIDERATION OF BIDS FOR RADIOLOGIC
TECHNOLOGY EQUIPMENT

The new DELL x-ray equipment will complement the recently approved renovations to the x-ray lab, which include an expansion of the lab's size and functionality. This system features an overhead (ceiling-mounted) design consistent with the radiography equipment students will encounter in hospital settings.

Acquiring this equipment will enhance student learning across all procedure-based courses and provide more realistic, hands-on preparation for clinical rotations within our hospital affiliates. Additionally, the system will allow students to gain experience performing trauma imaging and working with patients in non-routine scenarios.

Bids were advertised in the News Gazette and the Commercial News (including the internet) for Radiological Equipment.

Bid packets were sent to the following suppliers and opened at 3:30 PM on June 11, 2025 with the following results:

\$139,380.45	Central Illinois X-Ray
\$148,998.00	GE Healthcare
\$151,580.00	Tiles in Style

This equipment will be funded by Technology/Equipment Bond proceeds.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the purchase of Radiological Equipment from Central Illinois X-Ray in the amount of \$139,380.45. The motion passed by roll call vote: 8 yeas, 0 nays.

K. BOARD CONSIDERATION OF REPLACEMENT OF HVAC UNIT
SERVING MARY MILLER CENTER OFFICE AREA ROOM 169

The HVAC unit serving the (3) Dean's offices located on the first floor Mary Miller Center was originally installed in 1970 and has now reached the end of its useful life. Replacement parts for this aging system have become obsolete, making ongoing repairs no longer feasible.

To ensure continued functionality and climate control in this area, Johnson Controls has proposed a replacement HVAC unit. The new unit will include digital controls compatible with our existing Johnson Controls Building Management System (BMS). The Johnson Controls BMS is a proprietary HVAC controls system, only Johnson Controls can provide. This makes the purchase a sole source procurement.

The total cost for the new HVAC unit, including digital controls and integration into the existing BMS, is \$46,990.

Approval is requested to proceed with this necessary replacement to maintain operational efficiency and comfort in the Mary Miller Center Deans Offices.

Funding will come from 2021 Deferred Maintenance Bond proceeds.

Upon motion by Ms. Martin, and a second by Mr. Hill, the Board approved the proposal from Johnson Controls in the amount of \$46,990. The motion passed by roll call vote: 8 yeas, 0 nays.

L. CLOSED SESSION TO DISCUSS MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY

The Board went into Closed Session at 6:35 p.m.

OPEN SESSION

The Board returned to Open Session at 7:19 p.m.

M. BOARD CONSIDERATION OF HIRING OF PRESIDENT

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the appointment of Dr. Randall Fletcher as President of Danville Area Community College. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 14: INFORMATION

A. TRUSTEE COMMENTS

- Ms. Martin congratulated Dr. Fletcher and looks forward to working with him. She also expressed appreciation for the AI certificate and the work being done with DERA.
- Mr. Crawley echoed Ms. Martin's comments.
- Ms. Harby congratulated Dr. Fletcher and reported that her children attended College for Kids in the last few weeks and they thoroughly enjoyed their experience. She expressed appreciation to everyone involved.
- Ms. Finch, Mr. Hill, Mr. Seth, Mr. Wolfe, and Mr. Haun also congratulated Dr. Fletcher on becoming the 8th President of DACC.

B. COMMUNICATIONS

ITEM 15: ADJOURNMENT

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 7:26 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____