

MINUTES OF THE REGULAR MEETING OF APRIL 24, 2025

On April 24, 2025, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Wolfe called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL OF EXISTING BOARD

The roll was called. Trustees present: Sandra Finch, Caroline Harby, Terry Hill, Lisa Martin, Maruti Seth, Greg Wolfe, and Student Trustee Cole Crawley. Trustee not present: Dylan Haun.

Others present: Interim President Dr. Randall Fletcher, Board Secretary Kerri Thurman, Dr. Carl Bridges, Tammy Betancourt, Jill Cranmore, Doug Adams, Tonya Hill, Mark Barnes, Jessica Aquino, Terri Cummings, Doug Hunter, Kathy Hunter, Jennifer Slavik, Marci Wright, Dr. Stephanie Davis, Dave Kietzmann, Dave Harby, Terry Harby, Ken Kuchefski, Dylan Miller, and Jerry Davis.

Media present: Steve Brandy, Vermilion County First.

ITEM 4: ADOPTION OF AGENDA

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Seth, and a second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 5: PUBLIC COMMENT

Mr. Dave Kietzmann, Mr. Deonta Brooks, Mr. Ken Kuchefski, and Ms. Tonya Hill addressed the Board in support of Dr. Fletcher. Dr. Stefanie Davis addressed the Board with concerns regarding the hiring process of the president.

ITEM 6: BOARD CONSIDERATION OF DOCUMENTS OF APRIL 1, 2025 CONSOLIDATED ELECTION FOR COMMUNITY COLLEGE DISTRICT NO. 507 TRUSTEES

A. ADOPTION OF RESOLUTION DECLARING RESULTS OF ELECTION

Upon motion by Mr. Hill, and a second by Ms. Martin, the Board adopted the Resolution declaring the results of the election naming Lisa A. Martin, Gregory Allen Wolfe, and Caroline Harby as the winners of the election. The motion passed by roll call vote: 7 yeas, 0 nays.

B. APPROVAL OF ABSTRACT OF VOTES

Upon motion by Mr. Hill, and a second by Ms. Harby, the Board approved the Certification of Results of Election submitted by Cathy Jenkins, Vermilion County Clerk, showing vote totals of 2,939 for Lisa Martin; 2,994 for Greg Wolfe; and 6,161 for Caroline Harby. The motion passed by roll call vote: 7 yeas, 0 nays.

C. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED MEMBERS

Mr. Terry Hill administered the Oath of Office to Ms. Martin, Ms. Harby, and Mr. Wolfe.

ITEM 7: ADJOURNMENT OF BOARD SINE DIE

The Board adjourned sine die by roll call vote: 7 yeas, 0 nays.

ITEM 8: ROLL CALL – REORGANIZED BOARD

Roll was called. Trustees present: Sandra Finch, Caroline Harby, Terry Hill, Lisa Martin, Maruti Seth, Greg Wolfe, and Student Trustee Cole Crawley. Trustee not present: Dylan Haun.

ITEM 9: APPOINTMENT OF TEMPORARY CHAIRPERSON

Upon motion by Mr. Hill, and a second by Ms. Martin, Mr. Greg Wolfe was appointed as temporary chairperson. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 10: APPOINTMENT OF TEMPORARY SECRETARY

Upon motion by Mr. Wolfe, and a second by Mr. Hill, Ms. Kerri Thurman was appointed as temporary secretary. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 11: ELECTION OF OFFICERS AND APPOINTMENTS

A. ELECTION OF CHAIR

A motion was made by Ms. Finch to nominate Mr. Wolfe as Chair. The motion was seconded by Mr. Seth and passed by roll call vote: 7 yeas, 0 nays.

B. ELECTION OF VICE CHAIR

A motion was made by Ms. Finch to nominate Mr. Hill as Vice Chair. The motion was seconded by Mr. Wolfe and passed by roll call vote: 7 yeas, 0 nays.

C. ELECTION OF SECRETARY

A motion was made by Ms. Finch to nominate Kerri Thurman as Board Secretary. The motion was seconded by Ms. Martin and passed by roll call vote: 7 yeas, 0 nays.

D. APPOINTMENT OF ICCTA REPRESENTATIVE

A motion was made by Mr. Hill to appoint Mr. Wolfe as the ICCTA Representative. The motion was seconded by Mr. Seth and passed by roll call vote: 7 yeas, 0 nays.

E. APPOINTMENT OF ICCTA ALTERNATE REPRESENTATIVE

A motion was made by Mr. Hill to appoint Mr. Seth as the ICCTA Alternate Representative. The motion was seconded by Ms. Finch and passed by roll call vote: 7 yeas, 0 nays.

F. APPOINTMENT OF BOARD ATTORNEYS

Upon motion by Ms. Finch, and a second by Ms. Martin, the Board appointed Jerry Davis Law, P.C. to serve as legal counsel for the DACC Board of Trustees and the College. The motion passed by roll call vote: 7 yeas, 0 nays.

G. APPOINTMENT OF COLLEGE TREASURER

Upon motion by Mr. Hill, and a second by Ms. Harby, the Board appointed Tammy Betancourt as the College Treasurer until the next reorganizational meeting of the Board. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 12: BOARD CONSIDERATION OF SETTING DATE, TIME, AND PLACE OF MEETINGS

Upon motion by Mr. Seth, and a second by Mr. Hill, the Board approved the setting of the date, time and place of meetings until the next reorganizational meeting. The motion passed by roll call vote: 7 yeas, 0 nays.

Regular meetings will take place on the fourth Thursday of each month in Vermilion Hall Room 302 with the following exceptions, which will be held on the third Thursday August 21, 2025; November 20, 2025; December 18, 2025; August 20, 2026; November 19, 2026; and December 17, 2026. Meetings will begin at 5:30 p.m.

ITEM 13: BOARD CONSIDERATION OF ADOPTING ALL EXISTING POLICIES

Upon motion by Mr. Hill, and a second by Mr. Seth, the Board adopted all existing policies. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 14: SEATING OF STUDENT TRUSTEE

A. ACCEPTANCE OF STUDENT TRUSTEE ELECTION REPORT

Mr. Cole Crawley was elected Student Trustee effective April 15, 2025. Mr. Crawley is currently a full-time DACC student and a senior at Bismarck High School.

Upon motion by Mr. Seth, and second by Ms. Finch, the Board accepted the Student Trustee Election Report. The motion passed by roll call vote: 7 yeas, 0 nays.

B. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED STUDENT TRUSTEE

Mr. Wolfe administered the Oath of Office to Mr. Crawley. The Board congratulated Mr. Crawley and welcomed him as the new Student Trustee.

ITEM 15: RECOGNITION OF VISITORS

Dr. Fletcher introduced the following: Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources & Labor Relations; Doug Adams, Executive Director, Facilities; Tonya Hill, Executive Director, DACC Foundation; Mark Barnes, Director, Information Technology; Jessica Aquino, Financial Aid Manager; Terri Cummings, Dean, Business & Technology; Doug Hunter, Associate Professor, Mechatronics;

Kathy Hunter, Professor, Information Systems; Jennifer Slavik, Professor, Marketing; Marcie Wright, Clinical Coordinator, Health Information Technology; Dr. Stephanie Davis; Professor, Rhetoric; Dave Kietzmann; Dave Harby; Terry Harby; Harby Family; Ken Kuchefski; Dylan Miller, Security Officer; and Jerry Davis, Jerry Davis Law.

ITEM 16: INSIDE THE COLLEGE: FINANCIAL AID UPDATE

Financial Aid Manager Jessica Aquino provided an update on the Financial Aid Department. She noted this past year has been a challenging year for the Financial Aid department. The year started with delays and uncertainty of the FAFSA. The Illinois Monetary Award Program (MAP) grant, which pays for tuition and mandatory fees for students who reside in Illinois and meet income guidelines, did see a reduction in the Spring of 2025. This reduction was due to more students than expected being eligible for the grant in the Fall semester.

Ms. Aquino reported the Federal Pell grant is awarded to undergraduate students who have a financial need, are a U.S. citizen, have a valid Social Security Number, have not already earned a bachelor's degree, and are meeting satisfactory academic progress.

The Financial Value Transparency and Gainful Employment Reporting (FTV/GE) is a framework established by the U.S. Department of Education to promote transparency and accountability regarding the value of educational programs, particularly those leading to debt. The regulations aim to ensure that career programs adequately prepare students for gainful employment in recognized occupations and to make data about student debt and earnings more accessible to students and the public.

Ms. Aquino noted that the Financial Aid office went live with FA Link, which is a real-time interface between the bookstore and our student information system. This allows students to use their financial aid, Veteran benefits, and scholarships directly at the bookstore or online. Additionally, the remodeling of the Financial Aid front desk area has begun to make the area more private when discussing student information and security for staff.

The Board and Dr. Fletcher thanked Ms. Aquino for her detailed report.

ITEM 17: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending March 31, 2025 was included in the Board agenda book.

ITEM 18: PRESIDENT'S REPORT

Dr. Fletcher reminded everyone of the many opportunities available to celebrate employee and student accomplishments. He thanked Human Resources for organizing the employment appreciation banquet. He expressed appreciation to those who organized the annual career fair held on campus today with over 60 employers and vendors in attendance. He had the opportunity to meet with several employers and DACC faculty and staff. He also reminded everyone that May 1 started the DACC Library summer reading event this takes place throughout the summer.

ITEM 19: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE BOARD WORKSHOP OF MARCH 12, 2025; AND THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 27, 2025

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Ms. Harby, and a second by Ms. Finch, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 20: UNFINISHED BUSINESS

ITEM 21: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and second by Mr. Seth, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$664.18 was expended for travel expenditures for trustees over the last month. The expenses were \$429.18 for the ICCTA meetings on March 13-15, 2025 in Lisle, Illinois for Mr. Greg Wolfe; and \$235.00 for the ICCTA meetings on June 6-7, 2025 in Normal, Illinois for Mr. Greg Wolfe.

Upon motion by Ms. Finch, and a second by Ms. Martin the Board approved travel expenditures for trustees over the last month. The motion passed by roll call vote: 7 yeas, 0 nays.

C. BOARD CONSIDERATION OF NEW ASSOCIATE DEGREE AND CERTIFICATE PROGRAM

1. ASSOCIATE OF APPLIED SCIENCE IN 3D DESIGN TECHNOLOGY

2. 3D DESIGN TECHNOLOGY CERTIFICATE

The Business and Technology Division has done extensive research into the development of an Associate of Applied Science in 3D Design Technology and a 3D Design Technology Certificate.

ICCB requires that our local Board of Trustees approve any new programs before we can submit the proper paperwork to ICCB for their approval. We are excited about these new programs.

If approved, the project will be moving into the next phase, which includes finalizing the design and advertising the project for public bidding. Following the bid opening, a recommendation will be presented to the Board of Trustees for approval, based on the lowest responsible bidder.

Funding for this project will come from Technology Equipment Bonds and/or the Illinois Works Pre-Apprenticeship grant.

Upon motion by Mr. Hill, and a second by Mr. Seth, the Board approved a project budget of \$80,000 to install a dust collection system in the Technology Center in the Construction Lab. The motion passed by roll call vote: 7 yeas, 0 nays.

F. BOARD CONSIDERATION OF COMPUTER SOFTWARE

The College currently uses Microsoft's "Office365 A3" product to provide student access to Microsoft Office products on their personal devices. Microsoft offers an upgraded product, "Microsoft365 A3," which will not only provide the current services, it will allow increased security with Multi-Factor Authentication (MFA) for student email access. This is a security feature that is highly regarded by cyber insurance underwriters. It will also increase security by limiting logins from unknown locations and/or asking for additional MFA. There are also numerous other security and operational benefits.

To renew the current product the cost would be approximately \$15,000. To purchase the upgraded product the cost would be approximately \$27,000. While that is an increase of \$12,000, there will be savings of \$5,500 as it will replace our existing SSPR product. Additionally, there will be significant future savings through the decreased need for outside contractual services that will more than cover the remaining existing cost.

Upon motion by Ms. Martin, and a second by Ms. Finch, the Board approved the purchase of the Microsoft 365 A3 plan from CDW-G for \$27,638.16. The motion passed by roll call vote: 7 yeas, 0 nays.

G. CLOSED SESSION TO DISCUSS MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY

The Board went into Closed Session at 6:35 p.m.

OPEN SESSION

The Board returned to Open Session at 7:00 p.m.

H. BOARD CONSIDERATION OF ENTERING CONTRACT NEGOTIATIONS WITH COLLEGE PRESIDENT

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved entering contract negotiations with Dr. Randy Fletcher. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 22: INFORMATION

A. TRUSTEE COMMENTS

- Ms. Martin is happy with the process of moving forward to hire the next President.
- Mr. Seth congratulated the newly elected trustees and is also pleased with moving forward.
- Mr. Crawley thanked everyone for organizing the college fair today.
- Ms. Harby is excited to be on the Board and also congratulated the recently elected Trustees.
- Ms. Finch noted it has been a process, but feels the College is moving in the right direction.
- Mr. Hill congratulated Mr. Crawley, Mr. Wolfe, Ms. Harby, and Ms. Martin.
- Mr. Wolfe is also pleased with the decision of moving forward and that the College is moving in the right direction.

B. COMMUNICATIONS

ITEM 23: ADJOURNMENT

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 7:03 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____