

MINUTES OF THE REGULAR MEETING OF MARCH 27, 2025

On March 27, 2025, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Wolfe called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, Sandra Finch, Dylan Haun, Terry Hill, Lisa Martin, Maruti Seth, and Greg Wolfe. Not present: Student Trustee Serena Butler.

Others present: Interim President Dr. Randall Fletcher, Board Secretary Kerri Thurman, Tammy Betancourt, Jill Cranmore, Lara Conklin, Doug Hunter, Kathy Hunter, Terry Gouard, Mike VanDeWalker, Sara VanDeWalker, Caroline Harby, Dylan Miller, and Jerry Davis.

Media present: Steve Brandy, Vermilion County First; and Kaighla White, *Commercial News*.

ITEM 4: ADOPTION OF AGENDA

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Hill, and a second by Ms. Cherry, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Fletcher introduced the following: Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources & Labor Relations; Lara Conklin, Executive Director, College Relations; Doug Hunter, Associate Professor, Mechatronics; Kathy Hunter, Professor, Information Systems; Terry Gouard, Instructor, Barbering; Mike Vandewalker; Sara Vandewalker; Caroline Harby; Dylan Miller, Security Officer; and Jerry Davis, Jerry Davis Law.

ITEM 6: INSIDE THE COLLEGE: BARBERING UPDATE

Barbering Instructor Terry Gouard provided an update on the Barbering program. He shared a presentation including all of the events the students have participated in so far along with a video of a recent competition.

The Board and Dr. Fletcher thanked Mr. Gouard for his report and his enthusiasm for the program.

ITEM 7: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending February 28, 2025 was included in the Board agenda book.

ITEM 8: PRESIDENT'S REPORT

Dr. Fletcher shared updates from last month. He noted the NJCAA Division II national championship ended last week. He expressed appreciation to the hundreds of volunteers and the DACC staff who spent countless hours to assure the tournament was a success.

Dr. Fletcher noted he continues to tour facilities and recently had the opportunity to visit the Department of Corrections. He also mentioned that he has now met with about 75% of the faculty members and will continue to meet with other employee groups.

ITEM 9: PUBLIC COMMENT

There was no public comment.

ITEM 10: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 27, 2025

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Seth, and second by Ms. Cherry, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$627.66 was expended for travel expenditures for trustees over the last month. The expenses were for the ACCT Legislative Summit in Washington, DC in February 2025 for Mr. Greg Wolfe.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved travel expenditures for trustees over the last month. The motion passed by roll call vote: 7 yeas, 0 nays.

C. BOARD CONSIDERATION OF TUITION INCREASE

Historically during the spring semester, Danville Area Community College considers the rate of tuition and universal fees in making projections for the budget for the upcoming fiscal year. Making early budget projections for the next fiscal year are always challenging; however, early projections indicate that tuition and fee revenue increases are needed to provide additional revenue to help balance the budget.

During the Board Financial Planning Special Meeting on March 12, 2025 financial projections were discussed utilizing various levels of tuition and/or fee increases. Minimum and maximum tuition rates for out-of-district, out-of-state and international tuition rates were also discussed.

Upon motion by Mr. Hill, and a second by Mr. Seth the Board approved, effective with the summer 2025 term, a \$5 per credit hour in-district tuition increase and a \$5 per credit hour technology/activity fee increase, as well as a \$10 tuition increase to the out-of-district, out-of-state, and international rate. The motion passed by roll call vote: 7 yeas, 0 nays.

D. BOARD CONSIDERATION OF BIDS FOR AUTOMOTIVE EQUIPMENT

Bids were advertised in the News Gazette and Commercial News (including the internet) for Automotive Equipment consisting of a Tire Balancer, Tire Changer and accessories. A bid was requested for (1) TCA34R Leverless Tire Changer, (1) Basic Flange Plate for clad wheels, (1) GSP9700 Road Force(R) Elite Tire Balancer, and (1) Balancer Adjustable Flange Plate

This equipment will be used in the Department of Corrections (DOC) Automotive Technology instructional program at Danville Correctional Center (DCC). It will be funded by DOC as part of our contract to provide vocational education at DDC.

Upon motion by Ms. Martin, and a second by Mr. Hill, the Board approved the purchase of a Tire Balancer, Tire Changer and accessories from KB Tools and Equipment, in the amount of \$50,593.28. The motion passed by roll call vote: 7 yeas, 0 nays.

E. BOARD CONSIDERATION OF ELLUCIAN ORDER FORM - JOURNEY

The College currently uses a hybrid of three different programs and manual entry to manage the Corporate and Community Education (CCE) Student Information System (SIS). While the Colleague SIS/ERP is the data of record, it has limitations for the unique needs of CCE. They also use a stand-alone system called Course Storm that does not integrate with Colleague and therefore requires data entry. An Access Database is also used.

In order to bring all of these systems into one cohesive platform, CCE, along with the CFO and Colleague IT staff reviewed several vendor options: Genius Learning, Modern Campus, Entrisik and Ellucian. The team unanimously agreed that Ellucian's Journey product was the best solution for the College. Of primary importance in the decision is that it was created to directly integrate with Colleague.

The College was awarded a \$129,000 Non-Credit ICCB Grant in calendar year 2024, of which approximately \$29,000 has been awarded specifically to fund a database and has rolled over into 2025. In calendar year 2025, the College was awarded a \$105,000 Non-Credit ICCB Grant, of which \$50,000 is earmarked specifically to fund a database. Thus, \$79,000 of grant funds are available and earmarked for a CCE database to fund this implementation in the first year.

The annual subscription for the first year is \$51,840 with a start date of May 1, 2025. The one-time implementation fee is \$49,881 for a total cost in the first year of \$101,721. The subscription for the second and third years are \$54,950 and \$58,247, respectively. These rates include a 25% discount from Ellucian. The costs will be funded with the ICCB Non-Credit Grant and Corporate and Community Education Revenue.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the Order Form for Ellucian Journey from May 1, 2025 through April 30, 2028 for a total three-year cost of \$214,918. The motion passed by roll call vote: 7 yeas, 0 nays.

E. BOARD RECOGNITION OF STUDENT TRUSTEE

Although Ms. Butler was not in attendance, the Board and Dr. Fletcher recognized her for her service as Student Trustee over the past year. The Board commended her for her hard work and dedication as Student Trustee and wished her well in her future endeavors.

F. BOARD RECOGNITION OF TRUSTEE

The Board and Dr. Fletcher also recognized Ms. Tracy Cherry for her dedication and service as a member of the Board of Trustees and for her continued support of the College and the community. Ms. Cherry thanked the Trustees for the opportunity to serve and she also thanked the administration, faculty, and staff for continuing to move the College forward. The Board presented Ms. Cherry with a framed drawing of the Clock Tower.

ITEM 13: INFORMATION

A. TRUSTEE COMMENTS

- Mr. Seth congratulated Terry Gouard and the Barber students. He also expressed appreciation to Ms. Cherry for her service to the Board.
- Mr. Haun thanked everyone who supports the tournament.
- Ms. Martin congratulated Ms. Cherry. She also noted when she walks at the mall, she often sees the Barber students working hard.
- Mr. Hill also expressed appreciation to everyone who makes the national tournament a success. He noted the whole community benefits from the tournament. He also wished Ms. Cherry the best.
- Mr. Wolfe thanked Ms. Cherry for her service. He also thanked the College community for the understanding, patience, and willingness to change and he is proud to be a part of the College.

B. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 6:11 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____