

## **MINUTES OF THE REGULAR MEETING OF FEBRUARY 27, 2025**

On February 27, 2025, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

### **ITEM 1: CALL TO ORDER**

Chairman Wolfe called the meeting to order at 5:32 p.m.

### **ITEM 2: PLEDGE OF ALLEGIANCE**

Presidential Scholar Keegan Cramer led those in attendance in reciting the Pledge of Allegiance.

### **ITEM 3: ROLL CALL**

The roll was called. Trustees present: Sandra Finch, Terry Hill, Lisa Martin, Greg Wolfe, and Student Trustee Serena Butler. Trustees absent: Tracy Cherry, Dylan Haun, and Maruti Seth.

Others present: Interim President Dr. Randall Fletcher, Board Secretary Kerri Thurman, Dr. Carl Bridges, Tammy Betancourt, Jill Cranmore, Lara Conklin, Doug Adams, Mark Barnes, Terri Cummings, Doug Hunter, Kathy Hunter, Todd Flessner, Alan Wilson, Jonathan Daugherty, Marcie Wright, Brandy Marron, RJ Rowland, Jen Slavik, Collin Wright, Staci Wright, Greg Wright, Whitney Yoder, Dylan Miller, Jerry Davis, and Keegan Cramer.

Media present: Steve Brandy, Vermilion County First; Jack Krumm, WCIA Channel 3.

### **ITEM 4: ADOPTION OF AGENDA**

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Ms. Finch, and a second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 5 yeas, 0 nays.

### **ITEM 5: RECOGNITION OF VISITORS**

Dr. Fletcher introduced the following: Dr. Carl Bridges, Provost/Vice President, Academic Affairs and Student Services; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources & Labor Relations; Lara Conklin, Executive Director, College Relations; Doug Adams, Executive Director, Facilities; Mark Barnes, Director, Information Technology; Terri Cummings, Dean, Business & Technology; Whitney Yoder, Controller; Doug Hunter, Associate Professor, Mechatronics; Kathy Hunter, Professor, Information Systems; Todd Flessner, Instructor, Manufacturing Engineering Technology; Alan Wilson, Instructor, Automotive Technology; Jonathan Daugherty, Instructor, HVAC; Marcie Wright, Clinical Coordinator, Health Information Technology; Brandy Marron, Professor, Agriculture; RJ Rowland, Instructor, Welding; Jen Slavik, Professor, Marketing; Collin Wright, Instructor, Graphic Design; Dylan Miller, Security Officer; Staci Wright, Instructor, Speech Language Pathologist Assistant; Greg Wright; Jerry Davis, Jerry Davis Law; and Keegan Cramer, Presidential Scholar.

### **ITEM 6: REPORT OF ACCT NATIONAL LEGISLATIVE SUMMIT**

Dr. Fletcher and Mr. Wolfe provided a report on the ACCT National Legislative Summit in Washington, D.C., which they attended February 9-12, 2025.

**ITEM 7: FINANCIAL UPDATE**

The Financial Statement of Revenue and Expenditures ending January 31, 2025 was included in the Board agenda book.

**ITEM 8: PRESIDENT'S REPORT**

Dr. Fletcher shared updates from last month. He noted the extended cabinet members prepared breakfast for employees in March in honor of Employee Appreciation Day. On February 28, the Barbering students will hold an open house and provide free haircuts in the lab. He has met with 35 of the 60 faculty members so far and will continue to do so in March.

He reminded the Trustees of the financial retreat scheduled for March 12 at 3:00 p.m. in the Board Room. On March 6 and 7, DACC will be hosting the celebration of French Music in Jacobs Hall. Dr. Eric Simonson will be one of the featured musicians.

Dr. Fletcher announced that Adult Education is launching Elevate 2.0, an innovative initiative that is fast-tracking motivated individuals who are earning a high school diploma and industry-recognized college credentials.

**ITEM 9: PUBLIC COMMENT**

Mr. Wolfe read the public comment policy from the Board Policy and Procedures manual. He then read letters received from Mr. Lyle Hicks and Ms. Jeanie Cooke regarding their support for Dr. Fletcher.

**ITEM 10: CONSENT AGENDA**

- A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 23, 2025; AND THE MINUTES OF THE BOARD WORKSHOP OF JANUARY 29, 2025**
- B. FINANCIAL REPORT**
- C. CLERY SECURITY REPORT**

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 5 yeas, 0 nays.

**ITEM 11: UNFINISHED BUSINESS**

**ITEM 12: NEW BUSINESS**

- A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT**

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Ms. Martin, and second by Ms. Finch, the Board approved the Human Resources Report. The motion passed by roll call vote: 5 yeas, 0 nays.

- B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES**

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$1,397.92 was expended for travel expenditures for trustees over the last month. The expenses were for the ACCT Legislative Summit in Washington, DC in February 2025 for Mr. Greg Wolfe.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved travel expenditures for trustees over the last month. The motion passed by roll call vote: 5 yeas, 0 nays.

**C. BOARD CONSIDERATION OF CAPITAL DEVELOPMENT BOARD  
(CDB) PROJECT TO REPLACE DOMESTIC PLUMBING LINES  
THROUGHOUT MARY MILLER CENTER AND ESTABLISH  
CONTRIBUTORY TRUST ACCOUNT**

The Illinois Capital Development Board has recently approved funding to cover 75% of the DACC Deferred Maintenance project that will replace domestic plumbing at the Mary Miller Center. DACC will need to fund the remaining 25% with a local match. The total project is expected to cost \$653,000, with \$489,750 funded by the State and \$163,250 funded from the College’s Board Restricted Facilities, Construction, and Renovation Reserve account.

Mary Miller Center is a 96,000-square-foot facility constructed in 1970. The original plumbing system, installed with galvanized pipes and asbestos insulation, has surpassed its expected lifespan of 40 years and is now 50+ years old. To address the constant water leaks this old plumbing creates, the college plans to replace all galvanized domestic pipes with new copper lines and install an appropriately sized, energy-efficient domestic water heater. In preparation for this plumbing upgrade, DACC completed the asbestos abatement scope of work in December 2021 saving significant time and cost to the overall project. This renovation is part of DACC's broader Facilities Master Plan, which includes various projects aimed at maintaining and improving campus facilities.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board the CDB project for Mary Miller plumbing and the establishment of the Contributory Trust Account in the amount of \$163,250 for the local match of the project cost. The motion passed by roll call vote: 5 yeas, nays.

**D. BOARD CONSIDERATION OF RETIREMENTS**  
**1. MARK BARNES, DIRECTOR, INFORMATION TECHNOLOGY**  
**2. MARJORIE LARSON, PROFESSOR, MATH**

Mark Barnes has submitted his letter of intent to retire effective May 31, 2025, after more than ten years of service.

Marjorie Larson has submitted her letter of intent to retire effective July 31, 2025, after twelve years of service.

The Board and Dr. Fletcher expressed appreciation to Mr. Barnes and Ms. Larson for their years of service and wished them well in their upcoming retirements.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board accepted the letter of intent to retire from Mark. Barnes. The motion passed by roll call vote: 5 yeas, 0 nays.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board accepted letter of intent to retire from Marjorie Larson. The motion passed by roll call vote: 5 yeas, 0 nays.

#### **E. BOARD CONSIDERATION OF TENURE RECOMMENDATIONS**

##### **1. JONATHAN DAUGHERTY, INSTRUCTOR, HVAC**

##### **2. COLLIN WRIGHT, INSTRUCTOR, GRAPHIC DESIGN**

Full-time faculty members completing their third academic year of probation must be granted tenure, extended another year of probation, or dismissed. Attached is the recommendation for approval of tenure status for the individuals listed above. Dr. Carl Bridges and the respective supervisor has evaluated their performances and personnel files to ensure that their credentials are in order. These outstanding faculty members are an asset to the instructional programs at Danville Area Community College. It is our honor and privilege to recommend these talented faculty members for tenure status. These individuals are superior classroom teachers who will serve DACC well into the future.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the tenure recommendation for Jonathan Daugherty, Instructor, HVAC. The motion passed by roll call vote: 5 yeas, 0 nays.

Upon motion by Ms. Finch, and a second by Ms. Martin, the Board approved the tenure recommendation for Collin Wright, Instructor, Graphic Design. The motion passed by roll call vote: 5 yeas, 0 nays.

#### **ITEM 13: INFORMATION**

##### **A. TRUSTEE COMMENTS**

- Ms. Finch congratulated the tenured faculty members.
- Ms. Butler also congratulated the tenured faculty members.
- Ms. Martin congratulated the tenured faculty members and also thanked Doug Adams for his work on campus.
- Mr. Hill also echoed congratulations to tenured faculty and congratulated the retirees. He also wished good luck to the Jaguars in post-season play.
- Mr. Wolfe expressed appreciation to Dr. Bridges for stepping in as acting president. He also congratulated the tenured faculty and the retirees.

##### **B. STUDENT TRUSTEE ELECTION CALENDAR**

##### **C. COMMUNICATIONS**

**ITEM 14: ADJOURNMENT**

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 6:09 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

Approved: \_\_\_\_\_