

MINUTES OF THE REGULAR MEETING OF JANUARY 23, 2025

On January 23, 2025, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Wolfe called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: OATH OF OFFICE ADMINISTERED TO NEWLY APPOINTED MEMBER

Mr. Wolfe administered the Oath of Office to Ms. Lisa Martin.

Dr. Fletcher and the Board congratulated and welcomed Ms. Martin to the Board.

ITEM 4: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, Sandra Finch, Dylan Haun, Terry Hill, Lisa Martin, Maruti Seth, and Greg Wolfe. Trustee absent: Student Trustee Serena Butler (arrived at 5:35 p.m.)

Others present: Interim President Dr. Randall Fletcher, Board Secretary Kerri Thurman, Dr. Carl Bridges (arrived at 5:39 p.m.), Lara Conklin, Tonya Hill, Doug Hunter, Kathy Hunter, Whitney Yoder, and Jerry Davis.

Media present: Jennifer Bailey, *News-Gazette*; and Kaighla White, *Commercial-News* (arrived at 5:40 p.m.)

ITEM 5: ADOPTION OF AGENDA

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Hill, and a second by Ms. Finch, the agenda was approved as presented. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 6: RECOGNITION OF VISITORS

Dr. Fletcher introduced the following: Dr. Carl Bridges, Provost/Vice President, Academic Affairs and Student Services; Lara Conklin, Executive Director, College Relations; Tonya Hill, Executive Director, DACC Foundation; Doug Hunter, Associate Professor, Mechatronics; Kathy Hunter, Professor, Information Systems; Whitney Yoder, Controller, Business Office; and Jerry Davis, Jerry Davis Law.

ITEM 7: INSIDE THE COLLEGE: DACC FOUNDATION UPDATE

For the Inside the College report, Foundation Executive Director Tonya Hill provided an update on the DACC Foundation. She noted the Foundation has moved from Vermilion Hall to Bremer and since the move they have had more visitors. She reported the Foundation now has over \$23 million in assets. When she started in 2018, there were \$18 million in assets.

Ms. Hill shared how the Foundation has supported the College in areas such as scholarships, Middle College, food pantry, equipment, program expenses, etc.

The scholarship application opened on January 6, and Ms. Hill and Ms. Gina Davis have been visiting area high schools and will continue to do so throughout February.

Ms. Hill reported that 1,389 annual appeal letters were mailed the week before Thanksgiving and, to date, the Foundation has received \$335,116 as a result.

The Board and Dr. Fletcher thanked Ms. Hill for her extraordinary work in the community and for the DACC students.

ITEM 8: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending December 31, 2024 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT

Dr. Fletcher shared updates from last month. He thanked Ms. Finch for the successful Martin Luther King event he and several Trustees attended. He reported that in-service went well last week and the first two days of classes went well. He announced enrollment remains strong and that the Vermilion County boys' and girls' basketball tournament is ongoing. He noted he also recently visited the Barber School.

ITEM 10: PUBLIC COMMENT

ITEM 11: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE ELECTORAL BOARD MEETING OF DECEMBER 4, 2024; MINUTES OF THE ELECTORAL BOARD MEETING OF DECEMBER 12, 2024; AND MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 19, 2024

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Seth, and second by Mr. Hill, the Board approved the Human Resources Report. The motion passed by roll call vote: 8 yeas, 0 nays.

B. BOARD CONSIDERATION OF TRANSFER OF MONIES FROM THE WORKING CASH FUND TO THE EDUCATION FUND AND THE OPERATIONS AND MAINTENANCE FUND

The College is required to have a resolution adopted by the Board to allow the transfer of monies from the Working Cash Fund to the Educational Fund and Operations and Maintenance Fund. This resolution authorizes funds to be transferred as needed to meet the payment due dates for expenditures incurred in these funds when the revenue is not received in time to meet the cash outflow requirements. This transfer also avoids the issuance of tax anticipation warrants.

The transaction is considered an internal loan and will be repaid to the Working Cash Fund within one calendar year since the intent is not to abolish the balance in this fund. The majority of the funds utilized to pay the loan will be from the collection of tax revenue and student tuition with no reliance on state funding.

The timing of this resolution avoids having a negative cash balance at the end of the fiscal year (June 30). This resolution is requested annually and meets the requirements of ICCB and the College Auditors.

Upon motion by Mr. Hill, and a second by Mr. Seth, the Board approved the resolution of transfer of monies from the Working Cash Fund to the Education Fund and the Operations and Maintenance Fund. The motion passed by signature vote: 8 yeas, 0 nays.

ITEM 14: INFORMATION

A. TRUSTEE COMMENTS

- Mr. Hill appreciated hearing about the 10% increase in enrollment from last year. He congratulated Ms. Finch on a successful MLK celebration. He also welcomed Ms. Martin to the Board and wished everyone a great 2025.
- Ms. Martin announced she is happy to be a part of the DACC Board.
- Ms. Butler welcomed Ms. Martin and reminded everyone of Trustee Tea Time where she will provide an opportunity for students to ask questions or express concerns.
- Mr. Haun noted that it's encouraging and rejuvenating when he hears of DACC's mission being fulfilled.
- Ms. Cherry welcomed Ms. Martin to the Board.
- Mr. Seth also welcomed Ms. Martin and congratulated Ms. Finch on a successful event.
- Ms. Finch noted she is glad to have Ms. Martin on the Board. She thanked everyone who attended the MLK event and wished everyone a great 2025.
- Mr. Wolfe also congratulated Ms. Finch and Ms. Martin. He thanked everyone for their hours of commitment to the high school tournament and noted it was great to see so many high school students on campus.

B. COMMUNICATIONS

ITEM 15: ADJOURNMENT

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 6:06 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____