

## **MINUTES OF THE REGULAR MEETING OF JULY 29, 2024**

On July 29, 2024, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

### **ITEM 1: CALL TO ORDER**

Chairman Harby called the meeting to order at 5:34 p.m.

### **ITEM 2: PLEDGE OF ALLEGIANCE**

The Board and those in attendance recited the Pledge of Allegiance.

### **ITEM 3: ROLL CALL**

The roll was called. Trustees present: Tracy Cherry, Sandra Finch, David Harby, Dylan Haun (via phone), Maruti Seth, Terry Hill, and Greg Wolfe. Trustee not present: Student Trustee Serena Butler.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dr. Carl Bridges, Jill Cranmore, Tammy Betancourt, Lara Conklin, Mark Barnes, Terri Cummings, Pete Powell, Khristopher Suchaczewski, Dylan Miller, and Jerry Davis.

Media present: Steve Brandy, WDAN-WDNL.

### **ITEM 4: ADOPTION OF AGENDA**

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Seth, and a second by Ms. Finch, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

### **ITEM 5: RECOGNITION OF VISITORS**

Dr. Nacco introduced the following: Dr. Carl Bridges, Provost/Vice President, Academic Affairs/Vice President, Student Services; Tammy Betancourt, Vice President and Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Lara Conklin, Executive Director, College Relations; Mark Barnes, Director, Information Technology; Terri Cummings, Dean, Business & Technologies; Pete Powell, Coordinator, Tractor Trailer Driver & Public Safety Programs; Khristopher Suchaczewski, CDL Student; Dylan Miller, Security Officer; and Jerry Davis, Jerry Davis Law.

### **ITEM 6: INSIDE THE COLLEGE: CDL PROGRAM**

For the Inside the College report, Pete Powell shared information on the CDL program. Mr. Powell reported that classes have been full this year. He also reported that the program currently has three trucks (two manuals and one automatic) and three trailers.

Mr. Powell also oversees the CDL-B program. He noted that the current truck will be replaced soon. He reported he has students from long distances attend the program due to the shorter program and it being more cost effective. He reported the driver's education program has also been good this year and that several Quaker employees have been taking advantage of the CDL programs.

Mr. Powell expressed appreciation for enlarging the truck area in the front parking lot. As a result, two trucks can now be in the same lot at the same time.

Dr. Nacco and the Board thanked Mr. Powell for his thorough report and Mr. Suchaczewski for choosing DACC.

**ITEM 7: DASHBOARD INDICATORS**

Dr. Nacco highlighted the operational benchmarks included on the Dashboard Indicators.

**ITEM 8: FINANCIAL UPDATE**

The Financial Statement of Revenue and Expenditures ending June 30, 2024 was included in the Board agenda book.

**ITEM 9: PRESIDENT'S REPORT & STRATEGIC PLAN**

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month. He also highlighted the strategic vision including financial challenges and opportunities across all sectors.

**ITEM 10: PUBLIC COMMENT**

There was no public comment.

**ITEM 11: CONSENT AGENDA**

**A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR MEETING OF JUNE 27, 2024**

**B. FINANCIAL REPORT**

**C. CLERY SECURITY REPORT**

Upon motion by Mr. Wolfe, and a second by Mr. Seth, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

**ITEM 12: UNFINISHED BUSINESS**

**ITEM 13: NEW BUSINESS**

**A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT**

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Wolfe, and second by Ms. Cherry, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.

**B. BOARD CONSIDERATION OF TRAVEL EXPENDITURES FOR TRUSTEES**

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$3,181.59 was expended for travel expenditures for trustees over the last month. The expenses were for the ICCTA Annual Convention in Lombard, IL on June 7-8, 2024 for Mr. Wolfe; and the ACCT Leadership Conference in Seattle, WA on October 21-25, 2024 for Mr. Wolfe.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the travel expenditures for the Trustees. The motion passed by roll call vote: 7 yeas, 0 nays.

**C. BOARD CONSIDERATION OF AUTHORIZATION TO PERMIT INTERFUND LOANS AS NEEDED FOR THE PERIOD OF AUGUST 2024 THROUGH JULY 2025**

Due to the timing of revenue and expenditure amounts that occur during the year, several of the College's Funds experience a negative cash balance at various times during the year. In addition, most of our grants are on a reimbursable basis. We incur the cost and then periodically, based on the grant regulations, request reimbursement for these expenditures, which has a negative effect on cash flow.

Interfund loans do not change the College's total cash balance, but the transaction does provide for each individual Fund to reflect a positive cash balance. This request will provide lending options through the FY25 fiscal year end and address the anticipated negative cash balance during the next year.

The current authorization for interfund loans ends on July 31, 2024.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the authorization to permit interfund loans as needed for the period of August 2024 through July 2025. The motion passed by roll call vote: 7 yeas, 0 nays.

**D. BOARD CONSIDERATION OF REVISING FEES IN THE CHILD DEVELOPMENT CENTER**

The Child Development Center continues to be a center of excellence for social, emotional, physical, and intellectual development of a child. The Center also provides a learning-lab environment for observation and training for DACC students enrolled in Early Childhood Education, Education, and Nursing programs. Maintaining this level of quality service requires staffing and supply resources which continue to increase in cost.

Therefore, we are proposing that the rates be increased \$5 per week for each category, effective September 1, 2024, to help offset rising costs related to wages, benefits, food costs, compliance mandates and instructional supplies. The last fee rate increase was in November 2022.

Proposed Weekly & Daily Rates:

		DACC	DACC
Regular	Regular	Student	Student
Weekly	Daily	Weekly	Daily

<u>Classroom</u>	<u>Rate</u>	<u>Rate</u>	<u>Rate</u>	<u>Rate</u>
24 Months – 35 months Old	\$170.00	\$34.00	\$155.00	\$31.00
3 Years – 5 Years Old	\$155.00	\$31.00	\$140.00	\$28.00
School Age, 6-12 Years Old	\$145.00	\$29.00	\$135.00	\$27.00
Registration/Art Fee yearly rate for all			\$ 65.00	

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board approved revising the fees in the Child Development Center effective September 1, 2024. The motion passed by roll call vote: 7 yeas, 0 nays.

**ITEM 14: INFORMATION**

**A. TRUSTEE COMMENTS**

- Mr. Hill noted it is refreshing to see the increase in enrollment and hopes that fall enrollment will be as good.
- Mr. Harby expressed the importance of attending meetings as the students and staff depend on the Board for support.
- Mr. Haun acknowledged he has missed meetings recently, but has many responsibilities currently. He deeply cares about the college.

**B. COMMUNICATIONS**

**ITEM 15: ADJOURNMENT**

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:17 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

Approved: \_\_\_\_\_