

MINUTES OF THE REGULAR MEETING OF MAY 23, 2024

On May 23, 2024, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Phi Theta Kappa members led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, David Harby, Terry Hill, Maruti Seth, Greg Wolfe, and Student Trustee Serena Butler. Trustees not present: Sandra Finch and Dylan Haun

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Tammy Betancourt, Jill Cranmore, Mark Barnes, Ronnie Johnson, Collin Wright, Doug Hunter, Kathy Hunter, Corey Potter, Taelor Abner, Dominique Smith, Sabrina Koenig, Marlee Harper, Michel Budnovich, Ashlynn Pinnick, and Jerry Davis.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and a second by Ms. Cherry, the agenda was approved as presented. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Tammy Betancourt, Vice President and Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Mark Barnes, Director, Information Technology; Ronnie Johnson, Professor, Art, Liberal Arts; Collin Wright, Professor, Graphic Design; Doug Hunter, Associate Professor, Mechatronics; Kathy Hunter, Professor, Information Systems; Corey Potter, EPIC; Phi Theta Kappa members Taelor Abner, Dominique Smith, Sabrina Koenig, Marlee Harper, Michel Budnovich, and Ashlynn Pinnick; and Jerry Davis, Jerry Davis Law.

Media present: Steve Brandy, WDAN-WDNL.

PUBLIC HEARING

Mr. Harby recessed the regular meeting at 5:34 p.m. for the purpose of conducting a Public Hearing to receive public comments on the proposal to sell bonds of the District in an amount not to exceed \$5,000,000 for the purpose of increasing the Working Cash Fund of the District.

RECONVENE

Mr. Hill, upon completion of the Public Hearing, moved that the Board reconvene in regular session. The motion was seconded by Mr. Seth and passed by roll call vote: 6 yeas, 0 nays. Mr. Harby reconvened the Regular Board Meeting at 5:37 p.m.

ITEM 6: INSIDE THE COLLEGE: PHI THETA KAPPA

Professors Ronnie Johnson and Collin Wright, along with PTK members, presented an update on PTK. Professor Johnson explained the requirements to be a member. He noted and explained the four pillars for PTK: scholarship, leadership, service, and fellowship.

Professor Johnson introduced the officers and All-Illinois Academic Team members: Sabrina Koenig, Ashlynn Pinnick, Marlee Harper, Dominique Smith, Michel Budnovich, and Taelor Abner.

The Board and Dr. Nacco congratulated the students on their selection to the All-Illinois Academic Team and wished them success.

ITEM 7: DASHBOARD INDICATORS

DACC has prepared a list of major operational benchmarks which will be reported on a monthly basis.

ITEM 8: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending April 30, 2024 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT & STRATEGIC PLAN

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month. He also made note of the discussion of the Matrix upcoming on the agenda which includes key priorities for the next year.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR MEETING OF APRIL 25, 2024

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Wolfe, and second by Mr. Hill, the Board approved the Human Resources Report. The motion passed by roll call vote: 6 yeas, 0 nays.

B. BOARD CONSIDERATION OF BIDS FOR FURNITURE FOR HEGELER HALL

Bids were advertised for assorted office furniture for Hegeler Hall. The furniture will be funded with Corporate Education reserves.

Upon motion by Mr. Wolfe, and a second by Mr. Seth, the Board approved the purchase of assorted office furniture for Hegeler Hall from Stocks Office Furniture in the amount of \$131,297.08. The motion passed by roll call vote: 6 yeas, 0 nays.

C. BOARD CONSIDERATION OF BIDS FOR NGC SIMULATORS AND DESKTOP MILLS FOR DANVILLE CORRECTIONAL CENTER

Bids were advertised for (8) Haas Next Generation Control (NGC) Simulators and (8) Desktop Mills. This equipment will be funded by the State of Illinois Department of Corrections contract and has been pre-approved by the State. It will be used in the Computer Numerical Control (CNC) program at the Danville Correctional Center.

Upon motion by Mr. Hill, and a second by Mr. Seth, the Board approved the purchase of NCG Simulators and Desktop Mills from Midwest Machinery Resources in the amount of \$128,995.00. The motion passed by roll call vote: 6 yeas, 0 nays.

D. BOARD CONSIDERATION OF BIDS FOR (2) TWO POST IN-GROUND LIFTS

Bids were advertised for (2) Two Post In-Ground Lift Purchase and Installation. This equipment will be used in the Automotive Technology instructional department and was approved on the FY24 Capital Equipment List. One will be funded with the REV UP Grant and one will be funded with Technology/Equipment Bonds.

Upon motion by Mr. Wolfe, and a second by Mr. Seth, the Board approved the purchase of (2) Two Post In-Ground Lifts from Automotive Equipment Sales & Service, in the amount of \$51,626.00. The motion passed by roll call vote: 6 yeas, 0 nays.

E. BOARD CONSIDERATION OF RETIREMENT

1. DR. JOANNA COMMONS, PROFESSOR, NURSING

Dr. Joanna Commons has submitted her letter of intent to retire effective June 30, 2024 after almost 20 years of service. Dr. Nacco and the Board thanked Dr. Commons for her service and wished her well on her upcoming retirement.

Upon motion by Mr. Seth, and a second by Ms. Cherry, the Board approved the retirement of Dr. Joanna Commons. The motion passed by roll call vote: 6 yeas, 0 nays.

F. BOARD DISCUSSION OF 2024-2025 STRATEGIC PLANNING MATRIX

As a single-sheet, one-sided document, the Matrix provides an overview of the College's strategic priorities over the course of an academic year. It is essential that the Matrix contain priority strategies that generate institutional buy-in among all constituencies throughout the College.

From these strategies and tactics, individual departments are able to derive more detailed annual goals. The Matrix would normally require a concomitant document that provides more detailed descriptions of these initiatives.

Most important, as the Matrix corresponds to the College's institutional priorities for an academic year, this document plays a crucial role in laying the groundwork for the budgeting process conducted during the spring for the coming fiscal year.

Item was for discussion only.

G. BOARD CONSIDERATION OF PROPERTY AND LIABILITY INSURANCE FOR FY25

On behalf of DACC, Epic Insurance Midwest requested a renewal quotation from Illinois Counties Risk Management Trust (ICRMT), St. Charles, IL, our current provider. Other quotes were not requested as they have been unable to obtain any due to our truck driving and wind turbine training programs.

The insurance proposal (external exhibit) prepared by Corey Potter and Charlene Mornout of Epic Insurance Midwest reflects an overall increase of \$12,936 (approximately 11.7%) in premiums from Illinois Counties Risk Management Trust (ICRMT) for property & liability insurance. This is due to property values being increased almost 4% (approximately \$6.6M). Other reasons for the increase include mid-year additions of six vehicles, a trailer, a drone, and the liability exposure at the Winter Park ball fields. The proposed premium for FY25 for property and liability insurance will be \$218,783 (FY24 premium \$195,847).

Epic did not increase their agency fee from last year (external exhibit). It has remained the same for many years.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the premium to Epic Insurance Midwest in the amount of \$218,783 for Property & Liability Insurance with ICRMT for FY25. The motion passed by roll call vote: 6 yeas, 0 nays.

H. BOARD CONSIDERATION OF RENEWAL OF SOPHOS SOFTWARE

The Sophos Network Detection & Response (NDR) license software renewal is a key part of our cyber security defense software. Alliance Technology Group is the exclusive vendor for Sophos

products in our region, therefore we will be required to purchase the license from them in order to complete our security suite. In consideration of our current Sophos profile, Alliance Technology Group is discounting the cost by \$93,481.71 for a final amount of \$36,454.29 for the renewal period of July 1, 2024 through October 31, 2026.

Upon motion by Mr. Seth, and a second by Ms. Cherry, the Board approved the Alliance Technology Group in the amount of \$36,454.29. The motion passed by roll call vote: 5 yeas, 0 nays.

ITEM 14: INFORMATION

A. TRUSTEE COMMENTS

- Mr. Seth noted the commencement ceremony was great and he appreciated that the trustees got to witness students making progress toward their future dreams.
- Ms. Cherry thanked faculty and staff for their involvement with students over the past year
- Mr. Wolfe noted that graduation is the highlight of the year and the sound system was amazing. He also gave a shout-out to the DACC Men's Golf Team for their recent success.
- Mr. Hill congratulated the recent graduates and thanked Ronnie Johnson for all he does with PTK.
- Ms. Butler also congratulated the graduates and looks forward to PTK next year.
- Mr. Harby thanked everyone for the kindness shown to him during the recent loss of his mother. He also encouraged Trustees to take advantage of the services available through ACCT and ICCTA.

B. COMMUNICATIONS

ITEM 14: ADJOURMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:22 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____