

MINUTES OF THE REGULAR MEETING OF DECEMBER 21, 2023

On December 21, 2023, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:31 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Presidential Scholar Gabrielle Pataki led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, Sandra Finch, Dave Harby, Terry Hill, Greg Wolfe, and Student Trustee Decarlo Flagg. Trustees absent: Dylan Haun and Maruti Seth.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dr. Carl Bridges, Jill Cranmore, Tammy Betancourt, Tonya Hill, Laura Hensgen, Guido Esteves, Mark Barnes, Doug Adams, Maggie Hoover, Doug Hunter, Kathy Hunter, Jerry Davis, Gabrielle Pataki, Emily Watson, Ethan Richardson, Davis Canady, and Mrs. Canady.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and a second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Dr. Carl Bridges, Provost; Jill Cranmore, Vice President, Human Resources and Labor Relations; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Tonya Hill, Executive Director, DACC Foundation; Laura Hensgen, Assistant Vice President, Operations; Guido Esteves, Coordinator, eSports and Community Engagement; Mark Barnes, Director, Information Technology; Doug Adams, Executive Director, Maintenance and Facilities; Maggie Hoover, Director, Online Learning; Doug Hunter, Professor, Mechatronics; Kathy Hunter, Professor, Information Systems; Jerry Davis, Jerry Davis Law; Gabrielle Pataki, Presidential Scholar; Emily Watson and Ethan Richardson, Foundation Scholarship Recipients; and Davis Canady, eSports Student; and Mrs. Canady.

ITEM 6: RECOGNITION OF NJCAAe DIVISION CHAMPION

The Board recognized NJCAAe Division Champion Mr. Davis Canady. Mr. Canady placed first in the Western Conference for Mario Kart in the NJCAAe. The Board and those in attendance congratulated Mr. Canady on his outstanding performance and wished him the best.

ITEM 7: INSIDE THE COLLEGE: DACC FOUNDATION REPORT

Executive Director Tonya Hill provided an update on the DACC Foundation. She shared the Foundation's financial performance report. She announced that 760 scholarships valued at over \$1 million were awarded this year. This is the third year in a row that every student who applied received a scholarship. Ms. Hill provided a breakdown of the 760 scholarships that were awarded.

Ms. Hill noted that the Foundation also supports the College with endowed chairs, grants, instructional equipment, and library. She announced that over 1,500 annual appeal letters were mailed before Thanksgiving and the results have been outstanding. She expressed appreciation to those who have responded.

Ms. Hill introduced scholarship recipients Emily Watson and Ethan Richardson. The students shared their experience as scholarship recipients and thanked the many donors for their contributions.

The Board and Dr. Nacco thanked Ms. Hill, Ms. Watson, and Mr. Richardson for their reports.

ITEM 8: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending November 30, 2023 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 16, 2023; AND MINUTES OF THE BOARDSMANSHIP RETREAT OF DECEMBER 9, 2023**
- B. FINANCIAL REPORT**
- C. CLERY SECURITY REPORT**

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

- A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT**

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Wolfe, and second by Ms. Finch, the Board approved the Human Resources Report. The motion passed by roll call vote: 6 yeas, 0 nays.

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$2,279.73 was expended for travel expenditures for trustees over the last month. The expenses were for the ACCT Leadership Congress in Las Vegas, NV from October 8-12, 2023 for Mr. Greg Wolfe in the amount of \$81.28; ICCTA Seminar in Schaumburg, IL from November 9-11, 2023 for Mr. David Harby in the amount of \$455.92 and Mr. Greg Wolfe in the amount of \$548.68; and Community College National Legislative Summit in Washington, D.C. on February 4-7, 2024 for Mr. Greg Wolfe in the amount of \$1,193.85.

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved travel expenditures for trustees over the last month. The motion passed by roll call vote: 6 yeas, 0 nays.

C. BOARD CONSIDERATION OF NEW ASSOCIATE DEGREE PROGRAMS

1. ASSOCIATE OF APPLIED SCIENCE IN DIAGNOSTIC MEDICAL SONOGRAPHY

2. ASSOCIATE OF APPLIED SCIENCE IN ECHOCARDIOGRAPHY

The Math, Sciences, & Health Professions Department, under the leadership of Rachael Arnholt, has done extensive research into the development of Associate of Applied Science Degrees in Diagnostic Medical Sonography and Echocardiology.

ICCB requires that our local Board of Trustees approve any new programs before we can submit the proper paperwork to ICCB for their approval.

Upon motion by Ms. Cherry, and a second by Mr. Wolfe, the Board approved the Associate of Applied Science in Diagnostic Medical Sonography. The motion passed by roll call vote: 6 yeas, 0 nays.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the Associate of Applied Science in Echocardiography. The motion passed by roll call vote: 6 yeas, 0 nays.

D. BOARD CONSIDERATION OF APPROVAL TO IMPLEMENT CANVAS AS THE COLLEGE’S LEARNING MANAGEMENT SYSTEM

In order to fulfill its academic mission, Danville Area Community College requires a robust academic technology ecosystem that meets many needs; at a minimum, it must be easy to use, accessible, flexible, and secure. For the past thirteen years, Blackboard has served as our

Learning Management System (LMS), a foundational component of our academic technology ecosystem. Blackboard will be sun-setting its current version, Learn Original, and automatically upgrading all clients to their new version, Ultra, on Aug. 1, 2024. With this knowledge and opportunity, it was decided to launch a faculty and student-driven initiative in order to evaluate Blackboard and other LMSs to identify the best tool to meet DACC's teaching, learning, and administrative needs. Dr. Carl Bridges, Provost, sponsored this initiative in association with the Online Learning Advisory Committee.

A formal RFP process was conducted and the following platforms were reviewed: Blackboard Ultra; Brightspace (by Desire to Learn); and Canvas (by Instructure). Virtual demonstrations and "office hour" sessions were conducted by all vendors and all DACC faculty and staff were encouraged to attend. Recordings from all sessions were also shared with all faculty and staff. Sandbox access was granted by all vendors allowing those wishing to fully participate in the evaluation process. Faculty and student feedback was encouraged throughout the process and was gathered, summarized, and thoughtfully considered by the Online Learning Advisory Committee prior to making a final selection.

Making this decision at this time will provide the opportunity to train faculty on the new platform and pilot the transition of early adopters to Canvas before full implementation occurs for DACC's fall 2024 semester.

This recommendation has been endorsed by Academic Affairs, the Executive Team, and the Online Learning Advisory Committee. This is an important decision as online enrollment accounts for 37% of the College's credit hours. A contractual agreement has been negotiated with Instructure (Canvas) to include: course migration/import services; Tier 1 support, 24x7 support; and implementation services including: project management, training, best-practice resources, strategic consulting, branding, authentication, and SIS integration.

The annual software subscription for Canvas for the first year is approximately \$50,000 with an escalation of approximately 4.5% each year thereafter, for a five-year total of approximately \$274,000. The first year implementation costs are \$141,000. The total for the five-year agreement is \$414,959.45. The current annual software subscription for Blackboard is approximately \$86,000. If the College were able to remain with Blackboard, the annual subscription cost over the same five years would be \$430,000 as compared to approximately \$274,000, resulting in savings of \$156,000. Therefore, the implementation costs of migrating from Blackboard to Canvas will be recovered by the end of the five-year period. Currently, however, the implementation costs will be funded from Board Restricted Student Success and Admin Computer System Reserves.

Upon motion by Mr. Wolfe and a second by Mrs. Cherry, the Board approved the implementation of Canvas as the College's Learning Management System. The motion passed by roll call vote: 6 yeas, 0 nays.

E. BOARD CONSIDERATION OF AGREEMENT WITH SIMPLICHEK, INC. FOR WELLNESS KIOSK

In response to a State mandate, DACC would like the Board of Trustees approval to enter a contract with Simplichek, Inc. According to this mandate, students must have access to wellness related products during regular campus hours. Simplichek, Inc. is a company that supplies kiosks that provide wellness products at reasonable prices. Simplichek, Inc. manages all aspects of the kiosk and reports data to the campus liaison. The monthly charge for this service is \$500.00.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the agreement with Simplichek, Inc. for a wellness kiosk. The motion passed by roll call vote: 6 yeas, 0 nays.

F. BOARD DISCUSSION OF CAPITAL DEVELOPMENT BOARD PROJECT TO RENOVATE THE CLOCK TOWER AND ORNAMENTAL HORTICULTURE BUILDINGS.

Capital Development project #810-024-042 to renovate Clock Tower and Ornamental Horticulture Restrooms and Infrastructure has been on the capital project list and DACC Resource Allocation Management Plan (RAMP) for many years. In 2020, the Capital Development Board released funds to move forward with this project. The total project budget is 4,354,400. In December 2021, the DACC board approved a 25% match for a total college contribution of \$1,088,600.

Project design was completed by Bailey Edward Design of Champaign, Illinois in August 2023 and went out for bid in September. CDB held a public bid opening in Springfield, Illinois on September 19, 2023. There was one bid from Broeren Russo Builders, Inc. of Champaign, Illinois for \$3,750,000.

After a review of the bid by Bailey Edward Design and the CDB project team, this bid was recommended to be accepted. With no objection from DACC, this bid was accepted by the Capital Development Board in October.

Construction is expected to start in early 2024 and will take approximately one year to complete.

Item for discussion only.

ITEM 13: INFORMATION

A. TRUSTEE COMMENTS

- The Trustees wished everyone a Merry Christmas and a Happy New Year.

B. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:32 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____