

## **MINUTES OF THE REGULAR MEETING OF OCTOBER 26, 2023**

On October 26, 2023, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

### **ITEM 1: CALL TO ORDER**

Chairman Harby called the meeting to order at 5:30 p.m.

### **ITEM 2: PLEDGE OF ALLEGIANCE**

Presidential Scholar Ashlynn Pinnick led the Board and those in attendance in reciting the Pledge of Allegiance.

### **ITEM 3: ROLL CALL**

The roll was called. Trustees present: Sandra Finch, Dave Harby, Dylan Haun, Terry Hill, Maruti Seth, Greg Wolfe, and Student Trustee Decarlo Flagg. Trustee absent: Tracy Cherry.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Jill Cranmore, Tammy Betancourt, Lara Conklin, Mark Barnes, Terry Goodwin, Judy Bowie, Ronnie Johnson, Kathy Hunter, Dylan Miller, Jerry Davis, Ashlynn Pinnick, Marlee Harper, Lela Martinez, and DeVonte Brooks.

Media present: Steve Brandy, WDAN-WDNL.

### **PUBLIC HEARING**

Mr. Harby recessed the regular meeting at 5:34 p.m. for the purpose of conducting a Public Hearing on the FY2024 Budget.

### **RECONVENE**

Mr. Hill, upon completion of the Public Hearing, moved that the Board reconvene in regular session. The motion was seconded by Ms. Finch and passed by roll call vote: 7 yeas, 0 nays. Mr. Harby reconvened the Regular Board Meeting at 5:36 p.m.

### **ITEM 4: ADOPTION OF AGENDA**

Mr. Harby asked if there were any changes requested to the agenda. With no changes request, upon motion by Mr. Wolfe, and a second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

### **ITEM 5: RECOGNITION OF VISITORS**

Dr. Nacco introduced the following: Jill Cranmore, Vice President, Human Resources and Labor Relations; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Lara Conklin, Executive Director, College Relations; Mark Barnes, Director, Information Technology; Terry Goodwin, Dean, Adult Education; Judy Bowie, Director, Middle College and DOC Transfer; Ronnie Johnson, Professor, Art; Kathy Hunter, Professor, Information Systems; Dylan Miller, Campus Security Officer; Jerry Davis, Jerry Davis Law; Ashlynn Pinnick, Presidential Scholar; Marlee Harper, Lela Martinez, and DeVonte Brooks; Art Students.

**ITEM 6: INSIDE THE COLLEGE: FALL FLAIR ART SHOW STUDENTS**

Professor Ronnie Johnson, along with a few of his art students featured in the upcoming Fall Flair Art Show attended to share information with the Board. Professor Johnson introduced the students. He also noted that to be a member of the Art Club a student does not have to be an Art major, just have an interest in art. He shared that the Fall Flair Show is on November 1 with several other activities planned during the event. He invited the Trustees and everyone in attendance to attend.

The Board and Dr. Nacco thanked Professor Johnson and the art students for attending and for sharing their pieces that will be feature in the upcoming show.

**ITEM 7: FINANCIAL UPDATE**

The Financial Statement of Revenue and Expenditures ending September 30, 2023 was included in the Board agenda book.

**ITEM 8: PRESIDENT'S REPORT**

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

**ITEM 9: PUBLIC COMMENT**

There was no public comment.

**ITEM 10: CONSENT AGENDA**

**A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 28, 2023**

**B. FINANCIAL REPORT**

**C. CLERY SECURITY REPORT**

Upon motion by Mr. Hill, and a second by Mr. Seth, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

**ITEM 11: UNFINISHED BUSINESS**

**ITEM 12: NEW BUSINESS**

**A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT**

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Wolfe, and second by Mr. Flagg, the Board approved the Human Resources Report. The motion passed by roll call vote: 6 yeas, 0 nays.

**B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES**

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$1,538.08 was expended for travel expenditures for trustees over the last month. The expenses were for the ACCT Leadership Congress in Las Vegas, NV from October 8-12, 2023 for Mr. Greg Wolfe.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved travel expenditures for trustees over the last month. The motion passed by roll call vote: 7 yeas, 0 nays.

**C. BOARD CONSIDERATION OF RESOLUTION TO ADOPT FY2024 BUDGET AND RESOLUTION TO APPROVE TAX LEVY**

At the August Board of Trustees meeting, the Board approved placing the tentative FY2024 Budget on display for the required 30 days.

The budget presentation at the August meeting recommended an operational budget of \$19,732,000. This is approximately 7.4% higher than the FY2023 Operating budget. With the adoption of a FY24 budget at the state level, which resulted in a 9% decrease in our operating and equalization grants, as well as continued increases in local property taxes as a result of an increasing Equalized Assessed Valuation, the College will be able to move forward by investing in Human Resources to maintain quality instruction and student service, provide training needed to meet the employment demands of the community, cover software increases, improve network infrastructure, maintain our Colleague SIS/ERP system in the Cloud, and cover estimated increases in health insurance premiums and utilities.

Depending on the fluctuation in the Equalized Assessed Valuation, the tax levy rate is anticipated to be approximately 60.37 cents. The current rate is 60.33 cents.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the FY2024 Budget, with \$33,145,470 total budgeted expenditures for all funds of the District, and Resolution approving the Tax Levy. The motion passed by signature vote: 7 yeas, 0 nays.

**D. BOARD CONSIDERATION OF RESOLUTION APPROVING THE TIMING OF RECOGNITION OF PROPERTY TAX REVENUE**

Governmental Accounting Standards Board (GASB) Statement #33 addresses accounting and financial reporting for non-exchange transactions. Revenue from property tax levies fall into this category. Since property tax levies are approved for a calendar year and the actual receipt of funds occur in more than one fiscal year, this GASB Statement #33 requires certain recognition guidelines to be followed, unless a resolution is approved by the Board stating what fiscal year the revenue should be allocated.

This Resolution is asking the Board to recognize 100% of the 2023 levy revenue in Fiscal Year 2024. If approved, this action will formally allocate property tax revenue that is consistent with our past practice.

Upon motion by Mr. Wolfe, and a second by Mr. Seth, the Board approved the Resolution recognizing 100% of the 2023 levy revenue in Fiscal Year 2024. The motion passed by signature vote: 7 yeas, 0 nays.

Mr. Wolfe left the meeting at 6:10 p.m.

**E. BOARD CONSIDERATION OF SOPHOS MANAGED SECURITY PROGRAM**

Instances of cyberattacks continue to increase and several Illinois community colleges have been victim of cyberattacks in the recent past.

Currently, the College utilizes Sophos to deliver certain cyber security functions. We'd like to increase our overall cybersecurity to add a Managed Security Program to provide 24 hour monitoring of our systems and data streams.

If the College would enter into a 3-year agreement with Sophos, Sophos would offer a discount that would lower the annual amount paid from \$57,620 to \$51,082 and increase the services to include the Managed Security Program.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved a 3-year agreement with Sophos to provide a cybersecurity Managed Security Program for \$153,245 for the period November 1, 2023 through October 31, 2026. The motion passed by roll call vote: 6 yeas, 0 nays.

**F. BOARD CONSIDERATION OF BIDS FOR COMPUTER EQUIPMENT**

Bids were advertised for computer equipment approved on the FY24 Capital Equipment list. Bids were requested for: (128) Lenovo ThinkStations.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the purchase of 128 computers from Y&S Technologies in the amount of \$190,592. The motion passed by roll call vote: 6 yeas, 0 nays.

**G. BOARD CONSIDERATION OF REQUEST TO ENTER INTO A LEASE AGREEMENT BETWEEN DANVILLE AREA COMMUNITY COLLEGE AND THE CITY OF DANVILLE**

A request is being made to enter into a lease agreement with the City of Danville. The lease will be effective January 1, 2024 through December 31, 2028 and will have an annual cost of \$1.00. The lease will include the Winter Park softball fields, concession and maintenance building. The ball fields will be used by the DACC's women's softball team, and recreational slow-pitch softball teams and periodic softball tournaments and similar events.

Upon motion by Mr. Hill, and a second by Mr. Flagg, the Board approved an agreement with the City of Danville for the utilization of Winter Park. The motion passed by roll call vote: 6 yeas, 0 nays.

**H. BOARD DISCUSSION OF UPCOMING DATES FOR BOARD WORKSHOPS**

The Board discussed the need to schedule a Boardsmanship Retreat, the Board’s Self-Evaluation and President’s Evaluation, as well as the Financial Retreat. The Boardsmanship Retreat will likely be on a Saturday morning and the evaluations and financial retreat will likely be scheduled on a weekday evening.

**ITEM 13: INFORMATION**

**A. TRUSTEE COMMENTS**

- Mr. Hill welcomed Mr. Harby back. He also recognized the DACC All-Stars; Mr. Goodwin, Ms. Bowie, and Mr. Wolfe for their recent presentation at ACCT; and Professor Johnson and the art students as well as PTK.
- Mr. Flagg echoed Mr. Hill.
- Mr. Seth also welcomed Mr. Harby back and thanked the DACC employees for all they do.
- Ms. Finch noted it is good to have Mr. Harby back.
- Mr. Harby thanked everyone for their kind words.

**B. COMMUNICATIONS**

**ITEM 14: ADJOURNMENT**

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:26 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

Approved: \_\_\_\_\_