



ATD Teaching and Learning

Tuesday, November 19, 2019 at 9:00 a.m.

Laura Lee Room, Lincoln Hall

Present: Dave Kietzmann, Kathy Sturgeon, Kathy Hunter, Marcie Wright, Maggie Hoover, Jung Ae Merrick, Dr. Ruth Lindemann, Dr. Abby Hahne and Rebecca Doss

Introduction of new Members and Guests: N/A

Kathy Sturgeon welcomed everyone and thanked them for attending.

Review of January In-service

Dave Kietzmann shared a draft of the January 8-10, 2020 in-service agenda and provided an overview. He stated that faculty needs to be trained on the use of Blackboard so that they are comfortable in case of an eLearning day and a discussion ensued. It was decided that the Part-time Faculty Academy will concentrate on Blackboard training for part-time faculty members. Rebecca will invite all the dual credit instructors to the Part-time Faculty Academy.

Kathy Sturgeon asked Dr. Abby Hahne if there was adequate time reserved for the Improving Student Learning and Assessment portion of in-service. Dr. Abby Hahne stated that she believes there will be enough time. Dave Kietzmann stated that he would like to offer the Improving Student Learning and Assessment training to part-time faculty later this spring.

Review Plan for Blackboard Training

Maggie Hoover reported that she will create Blackboard shells and demo students for the presenters. Some of the topics for the presenters to include are:

- Attendance in Gradebook
- How to color code
- How to set-up a weighted grade
- How to set-up the columns
- How to make a rubric
- How to export into class
- Downloading and uploading to excel
- When to use rubrics and examples
- Resources to help write a rubric
- Once a group is set-up, what can you do with it
- Grading through groups

Kathy Hunter asked to use a computer lab with a smartboard.

Black Minds Matter Activities Review / KPI Data

Kathy Sturgeon started a discussion regarding the Black Minds Matter videos. She shared the KPI data for members to review and a conversation ensued regarding the gaps between fall and spring retention. Kathy Sturgeon noted that we are moving in the right direction for the fall training. She shared Dr. Ruth Lindemann's review document of the Black Minds Matter Videos. Dr. Lindemann suggested that the training be split into two sessions, one for campus wide and the other for faculty. After a brief discussion, it was decided to table this conversation until the January meeting.

Kathy Sturgeon reported that she contacted Carla Boyd regarding bringing in an outside presenter to present on Black Minds Matter. Carla suggested Jake Wood or Shaun Harper. Kathy noted that Shaun Harper leans towards classroom issues. Dr. Abby Hahne stated that a keynote speaker by the name of Dr. Herman Felton Jr. might have recommendations. It was decided to revisit the topic of speakers at the Meeting in January.

Spring Meeting Dates

Rebecca Doss shared the spring meeting schedule.

ATD Teaching and Learning Timeline

Dave Kietzmann shared the ATD Teaching and Learning Timeline and provided an overview.

Webpage Design

It was decided to hold the discussion regarding webpage design until the next meeting.

Items from the Floor

Kathy Sturgeon provided an overview of the Blooms Taxonomy article and stated that it is a good introduction to Bloom's. Marcie Wright stated that you cannot write a measurable outcome without using Bloom.

Action Items

- Read Ruth's document
- Black Minds Matter activities – everyone
- Info Graphics – Dr. Ruth Lindemann
- Send instruct strategy to Dr. Ruth Lindemann – Kathy Sturgeon
- Read the speaker information
- Check for link on Bloom article – Marcie Wright
- Follow up with Carla Boyd about potential speaker – Kathy Sturgeon

Agenda for Next Meeting

- Review surveys from in-service
- Ruth's document
- Info Graphic Introduction – Ruth
- Black Minds Matter Speakers
- Deans Provost Article
- Webpage Design
- Bloom Taxonomy Research

Next Meeting

Tuesday, January 21, 2020 at 2:00 p.m. in the Laura Lee Room.

The meeting adjourned 2:50 p.m.

Minutes recorded by Rebecca Doss