

**ATD Leadership Team**  
**December 11, 2018**  
**2:00 p.m.**  
**President's Conference Room**

Present: Shanay Wright, Dave Kietzmann, Dr. Stephen Nacco, Kathy Sturgeon, Carla Boyd, Bob Mattson and Rebecca Doss

Shanay Wright welcomed everyone and thanked them for attending.

**I. ATD Virtual Coaching/Assurance Argument Update**

- a. Shanay Wright reported that drafts of Criterion 1 and Criterion 2 Assurance Argument were sent by Dr. Penny McConnell for review. She stated that Dr. Luzelma Canales agreed to read the Assurance Argument and share her thoughts. Shanay will work with Dr. Nacco to send an email update to Dr. Canales with the anticipate timeframe with sending the Assurance Argument to her.

**II. ATD In-Service Update**

- a. Shanay Wright asked for information to share during the January in-service. A discussion ensued and it was decided to provide an update regarding the Assurance Argument.

**III. Student Success Goals for 2019**

- a. Shanay Wright shared the Strategic Planning Matrix and asked what goals still need to be addressed under Student Success. A discussion ensued regarding A3, A6, A7, B3 and Assessment/Evaluations. Bob Mattson stated that KPI's will be updated this month and should provide some data. Carla Boyd provided information regarding the Veterans One-Stop. Shanay provided an update regarding TRiO. TRIO Student Support Services Program 2020-2025 proposal planning.

**IV. Items from the Floor**

- a. Dr. Stephen Nacco started a discussion regarding who should attend the ATD Dream 2019 Conference. The conference will take place February 19-22, 2019 in Sand Diego, CA. Shanay Wright stated that Jonathan Wade, Angie Springer and Melanie Green have all been registered for the conference. A discussion ensued regarding which workshops they should attend during the conference. Dave Kietzmann stated that it would be good to send some members of the ATD Teaching and Learning team to the OER Conference in June.
- b. Dr. Stephen Nacco started a discussion regarding Transitional Math and asked if there is an ATD Team that would oversee Transitional Math. Kathy Sturgeon stated that Transitional Math is more curriculum-based and believes it belongs with the Academic Affairs team. Kathy Sturgeon shared that Amber Anderson is leading a team of faculty and staff in this effort and a discussion ensued. It was decided to leave Transitional Math with the Academic Affairs team.
- c. Kathy Sturgeon shared the responses to the question "Why are students not successful in your class?" that was asked during the MSHP Division meeting. She believes that the responses would be helpful for teams when working. Bob Mattson stated that there has

been a shift in the last 15 years of the assumption that students are studying outside of class. A discussion ensued regarding helping students learn how to study. It was suggested to update the Success in College class to include “How to Study” earlier in the class.

**Next Meetings are:** Tuesday, January 10, 2019 at 2:00 p.m.

**Meeting adjourned at 3:00 p.m.**

Minutes recorded by Rebecca Doss