

ATD Leadership Team

Tuesday October 14, 2014

2:00 pm

President's Conference Room

Present: Ashley Hargrove, Dr. Alice Jacobs, Phillip Langley, Cindy Peck, Patrick Bayard, Dave Kietzmann, Dr. Penny McConnell, Bob Mattson, Wendy Brown

- I. "Moving Data to Strategies" October Faculty In-Service Wrap-Up
 - a. Wendy mentioned the panel discussion went well and every department seemed to be actively involved in brainstorming ideas. Dave advised evaluations from in-service are being processed. Dr. Jacobs felt the panel was very effective and liked faculty being involved with data and strategies.
 - b. Penny advised she did not receive good feedback from her faculty in regards to in-service, but liked that the panel discusses forming a community environment with students. Bob liked how Ryan Minier was able to focus on how to use data to improve performance. Cindy mentioned the possible need to focus on different topics for different divisions of the college.
 - c. Dr. Jacobs requested a full report on the data used at in-service for review.

Action Items:

- Bob will send Dr. Jacobs a report on the data used at in-service.
- Dave will finish processing evaluations from in-service.

- II. ATD Coaches Visit Update
 - a. Cindy passed out a copy of the schedule for the ATD coaches visit and referenced the suggested next steps for DACC as outlined by the coaches. These suggestions concentrate on student involvement and goals. Equity and Inclusion has a goal to use student input. Discussion ensued and it was determined that student panel discussions need to be scheduled prior to the coaches visit in December.
 - b. Dr. Jacobs mentioned needing to check the progress of ATD goals prior to the coaches' visit, which include the 5 student success measures.
 - c. Penny mentioned a possible overlap between the RAD Tech visit and the ATD coaches visit. Cindy advised that there may be some unavoidable overlap, but she has been working on scheduling so this is kept to a minimum.

Action Items:

- Cindy will send a copy of the ATD coaches' suggestions to Stacy for review.
- Student panel discussions will be scheduled before the coaches' visit.
- Cindy will send out an e-mail about suggestions and coaches visit schedule to Tammy for Equity and Inclusion to review, as well as the other ATD teams.

- III. ATD Annual Reflection Feedback Letter
- Dr. Jacobs referenced the ATD Reflection Feedback letter that was sent out. She is pleased with the evaluation of work, but attention is needed in regards to suggestions. This includes evaluations, syllabus (course) and outcome/objective reviews at the program level, and additional part-time faculty involvement.
 - Penny advised Liberal Arts is in the process of reviewing all syllabi in preparation for future evaluations.
 - Cindy mentioned inviting part-time faculty members to team meetings. Dr. Jacobs suggested asking facilitators to name a part-time faculty member to serve on each team and making one Part-Time Academy of every year focus on ATD. Dave suggested breakfast with the President would be a good fit for this and suggested moving the event to a Thursday evening to increase attendance.

Action Items:

- Attention will be given to course and syllabus reviews.
- Ideas to increase part-time faculty participation will be considered.

- IV. ATD Annual Reflection Data Review
- Cindy passed out a copy of the data from the ATD reflection for review. Dr. Jacobs mentioned seeing a decline in data for 2011-2012, especially in measure 1.
 - Bob voiced concerns that data for reflection may not have been provided correctly. Cindy mentioned the need to determine if data was submitted inaccurately or if the issue was with ATD processing. Discussion ensued and it was decided that Bob will investigate data and address discrepancies.
 - Dave suggested asking coaches if other schools are questioning data and taking any discrepancies to the coaches for advisement during the visit.

Action Items:

- Bob will review data and report any discrepancies.

- V. Items from the Floor
- Carla is not able to attend today, but sent a report to Cindy. The presentation at the poverty convention in Nashville went well. There were 35 people in attendance. DACC has been invited to attend next year's conference.
 - Dr. Jacobs referenced a handout and news article about student outcomes using proven practices.
 - Dave advised that new instructor searches may interfere with his attendance at the November meeting.
 - Dr. Jacobs would like to review the goals for this year and evaluate how DACC is doing at the next meeting.
- VI. Next Meeting
- November 18, 2014 at 2:00pm.

Meeting adjourned at 3:02pm CST.