

ATD Leadership Team

Tuesday, August 14, 2018

2:00 p.m.

President's Conference Room

Present: Shanay Wright, Carla Boyd, Stacy Ehmen, Dave Kietzmann, Bob Mattson, Penny McConnell and Stephen Nacco

I. ATD Team Charges

The ATD Leadership Team discussed the ATD Team charges or areas of focus for FY 19. Shanay presented the specific charge(s) for each team and its ties to the 2018-2019 Strategic Planning Matrix and a discussion ensued per each team charge. Please see chart below.

ATD Team	Charge	2018-2019 Matrix
Data Team	Produce definitive list of Key Performance Indicators	II C 2. Track, monitor and provide assistance to keep students on track for graduation within three years.
Equity & Inclusion Team	Assist Chief Diversity Officer with implementation of SWIFT-M Program	II A 3. Implement researched retention and recruiting methods on underserved groups. II A 6. Evaluate current strategies to improve student retention and equity gaps. III E 3. Continue to recruit and retain a diverse workforce.
Student Experience Team	Develop process map for student employment	II A 5. Continue to reach out to non-traditional students. II A 6. Evaluate current strategies to improve student retention and equity gaps. II C 2. Track, monitor and provide assistance to keep students on track for graduation within three years.

Teaching & Learning Team	<p>Develop continuation of operations plan in the case of a catastrophic college shut down.</p> <p>Develop and implement open educational resources (OER) and strategies for reduced textbook costs.</p>	<p>II B 1. Implement strategies to reduce textbook costs.</p> <p>III B 1. Establish continuation of operation plans to prepare for short and long term calamities.</p>
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II. College Governance Forum Dates

Shanay Wright shared that each ATD Team would be expected to present their specific charge at the September 5 forum. Each team will also be expected to provide a monthly update on the progress of their charge at the following forums.

Wednesday, September 5 at 3:00 p.m.

Wednesday, October 3 at 3:00 p.m.

Wednesday, November 7 at 3:00 p.m.

Wednesday, December 5 at 3:00 p.m.

III. Items from the Floor

a. There were no other items for discussion. Meeting concluded at 3:05 p.m.

IV. Next Meeting: Tuesday, September 11, 2018 at 2:00 p.m.