# BOARD OF TRUSTEES Community College District No. 507 <br> Regular Meeting <br> Board Room, Vermilion Hall Room 302 <br> Danville Area Community College <br> May 27, 2021 - 5:30 p.m. 

## Mission Statement

## Danville Area Community College is committed to providing

 quality, innovative, and accessible learning experiences that meet the life-long academic, cultural, and economic needs of our diverse communities and the world we share.Non-Discrimination Statement
Danville Area Community College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. Inquiries may be directed to Jill A. Cranmore, Vice President, Human Resources, Affirmative Action Officer, Title IX Coordinator, and Section 504/ADA Coordinator, Danville Area Community College, 2000 E. Main St., Martin Luther King Memorial Way, Danville, IL 61832-5199, 217-443-8756, or jcranmore@dacc.edu.

## Vision Statement

Danville Area Community College will continue to be nationally recognized leader in student success and an active partner in building and maintaining academic excellence and the economic vitality of the communities it serves.

## Core Values

## Integrity

Trusting relationships and an ethical reputation with those we serve (students, faculty, employees, community, business, other educational institutions, government).

## Excellence

Consistently achieving exceptional results that delight those we serve.

## Communication

Positive and productive relationships and environment for those we serve.

## Adaptability

Continuously meeting the changing needs of those we serve.

## Diversity

Providing a safe and secure learning environment for the personal and intellectual growth of those we serve, preparing them to participate in an increasingly changing world.

PLEASE NOTE: If a person would like to publicly comment, please send an email to kthurman@dacc.edu before 3:00 p.m. on Thursday, May 27, 2021.
The comments will be read during Public Comment at the Board meeting at 5:30 p.m. A person may also call 1-866-906-9888 and enter 8580758\# to participate in the meeting.

BOARD OF TRUSTEES<br>Community College District No. 507<br>Regular Meeting<br>Danville Area Community College<br>Vermilion Hall Room 302<br>Thursday, May 27, 2021<br>5:30 p.m.

## AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Recognition of Visitors
6. Inside the College: TRIO Update
7. Financial Update
8. President's Report
9. Public Comment

Consent Agenda Items are considered to be routine, non-controversial matters and will be considered together and enacted by one motion and one roll call. Any Trustee desiring to remove an item for separate consideration should so request before approval of the agenda.
10. Consent Agenda
A. Board Consideration of the Minutes of the Public Hearing of April 22, 2021; and Minutes of the Regular Board Meeting of April 22, 2021
B. Financial Report
C. Clery Security Report
11. Unfinished Business
12. New Business
A. Board Consideration of Human Resources Report
B. Board Consideration of Resolution Setting Forth and Describing in Detail Claims Heretofore Authorized and Allowed for Proper Community College Purposes Which are Presently Outstanding and Unpaid, Declaring the Intention to Avail of the Provisions of Article 3A of the Public Community College Act of the State of Illinois, as Amended, and to Issue $\$ 1,500,000$ Funding Bonds for the Purpose of Paying Claims Against the District, and Directing that Notice of Such Intention be Published as Provided by Law
C. Board Consideration of New Board Policy: Board Policy \#6015.1-Blanket Purchase Order Policy
D. Board Consideration of 2021-2022 Strategic Planning Matrix
E. Board Consideration of Making Written Closed Session Minutes Open to the Public
F. Board Consideration of Property/Liability Insurance and Cyber Liability Insurance for FY2022
G. Board Consideration of Bids for Mary Miller Center Elevator Upgrade
H. Board Consideration of Renovation and Repair of Lincoln Hall First Floor Common Area Walls
I. Board Consideration of Retirements

1. Darrin Haynes, Custodial Maintenance Instructor, Department of Corrections
2. Laura Williams, Dean, Adult Education and Literacy/College Express/Middle College
J. Closed Session for Deliberations Concerning Collective Negotiating Matters;

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body; and Approval of the Written Closed Session Minutes Dated November 5, 2020
K Board Consideration of Renewal of President's Contract

## 13. Information

A. Communications
14. Adjournment

## MAY 2021

31 Memorial Day Holiday - College Closed

## JUNE 2021

14 Regular Summer Classes Begin
24 DACC Board of Trustees Meeting; 5:30 p.m., Vermilion Hall Room 302
25 Hegeler Hall Groundbreaking; 11:00 a.m.

## JULY 2021

5 Independence Day Holiday - College Closed
22 DACC Board of Trustees Meeting; 5:30 p.m., Vermilion Hall Room 302
30 Regular Summer Classes End

## AUGUST 2021

18-19 Staff In-Service Days
19 DACC Board of Trustees Meeting; 5:30 p.m., Vermilion Hall Room 302
23 Regular Fall Classes Begin

Inside the College: TRIO Update

Financial Update

## FINANCIAL STATEMENT OF REVENUE AND EXPENDITURES

| OPERATING FUNDS <br> (EDUCATION; OPERATIONS \& MAINTENANCE) | FY21 |  | Target - 83\% \% OF TOTAL | FY20 | FY21/FY20 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | APPROVED BUDGET | $\begin{gathered} \text { YTD } \\ 4 / 30 / 2021 \end{gathered}$ |  |  | Variance Fav (Unfav) |

REVENUES

| 1 | Property Tax Revenue | 5,116,000 | 3,873,221 | 76 | \% (A) | 3,734,574 | 76 | \% | 138,647 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | Personal Property Replacement Tax (PPRT) | 600,000 | 566,309 | 94 | \% (B) | 444,511 | 85 | \% | 121,798 |
| 3 | ICCB Base Operating Grants | 1,584,538 | 1,482,431 | 94 | \% (C) | 1,391,613 | 89 | \% | 90,818 |
| 4 | ICCB Equalization Grant | 2,531,835 | 2,109,862 | 83 | \% (C) | 1,625,687 | 67 | \% | 484,175 |
| 5 | CTE Vocational Cr Hr Reimbursement | 170,605 | 85,303 | 50 | \% (C) | 0 | 0 | \% | 85,303 |
| 6 | Tuition | 6,600,000 | 6,028,711 | 91 | \% (D) | 7,095,896 | 92 | \% | $(1,067,185)$ |
| 7 | Fees | 1,750,000 | 1,483,962 | 85 | \% (D) | 1,419,655 | 90 | \% | 64,307 |
| 8 | Less: Institutional Scholarships/Waivers | $(2,725,000)$ | $(3,228,287)$ | 118 | \% (D) | $(2,353,418)$ | 92 | \% | $(874,869)$ |
| 9 | Interest Income | 6,000 | 1,431 | 24 | \% (E) | 29,455 | 84 | \% | $(28,024)$ |
| 10 | Transfers from Other Funds | 1,382,684 | 20,670 | 1 | \% (F) | 23,544 | 5 | \% | $(2,874)$ |
| 11 | Facility Rent Revenue/Chargebacks/Other | 145,000 | 132,149 | 91 | \% (E) | 241,244 | 121 | \% | $(109,095)$ |
| 12 | TOTAL OPERATING REVENUES | 17,161,662 | 12,555,762 | 73 | \% | 13,652,761 | 80 | \% | $(1,096,999)$ |
|  | EXPENDITURES BY OBJECT |  |  |  |  |  |  |  |  |
| 13 | Salaries | 11,484,669 | 9,856,351 | 86 | \% (G) | 9,589,518 | 87 | \% | $(266,833)$ |
| 14 | Employee Benefits | 1,941,318 | 1,665,889 | 86 | \% (G) | 1,719,387 | 73 | \% | 53,498 |
| 15 | Contractual Services | 562,116 | 521,168 | 93 | \% (H) | 396,595 | 65 | \% | $(124,573)$ |
| 16 | Materials \& Supplies | 1,659,033 | 1,259,527 | 76 | \% (I) | 1,486,289 | 89 | \% | 226,762 |
| 17 | Meetings, Travel, Conferences | 173,000 | 85,674 | 50 | \% (E) | 156,053 | 49 | \% | 70,379 |
| 18 | Fixed Charges | 205,526 | 227,592 | 111 | \% (J) | 202,325 | 97 | \% | $(25,267)$ |
| 19 | Utilities | 780,000 | 603,558 | 77 | \% (K) | 602,221 | 74 | \% | $(1,337)$ |
| 20 | Capital Outlay | 0 | 22,157 | 0 | \% (L) | 147,754 | 568 | \% | 125,597 |
| 21 | Transfers to other Funds/Other | 356,000 | 40,145 | 11 | \% (E) | 56,739 | 109 | \% | 16,594 |
| 22 | TOTAL OPERATING EXPENDITURES | 17,161,662 | 14,282,061 | 83 | \% | 14,356,881 | 84 | \% | 74,820 |
| 23 | NET REVENUE/(EXPENDITURE) | 0 | $(1,726,299)$ |  |  | $(704,120)$ |  |  | $(1,022,179)$ |

NOTES:
(A) Amounts are recorded quarterly at the end of each quarter.
(B) Majority of revenue is received in the second half of the fiscal year.
(C) Amounts received from ICCB will not be even.
(D) Revenue is primarily received at the beginning of each semester and institutional waivers/scholarships are awarded near the beginning of the semester; based on comparison to prior year, it appears that waivers are under budgeted. The increase in waivers is part of the strategy to offset an anticipated loss of credit hours due to COVID and will be evaluated to determine whether its efficacy in generating revenue from State subsidies is greater than the amount of waived tuition revenue. In addition, it is anticipated the CRRSAA federal funding will help to offset lost revenue.
(E) This revenue or expense item does not occur evenly over the year.
(F) Budget includes amounts that will be transferred in at the end of the fiscal year from Auxiliary and Board Restricted Funds of \$1.3M.
(G) Amounts are trending higher than expected, but expected to still be close to the budget at year-end.
(H) Includes amounts that will likely be covered by MIS reserves at the end of the year.
(I) Instructional material and supply spending is accelerated prior to the beginning of each semester.
(J) The allocation between Property \& Liability in the FY20 premium was incorrect, causing the budget amounts to be incorrect for FY21. The FY21 budgeted amount in the L,P,S Fund is overbudgeted while in O\&M it's underbudgeted.
(K) Payments on utility bills are approximately two months in arrears. Invoice for July service has a billing date of August and a payment due date of September.
(L) Budget is based on Approved Capital Equipment List. Current year expense is for the purchase of a new Driver's Education vehicle, which was less expensive than leasing a vehicle. This lease expired after the Capital Equipment List was approved by the Board, therefore, was not included.

President's Report

Public Comment

Board Consideration of the Minutes of the Public Hearing of April 22, 2021 and Minutes of the Regular Board Meeting of April 22, 2021

## MINUTES OF PUBLIC HEARING of April 22, 2021

On April 22, 2021, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in the Board Room, Vermilion Hall Room 302 at Danville Area Community College in order to conduct a Public Hearing concerning the intent to sell Funding Bonds.

## CALL TO ORDER

Chairperson Harby called the meeting to order at 5:53 p.m.
Trustees physically present: Tracy Cherry, Sandra Finch, Dave Harby, Dylan Haun, Terry Hill, Greg Wolfe and Student Trustee Laura Duncan. Trustee absent: John Spezia.

Others physically present: President Stephen Nacco, Board Secretary Kerri Thurman, Jill Cranmore, Tammy Betancourt, Lara Conklin, Jerry Davis, Jeff Haun, Rachel Haun, Logan Haun, Ashley Haun, Darren Duncan, and Natalie Duncan. Others present via phone: Dr. Natalie Page Stacy Ehmen, and Kevin Heid.

Media present: Ross Brown, WDNL.
Mr. Harby reported the reason for the public hearing is to receive public comments on the proposal to sell bonds of the District in the amount of $\$ 1,500,000$ for the purpose of paying claims against the District. There continues to be a need for resources to meet the technology and instructional equipment needs for the College. These funds will allow the College to stay current with the changes in technology and equipment that are needed to offer state-of-the-art capital resources in our classrooms and supporting services. They will also allow the College to proceed with much needed capital and deferred maintenance projects. Therefore, on March 25, 2021, the Board of Trustees passed a resolution authorizing the College to issue Funding Bonds in the amount of $\$ 1,500,000$ to meet the principal and interest obligations of this debt.

## PUBLIC COMMENT

The following written testimony was received via email from Eagle 3 Analytic and was read aloud in its entirety by Chair Harby:

## Dear Board of Trustees:

This is our written testimony regarding an event that may happen --- or may not happen --sometime in the future.

This hearing appears on the published Agenda as item " 15 " (Public Hearing Concerning the Intent of the Board of Trustees of the District to Sell \$1,500,000 Funding Bonds for the Purpose of Paying Claims Against the District.)

This hearing is supposedly being held so that the public may provide testimony and ask questions of you and the administration on a subject that the Board of Trustees has not yet publicly cast a vote.

Agenda item "22(C)" is listed as: "Board Consideration of Resolution Setting Forth and Describing in Detail Claims Heretofore Authorized and Allowed for Proper Community College Purposes Which are Presently Outstanding and Unpaid, Declaring the Intention to Avail of the Provisions of Article 3A of the Public Community College Act of the State of Illinois, as Amended, and to Issue $\$ 1,500,000$ Funding Bonds for the Purpose of Paying Claims Against the District, and Directing that Notice of Such Intention be Published as Provided by Law". As part of that agenda item, there is a resolution, presumably written by an attorney at Chapmen and Cutler, that is entitled: "RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds in the amount of $\$ 1,500,000$ for the purpose of paying claims against Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, and directing that notice of such intention be published as provided by law.."

While no one can predict the future, our testimony this evening is about the present. At the time that this hearing is taking place, no trustee has cast a public vote on the resolution 22(C) resolution. Unless there was a "secret ballot" held sometime in the past in violation of the Open Meetings Act of Illinois, the Board of Trustees has not publicly voted on whether or not the corporate authorities of this taxing district "intend" to sell any bonds at all. No purpose has been publicly stated and agreed upon. No dollar amount has been publicly decided upon. No public vote can be located.

Public business must be conducted in open meetings. Therefore, the public has a right to know when the Board of Trustees voted to declare its intention to sell $\$ 1,500,000$ of funding bonds to pay claims. It must have taken place sometime in the past in order to explain a published public notice asking for public testimony on a declaration of intent to sell bonds.

Question for the Chair:
Earlier this evening, you and the other trustees recited a pledge. The agenda item was \#2. Our question to you is: What are the colors found on the flag that you pledged your allegiance to? Please respond with your answer at this time.

Question for the Sandra Finch:
Earlier this evening, you took an oath of office. The agenda item was \#4. You gave assurances to "support the Constitution of the United States of America and the Constitution of the State of Illinois". Our question to you is: Will you uphold both of those documents? Please respond with your answer at this time.

Question for the Dylan Haun:

Earlier this evening, you took an oath of office. The agenda item was \#4. You gave assurances to "support the Constitution of the United States of America and the Constitution of the State of Illinois". Our question to you is: Will you uphold both of those documents? Please respond with your answer at this time.

Question for the Chapman and Cutler:
Tonight, the Board of Trustees are holding this BINA bond hearing minutes before a vote is held on agenda item 22(C). For sake of this question, let's assume that this hearing takes place FIVE MINUTES before the vote to approve the 22(C) resolution.

Our question to bond counsel is: If the Board of Trustees can hold a BINA bond hearing FIVE MINUTES before a vote on the 22(C) resolution that you drafted, can the Board of Trustees hold a BINA bond hearing FIVE DAYS before a vote on the 22(C) resolution?

Several follow-up questions for either Chapman and Cutler or Davis \& Delanois:
If the Board of Trustees can hold a BINA bond hearing FIVE MINUTES before a vote on the 22(C) resolution that Chapmen and Cutler drafted, can the Board of Trustees hold a BINA bond hearing FIVE WEEKS before a vote on the 22(C) resolution?

If the Board of Trustees can hold a BINA bond hearing FIVE MINUTES before a vote on the 22(C) resolution that Chapmen and Cutler drafted, can the Board of Trustees hold a BINA bond hearing FIVE MONTHS before a vote on the 22(C) resolution?

If the Board of Trustees can hold a BINA bond hearing FIVE MINUTES before a vote on the 22(C) resolution that Chapmen and Cutler drafted, can the Board of Trustees hold a BINA bond hearing FIVE HUNDRED DAYS before a vote on the 22(C) resolution?

At this time, we would like to provide testimony on the subject of voter suppression.
The issue of restricting voter access to the ballot box is once again a high profile news item in America. Rather than being a theoretical argument about voter registration requirements in the State of Georgia, tonight the issue of voter suppression is being presented under the disguise of a public hearing --- your public hearing --- a hearing that is mandated by law for the sole purpose of providing public access to elected officials and public administrators. This access is part of what is known as a ---- backdoor bond referendum. Instead of the Board of Trustees directly placing a ballot initiative in front of the voters, the community has to "petition" the question onto the ballot. Voter suppression and its evil twin voter dilution occur when the public is excluded from being able to actively participate in the process --- the "backdoor referendum".

For background, the tax cap laws were enacted with overwhelming support to return power to the voters to approve property tax increases and taxpayer funded bond sales. In order to maintain the appearance of voter inclusion, a requirement to hold a public hearing was established by an act of the General Assembly in 1996. This is the BINA statute and it mandates that certain actions be taken by a taxing district prior to selling nonreferendum bonds.

According to the Freedom of Information Act "Pursuant to the fundamental philosophy of the American constitutional form of government, it is declared to be the public policy of the State of Illinois that all persons are entitled to full and complete information regarding the affairs of government and the official acts and policies of those who represent them as public officials and public employees consistent with the terms of this Act. Such access is necessary to enable the people to fulfill their duties of discussing public issues fully and freely, making informed political judgments and monitoring government to ensure that it is being conducted in the public interest." Access to information is fundamental to informed decisions that can be made by an engaged citizenry. Tonight's agenda, where this public hearing precedes the formal approval of the $22(\mathrm{C})$ resolution, is in direct conflict with the "fundamental philosophy of the American constitutional form of government." Furthermore, we believe that it expresses contempt for the concept of voter involvement in the process of incurring debt and levying new taxes.

## Request of the Chair:

We ask that the Chair provide testimony at this time explaining how an engaged and industrious citizenry who still cling to a thread of belief in the value of the right to vote will be able to effectively and efficiently circulate a petition to gather enough signatures to get the opportunity to exercise his or her right to vote if they are not able to ask questions at a hearing held after the Resolution 2021-3 is approved. A petition circulator must be informed as to what the ballot question will contain. A petition signer may ask questions of the circulator. We ask that the Chair address the issue as to how does one know what the bond sale is funding if the opportunity to ask questions and appeal to the elected Trustees occurs before the purpose of the bond sale is articulated in an approved resolution of intent. Additionally, we ask that the Chair give testimony as to how a citizen is to prepare for this hearing if the hearing takes place prior to the Notice of Intent being published in the local newspaper.

It would be polite to assert that this inversion of sequence is an inadvertent error but that would be to presume that the professional advisors who drafted the calendar of events surrounding this proposed bond sale and the wording of the required legal orders and minutes were unaware of the fact that it is impossible to ask informed questions or to make relevant presentations on an issue that hasn't even been announced or identified in any specific manner. This is clearly intentional.

Reversing the order of a BINA hearing and resolution and then compressing them into one meeting seems to provide no benefit to anyone and actually restricts the involvement of the voters and taxpayers. It reflects a profound contempt for the involvement of voters in the process of raising money paid by tax levies.

In conclusion, we are writing this Testimony in order to inform the duly-elected members of the board that we believe that this public hearing violates the letter of the BINA statute mandating such hearings, violates the intent of that law, and most importantly, violates two of the universal principals that undergird the American Experiment --- transparency and accountability of public bodies at all levels of government.

It is public policy in Illinois that all persons are entitled to full and complete information about the affairs of government.

The public policy of the state as found with FOIA is copied here for review:
"Pursuant to the fundamental philosophy of the American constitutional form of government, it is declared to be the public policy of the State of Illinois that all persons are entitled to full and complete information regarding the affairs of government and the official acts and policies of those who represent them as public officials and public employees consistent with the terms of this Act.
"Such access is necessary to enable the people to fulfill their duties of discussing public issues fully and freely, making informed political judgments and monitoring government to ensure that it is being conducted in the public interest.
"The General Assembly hereby declares that it is the public policy of the State of Illinois that access by all persons to public records promotes the transparency and accountability of public bodies at all levels of government. It is a fundamental obligation of government to operate openly and provide public records as expediently and efficiently as possible in compliance with this Act."

Holding the BINA hearing prior to the approval of the backdoor resolution of intent and its publication as well as placing both items on the same agenda intentionally circumvents public participation in the process in direct conflict with "the public policy of the State of Illinois that all persons are entitled to full and complete information regarding the affairs of government and the official acts and policies of those who represent them as public officials and public employees."

It also casts aspersions on the character of those who either recommend such action or acquiesce to it.

We strongly urge you to postpone tonight's public hearing until such time that it can be held in compliance with the intent of the FOIA, the OMA, the BINA and the public policy of the State of Illinois.

Respectfully, Eagle 3 Analytics

There were no other comments or oral testimony from the public regarding the FY2022 Budget.
Upon motion by Mr. Wolfe and a second by Mr. Hill, the Public Hearing was adjourned at 6:13 p.m. The motion passed by roll call vote: 7 yeas, 0 nays.

## Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: $\qquad$

## MINUTES OF THE REGULAR MEETING of April 22, 2021

On April 22, 2021, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

## ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 5:30 p.m.

## ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

## ITEM 3: ROLL CALL OF EXISTING BOARD

The roll was called. Trustees present: Tracy Cherry, Dave Harby, Terry Hill, and Greg Wolfe. Trustee absent: John Spezia.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Tammy Betancourt, Jill Cranmore, Lara Conklin, Jerry Davis, Sandra Finch, Tony Finch, Dylan Haun, Jeff Haun, Rachel Haun, Logan Haun, Ashley Haun, Laura Duncan, Darren Duncan, and Natalie Duncan, were physically present. Dr. Natalie Page, Stacy Ehmen, and Kevin Heid were present via phone.

Media present: Ross Brown, WDAN-WDNL.
ITEM 4: BOARD CONSIDERATION OF DOCUMENTS OF APRIL 6, 2021 CONSOLIDATED ELECTION FOR COMMUNITY COLLEGE DISTRICT NO. 507 TRUSTEES

## A. ADOPTION OF RESOLUTION DECLARING RESULTS OF ELECTION

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board adopted the resolution declaring the results of the election naming Sandra Finch and Dylan Haun as winners of the election. The motion passed by roll call vote: 4 yeas, 0 nays.

## B. APPROVAL OF ABSTRACT OF VOTES

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the Abstract of Votes submitted by Cathy Jenkins, Vermilion County Clerk, showing vote totals of 4,241 for Sandra Finch, 3,357 for Dylan Haun, and 2,783 for Seth' Maruti. The motion passed by roll call vote: 4 yeas, 0 nays.

## C. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED MEMBERS

Mr. Harby administered the Oath of Office to Mrs. Finch and Mr. Haun.

ITEM 6: ROLL CALL - REORGANIZED BOARD
Roll was called. Trustees present: Tracy Cherry, Sandra Finch, Dave Harby, Dylan Haun, Terry Hill, and Greg Wolfe. Trustee absent: John Spezia.

## ITEM 7: APPOINTMENT OF TEMPORARY CHAIRPERSON

Upon motion by Mr. Wolfe, and a second by Mr. Hill, Mr. Dave Harby was appointed as temporary chairperson. The motion passed by roll call vote: 6 yeas, 0 nays.

## ITEM 8: APPOINTMENT OF TEMPORARY SECRETARY

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, Ms. Kerri Thurman was appointed as temporary secretary. The motion passed by roll call vote: 6 yeas, 0 nays.

## ITEM 9: ELECTION OF OFFICERS AND APPOINTMENTS A. ELECTION OF CHAIR

A motion was made by Mr. Wolfe to nominate Mr. Harby as Chair. The motion was seconded by Mr. Hill and passed by roll call vote: 6 yeas, 0 nays.

## B. ELECTION OF VICE CHAIR

A motion was made by Mr. Hill to nominate Mr. Wolfe as Vice Chair. The motion was seconded by Ms. Cherry and passed by roll call vote: 6 yeas, 0 nays.

## C. ELECTION OF SECRETARY

A motion was made by Mr. Wolfe to nominate Kerri Thurman as Board Secretary. The motion was seconded by Ms. Cherry and passed by roll call vote: 6 yeas, 0 nays.

## D. APPOINTMENT OF ICCTA REPRESENTATIVE

A motion was made by Mr. Hill to appoint Mr. Wolfe as the ICCTA Representative. The motion was seconded by Ms. Cherry and passed by roll call vote: 6 yeas, 0 nays.

## E. APPOINTMENT OF ICCTA ALTERNATE REPRESENTATIVE

A motion was made by Mr. Wolfe to appoint Mr. Haun as the ICCTA Alternate Representative. The motion was seconded by Mrs. Finch and passed by roll call vote: 6 yeas, 0 nays.

## F. APPOINTMENT OF BOARD ATTORNEYS

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board appointed the law firm of Davis and Delanois to serve as legal counsel for the DACC Board of Trustees and the College. The motion passed by roll call vote: 6 yeas, 0 nays.

## G. APPOINTMENT OF COLLEGE TREASURER

Upon motion by Ms. Cherry, and a second by Mr. Hill, the Board appointed Tammy Betancourt as the College Treasurer until the next reorganizational meeting of the Board. The motion passed by roll call vote: 6 yeas, 0 nays.

## ITEM 10: BOARD CONSIDERATION OF SETTING DATE, TIME, AND PLACE OF MEETINGS

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the setting of the date, time and place of meetings until the next reorganizational meeting. The motion passed by roll call vote: 6 yeas, 0 nays.

Regular meetings will take place on the fourth Thursday of each month in Vermilion Hall Room 302 with the following exceptions which will be held on the third Thursday: August 19, 2021; November 18, 2021; December 16, 2021; July 21, 2022; August 18, 2022; November 17, 2022; and December 15, 2022; and March 16, 2023. Additionally, the meetings of November 18, 2021 and November 17, 2022 meetings will be held at the Hoopeston Higher Learning Center, 847 East Orange Street, Hoopeston, Illinois. Meetings will begin at 5:30 p.m.

## ITEM 11: BOARD CONSIDERATION OF ADOPTING ALL EXISTING POLICIES

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board adopted all existing policies. The motion passed by roll call vote: 6 yeas, 0 nays.

## ITEM 12: SEATING OF STUDENT TRUSTEE <br> A. ACCEPTANCE OF STUDENT TRUSTEE ELECTION REPORT

Ms. Laura Duncan was elected as Student Trustee effective April 15, 2021. Ms. Duncan is a current senior at Schlarman Academy while also being a full-time DACC student and is majoring in nursing.

Upon motion by Mr. Wolfe, and a second by Mr. Haun, the Board accepted the Student Trustee Election Report. The motion passed by roll call vote: 6 yeas, 0 nays.

## B. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED STUDENT TRUSTEE

Mr. Harby administered the Oath of Office to Ms. Duncan. The Board congratulated Ms. Duncan and welcomed her as the new Student Trustee.

## ITEM 13: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. A request was made to remove Item 22C. Board Consideration of Resolution Setting Forth and Describing in Detail Claims Heretofore Authorized and Allowed for Proper Community College Purposes Which are Presently Outstanding and Unpaid, Declaring the Intention to Avail of the Provisions of Article 3A of the Public Community College Act of the State of Illinois, as Amended, and to Issue $\$ 1,500,000$ Funding Bonds for the Purpose of Paying Claims Against the District, and Directing that Notice of Such Intention be Published as Provided by Law. Upon motion by Mr. Hill, and a second by Mr. Wolfe, the agenda was approved as amended. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

## ITEM 14: RECOGNITION OF VISITORS

The following were physically present: Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Lara Conklin, Executive Director, College Relations; Jerry Davis, Davis and Delanois; Jeff Haun; Rachal Haun; Logan Haun; Ashley Haun: Darren Duncan; and Natalie Duncan. The following were present via phone: Stacy Ehmen, Vice President, Student Services; Dr. Natalie Page, Vice President, Academic Affairs; and Kevin Heid, Steifel and Associates.

Media present: Ross Brown, WDAN-WDNL.

## ITEM 15: PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF TRUSTEES TO SELL $\$ 1,500,000$ FUNDING BONDS FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT

The meeting was recessed to conduct a public hearing concerning the intent of the Board of Trustees to sell $\$ 1,500,000$ Funding Bonds for the purpose of paying claims against the district.

The meeting was reconvened at 6:13 p.m.

## ITEM 16: INSIDE THE COLLEGE: BUSINESS AND TECHNOLOGY

A video was shown highlighting Mr. Braxton Wilson, Bismarck Henning-Rossville Alvin Cooperative High School student. Mr. Wilson shared his experience as a College Express welding student.

## ITEM 17: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending March 31, 2021 was included in the Board agenda book.

## ITEM 18: PRESIDENT'S REPORT

Dr. Nacco shared the DACC Flash with the Board and highlighted the events from the last month.

## ITEM 19: PUBLIC COMMENT

ITEM 20: CONSENT AGENDA
A. BOARD CONSIDERATION OF THE MINUTES OF THE BOARD AUDIT COMMITTEE MEETING OF MARCH 19, 2021 AND MINUTES OF THE REGULAR BOARD MEETING OF MARCH 25, 2021
B. FINANCIAL REPORT
C. CLERY SECURITY REPORT

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

## ITEM 21: UNFINISHED BUSINESS

## ITEM 22: NEW BUSINESS

## A. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of $\$ 741.92$ was expended for travel expenditures for trustees over the last month. The expenses were for the ICCTA meetings on March 12-13, 2021 in Schaumburg for Mr. Dave Harby (\$150.00) and Mr. Greg Wolfe (\$591.92).

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the travel expenses as listed. The motion passed by roll call vote: 7 yeas, 0 nays.

## B. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

 Recommendations of Employment are conditional upon all Human Resources processes being met.Upon motion by Mr. Hill, and a second by Mrs. Finch, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.
D. BOARD CONSIDERATION OF DACC HONORARY DEGREE

DACC's Graduation Committee requested nominations for an honorary Associate degree during the 2021 commencement ceremony. An honorary degree is bestowed to one individual who has exhibited exemplary achievement to DACC.

Upon motion by Mr. Wolfe, and a second by Mr. Haun, the Board approved and congratulated Mrs. Phyllis Rogers for being selected as the 2021 DACC Honorary Degree recipient. The motion passed by roll call vote: 7 yeas, 0 nays.

## ITEM 14: INFORMATION

## A. COMMUNICATIONS

## ITEM 15: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:45 p.m.

> Chairperson, Board of Trustees

Secretary, Board of Trustees
Approved: $\qquad$

Financial Report
May 27, 2021

FINANCIAL REPORT

## FINANCIAL REPORT

Investment Summary ..... page 1
Summary of Payrolls \& Invoices ..... pages 2-5
Cash Disbursements ..... pages 6-37

## DANVILLE AREA COMMƯNITY COLLEGE DISTRICT NO. 507

## INVESTMENT SUMMARY @ April 30, 2021

CERTIFICATES OF DEPOSITS (CD).

|  |  | MATURITY | FINANCIAL |  | INTEREST @ (a) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| FUND | PRINCIPAL | DATE | INSTITUTION | TYPE INVESTMENT | MATURITY |

None

INTEREST BEARING CHECKING ACCOUNT.

| FUND | PRINCIPAL | $\begin{aligned} & \text { INVESTED } \\ & \text { THRU DATE } \end{aligned}$ | FINANCIAL INSTITUTION | TYPE INVESTM |  | INTEREST (1) MATURITY |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| O\&M Building Restricted General | \$120,291.06 | 4/30/21 | First Financial Bank | $30-$ Days @ | 0.400\% | \$39.55 |
| CDB MM HVAC Project | \$275,293.04 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$90.51 |
| CDB CT/OH Project | \$756,700.65 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$248.78 |
| Capital Funding Bonds 18 Proceeds | \$363,227.84 | 4/30/21 | First Financial Bank | 30 -Days (1) | 0.400\% | \$119.42 |
| Capital Funding Debt Cert 21 Proceeds | \$1,500,000.00 | 4/30/21 | First Financial Bank | 10 -Days @ | 0.400\% | \$164.38 |
| Constr Bldg Bond General Reserve | \$914,626.93 | 4/30/21 | First Financial Bank | 30 -Days (1) | 0.400\% | \$300.70 |
| Bldg/Grounds Maint Resv | \$228,822.41 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$75.23 |
| Bond - Tech/Eq '15 Funding Bond | \$38,631.34 | . $4 / 30 / 21$ | First Financial Bank | 30 -Days @ | 0.400\% | \$12.70 |
| Bond - Funding Bonds '16 | \$16,339.43 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$5.37 |
| Bond - Funding Bonds '18 | \$15,139.92 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$4.98 |
| Bond - Tech/Eq'10 Funding Bond | \$2,750.30 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$0.90 |
| Bond - Tech/Eq '13 Funding Bond | \$20,205.04 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$6.64 |
| Bond - TC '13 Construction Bonds | \$3,128,633.57 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$1,028.59 |
| Bond - Tech/Eq '20 Funding Bonds | \$429.37 | 4/30/2. 1 | First Financial Bank | 30 -Days @ | 0.400\% | \$0.14 |
| Education Fund - EPFCU | \$25,573.91 | . 4/30/21 | EPFCU | 30 -Days @ | 0.250\% | \$5.25 |
| Facility Constr, Renovation Reserve | \$1,481,857.14 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$487.19 |
| Tech/Eq 20 Bond Revenue Proceeds | \$232,398.14 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$76.40 |
| General Equip Reserve | \$207,569.31 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$68.24 |
| MIS-Admin Computer Serv Res | \$313,378.64 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$103.03 |
| PHS Fund | \$163,130.00 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$53.63 |
| Operations and Maintenance Fund | \$701,731.52 | 4/30/21 | First Financial Bank | 30 -Days (1) | 0.400\% | \$230.71 |
| Retirement Reserve | \$924,141.93 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$303.83 |
| L/T Illness Reserve | \$921,909.69 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$303.09 |
| Unemployment Fund | \$38,906.86 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$12.79 |
| Working Cash Fund | \$5,446,108.26 | 4/30/21 | First Financial Bank | 30 -Days @ | 0.400\% | \$1,790.50 |
| TOTAL | \$17,837,796.30 |  |  | TOTAL INTEREST |  | \$5,532.55 |

## SUMMARY-PAYROLLS \& INVOICES

May 27, 2021
The payroll column is the total of payroll which has been paid to DACC employees. The invoice column is the total of expenditures which have been paid, and are listed in check number order on the following pages.

|  |  | PAID |
| :--- | ---: | :---: |
| April 2021. | PAYROLL | INVOICES |
| Total Payments | $\$ 1,211,130.01$ | $\$ 928,465.17$ |

Motion was made by $\qquad$ , seconded by $\qquad$ and passed unanimously, authorizing payment for the following payroll and bills according to the detailed listing attached, stating for what purpose and to which budgetary item each shall be debited.

## SUMMARY OF PAYROLL <br> MAY 27, 2021


#### Abstract

Minutes of the regular meeting held May 27, 2021 at 5:30 p.m. of the Board of Trustees, Community College District No. 507, Danville, Illinois, pertaining to the authorization of payrolls and invoices to be paid. These paid expenditures represent the gross payroll for the previous month. The expenditures are listed by category within Fund and/or Grant.


## FUND GROSS PAYROLL/APRIL 2021

EDUCATIONAL FUND
Administrative ..... 172,316.58
Supervisory ..... 25,433.20
Professional ..... 102,089.30
Instruction ..... 591,544.89
Clerical ..... 82,255.87
Academic support ..... 22,529.42
Student employees ..... 14,340.81
Auto expense ..... 600.00
Business expense ..... 600.00
Wellness ..... 172.50
TOTAL ED FUND ..... 1,011,882.57
TOTAL W/S ED FUND ..... 6,423.12
JTPA
All Areas ..... 5,978.47
TOTAL JTPA ..... 5,978.47
BUILDING
Maintenance
Service staff ..... 12,430.68
Service pt/ot ..... 13.02
Building Service Attendants
Service staff ..... 31,560.12
Service pt/ot ..... 2,723.40
Bldg \& Grnds
Service staff ..... 3,200.04
Op \& Maint Admin Administrative ..... 5,810.40
TOTAL BUILDING ..... 55,737.66

## FUND

## CHILD CARE

Administrative
5,099.26
CC Instructors $\quad 11,549.94$
Clerical f/t
3,313.18
Student employees 1,867.58
Cook p/t . 1,744.44
Other pt/ot 1,262.70
TOTAL CHILD CARE 24,837.10
TOTAL WIS CHILD CARE $5,564.46$

ONE STOP
Administrative 1,153.80
Clerical $\quad 2,637.24$
TOTAL ONE STOP 3,791.04

DEPT OF CORRECTIONS
Administrative $\quad 4,462.94$
Professionàl $\quad 16,491.60$
Clerical . 2,526.78
TOTAL DEPT OF CORRECT

TORT LIABILITY
Administrative 13,999.96
Safety \& security $\quad 12,691.82$
TOTAL TORT LIABILITY 26,691.78
TRIO STUDENT SUPP SVS
Administrative $\quad 2,183.19$
Professional 3,404.71
Academic support 1,999.05
Student empl
TOTAL STUDENT SUPP SVS 7,586.95

## C PERKINS SPEC POP

Professional 471.96
Clerical 834.36
TOTAL C PERKINS SPEC $1,306.32$
ADULT ED
Administrative ..... 5,992.64
Instructor p/t ..... 6,825.00
Academic support ..... 3,668.22
TOTAL ADULT ED ..... $16,485.86$
SEC/STATE LITERACY
Administrative ..... 3,050.00
TOTAL SEC/STATE LITERACY ..... $3,050.00$
WORKFORCE PREP GRANT
Supervisory ..... 1,532.13
Professional ..... 2,447.54
Instructor p/t ..... 300.00
TOTAL WORKFORCE PREP GRANT ..... 4,279.67
SMALL BUSN DEVEL
Administrative ..... 2,291.67
Student empl ..... 286.00
TOTAL SM BUSN DEVEL ..... 2,577.67
FOUNDATION
Administrative ..... 5,147.94
Professional ..... 4,897.50
Clerical ..... 1,410.58
TOTAL FOUNDATION ..... 11,456.02
TOTAL REGULAR PAYROLL ..... 1,199,142.43
TOTAL WORK STUDY ..... 11,987.58
GRAND TOTAL PAYROLL ..... $1,211,130.01$

## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 danville area communtty college

| 0326847 | Arnolds Office Supplies |  |  |  | 04/01/2021 | $\begin{array}{r} 61.81 \\ 61.81 \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| v0187275 | 01_8020_82100_5401001 | SUPPLIES. |  |  |  |  |
| 0326848 | Auto Value | BATTERY-J DEERE 1435. |  |  | 04/01/2021 | 112.79 |
| V0187270 | 02_7010_71100_5404004 |  |  |  | 112.79 |  |
| $\begin{gathered} 0326849 \\ \text { V0187286 } \end{gathered}$ | Ms Carla M. Boyd 01_8040_89180_5409000 | TOOLBOX PROG SUPPPLIES. |  |  |  | 04/01/2021 | $166.52$ |
|  |  |  |  |  |  |  |  |
| 0326850 | Sport Supply Group | Inc |  |  | 04/01/2021 | 146.85 |  |
| V0187261V0187261 | $\begin{aligned} & 10 \_3060 \_35355 \text { _5401001 } \\ & 10 \_3060 \_35355 \_5401001 \end{aligned}$ | RAWLINGS R | RUBBER | Sponge | . BALL | $\begin{array}{r} 134.85 \\ 12.00 \end{array}$ |  |
|  |  | SHIPPING. |  |  |  |  |  |
| 0326851 | Bushue Background12_8060_89200_5302000 | Screening |  |  | 04/01/2021 | 246.95 |  |
| V0187290 |  |  | D CHEC | CKS-MARC |  | 246.95 |  |
| 0326852 | Cash | CHANGE-NJCAA TOURNAMENT. 04/01/2021 |  |  |  | 2,350.00 |  |
| v0187288 | 10_0000_35835_4801000 |  |  |  |  | 2,350.00 |  |
| 0326853 | City of Danville12_8060_89200_5309000 | SECURITY 3/10-3/23/21. |  |  | 04/01/2021 | $\begin{array}{r} 2,670.00 \\ 2,670.00 \end{array}$ |  |
| V0187273 |  |  |  |  |  |  |  |
| 0326854 | City of Danville05_6030_45100_5406000 | \#2408 BUSI |  |  | 04/01/2021 | 50.00 |  |
| v0187265 |  |  | IN LIC | RENEWAL |  | 50.00 |  |
| 0326855 | Sheryl E. DeBose$06 \_4020 \_16600 \_5302000$ | NEW DRIV FORKLIFT TRNG. |  |  | 04/01/2021 | $\begin{array}{r} 599.20 \\ 599.20 \end{array}$ |  |
| v0187280 |  |  |  |  |  |  |  |
| 0326856 | Fisher Scientific <br> 01_1040_16510_5401002 | P2000869 SANICLOTH. |  |  | 04/01/2021 | 303.62 |  |
| v0187281 |  |  |  |  | 303.62 |  |  |
| 0326857 | FORESIGHT SPORTS |  |  |  |  | 04/01/2021 | 12,800.00 |
| v0187282 | 06_1090_89655_5806000 1/2 DOWN-GOLF SIMULATOR. |  |  |  | 12,800.00 |  |  |
| 0326858 | Gordon Food Services |  |  |  | 04/01/2021 | 265.68265.68 |  |
| v0187263 | 05_6030_45100_5401009 CDC 3/30/21. |  |  |  |  |  |  |
| 0326859 | Mr Glen D. Graves 01_1030_13540_5401002 | II |  |  | 04/01/2021 | 128.00 |  |
| V0187287 |  | PLEXIGLASS-SAND BLAST WIN. |  |  |  | 128.00 |  |
| 0326860V0187279 | Tom Grey | TRU FLEX |  |  | 04/01/2021 | 475.40 |  |
|  | 06_4020_16600_5302000 |  | CRANE/ | / RIGGIN | 3. | 475.40 |  |
| 0326861 | Erin Harris | LIteracy R |  |  | 04/01/2021 | 125.00 |  |
| v0187285 | 01_8030_83100_5407000 |  | RADIO | ADS 3/9 | /. | 125.00 |  |
| 0326862 | Illini FS |  |  |  | 04/01/2021 | 794.52 |  |

# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 

V0187306 02_7060_71500_5704000 0011604110841479 WATER. 2/26-3/29/21.
480.05


# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 

| 0326939 | Depke Welding Supplies |  | 04/08/2021 | 104.50 |
| :---: | :---: | :---: | :---: | :---: |
| V0187377 | 02_7010_71100_5404004 | PARTS TO REPAIR WELD T | TORC. | 104.50 |
| 0326940 | DEX |  | 04/08/2021 | 750.53 |
| V0187406 | 01_8030_83100_5407000 | 710186115 3/1-3/31/21. | . | 750.53 |
| 0326941 | COMCAST |  | 04/08/2021 | 54.41 |
| V0185506 | 05_6080_43100_5709000 | 8771403080376854 2/19-3/1 | -3/1. | 54.41 |
| 0326942 | Ellucian Company LP |  | 04/08/2021 | 18,029.00 |
| V0187401 | 16_8080_86800_5302000 | SERVICES APRIL 2021. |  | 4,791.00 |
| V0187402 | 01_8080_86100_5309000 | SERVICES MAY 2021. |  | 13,238.00 |
| 0326943 | Fe Moran Inc |  | 04/08/2021 | 6,195.00 |
| V0187368 | 02_7010_71100_5304000 | MAKE CORRECTIONS TO BL | BLDG. .. SPRINKLER | 6,195.00 |
| 0326944 | Follett Higher Educ | cation Group | 04/08/2021 | 3,556.00 |
| V0187422 | 01_0000_00000_2301000 | \#1513 3/1-3/31/21. |  | 351.79 |
| V0187423 | 01_0000_00000_2301000 | \#1514 3/1-3/31/21. |  | 144.25 |
| V0187424 | 01_0000_00000_2301000 | \#2021SP 3/1-3/31/21. |  | 1,688.28 |
| V0187425 | 06_4020_17616_5409000 | \#1412 NICK CATLETT 3/1 | 1-31. | 589.75 |
| V0187426 | 01_0000_00000_2301010 | \#1412 COLL EXPRESS CRE | REDIT. | 848.59- |
| V0187427 | 01_1040_12420_5409000 | \#1412 HEALTH INFO TECH | H 3 /. | 15.90 |
| V0187431 | 01_8060_89120_5409000 | DACC CAP \& GOWN. .. DA | DACC IS PURCHASING | 1,599.60 |
| V0187431 | 01_8060_89120_5409000 | ADJUSTMENT. |  | 39.60- |
| V0187432 | 01_8010_88200_5401001 | \#1412 OFFICE INSTRUCTI | ION. 3/9/21. | 17.58 |
| V0187433 | 01_3060_35800_5401001 | \#1412 TIM BUNTON 3/3-3 | 3/9/. | 37.04 |
| 0326945 | G4S Secure Solution |  | 04/08/2021 | 4,097.16 |
| V0187452 | 12_8060_89200_5309000 | SECURITY 3/22-3/28/21. |  | 4,097.16 |
| 0326946 | Gordon Food Service |  | 04/08/2021 | 2,040.12 |
| V0187378 | 05_6030_45100_5401009 | CDC 4/6/21. |  | 294.13 |
| V0187389 | 01_1030_16550_5401002 | CUL ARTS 4/1/21. |  | 46.04 |
| V0187390 | 01_1030_16550_5401002 | CUL ARTS 4/6/21. |  | 75.27 |
| V0187391 | 01_1030_16550_5401002 | CUL ARTS 4/6/21. |  | 16.96 |
| V0187392 | 01_1030_16550_5401002 | CUL ARTS 3/30/21. |  | 71.37 |
| V0187393 | 01_1030_16550_5401002 | CUL ARTS 3/30/21. |  | 73.17 |
| V0187394 | 01_1030_16550_5401002 | CUL ARTS 4/1/21. |  | 70.02 |
| V0187437 | 01_1030_16550_5401002 | CUL ARTS 4/6/21. |  | 1,393.16 |
| 0326947 | Allen Jones |  | 04/08/2021 | 210.00 |
| V0187365 | 01_3060_35150_5302000 | BB UMPIRE 4/2/21. |  | 210.00 |
| 0326948 | Lowes Business Accour | ount | 04/08/2021 | 1,152.28 |
| V0187441 | 01_1010_12210_5401002 | QUICKCRETE, SAND AND P | POST. . . HOLE DIG | 97.05 |
| V0187442 | 01_1030_13510_5401002 | WOOD MATERIALS. . . SEE | EE ITEMIZED LIST. | 1,040.63 |
| V0187442 | 01_1030_13510_5401002 | ADJUSTMENT. |  | 14.60 |
| 0326949 | Phil McCarty |  | 04/08/2021 | 165.00 |
| V0187454 | 01_3060_35110_5302000 | WBB OFFICIAL 4/2/21. |  | 165.00 |

## CASH DISBURSEMENT REGISTER FOR APRIL, 2021

 DANVILLE AREA COMMUNITY COLLEGE

## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 

| V0187404 | 01_8030_83100_5407000 L | LIT VOLUNTEER TUTOR ADS. | 250.00 |
| :---: | :---: | :---: | :---: |
| 0326976 | Mr Greg A. Wolfe | 04/08/2021 | 239.20 |
| V.0187383 | 01_8050_88800_5502002 | HOTEL EXP ICCTA MTG 3/11-. SCHAUMBURG. | 239.20 |
| 0326977 | Heidi E. Young | 04/08/2021 | 600.00 |
| V0187403 | 01_8060_89100_5209001 T | TUITION REIMBURSEMENT. | 600.00 |
| 0326978 | Advanced Commercial | Roofing 04/13/2021 | 1,792.91 |
| V0187478 | 02_7010_71100_5304000 | \#210133 TC/ LH ROOF REPAI. | 1,792.91 |
| 0326979 | American Heart Assoc | ciation 04/13/2021 | 272.50 |
| V0187515 | 01_1040_16510_5401002 | SUPPLIES. | 272.50 |
| 0326980 | American Solutions f | for Busines 04/13/2021 | 814.55 |
| V0187458 | 01_8020_82100_5401001 | 3673B3 BLANK AP CHECK. .. STOCK. | 696.00 |
| V0187458 | 01_8020_82100_5401001 E | ESTIMATED SHIPPING. | 120.00 |
| V0187458 | 01_8020_82100_5401001 | ADJUSTMENT. | $1.45-$ |
| 0326981 | Kristin L. Anderson | (04/13/2021 | 109.00 |
| V0187499 | 06_4020_17616_5409000 | ULTRA SOUND STUDY GUIDE. | 109.00 |
| 0326982 | Aramark Uniform Serv | vice 04/13/2021 | 329.72 |
| V0187470 | 02_7010_71100_5309000 | UNIFORMS-MAINT 4/2/21. | 62.87 |
| V0187471. | 02_7020_71200_5309000 | UNIFORMS-BSA 4/2/21. | 101.99 |
| V0187472 | 02_7010_71100_5309000 | UNIFORMS-MAINT 4/9/21. | 62.87 |
| V0187473 | 02_7020_71200_5309000 | UNIFORMS-BSA 4/9/21. | 101.99 |
| 0326983 | Arnolds Office Suppl | lies 04/13/2021 | 6.33 |
| , V0187497 | 01_8040_76100_5409000 | SUPPLIES. | 6.33 |
| 0326984 | BEC Mechanical Inc | 04/13/2021 | 2,708.00 |
| V0187476 | 02_7010_71100_5304000 P | PER IDPH REGULATION. .. INSTALL STAINL | 2,708.00 |
| 0326985 | Ms Carla M. Boyd | 04/13/2021 | 312.08 |
| V0187459 | 01_8040_89180_5409000 | DIVERSITY BOOKS. | 312.08 |
| 0326986 | Carlson Tree Service | ce 04/13/2021 | 850.00 |
| V0187514 | 02_7030_71300_5304000 P | REMOVE TREE-HOOP. | 850.00 |
| 0326987 | Carolina Biological | Supply Co 04/13/2021 | 461.81 |
| V0187464 | 01_1010_12200_5401002 | COLORED THREADS SLIDE. .. W.M. (291418 | 61.56 |
| V0187464 | 01_1010_12200_5401002 | LENS PAPER BOOKLET. .. 4 X 6" 50 SHEET | 18.36 |
| V0187464 | 01_-1010_12200_5401002 | PETRI DISHES 100X15MM. .. CASE OF 500. | 113.80 |
| V0187464 | 01_1010_12200_5401002 | ADJUSTMENT-FREIGHT. | 13.95 |
| V0187465 | 01_1010_12200_5401002 | EARTHWORMS, LIVING LG .. 12 CT (141620 | 11.07 |
| V0187465 | 01_1010_12200_5401002 | 'VINEGAR EEL, LIVING. .. (133266). | 9.00 |
| V0187465 | 01_1010_12200_5401002 | SHIPPING. | 13.95 |
| V0187465 | 01_1010_12200_5401002 | ADJUSTMENT-FREIGHT. | $13.95-$ |
| V0187511 | 01_1010_12200_5409000 | PYREX VISTA BEAKER 100ML. .. 12PK (721 | 35.55 |
| V0187512 | 01_1010 122005409000 | TEST TUBE HALF-RACK 30MM. . 9 HOLES | 36.90 |



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 <br> danville area community college 

V0187488 01_3060_35800_5401001 M CERVANTES SB EXPENSES.
56.30

| 0327016 | VISA |  | 04/13/2021 | 662.30 |
| :---: | :---: | :---: | :---: | :---: |
| V0187489 | 01_3060_35110_5401009 | E HARRIS W/B EXPENSES. |  | 81.93 |
| V0187489 | 01_3060_35110_5502003 | E HARRIS W/B EXPENSES. |  | 580.37 |
| 0327017 | VISA |  | 04/13/2021 | 494.45 |
| V0187490 | 01_3060_35121_5502003 | D TOLER W/G EXPENSES. |  | 494.45 |
| 0327018 | VISA |  | 04/13/2021 | 974.56 |
| V0187491 | 01_3060_35150_5601000 | T BUNTON EXPENSES. |  | 130.00 |
| V0187491 | 01_3060_35800_5304000 | T BUNTON EXPENSES. |  | 234.43 |
| V0187491 | 01_3060_35800_5509000 | T BUNTON EXPENSES. |  | 462.22 |
| V0187491 | 01_3060_35800_5509000 | CREDIT. |  | 12.99- |
| V0187491 | 10_3060_35805_5401009 | T BUNTON EXPENSES. |  | 160.90 |
| 0327019 | VISA |  | 04/13/2021 | 30.00 |
| V0187492 | $06 \_1060 \_15700 \_5401.002$ | L WILLIAMS EXPENSES. |  | 30.00 |
| 0327020 | VISA |  | 04/13/2021 | 139.85 |
| V0187498 | 01_1010_12200_5401001 | K STURGEON EXPENSES. |  | 139.85 |
| 0327021 | VISA |  | 04/13/2021 | 1,192.98 |
| V0187507 | 01_2020_22100_5401002 | L HENSGEN EXPENSES. |  | 349.00 |
| V0187507 | 01_2030_22200_5401002 | L HENSGEN EXPENSES. |  | 383.90 |
| V0187507 | 01_3060_35185_5509000 | L HENSGEN EXPENSES. |  | 178.33 |
| V0187507 | 10_4010_16271_5401002 | L HENSGEN EXPENSES. |  | 281.75 |
| 0327022 | VISA |  | 04/13/2021 | 1,056.82 |
| V0187508 | 01_3060_35150_5502003 | C HICKS BB EXPENSES. |  | 959.87 |
| V0187508 | 01_3060_35150_5504000 | C HICKS BB EXPENSES. |  | 28.35 |
| V0187508 | 01_3060_35150_5601000 | C HICKS BB EXPENSES. |  | 68.60 |
| 0327023 | VISA |  | 04/13/2021 | 1,200.97 |
| V0187509 | 01_3060_35120_5406000 | T FRENCH M/G EXPENSES. |  | 40.00 |
| V0187509 | 01_3060_35120_5502003 | T FRENCH M/G EXPENSES. |  | 1,160.97 |
| 0327024 | VISA |  | 04/13/2021 | 50.00 |
| V0187510 | 02_7080_78800_5406000 | D ADAMS EXPENSES. |  | 50.00 |
| 0327025 | Walton \& Associates Architects |  | 04/13/2021 | 7,700.00 |
| V0187481 | 03_7010_73404_5303000 | PROJ 1902A-JACOBS HALL. |  | 7,700.00 |
| 0327026$V 0187526$ | ACS |  | 04/15/2021 | 23.86 |
|  | 01_1030_13540_5401002 | SUPPLIES. |  | 5.84 |
| V0187527 | 01_1030_13540_5401002 | SUPPLIES. |  | 18.02 |
| 0327027 | Alliance Technology Group |  | 04/15/2021 | 1,074.40 |
| V0187557 | 01_8080_86100_5304000 | HARDWARE MGMT/MAINT. |  | 1,074.40 |
| 0327028 | Amazon/GE Money Ba |  | 04/15/2021 | 137.93 |

# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 <br> DANVILLE AREA COMMUNITY COLLEGE 



## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE

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| 06_1090_13922_5401001 |
| 06_4020_17616_5409000 |
| 01_1010_12200_5401001 |
| 01_1010_12200_5401001 |
| 01_4040_12201_5409000 |
| 01_8080_86100_5401001 |
| 01_1030_13800_5401002 |
| 01_1030_13410_5401002 |
| 01_3020_32100_5402000 |
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| 01_3020_32100_5401001 |
| 06_3020_33621_5401002 |
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| 01_8040_84800_5401001 |
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$06-8060-89864-5401002$

SCOTCH HEAVY DUTY .. PACKAGING TAPE SCOTCH PRECISION SCISSORS. .. 8 INCH. SHIPPING.
DIFFRACTION GRATING SLIDE. .. LINEAR. CRAYOLA WHITE CHALK. ENTAI 218 PIECE TOOL KIT. POLARIZING FILM SHEET .. 10 PK. LINEAR POLARIZATION A4. .. SHEET. GEOMETRY SET 6" .. PROTRACTOR DIVIDER. DESKTOP STAPLERS. 3 PK. STANDARD STAPLES 5 PK. ADJUSTMENT. CREDIT P2100657. VIZ-PRO MAGNETIC DRY .. ERASE BOARD 48 LD TONER CANON $324 I I$ INK. .. CARTRIDGE PRIVACY SCREEN 17-19".
XSTAMPER 22111 REFILL INK. .. FOR XSTA STAMPEXPRESSION - .. OFFICIAL TRANSCRI DISPLAYPORT TO DVI DVI-D .. SINGLE LIN SMEAD FILE FOLDER 1/3-CUT. .. TAB LEGA XSTAMPER (R) 10-IN-1 .. PHRASE STAMP. ASSORTED DRY ERASE .. MARKERS (2913U00 STAINLESS STEEL 18-8. .. UTILITY CART SHIPPING.
CREDIT-P2100395.
CREDIT-P2100463. CREDIT-P2100265. CREDIT-P2100583.
DISPOSABLE CLEANING .. DUSTER, 3.5 OZ ENVELOPE MOISTENER WITH. .. ADHESIVE 5 WELL WENG 3 SHELF .. MONITOR STAND, BA RICOH 406989 SP 2500XA. .. TONER BLACK BIC GEL-OCITY GEL PENS. .. MED BLACK 1 AVERY FILE FOLDER LABELS. .. 4X6" WHIT SMEAD 2021 YEAR LABEL .. LIGHT BLUE 25 LD COMPATIBLE BROTHER .. TN-431 CMY 3 SMEAD END TAB FILE FOLDER. .. STRAIGHT SMEAD END TAB OUT GUIDE. .. RED.
TOMBOW MONO CORRECTION. .. TAPE 10 PK. SCOTCH TAPE 12 ROLLS.
VREAONE FRAMELESS WALL. .. CLOCK. EMPOWERMENT SERIES:INTO. .. TO SOCIAL MYCARTRIDGE SUPRINT . REPLACEMENT FOR EVER READY'FIRST AID. .. QUALITY ADHES AMAZON BASICS ALKALINE. .. BATTERY COM SONY VOICED RECORDER. . . MEMORY CARD A PUNCH AND CHISEL SET. .. 11 PIECE. SUPPLIES. SUPPLIES. SUPPLIES. SUPPLIES. DIAGNOSTIC RELAY BUDDY. .. PRO TEST KI MULTI-PURPOSE BENCH VISE. REVERSIBLE BENCH VISE. THEXTON THE430 HOOD. .. TAILGATE PROP. DEWALT DIE GRINDER ANGLE. MASTER WRENCH KEY SET. .. (35-PIECE). RELAY BYPASS SWITCH WITH. .. AMP LOOP. RELAY TEST JUMP SET. 6 PC 3/8" DRIVE TMPACT. DRIVER SET OFFSET SCREWDRIVER SET. . . 3 PIECE. 34.20 1/2" DRIVE AIR IMPACT. .. WRENCH. 572.06 114 PC RATCHETING TAP. .. AND DIE SET.
12.19
3.79
5.99
25.90
5.94
45.99
9.40
19.99
99.90
10.99
26.91
3.79
3.79-
59.80
57.58
119.98
7.14
10.90
14.99
10.79
26.11
29.98
243.46
28.23
217.83-
237.98-
$6.87-$
30.38-
7.29
4.69
45.98
113.98
11.99
17.80
8.38
58.99
35.70
65.12
14.74
17.68
19.99
74.53
42.99
6.95
17.49
76.93
229.20
44.65
25.86
27.98
9.39
123.78
208.72
206.99
13.00
159.98
43.94
80.24
151.59
34.20
572.06
317.80

## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 <br> DANVILLE AREA COMMUNITY COLLEGE



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILILE AREA COMMUNITY COLLEGE 



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE

| V0187733 | 06_1090_89655_5401002 | STEP 2 STORE SANDBOX WITH. .. COVER. | 183.60 |
| :---: | :---: | :---: | :---: |
| V0187734 | 06_1090_89655_5401002 | ANGELES SILVERRIDER 10". .. PEDAL PUSH | 328.91 |
| V0187735 | 06_1090_89655_5401002 | ANGELES SILVERRIDER 14" | 488.00 |
| V0187736 | 06_1090_89655_5401002 | ANGELES SILVERRIDER .. TODDLER 10". | 377.23 |
| V0187736 | 06_1090_89655_5401002 | ADJUSTMENT. | $47.24-$ |
| V0187737 | 06_1090_89655_5401002 | PLAYSAFER RUBBER WEARMAT. | 499.95 |
| V0187738 | 06_1090_89655_5401002 | ANGELES BALL StORAGE CART. | 205.75 |
| V0187739 | 06_1090_89655_5401002 | STEP 2 IN 1 TOY STORAGE .. CONTAINER. | 100.00 |
| V0187740 | 06_1090_89655_5401002 | STEP 2 NATURALLY CLIMBER. | 305.98 |
| V0187740 | 06_1090_89655_5401002 | PLAYGROUND BALLS SET. | 73.38 |
| 0327134 | Ameren IP | 04/22/2021 | 557.51 |
| V0187750 | 02_7060_71500_5703000 | 8901262255 3/19-4/19/21. | 557.51 |
| 0327135 | American Heart Asso | ciation 04/22/2021 | 530.00 |
| V0187713 | 01_1040_16510_5401002 | SUPPLIES. | 15.00 |
| V0187714 | 01_1040_16510_5401002 | SUPPLIES. | 260.00 |
| V0187715 | 01_1040_16510_5401002 | SUPPLIES. | 255.00 |
| 0327136 | Arnolds Office Supp | lies 04/22/2021 | 249.20 |
| V0187711 | 01_8010_88100_5401001 | ELI75677 CARTRIDGE. . . HEWCE260A BK. | 70.00 |
| V0187711 | 01_8010_88200_5401001 | ELI75677 CARTRIDGE. . . HEWCE260A BK. | 69.99 |
| V0187719 | 01_4020_16500_5401001 | SUPPLIES. | 109.21 |
| 0327137 | AT\&T | 04/22/2021 | 90.64 |
| V0187751 | 02_7060_71500_5705000 | 21729901387642 3/17-4/16/. | 90.64 |
| 0327138 | Sport Supply Group | Inc 04/22/2021 | 1,426.33 |
| V0187746 | 01_3060_35120_5401009 | GOLF HATS. | 143.40 |
| V0187746 | 01_3060_35120_5401009 | SHIPPING. | 10.04 |
| V0187747 | 10_3060_35365_5401009 | SOFTBALLS (BY DOZEN) GAME. | 251.80 |
| V0187747 | 10_3060_35365_5401009 | SOFTBALLS (BY DOZEN). .. PRACTICE. | 239.80 |
| V0187747 | 10_3060_35365_5401009 | SHIPPING. | 33.00 |
| V0187748 | 10_3060_35365_5401009 | COACHES SHOES - BLACK. | 239.80 |
| V0187748 | 10_3060_35365_5401009 | COACHES SHOES - GRAY. | 179.85 |
| V0187748 | 10_3060_35365_5401009 | SHIPPING. | 29.40 |
| V0187749 | 01_3060_35120_5401009 | GOLF SHIRTS. | 279.65 |
| V0187749 | 01_3060_35120_5401009 | SHIPPING. | 19.59 |
| 0327139 | CDW Government Inc | 04/22/2021 | 279.42 |
| V0187679 | 01_1090_18700_5401001 | HP 90X (CE390XG) HIGH. .. YIELD BLACK | 279.42 |
| 0327140 | Council for Opportu | unity Educat 04/22/2021 | 2,950.00 |
| V0187699 | 06_3020_33621_5406000 | INSTITUTIONAL MEMBERSHIP. .. AND SUBSC | 2,950.00 |
| 0327141 | Custom Care Dry Cle | eaners 04/22/2021 | 30.00 |
| V0187677 | 02_7020_71200_5304000 | MOP HEADS 4/16/21. | 30.00 |
| 0327142 | DP Supply Inc | 04/22/2021 | 35.85 |
| V0187700 | 02_7090_72400_5401004 | SUPPLIES. | 28.75 |
| V0187720 | 01_1030_165.50_5401002 | SUPPLIES. | 7.10 |
| 0327143 | Engineered Material | Ls 04/22/2021 | 224.00 |

# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 <br> DANVILLE AREA COMMUNITY COLLEGE 

| V0187782 | 02_7010_71100_5404004 | OIL/ LAWN MOWERS. | 155.11 |
| :---: | :---: | :---: | :---: |
| 0327187 | B\&H Photo-Video-Pro Audio 04/28/2021 |  | 176.95 |
| V0187797 | 01_2020_22100_5401002 | IMPACT BGS-S12-V2 . . BACKGROUND SUPPOR | 78.71 |
| V0187797 | 01_2020_22100_5401002 | SAVAGE INFINITY VINYL. .. BACKGROUND (8 | 98.24 |
| 0327188 | Mr Kyle J. Bartman | 04/28/2021 | 45.00 |
| V0187858 | 01_3060_35100_5302000 | OFFICIAL SPOTTER 3/25,28. | 30.00 |
| V0187858 | 01_3060_35110_5302000 | OFFICIAL SPOTTER 3/25,28. | 15.00 |
| 0327189 | Charles R. Black | 04/28/2021 | 170.00 |
| V0187847 | 01_3060_35160_5302000 | SB OFFICIAL 4/15/21. | 170.00 |
| 0327190 | Gary L. Borgwald | 04/28/2021 | 100.00 |
| V0187861 | 01_3060_35100_5302000 | SCOREBOARD 3/25, 28, 4/2. | 50.00 |
| V0187861 | 01_3060_35110_5302000 | SCOREBOARD 3/25, 28, 4/2. | 50.00 |
| 0327191 | Sport Supply Group | Inc 04/28/2021 | 2,098.85 |
| V0187794 | 10_3060_35835_5409000 | NJCAA VOLUNTEER GEAR. .. NJCAA MASKS. | 600.00 |
| V0187794 | 10_3060_35835_5409000 | SHIPPING. | 92.00 |
| V0187794 | 10_3060_35835_5409000 | ADJUSTMENT-SHIPPING. | $50.00-$ |
| V0187798 | 10_3060_35835_5409000 | POLO SHIRTS. | 1,406.85 |
| V0187798 | 10_3060_35835_5409000 | ADJUSTMENT-SHIPPING. | 50.00 |
| 0327192 | Johnny Chance | 04/28/2021 | 170.00 |
| V0187851 | 01_3060_35160_5302000 | SB OFFICIAL 4/18/21. | 170.00 |
| 0327193 | City of Danville | 04/28/2021 | 3,555.00 |
| V0187815 | 12_8060_89200_5309000 | SECURITY BKB 3/25/21. | 300.00 |
| V0187816 | 12_8060_89200_5309000 | SECURITY 3/24-4/5/21. | 1,440.00 |
| V0187866 | 12_8060_89200_5309000 | SECURITY 10/24/18. | 275.00 |
| V0187867 | 12_8060_89200_5309000 | SECURITY 6/10-6/14, 17/19. | 1,320.00 |
| V0187868 | 12_8060_89200_5309000 | SECURITY 8/12/19. | 220.00 |
| 0327194 | Comcast of Illinois | (04/28/2021 | 552.40 |
| V0187803 | 02_7060_71500_5709000 | 8771403080131861 4/23-5/2. | 254.05 |
| V0187804 | 01_3060_35185_5309000 | 8771403080836832 4/21-5/2. | 298.35 |
| 0327195 | Commercial-News | 04/28/2021 | 239.88 |
| V0187843 | 01_8030_83100_5406000 | 1 YR SUBSCRIPTION-30754. | 239.88 |
| 0327196 | County Market | 04/28/2021 | 107.92 |
| V0187807 | 06_4020_16600_5409000 | LEADERSHIP COMM 4/20/21. | 107.92 |
| 0327197 | DACC Foundation | 04/28/2021 | 50.00 |
| V0187842 | 01_8040_84800_5409000 | MEMORIAL GIFT-SCHWARTZ/CU. | 50.00 |
| 0327198 | Depke Welding Suppl | lies 04/28/2021 | 133.56 |
| V0187835 | 01_1030_13520_5401002 | SUPPLIES. | 66.96 |
| V0187836 | 01_1030_13520_5401002 | SUPPLIES. | 66.60 |

## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE



# CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE 



## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE



## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE



## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 DANVILLE AREA COMMUNITY COLLEGE



## CASH DISBURSEMENT REGISTER FOR APRIL, 2021 <br> DANVILLE AREA COMMUNITY COLLEGE

| 0327276 | Pocket Nurse |  | 04/30/2021 | 995.97 |
| :---: | :---: | :---: | :---: | :---: |
| V0187894 | 01_1040_12400_5401002 | CATH-SECURE DUAL TAB . . | DEVICE 05-87-5 | 115.60 |
| V0187.894 | 01_1040_12400_5401002 | SECUI-T FLEXIBLE 5"X5". | . WAFER WITH | 89.98 |
| V0187894 | 01_1040_12400_5401002 | TWO-LAYER FOLEY CATHETER | . .. TRAY/W BA | 629.40 |
| V0187894 | 01_1040_12400_5401002 | POCKET NURS PPD ED KIT. | . 06-92-1973. | 70.99 |
| V0187894 | 01_1040_12400_5401002 | SHIPPING (ESTIMATED). |  | 90.00 |
| 0327277 | Ray OHerron Co Inc |  | 04/30/2021 | 1,401.32 |
| V0187908 | 12_8060_89200_5409000 | SUPPLIES. |  | 191.49 |
| V0187909 | 12_8060_89200_5409000 | UNIFORMS/ SUPPLIES. |  | 1,209.83 |
| 0327278 | Riverside Inn |  | 04/30/2021 | 6,799.32 |
| V0187910 | 10_3060_35835_5406000 | ROOMS/ NJCAA OFFICIALS. |  | 6,799. 32 |
| 0327279 | United Way of Danvi | ille Area, I | 04/30/2021 | 960.00 |
| V0187898 | 01_0000_00000_2109010 | DEDUCTIONS APRIL '21. |  | 960.00 |
| 0327280 | Wells Fargo Vendor | Fin Serv | 04/30/2021 | 6,422.46 |
| V0187905 | 01_8040_76200_5304000 | \#450-9683858-001. |  | 4,320.00 |
| V0187905 | 01_8040_76200_5606000 | \#450-9683858-001. |  | 2,102.46 |
| 0327281 | Xerox Corporation |  | 04/30/2021 | 386.89 |
| V0187904 | 06_1090_13922_5304000 | \#020-0052237-001. |  | 136.89 |
| V0187904 | 06_1090_13922_5602000 | \#020-0052237-001. |  | 250.00 |

Board Consideration of Clery Security Report May 27, 2021

## AGENDA TITLE: BOARD CONSIDERATION OF CLERY SECURITY REPORT

DATE: $\quad$ May 27, 2021
RESOURCE: Jill Cranmore, Stacy Ehmen
SUBMITTED FOR: ACTION
SUMMARY: The College received no Clery crime reports for Danville Area Community College's main campus in the past month.

## Unfinished Business

New Business

## Board Consideration of Human Resources Report

AGENDA ITEM: 12A

## AGENDA TITLE: BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

DATE: May 27, 2021
RESOURCE: Jill Cranmore
Dr. Stephen Nacco
SUBMITTED FOR: ACTION
SUMMARY: Recommendations of Employment are conditional upon all Human
Resources processes being met.
New Employees - Full-Time
(Classified Employment Contract)
Foster, Travis - Building Services Attendant, $2^{\text {nd }}$ Shift Supervisor, Building Services
Effective Date: June 3, 2021 through June 30, 2021
Rate of Pay: \$32,348.00 annually
Jenkins, Ashley - Career Planner, Vermilion County Works
Effective Date: April 26, 2021 through June 30, 2021
Rate of Pay: \$31,032.00 annually
Williams, Ebony - Disability \& Testing Specialist, Testing \& Academic
Services
Effective Date: May 3, 2021 through June 30, 2021
Rate of Pay: $\$ 32,348.00$ annually
Salary Adjustment
Hantz, Kathleen - Library Assistant-Circulation, Library
Effective Date: June 1, 2021
Rate of Pay: \$33,236.00 annually
Resignations
Boyd, Carla - Assistant Vice President, Student Services/Chief Diversity Officer
Effective Date: May 18, 2021

Groves, David - Coordinator of Recruitment and Social Media Assistant, Admissions
Effective Date: June 1, 2021
Morts, Kendra - Office Assistant, Hoopeston Higher Learning Center Effective Date: April 23, 2021

New Employees - Part-Time
(Notice of Temporary Employment Contracts)
Bartzis, Elena - Administrative Assistant, Child Development Center Effective Date: April 29, 2021 through June 30, 2021
Rate of Pay: $\$ 15.00$ per hour
Cronk, Hannah - Temporary Fitness Center Coordinator, Math, Science and Health Professions
Effective Date: May 17, 2021 through June 30, 2021
Rate of Pay: $\$ 21.14$ per hour
Pemberton, Michael - Hoopeston Temporary Supervisor, Hoopeston Higher Learning Center
Effective Date: May 10, 2021 through June 30, 2021
Rate of Pay: $\$ 35.00$ per hour
Pemberton, Yolanda - Hoopeston Temporary Supervisor, Hoopeston Higher Learning Center
Effective Date: May 10, 2021 through June 30, 2021
Rate of Pay: $\$ 35.00$ per hour
Schaumburg, Deanna - Hoopeston Temporary Supervisor, Hoopeston Higher Learning Center
Effective Date: May 10, 2021 through June 30, 2021
Rate of Pay: $\$ 35.00$ per hour
Student Workers
(Notice of Temporary Employment Contracts)
Frerichs, Paiton - Student Employee, Child Development Center Effective Date: May 1, 2021 through June 30, 2021
Rate of Pay: $\$ 13.00$ per hour
Juvinall, Victoria - Student Employee, Child Development Center Effective Date: May 1, 2021 through June 30, 2021
Rate of Pay: $\$ 13.00$ per hour

Limon, Alejandra - Student Employee, Child Development Center Effective Date: May 1, 2021 through June 30, 2021
Rate of Pay: $\$ 13.00$ per hour
List, Elizabeth - Student Employee, Child Development Center Effective Date: May 1, 2021 through June 30, 2021
Rate of Pay: $\$ 13.00$ per hour

Montgerard, McKenzie - Student Employee, Culinary Arts
Effective Date: April 28, 2021 through June 30, 2021
Rate of Pay: $\$ 11.00$ per hour
Nuckolls, Joshua - Student Employee, Child Development Center
Effective Date: May 1, 2021 through June 30, 2021
Rate of Pay: $\$ 13.00$ per hour
Rameno, Andrea - Student Employee, Child Development Center
Effective Date: May 1, 2021 through June 30, 2021
Rate of Pay: $\$ 13.00$ per hour
Ray, Gerri - Student Employee, Child Development Center
Effective Date: May 1, 2021 through June 30, 2021
Rate of Pay: $\$ 13.00$ per hour
Schingel, Ashley - Student Employee, Security Checkpoint, Student Services Effective Date: April 6, 2021 through June 30, 2021
Rate of Pay: $\$ 11.00$ per hour
Skinner, Sarah - Student Employee, Child Development Center
Effective Date: May 1, 2021 through June 30, 2021
Rate of Pay: $\$ 13.00$ per hour
Terry, Raymond - Student Employee, Security Checkpoint, Student Services Effective Date: April 13, 2021 through June 30, 2021
Rate of Pay: $\$ 11.00$ per hour
Thorn, Harley - Student Employee, Adult Education
Effective Date: April 26, 2021 through June 30, 2021
Rate of Pay: $\$ 11.00$ per hour
Part-time and Additional Instructor Salaries, Spring Semester 2021
Adult Education
McMahon, Rena
Type of pay: Regular instruction
Start date End date Hours Rate Students Total amount
$\begin{array}{llllll}4 / 17 / 2021 & 5 / 22 / 2021 & 2.50 & \$ 550 & - & \$ 1,375.00\end{array}$
Charge to Adult Ed.
$\mathrm{ACA}=48 \mathrm{hrs}$.
Total pay: $\quad \$ 1,375.00 \quad$ Total hours: 2.50

## Royce, Rhonda

Part-time, Adult Education
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount 4/1/2021 $4 / 15 / 2021$ - $\quad$ - $\quad \$ 297.00$
Professional Development
9 hrs. X \$33=\$297
Charge to Adult Ed.
Total pay: $\quad \$ 297.00$ Total hours:

## Community Education

Esteves, Guido
Full-time
Type of pay: Miscellaneous (see notes)
Course: KIDS101DDDJ
Start date End date Hours Rate Students Total amount
4/12/2021 4/15/2021
$\$ 250.00$
DJ Mix-A-Lot
$10 \mathrm{hrs} . \mathrm{X} \$ 25 / \mathrm{hr} .=\$ 250$
Total pay: $\quad \$ 250.00$ Total hours:

Jahn, Lawrence
Temporary
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount 4/19/2021 5/10/2021 - $\quad$ -
Excel Level 1
12 hrs. $\mathrm{X} \$ 25 / \mathrm{hr} .=\$ 300$
Total pay: $\quad \$ 300.00 \quad$ Total hours:
Corporate Education
Cordes, Erica Temporary
Type of pay: Miscellaneous (see notes) Course: MEDT350Start date End date Hours Rate Students Total amount3/9/2021 4/8/2021 - $\quad$ -
01-4020-16500-5103002
Phlebotomy Techniques
$10 / \mathrm{hrs}$. X \$35/hrs. = \$350
March 9, 2021 - April 8, 2021
Total pay: $\quad \$ 350.00 \quad$ Total hours:
Cox, Marilyn Temporary
Type of pay: Miscellaneous (see notes) Course: DRED130BC2
Start date End date Hours Rate Students Total amount $\begin{array}{llllll}4 / 1 / 2021 & 4 / 15 / 2021 & - & - & - & \$ 300.00\end{array}$
01-4010-16250-5103002
12 hrs. Driver Education Behind the Wheel training X \$25/hr.
Total pay: $\quad \$ 300.00$ Total hours:
Fitzsimmons, Nora ChrisTemporary
Type of pay: Miscellaneous (see notes) ..... Course: MEDT050
Start date End date Hours Rate Students Total amount 4/10/2021 4/10/2021 ..... $\$ 75.00$
01-1040-16510-5103002
Community First Aid CPR AED
April 10, 2021 8:30 a.m. -12:30 p.m.
\$15/student x 5 students
Total pay: $\$ 75.00$ Total hours:
Corporate Education
Goble, David Temporary
Type of pay: Miscellaneous (see notes) Course: LGST025D6Start date End date Hours Rate Students Total amount
4/1/2021 4/15/2021 ..... \$1,339.72
01-1030-16520-5102002
49.5 hrs . CDL Tractor Trailer Driver training X $\$ 25.55 / \mathrm{hr}$.
30 hrs . for LGST025D6
15 hrs . for LGST025D4
4.5 hrs . for LGST025D8
01-4010-16250-5103002
3 hrs. Driver Education Behind the Wheel training X \$25/hr. for DRED30BC2
Total pay: \$1,339.72 Total hours:
McFadden, Jane Temporary
Type of pay: Miscellaneous (see notes) Course: CORP107APR
Start date End date Hours Rate Students Total amount 4/10/2021 4/10/2021 - - $\quad \$ 140.00$ 06-4020-16600-5103003
Defensive Driving (DDC-4) Class
8:30 a.m. -12:30 p.m.
4 hrs. X \$35/hr. = \$140
April 10, 2021
Total pay: $\$ 140.00$ Total hours:Mikel, HayleyType of pay: Miscellaneous (see notes)Course: MEDT350
Start date End date Hours Rate Students Total amount
1/19/2021 4/15/2021 ..... \$1,260.00
01-4020-16500-5103002Phlebotomy Techniques36 hrs. X \$35/hr.January 19, 2021 - April 15, 2021
Total pay: $\quad \$ 1,260.00 \quad$ Total hours:

## Corporate Education

Monyok, Suzanne
Temporary
Type of pay: Miscellaneous (see notes)
Course: LEAD100

| Start date | End date | Hours | Rate | Students | Total amount |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $4 / 1 / 2021$ | $4 / 8 / 2021$ | - | - | - | $\$ 3,750.00$ |

06-4020-16600-5103003
SWOT Focus Groups for Viscofan, Executive Level, Front Line level, employee level. Multiple sessions to accommodate shifts.
April 1, 6, 7 and 8, 2021
$20 \mathrm{hrs} . \mathrm{X} \$ 187.50 / \mathrm{hr} .=\$ 3750$
Type of pay: Miscellaneous (see notes)
Course: LEAD100
Start date End date Hours Rate Students Total amount 4/9/2021 4/9/2021 - $\quad$ - $\quad \$ 750.00$
06-4020-16600-5103003
Strategic Planning Workshop Viscofan, Executive Level
8 a.m. - 12 p.m. at Viscofan
April 9, 2021
4 hrs. $\mathrm{X} \$ 187.50 / \mathrm{hr} .=\$ 750$
Type of pay: Miscellaneous (see notes)
Course: LEAD100
Start date End date Hours Rate Students Total amount $\begin{array}{llllll}4 / 7 / 2021 & 4 / 7 / 2021 & - & - & - & \$ 75.00\end{array}$
06-4020-16600-5103003
Energy Leadership Index Consulting for Danville Public Library
1 hr . X \$75/hr. = \$75
April 7, 2021
Type of pay: Miscellaneous (see notes)
Course: LEAD100
Start date End date Hours Rate Students Total amount
$\begin{array}{lllllll}3 / 1 / 2021 & 4 / 15 / 2021 & - & - & - & \$ 1,050.00\end{array}$
06-4020-16600-5103003
Individual Coaching Danville Public Library- ELI Debrief
March/April 2021
$14 \mathrm{hrs} . \mathrm{X} \$ 75 / \mathrm{hr} .=\$ 1050$
Total pay: $\$ \mathbf{5 , 6 2 5 . 0 0}$ Total hours:

| Reining, Kent |  |  |  | Temporary |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Type of pay: | Miscellaneous (see notes) | Course: DRED130A3 |  |  |  |
| Start date | End date | Hours | Rate | Students | Total amount |
| $4 / 12 / 2021$ | $4 / 14 / 2021$ | - | - | - | $\$ 135.00$ |
| $01-4010-16250-5103002$ |  |  |  |  |  |
| 4.5 hrs. Driver Education Classroom training X $\$ 30 / \mathrm{hr}$. |  |  |  |  |  |

Corporate Education
Reining, Kent Temporary
Total pay: $\$ 135.00$ Total hours:
Ziegler, DavidTemporary
Type of pay: Miscellaneous (see notes) Course: LGST025D4Start date End date Hours Rate Students Total amount$\begin{array}{llllll}4 / 1 / 2021 & 4 / 15 / 2021 & - & - & - & \$ 1,315.82\end{array}$01-1030-16520-5102002
51.5 hrs . CDL Tractor Trailer Driver training X $\$ 25.55 / \mathrm{hr}$.
28 hrs . for LGST025D4
16 hrs . for LGST025D6
7.5 hrs . for LGST025D5
Total pay: $\$ \mathbf{1 , 3 1 5 . 8 2}$ Total hours:
Non-divisional
Allen, Nancy
Part-time, Academy
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount4/15/2021 4/15/2021 - $\quad$ - $\quad$ - 50.00
Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\quad \$ 50.00 \quad$ Total hours:
Brown, Dr. WendyFull-time
Type of pay: Overload Course: INST101WZ
Start date End date Hours Rate Students Total amount3/15/2021 $\quad 5 / 20 / 2021 \quad 1.00 \quad \$ 730$$\$ 730.00$
Success in College
Type of pay: Overload Course: INST101WZ
Start date End date Hours Rate Students Total amount 3/15/2021 5 5/20/2021 $1.00 \quad \$ 730$ ..... $\$ 730.00$
Success in College
6 students over 18 capacity after 10th day
Total pay: $\$ 1,460.00$ Total hours: ..... 2.00

## Non-divisional

| Chappell, Emily |  |  |  | Part-time, Academy |
| :---: | :---: | :---: | :---: | :---: |
| Type of pay: Miscellaneous (see notes) |  |  |  |  |
| Start date End date | Hours | Rate | Students | Total amount |
| 4/15/2021 4/15/2021 | - | - | - | \$50.00 |

Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\quad \$ 50.00$ Total hours:

Dryer, Kylie
Part-time, Academy
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount 4/15/2021 4/15/2021 - $\quad$ - $\quad \$ 50.00$
Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\$ 50.00$ Total hours:

| Duke, Michele |  |  |  | Part-time, Academy |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Type of pay: | Miscellaneous (see notes) |  |  |  |  |
| Start date | End date | Hours | Rate | Students | Total amount |
| $4 / 15 / 2021$ | $4 / 15 / 2021$ | - | - | - | $\$ 50.00$ |
| Stipend for attending the | $4 / 15 / 2021$ | Part-time Faculty Academy. |  |  |  |
| Total pay: | $\mathbf{\$ 5 0 . 0 0}$ | Total hours: |  |  |  |

Hargrove, Ashley
Full-time
Type of pay: Tutorial
$\begin{array}{cccccc}\text { Start date } & \text { End date } & \text { Hours } & \text { Rate } & \text { Students } & \text { Total amount } \\ 3 / 15 / 2021 & 5 / 20 / 2021 & 1.00 & \$ 140 & 3 & \$ 420.00\end{array}$
Success in College
Total pay: $\quad \$ 420.00$ Total hours: 1.00

## McMahon, Christopher

Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount
4/15/2021 $4 / 15 / 2021$ - $\quad$ - $\quad \$ 50.00$
Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\quad \mathbf{\$ 5 0 . 0 0}$ Total hours:
Non-divisional
McMahon, Sharon Part-time, AcademyType of pay: Miscellaneous (see notes)Start date End date Hours Rate Students Total amount4/15/2021 4/15/2021 - $\quad$ - $\quad \$ 50.00$Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: ..... $\mathbf{\$ 5 0 . 0 0}$
Total hours:
Meers, Janette D.
Part-time, Academy
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount4/15/2021 $4 / 15 / 2021$ - $\quad$ - $\quad \$ 50.00$Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\quad \$ 50.00$ Total hours:
Peck, CynthiaPart-time, AcademyType of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount 4/15/2021 4/15/2021 - - $\quad \$ 50.00$
Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\quad \mathbf{\$ 5 0 . 0 0}$ Total hours:
Reed, Daniel
Part-time, Academy
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount4/15/2021 4/15/2021 - . - $\quad \$ 50.00$
Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\quad \mathbf{\$ 5 0 . 0 0}$ Total hours:
Reed-Salle, Laura

Type of pay: Miscellaneous (see notes)

| Start date | End date | Hours | Rate | Students | Total amount |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $4 / 15 / 2021$ | $4 / 15 / 2021$ | - | - | - | $\$ 50.00$ |

Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\$ 50.00$ Total hours:
Non-divisional
Reed, Terian
Part-time, AcademyType of pay: Miscellaneous (see notes)Start date End date Hours Rate Students Total amount4/15/2021 4/15/2021 - $\quad$ - $\quad \$ 50.00$
Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: ..... $\$ 50.00$
Total hours:
Thompson, TracyPart-time, Academy
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount4/15/2021 4/15/2021 - $\quad$ - $\quad \$ 50.00$
Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\quad \$ 50.00 \quad$ Total hours:
Turner, Judy Part-time, Academy
Type of pay: Miscellaneous (see notes) $\begin{array}{cccccc}\text { Start date } & \text { End date } & \text { Hours } & \text { Rate } & \text { Students } & \text { Total amount } \\ 4 / 15 / 2021 & 4 / 15 / 2021 & - & - & - & \$ 50.00\end{array}$ Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\$ 50.00$ Total hours:
Wheeler, Bradford
Part-time, Academy
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount4/15/2021 4/15/2021 - - $\$ 50.00$
Stipend for attending the 4/15/2021 Part-time Faculty Academy.
Total pay: $\quad \mathbf{\$ 5 0 . 0 0}$ Total hours:
Williams, LauraFull-timeType of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount 4/6/2021 $4 / 20 / 2021$ - $\quad$ - $\quad$ - 300.00
DACC Radio Show Spring 2021
3 shows @ $\$ 100 /$ show = $\$ 300$April 6, 13 and 20, 2021


Technology

Krabbe, Amanda
Type of pay: Internship
Start date End date
4/5/2021 5/14/2021
SOE course - 2 students
Total pay: $\quad \$ 365.00$

Full-time
Course: HORT202TZ

| Hours | Rate | Students | Total amount |
| :---: | :---: | :---: | :---: |
| - | $\$ 730$ | 2 | $\$ 365.00$ |

Total hours:


Spring Semester 2021
Adult Education
McMahon, Rena Part-time, Adult Education
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount4/16/2021 4/30/2021 - $\quad$ - $\quad$ -
Professional Development (Charge to Adult Ed.)2 hrs . $\mathrm{x} \$ 33 / \mathrm{hr}$. $=\$ 66$
Total pay: $\$ 66.00$ Total hours:
Slavik, Jennifer Full-time
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount
$\begin{array}{lllllll}5 / 3 / 2021 & 5 / 6 / 2021 & - & - & - & \$ 1,400.00\end{array}$
Tutor Training (Charge to 06-1060-15700-530200) - SOS Literacy Grant
Total pay: $\quad \$ 1,400.00$ Total hours:
Business
Milam, Candice Full-time
Type of pay: Tutorial
Course: BOFF140SSZ
Start date End date Hours Rate Students Total amount 4/17/2021 5 5/22/2021 $3.00 \quad \$ 140 \quad 2 \quad \$ 840.00$
Total pay: $\$ 840.00$
Corporate Education
Cordes, EricaType of pay: Miscellaneous (see notes)Course: MEDT350
Start date End date Hours Rate Students Total amount
3/9/2021 4/8/2021 ..... $\$ 280.00$
01-4020-16500-5103002
Phlebotomy Techniques
\$35/hr. x 8 hrs.
March 9 - April 8, 2021
Total pay: ..... $\$ 280.00$
Total hours:

## Corporate Education

## Cox, Marilyn

Temporary
Type of pay: Miscellaneous (see notes)
Course: DRED130BC2

| Start date. End date | Hours | Rate | Students | Total amount |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $4 / 19 / 2021$ | $4 / 29 / 2021$ | - | - | - | $\$ 275.00$ |
| $01-4010-16250-5103002$ |  |  |  |  |  |

11 hrs . Driver Education Behind the Wheel training x $\$ 25 / \mathrm{hr}$.
Total pay: $\quad \$ 275.00$ Total hours:

## Goble, David

Type of pay: Miscellaneous (see notes)

Temporary
Course: LGST025D9
Start date End date Hours Rate Students Total amount
$\begin{array}{llllll}4 / 19 / 2021 & 4 / 29 / 2021 & - & - & - & \$ 1,354.15\end{array}$
01-1030-16520-5102002
53 hrs . CDL Tractor Trailer Driver training x \$25.55/hr.
Total pay: $\quad \$ 1,354.15$ Total hours:

## Holland, Keena

Temporary
Type of pay: Miscellaneous (see notes)
Course: MEDT350
Start date End date Hours Rate - Students Total amount $\begin{array}{llllllll}2 / 8 / 2021 & 3 / 8 / 2021 & - & - & - & \$ 560.00\end{array}$ 01-4020-16500-5103002
Phlebotomy Techniques, $\$ 35 / \mathrm{hr}$. x 16 hrs .
February 8 - March 8, 2021
Total pay: $\quad \$ 560.00$ Total hours:

Monyok, Suzanne
Temporary
Type of pay: Miscellaneous (see notes)
Course: LEAD100
Start date End date Hours Rate Students Total amount
4/13/2021 4/22/2021 - $\quad$ - $\quad \$ 6,000.00$
06-4020-16600-5103003
Leadership Out Loud-Viscofan Customized training.
16 hour program $\times 2$ sessions to accommodate shifts
April 13-22, 2021
$32 \mathrm{hrs} . \mathrm{x} \$ 187.50 / \mathrm{hr} .=\$ 6,000$
Corporate Education
Monyok, SuzanneTemporary
Type of pay: Miscellaneous (see notes) Course: LEAD100
Start date End date Hours Rate Students Total amount4/27/2021 4/29/2021 -06-4020-16600-5103003
Ethical Leadership and Teamwork Workshops for Viscofan Customized trainingheld on April 27 and April 29, 2021. Multiple sessions to accommodate shifts16 hrs. x $\$ 187.50 / \mathrm{hr} .=\$ 3,000$
Total pay: $\quad \$ 9,000.00 \quad$ Total hours:
Reining, Kent Temporary
Type of pay: Miscellaneous (see notes) Course: DRED130A3
Start date End date Hours Rate Students Total amount 4/19/2021 4/28/2021 -
01-1030-16520-5102002
9 hrs. Driver Education Classroom training x $\$ 30 / \mathrm{hr}$.
Total pay: $\quad \$ 270.00 \quad$ Total hours:
Welland, Steven
Temporary
Type of pay: Miscellaneous (see notes)
Course: CORP122Start date End date Hours Rate Students Total amount4/30/2021 4/30/2021 - $\quad$ - $\quad \$ 900.00$
06-4020-16600-5103003
Communicating for Superior Teamwork - DiSC Classic With DiSC Workplace(Catalyst)
April 30, 2021 8:30-12:30 p.m. at Trigard University$\$ 225 / \mathrm{hr} . \mathrm{x} 4 \mathrm{hrs} .=\$ 900.00$
Type of pay: Miscellaneous (see notes) Course: LEAD100
Start date End date Hours Rate Students Total amount
4/20/2021 4/20/2021 - $\quad$ - $\quad \$ 800.00$
06-4020-16600-5103003
OE Communication Excellence
April 20, 2021 8:00 a.m. - 12:00 p.m.
$\$ 200 / \mathrm{hr}$. x 4 hrs. $=\$ 800.00$ (2019 rate/COVID)
Total pay: $\$ \mathbf{1 , 7 0 0 . 0 0}$ Total hours:

## Corporate Education

Ziegler, David
Temporary
Type of pay: Miscellaneous (see notes)
Course: LGST025D8
Start date End date Hours Rate Students Total amount
4/17/2021 4/30/2021 -
01-1030-16520-5103002
40.5 hrs . of CDL training x $\$ 25.55 / \mathrm{hr}$.

23 hrs . for LGST025D8
10.5 hrs . for LGST025D6

7 hrs . for LGST075R1A
Total pay: $\$ 1,034.77$ Total hours:

## Non-divisional

Williams, Laura
Full-time
Type of pay: Miscellaneous (see notes)
Start date End date Hours Rate Students Total amount
4/27/2021 5/25/2021 - $\quad$ - $\quad \$ 500.00$
DACC Radio Show Spring 2021
5 shows x $\$ 100 /$ show $=\$ 500$
Total pay: $\quad \$ 500.00$ Total hours:


Date

Board Consideration of Resolution Setting Forth and Describing in Detail Claims Heretofore Authorized and Allowed for Proper Community College Purposes Which are Presently Outstanding and Unpaid, Declaring the Intention to Avail of the Provisions of Article 3A of the Public Community College Act of the State of Illinois, as Amended, and to Issue $\mathbf{\$ 1 , 5 0 0 , 0 0 0}$ Funding Bonds for the Purpose of Paying Claims Against the District, and Directing that Notice of Such Intention be Published as Provided by Law

| Agenda Item: | 12B |
| :--- | :--- |
| Agenda Title: | Board Consideration of Resolution Setting Forth and Describing in <br> Detail Claims Heretofore Authorized and Allowed for Proper <br> Community College Purposes Which are Presently Outstanding <br> and Unpaid, Declaring the Intention to Avail of the Provisions of <br> Article 3A of the Public Community College Act of the State of <br> Illinois, as Amended, and to Issue \$1,500,000 Funding Bonds for <br> the Purpose of Paying Claims Against the District, and Directing <br> that Notice of Such Intention be Published as Provided by Law |
| Meeting Date: | May 27, 2021 |
| Resource: | Tammy Betancourt |
| Submitted for: | Action |
| $\underline{\text { Summary: }}$ | The College currently has an outstanding debt of \$1,500,000 which <br> will be used to pay the cost of purchasing real or personal property, <br> or both, to alter, repair, improve and equip District buildings. To <br> meet the principal and interest obligations of this debt, the College <br> must pursue issuing Funding Bonds in the amount of \$1,500,000. |
|  | The attached Resolution documents the College's intent to issue <br> these bonds to provide sufficient funds to meet the debt obligation. |

Minutes of a regular public meeting of the Board of Trustees of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, held at the Danville Area Community College in Vermilion Hall, Room 302, 2000 East Main Street, Danville, in said Community College District at 5:30 o'clock P.M., on the 27th day of May, 2021.

The meeting was called to order by the Chairman, and upon the roll being called, David W. Harby, the Chairman, and the following Trustees were physically present at said location: Greg Wolfe, Tracy Cherry, Sandra Finch, Dylan Haun, Terry T. Hill, John Spezia and Laura Duncan (non-voting student trustee).

The following Trustees were allowed by a majority of the Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: $\qquad$

No Trustee was not permitted to attend the meeting by video or audio conference.
The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever:

The Chairman announced that in view of the current financial condition of the District, the Board of Trustees would consider the adoption of a resolution setting forth and describing in detail outstanding claims against the District, declaring its intention to issue funding bonds to pay claims against the District, and directing that notice of such intention be published.

Whereupon Trustee $\qquad$ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds in the amount of $\$ 1,500,000$ for the purpose of paying claims against Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, and directing that notice of such intention be published as provided by law.

Whereas, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the "Act"), Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois (the "District"), is authorized to issue bonds to pay claims against the District; and

Whereas, the District has presently outstanding and unpaid claims in the aggregate amount of $\$ 1,500,000$ (the "Claims"), all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

Whereas, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District (the "Board") has determined and does hereby determine that it is necessary and in the best interests of the District that the Claims be paid from proceeds of bonds in the principal amount of $\$ 1,500,000$ (the "Bonds"); and

Whereas, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring that the Claims were authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

Whereas, the Board has examined and considered the Claims:

Now, Therefore, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. The Claims. The Claims consist of the principal on the District's outstanding General Obligation Debt Certificates (Limited Tax), Series 2021, and it is hereby found, determined and declared that the Claims are presently outstanding and unpaid, were heretofore authorized and allowed for proper community college purposes and constitute valid and binding obligations of the District.

Section 3. Declaration of Intent. The Board does hereby determine and declare its intention to avail the provisions of Article 3A of the Act and to issue Bonds in the amount of $\$ 1,500,000$ for the purpose of paying the Claims.

Section 4. Notice of Intent. In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention to avail of the provisions of Article 3A of the Act and to issue the Bonds shall be given by publication of such notice once in the Commercial News, the same being a newspaper of general circulation in the District.

Section 5. Form of Notice. The notice of intention to issue the Bonds shall be in substantially the following form:

# NOTICE OF Intention OF <br> Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and <br> Ford and State of Illinois <br> TO Issue \$1,500,000 Funding Bonds 

Public Notice is hereby given that on the 27th day of May, 2021, the Board of Trustees (the "Board") of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois (the "District"), adopted a resolution declaring its intention and determination to issue bonds in the aggregate amount of $\$ 1,500,000$ for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes, and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of paying such unpaid claims.

A petition may be filed with the Secretary of the Board (the "Secretary") within thirty (30) days after the date of publication of this notice, signed by not less than 5,186 voters of the District, said number of voters being equal to ten per cent $(10 \%)$ of the registered voters of the District, requesting that the proposition to issue said bonds as authorized by the provisions of said Article 3A be submitted to the voters of the District. If such petition is filed with the Secretary within thirty (30) days after the date of publication of this notice, an election on the proposition to issue said bonds shall be held on the 15 th day of March, 2022. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois.

Dated this 27th day of May, 2021.

Kerri Thurman<br>Secretary, Board of Trustees,<br>Community College District No. 507,<br>Counties of Vermilion, Edgar, Iroquois,<br>Champaign and Ford and State of Illinois

David W. Harby
Chairman, Board of Trustees, Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois

[^0]Section 6. Further Proceedings. If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after the date of the publication of such notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issue of the Bonds and provide for the levy of a direct annual tax to pay the principal and interest on the same.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Repealer and Effective Date. All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted May 27, 2021.

Secretary, Board of Trustees

Trustee $\qquad$ moved and Trustee $\qquad$ seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the Chairman directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AyE: David W. Harby, Greg Wolfe, Tracy Cherry, Sandra Finch, Dylan Haun, Terry T. Hill and John Spezia and the following Trustees voted NAY: $\qquad$

Whereupon the Chairman declared the motion carried and said resolution adopted, and in open meeting approved and signed said resolution and directed the Secretary to record the same in full in the records of the Board of Trustees of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

State of Illinois )
) SS
County of Vermilion )

## Certification of Minutes and Resolution

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois (the "Board"), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 27th day of May, 2021, insofar as same relates to the adoption of a resolution entitled:

> ReSolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds in the amount of $\$ 1,500,000$ for the purpose of paying claims against Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, and directing that notice of such intention be published as provided by law.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as Exhibit A, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

In Witness Whereof, I hereunto affix my official signature, this 27th day of May, 2021.

Secretary, Board of Trustees

State of ILLINOIS )
COUNTY OF ) SS
Petition
We, the undersigned, do hereby certify that we are voters of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, and as such voters, we do hereby request that the following proposition be submitted to the voters of said Community College District: "Shall the Board of Trustees of Danville Area Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, be authorized to issue $\$ 1,500,000$ bonds for the purpose of paying claims against said Community College District as provided for by Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act?"; and we do hereby further request that the Secretary of said Board of Trustees of said Community College District certify said proposition to the County Clerks of The Counties of Vermilion, Edgar, Iroquois, Champaign and Ford, Illinois, and the Executive Director of the Election Commission of the City of Danville, Illinois, for submission to said voters at the general primary election to be held on March 15, 2022:


The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is $\qquad$ County,
(Street Address),
(City, Village or Town), $\qquad$ $\overline{\text { (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were }}$ signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Community College District and that their respective residences are correctly stated therein.

Signed and sworn to before me this
$\qquad$
day of , 2021.

[^1]My commission expires $\qquad$

Board Consideration of New Board Policy: Board Policy \#6015.1 - Blanket Purchase Order Policy

DATE:
RESOURCE: Tammy Betancourt

SUBMITTED FOR: ACTION
SUMMARY: 1. Board Policy - Blanket Purchase Order Policy
A blanket purchase order is a purchase order which DACC places with its supplier to allow multiple delivery dates over a period of time. The purpose of this new policy is to clarify that all blanket purchase orders are required to meet DACC purchasing policy requirements and to set forth the conditions under which blanket purchase orders may be used.

## Board Policies and Procedures Manual

## Index $\mid$ Section 6000 - Business Services

## Blanket Purchase Order Policy

A blanket purchase order is a purchase order which DACC places with its supplier to allow multiple delivery dates over a period of time.

Blanket purchase orders may be issued under two conditions. The first is in the event that the blanket is for a specific item that is not subject to competitive pricing as outlined in 110 ILCS 805/3-27.1 (e.g. utilities, audits, legal services, etc.). A blanket can also be used for single orders that result in multiple invoices due to partial shipments (i.e. tool kit purchases, paper, etc.).

All blanket purchase orders, including increases to existing blanket purchase orders, are required to meet DACC purchasing policy requirements as detailed is Board of Trustee Policy for Purchasing 6015.0 (i.e. purchases exceeding $\$ 1,000$ but less than $\$ 2,500$ require documentation of two oral quotes). Blanket purchase orders will expire at the end of each fiscal year, regardless of when they were first issued.

Adopted:

Board Consideration of 2021-2022 Strategic Planning Matrix

Agenda Title: $\quad$ Board Consideration of 2021-2022 Strategic Planning Matrix
Meeting Date $\quad$ May 27, 2021
Resource: Dr. Stephen Nacco
Submitted for: Discussion
Summary: Attached is a copy of the proposed 2021-2022 Strategic Planning Matrix.
As a single-sheet, one-sided document, the Matrix provides an overview of the College's strategic priorities over the course of an academic year. It is essential that the Matrix contain priority strategies that generate institutional buy-in among all constituencies throughout the College.

From these strategies and tactics, individual departments are able to derive more detailed annual goals. The Matrix would normally require a concomitant document that provides more detailed descriptions of these initiatives.

Most important, as the Matrix corresponds to the College's institutional priorities for an academic year, this document plays a crucial role in laying the groundwork for the budgeting process conducted during the spring for the coming fiscal year.

The 2021-2022 Strategic Planning Matrix has undergone a six-month development process that has included input from all key College stakeholders.

Danville Area Community College 2021-22 Strategic Planning Matrix final

| Strategic Focus | I. Student Learning | II. Student Success | III. Institutional Excellence | IV. Organizational Advancement |
| :---: | :---: | :---: | :---: | :---: |
| Fundamental Goals | - Provide effective instruction for traditional and nontraditional students <br> - Offer programs addressing student demand and community need | - Foster a culture of student success and inclusion <br> - Support student access and affordability | - Strengthen the College's finances, infrastructure, and technology <br> - Engage and retain skilled and dedicated employees | - Communicate the mission to the community <br> - Support local industry, job readiness, and workforce development |
| $\begin{aligned} & \hline \text { 2021-22 } \\ & \text { Priority Goals } \end{aligned}$ | A--Accreditation <br> 1. For the HLC's focused visit in October, prepare and present materials via a SharePoint repository that meets the 3A, 4B, and 5D Criteria. <br> 2. Launch co-curricular assessment, continue updating learning outcomes and articulate the relationship between course, program and general education outcomes using curriculum maps. <br> B--Academics <br> 1. Revise the academic-services master plan. <br> 2. Introduce Weekend College to target working and adult learners. <br> 3. Implement new and enhanced learning communities, Saturday 6-packs, and 8week courses. <br> 4. Investigate DACC's readiness to deliver bachelor's degrees, such as in earlychildhood development. <br> 5. Provide high-demand options for articulation, inc. $3+1$ programs and hospitality/restaurant management. <br> C-Career and Technical <br> 1. Investigate technical programs and certificates to meet the demand of future industry sectors (i.e., casino, electricautomobile maintenance). <br> 2. Pursue new market niches (i.e., barber school) <br> 3. Expand options in combined GED and career-tech (ICAPS) programs. <br> 4. Address local industry's continuing worker shortage through enhanced lifeskills and leadership training of incumbent workers. | A--Completion <br> 1. Implement "Toolbox" strategies for both full- and part-time African- <br> American males. <br> 2. Integrate and formalize "Operation Graduation" to boost the graduation rate among all demographics in firsttime, full-time fall 3-year cohorts. <br> 3. Expand TRIO support for Toolbox cohorts and veterans. <br> B-Retention <br> 1. Pilot the student-navigator best practice for mentoring. <br> 2. Reengineer the onboarding of students to support multiple entrance pathways and student success. <br> 3. Institutionalize a College-wide student-support system for lending laptops and mobile hot spots. <br> 4. Investigate Guided Pathways and integrate into counseling. <br> 5. Develop retention strategies in response to data in the CCSSE and include these in a revised studentservices master plan. <br> 6. Increase student engagement in activities like eSports, video broadcasting, and music production. <br> C-Enrollment Management <br> 1. Increase enrollment in Northern and Southern sectors with dual-credit day classes. <br> 2. Produce Data Books by semester. <br> 3. Develop new outreach plans to reach out to Danville's underrepresented community. | A--Infrastructure <br> 1. Continue progress toward good repair (esp., elevators, plumbing, electrical, roofing). <br> 2. Design and revitalize the Clock Tower/Horticulture, robotics lab, casinotech center, Lincoln Hall, and studentcentered offices. <br> 3. Investigate food service in three campus locations. <br> 4. Streamline and improve campus safety communications and systems <br> B-Finance and Technology <br> 1. Implement the Business Enterprise Program. <br> 2. Find private, State, and College funds to renovate the Army Reserve to become the center for healthprofessions education and a healthcare simulation lab. <br> 3. Investigate the Ellucian Experience and other available Colleague functionality <br> 4. Investigate improvement to the telephone and emergencycommunications systems. <br> 5. Migrate the Ellucian Colleague ERP system to the Cloud and continue with SharePoint implementation. <br> C--Personnel <br> 1. Implement the Compease model. <br> 2. Evaluate and modify the employeeevaluation and goal-setting system. <br> 3. Implement the recommendations of the Governance Advisory Committee. <br> 4. Develop a plan to increase the hiring of employees from underrepresented groups. <br> 5. Improve employee wellness. | A-Resources <br> 1. Build a scholarship endowment that fully funds Presidential Scholarships. <br> 2. Conduct comprehensive market research to lay the groundwork for an integrated marketing plan. <br> 3. Promote new academic programs (i.e., accounting MBA), weekend college, and bonus classes. <br> B-Relationships <br> 1. Attract more alumni and retiree engagement in college life. <br> 2. Increase the value of student participation on the Board of Student Scholars. <br> 3. Leverage recent DACC grads for recruitment. <br> 4. Establish closer communication with school superintendents, elected officials, community leaders, the Danville Correctional Center, and the heads of local industry. <br> C-Reputation <br> 1. Advance the DACC brand through video productions and social media to target traditional-age students. <br> 2. Expand the marketing of the <br> "Legends" video series. <br> 3. Promote the opening of Jacobs Hall. <br> 4. Through the American Job Center, Corporate Education, and Recruitment, fill the County's industry-recruitment void by guiding job seekers toward grant-funded education and skills training. |

## Board Consideration of Making Written Closed Session Minutes Open to the Public

## AGENDA ITEM: 12E

## AGENDA TITLE: BOARD CONSIDERATION OF MAKING WRITTEN CLOSED SESSION MINUTES OPEN TO THE PUBLIC

DATE:
RESOURCE: Dr. Stephen Nacco

## SUBMITTED FOR: ACTION

SUMMARY: Public Act 85-1355 requires community college boards to review the written minutes of closed sessions in order to determine which written minutes may be, in whole or in part, made a part of the public record.

We have reviewed the minutes of the Closed Sessions of:
March 24, 1987 May 23, 2006 November 5, 2020*

September 26, 2000
October 24, 2000

April 26, 2011
January 24, 2019

I am recommending that the written minutes for the Closed Sessions held on:

March 24, 1987 May 23, 2006 November 5, 2020*
September 26, 2000
October 24, 2000
April 26, 2011
January 24, 2019
remain closed to the public.
*Minutes not yet approved by the Board
I am also recommending that no Closed Session minutes from the above list be made open to the public.

# SUMMARY <br> MINUTES OF CLOSED SESSIONS <br> Not yet opened to the public <br> May 27, 2021 

## March 24, 1987

Closed Session held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of an employee.

September 26, 2000
Closed Session held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of an employee and to discuss collective negotiating matters.

October 24, 2000
Closed Session held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of an employee and for approval of the minutes of the Closed Session of September 26, 2000.

## May 23, 2006

Closed Session for deliberations concerning salary schedules for one or more classes of employees; deliberations concerning the appointment, employment, compensation, discipline, performance or dismissal of a specific employee; probable litigation; and approval of the written Closed Session minutes for the meeting of April 25, 2006.

## April 26, 2011

Closed Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; deliberations concerning collective negotiating matters; and approval of written Closed Session minutes for the meetings of September 2, 2010; September 15, 2010; and November 3, 2010.

January 24, 2019
Closed Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

November 5, 2020*
Closed session to Discuss the Annual Evaluation of the President and approval of the written Closed Session minutes of April 23, 2020.

Board Consideration of Property/Liability Insurance and Cyber Liability Insurance for FY2022

## AGENDA TITLE: BOARD CONSIDERATION OF PROPERTY/LIABILITY AND CYBER LIABILITY INSURANCE FOR FY22

DATE:
RESOURCE: Tammy Betancourt

## SUBMITTED FOR: ACTION

SUMMARY: On behalf of DACC, Epic Insurance Midwest submitted for quotation to Wright Specialty Insurance (WRM), Garden City, NY; Illinois Counties Risk Management Trust (ICRMT), St. Charles, IL; Cincinnati Insurance, Cincinnati, OH; Hanover, Insurance, Indianapolis, IN; and Liberty Mutual Insurance, Indianapolis, IN. Although we provided all required applications to Wright Specialty, they did not respond. Cincinnati could not provide the same abuse/molestation limits, would have to add a Neurodegenerative Injury exclusion to the liability, and their property rates are much higher than ICRMT. Hanover declined as they are not a market for smaller colleges and did not want to provide coverage for truck driving school or wind turbine training. Liberty Mutual declined as they could not provide coverage for truck driving school or wind turbine training.

The insurance proposal (external exhibit) prepared by Corey Potter of Epic Insurance Midwest reflects an overall increase of \$7,166 (approximately 4.5\%) in premiums from Illinois Counties Risk Management Trust (ICRMT) for property \& liability insurance. This is a result, in part, due to property values being increased $5 \%$ for inflation. The premium increase was also partly due to a rate increase by ICRMT for liability insurance. The proposed premium for FY-2022 for property and liability insurance will be \$163,351.

There is also an option available (external exhibit) to the College to move our cyber liability from Travelers to ICRMT. The current annual premium with Travelers is $\$ 10,958$ while the ICRMT premium is $\$ 4,126$, a savings of $\$ 6,832$. The coverage and deductibles would remain the same.

Epic did not increase their agency fee from last year (external exhibit). It has remained the same for several years.

Board Consideration of Bids for Mary Miller Center Elevator Upgrade

AGENDA TITLE: BOARD CONSIDERATION OF BIDS FOR MARY MILLER CENTER ELEVATOR UPGRADE

DATE:
May 27, 2021
RESOURCE: Douglass Adams, Tammy Betancourt
SUBMITTED FOR: ACTION
SUMMARY: The passenger elevator located in the Mary Miller Center is in dire need of being upgraded to current code and standards. The elevator frequently fails, leaving passengers trapped and is becoming increasingly unreliable. The original control system was installed in 1969 and repair parts are becoming unavailable. Anytime repairs are performed, elevator code requires us to upgrade to the current elevator code requiring additional electrical, fire system and mechanical work.

Project plans were prepared by our elevator consultant, Stuard and Associates, Inc., advertised, and sent to Oracle Elevator Company, Indianapolis, IN, The Murphy Elevator Company, Evansville, IN, Kone Escalators \& Elevators, Urbana, IL and TK Elevator, Indianapolis, IN. Repairs include all labor and materials necessary to bring the passenger elevator in Mary Miller Center up to current elevator code and upgrade the power unit and controls.

Bids were opened at 10:00 AM on Tuesday, May18, 2021. The bids are as follows:
$\begin{array}{ll}\$ 162,300 & \text { Oracle Elevator, Indianapolis, IN } \\ \$ 175,908 & \text { Kone Escalators \& Elevators, Peoria, IL }\end{array}$
Funding will come from 2018 Deferred Maintenance Bond Proceeds.

Board Consideration of Renovation and Repairs of Lincoln Hall First Floor Common Area Walls

AGENDA TITLE: BOARD CONSIDERATION OF RENOVATION AND REPAIR OF LINCOLN HALL FIRST FLOOR COMMON AREA WALLS

DATE:
May 27, 2021
RESOURCE: Douglass Adams, Tammy Betancourt

## SUBMITTED FOR: ACTION

SUMMARY: Lincoln Hall was built new in 1999 and still has the original carpet on the walls and terrazzo cove base, both of which are in poor condition and in need of repair. Project plans include patching, repair and paint walls in the first floor common areas including Student Union. This will be considered the $1^{\text {st }}$ of a 2 phase project. The second phase will come later in the form of new updated signage and wayfinding in the same area.

Project plans were prepared by Reifsteck Reid Architects, advertised and sent to Construct Connect, Broeren Russo Construction, Inc., Carpet Weavers, Commercial Builders, English Brothers, Felmley-Dickerson Co., McDowell Builders, KO-ON Construction, Otto Baum Construction, Roessler Construction \& Contractors, and Schomburg \& Schomburg Construction, Inc.

Bids were opened at 11:00 AM on Thursday, May18th, 2021. Listed is a summary of submitted bids.
\$45,000.00 Broeren Russo Builders, Inc., Champaign, IL
\$54,826.00 McDowell Builders, Sidell, IL
\$54,137.53 Schomburg \& Schomburg Construction, Inc. Danville, IL
Funding will come from 2018 Deferred Maintenance Bond Proceeds.

Board Consideration of Retirements

1. Darrin Haynes, Custodial Maintenance

Instructor, Department of Corrections
2. Laura Williams, Dean, Adult Education and

Literacy/College Express/Middle College
To: Jill Cranmore
From: Darrin Haynes
Date: May 17, 2021
Subject: Retirement

Please accept this as my official notice of retirement effective June 4, 2021.
Thank you.

Darrin Haynes

Dear DACC Administration:
This letter is my official notification that I plan to retire at the end of September/first of October 2021.

I love being a part of the DACC family, but at this time in my life, I am ready to focus more on my own family and myself. As you know, my daughter moves about every 3 years because of the military lifestyle, and her husband often has to be gone for weeks or months at a time. Plus, my three grandsons are growing fast, and they are involved in all kinds of sports and activities that I simply don't want to miss. Moving forward, my immediate plans are to live in Danville part-time and North Carolina part-time.

You know I feel like I own the Department, and actually the College on most days. This was not an easy decision, trust me, because I do bleed green and gold! I honestly feel DACC was a major part of turning my life around and allowing my family and I have to have a beautiful life. It was there for me and I will always be there for it! Thank you for allowing me to grow and for the confidence you instilled and continue to show in my leadership! I have thoroughly enjoyed working at DACC and will miss my coworkers, our workplace and our mission tremendously.

Please let me know what I can do to help with the transition of my work to another. I plan to work right up until my retirement date and will be happy to help with training/advising a new leader for the Adult Education and Middle College program.

Please feel free to contact me if you need additional information. I will be meeting with HR shortly to finalize the details of my retirement, learn about any benefits that extend beyond retirement, and identify any assistance that I can provide in transitioning my job to another employee.

Sincerely,

Laura M. Williams
1210 Brewer Road
Danville IL 61834

Closed Session for Deliberations Concerning Collective Negotiating Matters; Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body; and Approval of the Written Closed Session Minutes Dated November 5, 2020

## AGENDA ITEM 12J

## MOTION FOR CLOSED SESSION

BE IT RESOLVED, in accordance with the provisions of Chapter 120/2(c )(1, 2, and 21) of the Open Meetings Act, the Board of Trustees of Community College District \#507 shall enter a Closed Session for the deliberations concerning collective negotiating matters; appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and approval of written Closed Session minutes of November 5, 2020.

Dated this $27^{\text {th }}$ day of May, 2021.

## Board Consideration of Renewal of President's Contract

## Information

Communications


[^0]:    Note to publisher: Please be certain that this notice appears above the names of the Secretary and Chairman of the Board.

[^1]:    Illinois Notary Public

