

MINUTES OF THE REGULAR MEETING OF JULY 20, 2023

On July 20, 2023, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:40 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, David Harby, Dylan Haun, Terry Hill, Maruti Seth, Greg Wolfe, and Student Trustee Decarlo Flagg. Trustees absent: Sandra Finch.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Jill Cranmore, Dr. Carl Bridges, Tammy Betancourt, Doug Adams, Lara Conklin, Mark Barnes, and Jerry Davis.

Media present: Bill Pickett, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and a second by Mr. Haun, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Jill Cranmore, Vice President, Human Resources and Labor Relations; Dr. Carl Bridges, Vice President, Academic Affairs; Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Doug Adams, Executive Director, Maintenance & Facilities; Lara Conklin, Executive Director, College Relations; Mark Barnes, Chief Information Officer; and Jerry Davis, Jerry Davis Law.

Media present: Bill Pickett, WDAN-WDNL.

ITEM 6: INSIDE THE COLLEGE: FACILITIES UPDATE

Executive Director of Maintenance and Facilities Doug Adams provided a facilities update. He highlighted the completed projects for 2022-2023 and the current projects for 2023-2024. He included an update on the status, scope of work, and current pictures of the projects.

The Board and Dr. Nacco thanked Doug and his department for their hard work.

ITEM 7: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending June 30, 2023 was included in the Board agenda book.

ITEM 8: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 9: PUBLIC COMMENT

There was no public comment.

ITEM 10: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 22, 2023

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Flagg, and a second by Mr. Wolfe, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and second by Mr. Wolfe, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$320.00 was expended for travel expenditures for trustees over the last month. The expenses were for the ICCTA Convention in Bloomington-Normal, Illinois on June 2-3, 2023 for Mr. Greg Wolfe and Mr. David Harby.

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board approved the travel expenditures for the Trustees. The motion passed by roll call vote: 7 yeas, 0 nays.

C. BOARD CONSIDERATION OF AUTHORIZATION TO PERMIT INTERFUND LOANS AS NEEDED FOR THE PERIOD OF AUGUST 2023 THROUGH JULY 2024

Due to the timing of revenue and expenditure amounts that occur during the year, several of the College's Funds experience a negative cash balance at various times during the year. In addition, most of our grants are on a reimbursable basis. We incur the cost and then periodically, based on the grant regulations, request reimbursement for these expenditures, which has a negative effect on cash flow.

Interfund loans do not change the College's total cash balance, but the transaction does provide for each individual Fund to reflect a positive cash balance. This request will provide lending options through the FY24 fiscal year end and address the anticipated negative cash balance during the next year.

The current authorization for interfund loans ends on July 31, 2023.

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the authorization to permit interfund loans as needed for the period of August 2023 through July 2024. The motion passed by roll call vote: 7 yeas, 0 nays.

D. BOARD CONSIDERATION OF RETIREMENTS

1. STACY EHMEN, VICE PRESIDENT, STUDENT SERVICES

Ms. Stacy Ehmen, Vice President, has submitted her letter of intent to retire effective September 30, 2023. The Board and Dr. Nacco wished her well in her upcoming retirement.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the retirement of Stacy Ehmen effective September 30, 2023. The motion passed by roll call vote: 7 yeas, 0 nays.

2. MAURICE MILLER, PROFESSOR, PSYCHOLOGY, LIBERAL ARTS

Mr. Maurice Miller, Professor, Psychology, has submitted his letter of intent to retire effective September 30, 2023. The Board and Dr. Nacco wished him well in his upcoming retirement.

Upon motion by Mr. Hill, and a second by Mr. Haun, the Board approved the retirement of Maurice Miller effective September 30, 2023. The motion passed by roll call vote: 7 yeas, 0 nays.

E. BOARD CONSIDERATION OF VOLUNTARY SEPARATION PROGRAM AGREEMENT

1. STACY EHMEN, VICE PRESIDENT, STUDENT SERVICES

2. AMANDA KRABBE, PROFESSOR, HORTICULTURE, BUSINESS & TECHNOLOGY

3. MAURICE MILLER, PROFESSOR, PSYCHOLOGY, LIBERAL ARTS

Ms. Stacy Ehmen has submitted her request for the Voluntary Separation Program Agreement effective September 30, 2023.

Ms. Amanda Krabbe has submitted her request for the Voluntary Separation Program Agreement effective September 30, 2023.

Mr. Maurice Miller has submitted his request for the Voluntary Separation Program Agreement effective September 30, 2023.

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board approved the Voluntary Separation Program Agreements for Stacy Ehmen, Amanda Krabbe, and Maurice Miller, all effective September 30, 2023. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 13: INFORMATION

A. TRUSTEE COMMENTS

- Ms. Cherry: She is enjoying her retirement and would be willing to volunteer at DACC.
- Mr. Seth: He is glad to be back in person. He was unable to attend in person the last two months due to work commitments.
- Mr. Wolfe: He enjoys being on the Board and proud of what the College continues to offer. He also mentioned he will be serving on an ICCTA Trustee Committee in August. He is also excited that the College has a volleyball coach in place.
- Mr. Hill: He noted Stacy will be greatly missed and wished her well.
- Mr. Harby: He reminded everyone that August 7 is the Board's financial retreat. He also noted that a tree planting/dedication in memory of Senator Scott Bennett is scheduled on October 4 which is also the day of the Retirees' Luncheon.

B. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:27 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____