

MINUTES OF THE REGULAR MEETING OF MAY 26, 2022

On May 26, 2022, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Phi Theta Kappa students led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, Sandra Finch, Dave Harby, Terry Hill, John Spezia, Greg Wolfe, and Student Trustee Olivia Logue. Trustee absent: Dylan Haun (arrived at 5:35).

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Jill Cranmore, Stacy Ehmen, Dr. Penny McConnell, Brian Hensgen, Terri Cummings, Lara Conklin, Doug Adams, Kathy Hunter, Doug Hunter, Ronnie Johnson, Jerry Davis, Levi Heaton and Jenesis Maynard.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Jill Cranmore, Vice President, Human Resources and Labor Relations; Stacy Ehmen, Vice President, Student Services; Dr. Penny McConnell, Assistant Vice President, Academic Affairs; Brian Hensgen, Assistant Vice President, Student Services; Terri Cummings, Dean, Business and Technology; Lara Conklin, Executive Director, College Relations; Doug Adams, Executive Director, Maintenance and Facilities; Kathy Hunter, Associate Professor, Information Systems; Doug Hunter, Associate Professor, Mechatronics; Ronnie Johnson, Associate Professor, Art; Jerry Davis, Davis and Delanois; and Levi Heaton and Jenesis Maynard, PTK Students.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 6: INSIDE THE COLLEGE: RECOGNITION OF PHI THETA KAPPA STUDENTS

The Phi Theta Kappa Students were recognized by the Board. Associate Professor Ronnie Johnson introduced PTK students Levi Heaton and Jenesis Maynard. The students shared information about themselves as well as their future plans.

The Board and Dr. Nacco thanked Associate Professor Johnson for his leadership. They also thanked the students for being DACC students.

ITEM 7: NJCAA REPORT

Mr. Brian Hensgen reported on the finances of the NJCAA Tournament. He shared the income and expenses from the last tournament. He expressed appreciation to the Board for their support of the tournament.

The Board and Dr. Nacco thanked Mr. Hensgen for his report and for his leadership of the tournament.

ITEM 8: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending April 30, 2022 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF APRIL 28, 2022**
- B. FINANCIAL REPORT**
- C. CLERY SECURITY REPORT**

Upon motion by Mr. Hill, and a second by Mr. Haun, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Wolfe, and a second by Mr. Spezia, the Board approved the Human Resources Report. The motion passed by roll call vote: 8 yeas, 0 nays.

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$1,025.00 was expended for travel expenditures for trustees over the last month. The expenses were for the ICCTA meetings in Springfield, Illinois in April 2022 for Mr. Dave Harby (\$150.00) and for the ACCT Conference in October 2022 for Mr. Greg Wolfe (\$875.00).

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the travel expenditures for the Trustees. The motion passed by roll call vote: 8 yeas, 0 nays.

C. BOARD CONSIDERATION OF NEW ASSOCIATE DEGREE AND CERTIFICATE PROGRAMS

1. ASSOCIATE OF APPLIED SCIENCE MUSIC PERFORMANCE AND PRODUCTION DEGREE

The Liberal Arts Division, under the leadership of Dr. Eric Simonson, has done extensive research into the development of an Associate of Applied Science in Music Performance and Production Degree and three stackable credentials, the Music Performance and Production Advanced Certificate, the Music Performance Certificate, and the Music Production Certificate.

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board approved the Associate of Applied Science Music Performance and Production Degree. The motion passed by roll call vote: 8 yeas, 0 nays.

2. MUSIC PERFORMANCE AND PRODUCTION ADVANCED CERTIFICATE

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the Music Performance and Production Advanced Certificate. The motion passed by roll call vote: 8 yeas, 0 nays.

3. MUSIC PERFORMANCE CERTIFICATE

Upon motion by Mr. Wolfe, and a second by Ms. Finch, the Board approved the Music Performance Certificate. The motion passed by roll call vote: 8 yeas, 0 nays.

4. MUSIC PRODUCTION CERTIFICATE

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board approved the Music Production Certificate. The motion passed by roll call vote: 8 yeas, 0 nays.

5. ASSOCIATE OF APPLIED SCIENCE ROBOTICS TECHNOLOGY DEGREE

The Business and Technology Division, with the team of Dr. Ben Jun, Electronics Professor; Doug Hunter, Manufacturing Associate Professor; and Kathy Hunter, Applied Computer Science Associate Professor, have done considerable research for the development of an Associate of Applied Science in Robotics.

Upon motion by Mr. Wolfe, and a second by Ms. Finch, the Board approved the Applied Science Robotics Technology Degree. The motion passed by roll call vote: 8 yeas, 0 nays.

6. ASSOCIATE OF APPLIED SCIENCE HOSPITALITY MANAGEMENT DEGREE

The Business and Technology Division, under the leadership of Dr. Natalie Page and Associate Professor Emily Alexander Crain, have conducted significant research for the development of an Associate of Applied Science in Hospitality Management and two stackable credentials, Hotel Management Certificate and Restaurant Management Certificate.

ICCB requires that the Board of Trustees approve any new programs before they are submitted to ICCB for their approval.

Upon motion by Mr. Hill, and a second by Mr. Spezia, the Board approved the Applied Science Hospitality Management Degree. The motion passed by roll call vote: 8 yeas, 0 nays.

7. HOSPITALITY MANAGEMENT CERTIFICATE

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the Hospitality Management Certificate. The motion passed by roll call vote: 8 yeas, 0 nays.

8. RESTAURANT MANAGEMENT CERTIFICATE

Upon motion by Ms. Finch, and a second by Ms. Cherry, the Board approved the Restaurant Management Certificate. The motion passed by roll call vote: 8 yeas, 0 nays.

D. BOARD CONSIDERATION OF FY-2024 ICCB RESOURCE ALLOCATION AND MANAGEMENT PLAN (RAMP)

The Illinois Community College Board (ICCB) requires the Board of Trustees approve Capital Projects before they are submitted for State funding consideration. ICCB should receive project applications prior to the deadline submission of July 1, 2022. The Capital Development Board (CDB) has requested that all state funded project requests include “green” / LEED (Leadership in Energy and Environmental Design) costs in the estimated project. The items on the RAMP are phase 2 of the Julius W. Hegeler II Hall and a Campus Storage Facility.

Included in the Board packet is estimated project costs, funding information, and revenues as of May 2022. The estimated cost of projects includes 6% LEED costs.

Upon motion by Mr. Haun, and a second by Mr. Hill, the Board approved the FY-2024 ICCB Resource Allocation and Management Plan (RAMP). The motion passed by roll call vote: 8 yeas, 0 nays.

E. BOARD DISCUSSION OF 2022-2023 STRATEGIC PLANNING MATRIX

As a single-sheet, one-sided document, the Matrix provides an overview of the College’s strategic priorities over the course of an academic year. It is essential that the Matrix contain priority strategies that generate institutional buy-in among all constituencies throughout the College.

From these strategies and tactics, individual departments are able to derive more detailed annual goals. The Matrix would normally require a concomitant document that provides more detailed descriptions of these initiatives.

Most important, as the Matrix corresponds to the College's institutional priorities for an academic year, this document plays a crucial role in laying the groundwork for the budgeting process conducted during the spring for the coming fiscal year.

The 2022-2023 Strategic Planning Matrix has undergone a six-month development process that has included input from all key College stakeholders.

Item was for discussion only.

F. BOARD DISCUSSION OF ORGANIZATIONAL REPORT ON GOALS

The Organizational Report on Goals provides a detailed summary of the College's performance over the course of an academic year. The ORG demonstrates the correlation among the Strategic Planning Matrix, division master plans, and department goals. The ORG's "next steps" column identifies initiatives that will inform the development of the next Matrix.

Item was for discussion only.

G. BOARD CONSIDERATION OF MAKING WRITTEN CLOSED SESSION MINUTES OPEN TO THE PUBLIC

Public Act 85-1355 requires community college boards to review the written minutes of closed sessions in order to determine which written minutes may be, in whole or in part, made a part of the public record. The following minutes were reviewed: March 24, 1987; September 26, 2000; October 24, 2000; May 23, 2006; April 26, 2011; January 24, 2019; May 27, 2021; and December 13, 2021.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the written minutes of March 24, 1987; September 26, 2000; October 24, 2000; May 23, 2006; April 26, 2011; January 24, 2019; and December 13, 2021 remain closed to the public and the minutes of May 27, 2021 be made open to the public. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 14: INFORMATION

A. TRUSTEE COMMENTS

- Mr. Spezia announced Milford High School is excited about dual enrollment. He also noted there are now three former basketball players who are in the Illinois Basketball Hall of Fame.
- Mr. Hill commended those involved with the creation of the new certificate programs.
- Mr. Wolfe thanked everyone for a good year and wished everyone a safe summer.
- Ms. Logue appreciated the graduation ceremony being in-person this year.

- Mr. Haun commended Doug Hunter for starting the industrial program as it has a great impact on the community.
- Ms. Cherry applauded DACC employees for their efforts during COVID.
- Mr. Harby congratulated the PTK students and thanked those who had an impact on their educational journey.

B. COMMUNICATIONS

ITEM 15: CLOSED SESSION FOR DELIBERATIONS CONCERNING COLLECTIVE NEGOTIATING MATTERS; DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES; AND APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES DATED DECEMBER 13, 2021

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the following Resolution was adopted by roll call vote: 8 yeas, 0 nays.

BE IT RESOLVED, in accordance with the provisions of Chapter 120/2(c) (2, and 21) of the Open Meetings Act, the Board of Trustees of Community College District #507 shall enter a Closed Session for deliberations concerning collective negotiating matters; deliberations concerning salary schedules for one or more classes of employees; and approval of the written Closed Session minutes of December 13, 2021.

The Board went into Closed Session at 7:09 p.m.

OPEN SESSION

The Board returned to Open Session at 7:30 p.m.

ITEM 16: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 7:31 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____