

MINUTES OF THE REGULAR MEETING OF APRIL 28, 2022

On April 28, 2022, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The DACC All-Star Jaguars led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Dave Harby, Terry Hill, John Spezia, and Greg Wolfe. Trustees absent: Tracy Cherry, Sandra Finch, and Dylan Haun.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dr. Carl Bridges, Tammy Betancourt, Jill Cranmore, Lara Conklin, Doug Adams, Mark Barnes, Chris Cornell, Jung Ae Merrick, Dr. Dwight Lucas, Olivia Logue, Zane Ross, Samuel Pollard, Jerry Davis, Kevin Heid, and DACC All-Star Jaguars.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 4 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Dr. Carl Bridges, Vice President, Academic Affairs; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Lara Conklin, Executive Director, College Relations; Doug Adams, Executive Director, Maintenance and Facilities; Mark Barnes, Director, Information Technology; Chris Cornell, Marketing Specialist; Jung Ae Merrick, Online Support and Web Technician; Dr. Dwight Lucas, Professor, Graphic Design; Olivia Logue, Presidential Scholar, and Newly-Elected Student Trustee; Zane Ross, Student; Samuel Pollard, Student; Jerry Davis, Davis & Delanois; Kevin Heid, Stifel; and DACC All-Star Jaguars.

ITEM 6: RECOGNITION OF ALL-STAR JAGUARS

The DACC All-Star Jaguars were recognized by the Board. The All-Stars introduced themselves and shared their major and future plans.

ITEM 7: INSIDE THE COLLEGE: GRAPHIC DESIGN REPORT

Professor Dr. Dwight Lucas presented the Inside the College Report on his Graphic Design program. Dr. Lucas introduced students, Zane Ross and Samuel Pollard who reported to the Board what the Graphic Design program has meant to them.

The Board and Dr. Nacco thanked Dr. Lucas for his leadership. They also thanked the students for their reports and for being DACC students.

ITEM 8: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending March 31, 2022 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 24, 2022**
- B. FINANCIAL REPORT**
- C. CLERY SECURITY REPORT**

Upon motion by Mr. Hill and a second by Mr. Wolfe, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 4 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

- A. SEATING OF STUDENT TRUSTEE**
 - 1. ACCEPTANCE OF STUDENT TRUSTEE ELECTION REPORT**

Ms. Olivia Logue was elected as Student Trustee effective April 15, 2022. Ms. Logue is a first-year Presidential Scholar majoring in Applied Computer Science.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board accepted the Student Trustee Election Report. The motion passed by roll call vote: 4 yeas, 0 nays.

- 2. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED STUDENT TRUSTEE**

Mr. Harby administered the Oath of Office to Ms. Logue. The Board congratulated Ms. Logue and welcomed her as the new Student Trustee.

- B. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT**

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and a second by Mr. Spezia, the Board approved the Human Resources Report. The motion passed by roll call vote: 5 yeas, 0 nays.

C. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$743.84 was expended for travel expenditures for trustees over the last month. The expenses were for the ICCTA meetings in East Peoria in March 2022 for Mr. Greg Wolfe (\$593.84) and Mr. David Harby (\$150.00).

Upon motion by Mr. Hill, and a second by Mr. Spezia, the Board approved the travel expenditures for the Trustees. The motion passed by roll call vote: 5 yeas, 0 nays.

D. BOARD CONSIDERATION OF RESOLUTION PROVIDING FOR THE ISSUE OF \$1,500,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2022, FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO PEOPLES NATIONAL BANK OF KEWANEE

The College currently has a debt obligation outstanding in the amount of \$1,500,000, the proceeds of which will be used to purchase technology and instructional equipment, including a new VoIP (Voice over Internet Protocol) phone system.

To meet the principal and interest obligations of this debt, the College must pursue issuing Funding Bonds in the amount of \$1,500,000.

A tax levy will be necessary to provide the funds to meet the principal and interest payment schedule of the Funding Bonds. Based on a projected payment plan and estimated EAV trends, the issuance of these Funding Bonds will have little or no impact on future tax rates. The debt service will be replacing the debt service on previous bond issues that has matured.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the Resolution providing for the issue of \$1,500,000 General Obligation Community College Bonds, Series 2022, for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said Bonds, and authorizing the sale of said Bonds to Peoples National Bank of Kewanee. The motion passed by roll call vote: 5 yeas, 0 nays.

E. BOARD CONSIDERATION OF HEALTH PROFESSIONS EXPLORATION CERTIFICATE

The Health Professions Exploration Certificate is designed to give C.N.A. graduates a better understanding of the various healthcare roles as well as provide basic healthcare content that will assist in bridging the gap between C.N.A. and advance healthcare programs. This certificate

acknowledges that students have gained a deeper understanding of infection control/safety, medical terminology, body systems and disease, computer technology in healthcare, study skills, work-life balance, and healthcare careers. The certificate will be completed with a capstone observational clinical experience. Clinical experiences will involve multiple observations in order to expose students to a variety of healthcare environments within the community. The goal of the certificate is to ensure that students who complete the certificate program will be better prepared for choosing and pursuing a future healthcare career.

ICCB requires that the Board of Trustees approve any new certificates before the proper paperwork can be submitted to ICCB for approval.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the Health Professions Exploration Certificate. The motion passed by roll call vote: 5 yeas, 0 nays.

F. BOARD CONSIDERATION OF PROJECT TO REPLACE TELEPHONE SYSTEM

The College phone system has become obsolete. The system is no longer being manufactured and only refurbished parts and phones are available. It has been determined that a new “VoIP – Voice over Internet Protocol” system will be the best solution for replacement. This will require all new phones and wiring updates. A consultant engineer that specializes in phone system technology is needed to assist in creating the design, specify equipment needed, create eventual bid specifications, and assist in managing the project.

GHR Engineers from Springfield, Illinois has performed a preliminary review of our systems and provided a probable cost estimate of \$483,825, including contingency and architect/engineering fees.

Funding for this project will be provided by proceeds from the 2022 Technology and Equipment Bonds.

Upon motion by Mr. Hill, and a second by Mr. Spezia, the Board approved the project to replace the telephone system. The motion passed by roll call vote: 5 yeas, 0 nays.

ITEM 15: INFORMATION

A. TRUSTEE COMMENTS

- Mr. Spezia the upcoming Greater Illiana Hall of Fame will include several DACC athletes and coaches including him and Mr. Hill. He shared the DACC Track and Cross Country athletes in the Hall of Fame.
- Mr. Wolfe thanked Doug Adams and his team for the work they have done on Jacobs Hall.
- Mr. Hill thanked Dr. Dwight Lucas for all he has done for the College and wished him well in his future endeavors. He also welcomed Ms. Logue to the Board.
- Mr. Harby announced Mr. Wolfe had a birthday yesterday.
- Ms. Logue announced she is excited to be on the Board and is looking for to the experience.

B. COMMUNICATIONS

ITEM 16: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:08 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____