

MINUTES OF THE REGULAR MEETING of February 25, 2021

On February 25, 2021, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Bill Black, Tracy Cherry, Dave Harby, John Spezia, and Student Trustee Holley Hambleton. Trustees present via phone: Dr. Ron Serfoss and Greg Wolfe. Trustee absent: Terry Hill.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Tammy Betancourt, Dr. Natalie Page, Jill Cranmore, Lara Conklin, Dr. Penny McConnell, Terri Cummings, Dr. Jonathon Wade, Dr. Burcu Carlon, Brandy Marron, Alan Wilson, Dean Graves, Amanda Krabbe, George Hickman, Becky Doss, Bruce Martin, Jerry Davis, John Blue, Grant Wanack, Joshua Maguire, Nicholas Lester, Tryztan Derouzze, Jeff Graves, Cody Sollars, Cameron Bernardi, Jed Starns and Ruben Laux were physically present. Laura Williams, Doug Adams, Lisa Osborne, Dr. Nancy Duran, Todd Flessner, Angela Shaffer, R.J. Rowland, Greg Hansbraugh, and Rebecca Anderson were present via phone.

Media present: Ross Brown, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Ms. Cherry, and a second by Mr. Spezia, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

The following were physically present: Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Dr. Natalie Page, Vice President, Academic Affairs; Jill Cranmore, Vice President, Human Resources and Labor Relations; Lara Conklin, Executive Director, College Relations; Dr. Penny McConnell, Dean, Liberal Arts, Library, and Academic Assessment; Terri Cummings, Dean, Business and Technology; Dr. Jonathon Wade, Instructor, Behavioral Science; Dr. Burcu Carlon, Instructor, Anatomy and Physiology; Brandy Marron, Instructor, Agriculture; Alan Wilson, Instructor, Automotive Technology; Dean Graves, Instructor, Automotive Technology; Amanda Krabbe, Professor, Horticulture; George Hickman, Instructor, Sustainability; Becky Doss, Administrative Assistant, Academic Affairs; Bruce Martin, Security Officer; Jerry Davis, Davis and Delanois; John Blue; Grant Wanack; Joshua Maguire; Nicholas Lester; Tryztan Derouzze; Jeff Graves; Cody Sollars; Cameron Bernardi; Jed Starns; and Reuben Laux. The following

were present via phone: Laura Williams, Dean, Adult Education, Literacy and Middle College; Doug Adams, Executive Director, Maintenance and Facilities; Lisa Osborne, Administrative Assistant, Business and Technology; Dr. Nancy Duran, Instructor, Spanish; Todd Flessner, Instructor, Manufacturing Engineering Technology; Angela Shaffer, Instructor, Nursing; R.J. Rowland, Instructor, Welding; Greg Hansbraugh, Instructor Alternative Energy; and Rebecca Anderson, CNA student.

Media present: Ross Brown, WDAN-WDNL.

ITEM 6: CERTIFIED NURSING ASSISTANT REPORT

Dean Laura Williams updated the Board on the Certified Nursing Assistant Program. She reported that typically the program produces approximately 130 CNA graduates through the high school program, College Express, and adult classes where student attend in the afternoons and evenings. She introduced CNA student Rebecca Anderson, a recent graduate of the program who called into the meeting from her workplace. Ms. Anderson shared her current duties as a CNA, her experience in the classroom, and her future goals which includes taking classes for the Rad Tech program.

The Board and Dr. Nacco thanked Ms. Williams and Ms. Anderson for their reports.

ITEM 7: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending January 31, 2021 was included in the Board agenda book.

ITEM 8: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 9: PUBLIC COMMENT

George Hickman, Grant Wanack, Joshua Maguire, Nicholas Lester, Tryztan Derouzze, Jeff Graves, Cody Sollars, Cameron Bernardi, Jed Starns, and Reuben Laux addressed the Board during Public Comment.

ITEM 10: CONSENT AGENDA

**A. BOARD CONSIDERATION OF THE MINUTES OF THE
REGULAR BOARD MEETING OF JANUARY 28, 2021**

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Black, and a second by Mr. Spezia, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

A. BOARD CONSIDERATION OF TENURE RECOMMENDATION

Full-time faculty members completing their third academic year of probation must be granted tenure, extended another year of probation, or dismissed. Dr. Natalie Page and the respective supervisor have evaluated their performance and personnel files to ensure that their credentials are in order. These outstanding faculty members are an asset to the instructional programs at Danville Area Community College. It is our honor and privilege to recommend so many newer and talented faculty members for tenure status. These individuals are superior classroom teachers who will serve DACC well into the future.

1. DR. NANCY DURAN, INSTRUCTOR, SPANISH

Upon motion by Mr. Spezia, and a second by Mr. Black, the Board approved the tenure recommendation for Dr. Nancy Duran, Instructor, Spanish. The motion passed by roll call vote: 7 yeas, 0 nays.

2. DR. JONATHON WADE, INSTRUCTOR, BEHAVIORAL SCIENCE

Upon motion by Ms. Cherry, and a second by Mr. Spezia, the Board approved the tenure recommendation for Dr. Jonathan Wade, Instructor, Behavioral Science. The motion passed by roll call vote: 7 yeas, 0 nays.

3. DR. BURCU CARLON, INSTRUCTOR, ANATOMY AND PHYSIOLOGY

Upon motion by Dr. Serfoss, and a second by Mr. Spezia, the Board approved the tenure recommendation for Dr. Burcu Carlon, Instructor, Anatomy and Physiology. The motion passed by roll call vote: 7 yeas, 0 nays.

4. ERICA JOHNSON, INSTRUCTOR, NURSING

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board approved the tenure recommendation for Erica Johnson, Instructor, Nursing. The motion passed by roll call vote: 7 yeas, 0 nays.

5. ANGELA SHAFFER, INSTRUCTOR, NURSING

Upon motion by Ms. Cherry, and a second by Mr. Spezia, the Board approved the tenure recommendation for Angela Shaffer, Instructor, Nursing. The motion passed by roll call vote: 7 yeas, 0 nays.

6. DEAN GRAVES, INSTRUCTOR, AUTOMOTIVE TECHNOLOGY

Upon motion by Mr. Black, and a second by Mr. Spezia, the Board approved the tenure recommendation for Dean Graves, Instructor, Automotive Technology. The motion passed by roll call vote: 7 yeas, 0 nays.

7. BRANDY MARRON, INSTRUCTOR, AGRICULTURE

Upon motion by Dr. Serfoss, and a second by Mr. Wolfe, the Board approved the tenure recommendation for Brandy Marron, Instructor, Agriculture. The motion passed by roll call vote: 7 yeas, 0 nays.

8. ALAN WILSON, INSTRUCTOR, AUTOMOTIVE TECHNOLOGY

Upon motion by Mr. Wolfe, and a second by Mr. Black, the Board approved the tenure recommendation for Alan Wilson, Instructor, Automotive Technology. The motion passed by signature vote: 7 yeas, 0 nays.

B. BOARD CONSIDERATION OF RETIREMENTS

1. BRUCE MARTIN, SECURITY OFFICER, ADMINISTRATIVE SERVICES

Upon motion by Ms. Cherry, and a second by Mr. Black, the Board approved the retirement of Bruce Martin, Security Officer, Administrative Services effective June 30, 2021. The motion passed by roll call vote: 7 yeas, 0 nays.

The Board and Dr. Nacco expressed appreciation for Mr. Martin's years of service and wished him well in his upcoming retirement.

2. MICHAEL WALLER, SECURITY OFFICER, SECURITY

Upon motion by Mr. Black, and a second by Ms. Cherry, the Board approved the retirement of Michael Waller, Security Officer, Security effective April 30, 2021. The motion passed by roll call vote: 7 yeas, 0 nays.

The Board and Dr. Nacco expressed appreciation for Mr. Waller's years of service and wished him well in his upcoming retirement.

C. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Black, and a second by Mr. Wolfe, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.

D. BOARD CONSIDERATION OF REVISION OF ACADEMIC CALENDAR

In order to sync the Spring Break dates of DACC and the Vermilion County school districts, the following changes are being proposed:

Academic Year	Vermilion Co.	DACC	Changed To
2021-2022	March 21-25	March 28-April 1	March 21-25
2022-2023	March 20-24	March 27-31	March 20-24

The Spring Break dates for 2020-2021 remain unchanged.

Upon motion by Mr. Spezia, and a second by Ms. Cherry, the Board approved the revision to the Academic Calendar. The motion passed by roll call vote: 7 yeas, 0 nays.

E. BOARD CONSIDERATION OF TUITION INCREASE

Historically during the spring semester, Danville Area Community College considers the rate of tuition and universal fees in making projections for the budget for the upcoming fiscal year. Making early budget projections for the next fiscal year are always challenging; however, amid a global pandemic and the uncertainty of how the State of Illinois' fiscal situation may impact the College's funding, projecting FY2021 revenue is an even greater challenge.

A tuition increase of \$5 is proposed, effective with the summer 2021 semester. This increase will provide funds to allow the College to continue to support student engagement, retention, recruitment, and success initiatives, provide current technology, and to recruit and retain talented faculty and staff. The universal fee is recommended to remain at the same rate of \$25 per credit hour. In addition, we propose increasing the out-of-district, out-of-state and international rate from \$250 to \$260 in order to maintain compliance with Illinois State Statutes. The 7-County Indiana rate will increase to \$217.50 as it is 1.5 times our In-District rate.

Upon motion by Mr. Wolfe, and a second by Mr. Spezia, the Board approved a tuition increase of \$5 effective with the Summer 2021 semester. The motion passed by roll call vote: 7 yeas, 0 nays.

F. BOARD CONSIDERATION OF A MOTION TO RETAIN CHAPMAN AND CUTLER LLP, CHICAGO, ILLINOIS AS BOND COUNSEL WITH RESPECT TO THE PROPOSED ISSUANCE OF \$1,500,000 DEBT CERTIFICATES, SERIES 2021, AND SUBSEQUENT ISSUANCE OF \$1,500,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2021, AND IN DOING SO, AUTHORIZE CHAPMAN AND CUTLER LLP, TO PREPARE THE NECESSARY LEGAL PROCEEDINGS FOR THE PROPOSED ISSUES

Retaining the services of Bond Counsel is necessary to help the College through the complex process of issuing Debt Certificates for the purpose of paying the cost of purchasing real or personal property, or both, to alter, repair, improve and equip District buildings and subsequently issuing General Obligation Bonds for the purpose of paying those claims against the District (i.e. the General Obligation Debt Certificates (Limited Tax), Series 2021).

The College maintains an extensive list of deferred maintenance projects, as well as other facilities projects requested by department managers during the FY21 budgeting process. All of these requests have been consolidated into one master list that currently indicates a

need in excess of \$7,000,000. Funds remaining from the \$500,000 2018 Funding Bonds for deferred maintenance will be exhausted at the end of fiscal year 2021. Therefore, it is apparent that funds are needed to continue to keep College buildings and facilities in a state of good repair.

Chapman and Cutler, LLP has provided Danville Area Community College with similar services with our previous Bond issues and the fee will remain the same as it was for the 2020 Debt Certificates and Bonds.

Upon motion by Mr. Black, and a second by Ms. Cherry, the Board approved to retain Chapman and Cutler LLP, Chicago, Illinois as Bond Counsel with respect to the proposed issuance of \$1,500,000 Debt Certificates, Series 2021, and subsequent issuance of \$1,500,000 General Obligation Community College Bonds, Series 2021, and in doing so, authorizes Chapman and Cutler LLP, to prepare the necessary legal proceedings for the proposed issues. The motion passed by roll call vote: 7 yeas, 0 nays.

G. BOARD CONSIDERATION OF BUSINESS ENTERPRISE FOR MINORITIES, WOMEN AND PERSONS WITH DISABILITIES PROGRAM

With the adoption of the Business Enterprise for Minorities, Women and Persons with Disabilities Act (the Act), “The State of Illinois declares that it is the public policy of the State to promote and encourage the continuing economic development of minority-owned and women-owned and operated businesses...The State of Illinois further declares that it is the public policy of this State to promote and encourage the continuous economic development of businesses owned by person with disabilities...” (30 ILCS 575). This Act was effective 8/25/17 and establishes that “not less than 20% of the total dollar amount of State contracts, as defined by the Secretary of the Council and approved by the Council, shall be established as a goal to be awarded to businesses owned by minorities, women, and persons with disabilities.” (30 ILCS 575) Illinois community colleges are included in the definition of “State contracts”.

Not only in an attempt to meet the desired 20% goal as set forth in the Act, but also to support the purpose of the Act, a Business Enterprise for Minorities, Women, and Persons with Disabilities Act (BEP) program was developed for the College. This program will facilitate increasing the pool of qualified vendors and change the purchasing process to assure BEP vendor consideration.

Upon motion by Mr. Black, and a second by Ms. Hambleton, the Board approved the Business Enterprise for Minorities and Persons with Disabilities Program (BEP). The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 13: INFORMATION

A. COMMUNICATIONS

- Student Trustee Election Calendar

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 7:01 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____