

MINUTES OF THE REGULAR MEETING of December 17, 2020

On December 17, 2020, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, Dave Harby, Terry Hill, Dr. Ron Serfoss, John Spezia, Greg Wolfe, and Student Trustee Holley Hambleton. Trustee absent: Bill Black.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Tammy Betancourt, Jerry Davis, and Mark Barnes were physically present. Jill Cranmore, Stacy Ehmen, Dr. Natalie Page, Lara Conklin, Dr. Penny McConnell, Doug Adams, Brian Hensgen, and Corey Potter were present via phone.

Media present: Ross Brown, WDAN-WDNL via phone.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Spezia, and a second by Dr. Serfoss, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

The following were physically present: Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Mark Barnes, Director, Information Technology; and Jerry Davis, Davis and Delanois. The following were present via phone: Dr. Natalie Page, Vice President, Academic Affairs; Jill Cranmore, Vice President, Human Resources; Stacy Ehmen, Vice President, Student Services; Doug Adams, Executive Director, Maintenance and Facilities; Lara Conklin, Executive Director, College Relations; Brian Hensgen, Assistant Vice President, Student Services; and Corey Potter, Epic Midwest.

Media present: Ross Brown, WDAN-WDNL via phone.

ITEM 6: AMERICAN JOB CENTER REPORT

Mr. Brian Hensgen updated the Board on the American Job Center (AJC). Mr. Hensgen reported that on June 1, 2020, the Vermilion County American Job Center was the first and only AJC office to open to the public in the State. There are 22 workforce areas in Illinois and the VCAJC is one of two AJCs that remain open to the public. There are 11 partner agencies of the AJC that collaborate to braid funding and to ensure that clients receive the

services needed. On average, the AJC receives approximately 800 visitors per month. The AJC partner programs all participate in a common referral process that allow the workforce development system to track and coordinate services.

Mr. Hensgen reported that in PY19, all performance outcomes were exceeded and as a result, additional grant dollars were received. Through a partnership with Corporate and Community Education and area employers, 127 employees have received training through incumbent worker projects.

Mr. Hensgen reported \$181,000 in funding for apprenticeships has been received with a goal of enrolling 65 new apprentices by December of 2021. Currently 31 have been enrolled (48% of goal).

Mr. Hensgen shared success stories from the last 18 months and also shared a video showcasing the partnership of the social services agencies.

The Board and Dr. Nacco thanked Mr. Hensgen for his report.

ITEM 7: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending November 30, 2020 was included in the Board agenda book.

ITEM 8: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 9: PUBLIC COMMENT

ITEM 10: CONSENT AGENDA

**A. BOARD CONSIDERATION OF THE MINUTES OF THE
REGULAR BOARD MEETING OF NOVEMBER 19, 2020**

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Wolfe, and a second by Mr. Spezia, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.

B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$150.00 was expended for travel expenditures for trustees over the last month. The expenses were for the virtual ICCTA Seminar on November 13, 2020 for Mr. Dave Harby (\$75.00) and Mr. Greg Wolfe (\$75.00).

Upon motion by Ms. Cherry, and a second by Mr. Spezia, the Board approved the travel expenses as listed. The motion passed by roll call vote: 7 yeas, 0 nays.

C. BOARD CONSIDERATION OF WORKERS’ COMPENSATION INSURANCE FOR 2021

Workers’ Compensation Insurance is determined by our estimated annual payroll, experience mod rate, and Foreign Terrorism and Domestic Terrorism coverage. The January 1, 2020 to December 31, 2020 premium for Workers’ Compensation Insurance was \$50,706. Our estimated 2021 payrolls are up 5%, the overall rates are up 13.6% and the experience mod is up 6%. Based on these factors, the premium proposal from our current carrier, Zenith Insurance Co. is up \$16,186, to a renewal rate of \$66,892. Consistent with last year, this premium includes a 20% discretionary credit.

On behalf of DACC, ONI requested proposals from other carriers. Illinois Public Risk Fund declined to propose due to our loss history and Illinois Counties Risk Management Trust indicated their rate would not be lower than Zenith’s proposal, thus declined to propose. We have had excellent service and response times from Zenith over the past three years.

Prior to moving our Workers’ Comp Insurance to Zenith in 2018, our premiums averaged over \$80,000, with the 2013 premium over \$103,000.

Workers’ Compensation Insurance premiums are paid using Liability, Protection, Settlement (Tort) Funds.

Upon motion by Mr. Wolfe, and a second by Dr. Serfoss, the Board approved the quote from Zenith Insurance in the amount of \$66,892.00 for Workers’ Compensation Insurance for coverage from January 1, 2021 through December 31, 2021. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 13: INFORMATION
A. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:32 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____