

MINUTES OF BOARD WORKSHOP – January 25, 2020

On January 25, 2020, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met for a Board workshop session at 1300 West Voorhees Street, Danville, Illinois

ITEM 1: CALL TO ORDER

The meeting was called to order at 7:45 a.m.

ITEM 2: ROLL CALL

Roll was called. Trustees present: Bill Black, Tracy Cherry, Dave Harby, Terry Hill, Dr. Ron Serfoss, John Spezia, Greg Wolfe, and Student Trustee Holley Hambleton.

Others present: President Stephen Nacco; Board Secretary Kerri Thurman; Dave Kietzmann, Executive Vice President, Instruction and Student Services, and Bob Mattson, Executive Director, Institutional Effectiveness and Planning.

Media present: None.

ITEM 3: ADOPTION OF AGENDA

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the agenda was adopted. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 4: PUBLIC COMMENT

There was no public comment.

ITEM 5: INSTITUTIONAL EFFECTIVENESS REPORT

The 2019 Institutional Effectiveness Report was shared with those in attendance. Mr. Mattson highlighted the report which serves as a platform for the college's assessment system, strategic planning, program review processes and indicators of achievement set forth by the college's Mission. The primary purpose of the plan is accountability and continuous quality improvement.

The Trustees discussed credit hours versus headcount, graduation and transfer-out rates, student loan default rate, student success key performance indicators, developmental and remedial course success rates, and how students are tracked upon graduation.

Mike Cunningham, Vice President, Administrative Services arrived at 8:15. Tammy Betancourt, Vice President, Finance/Chief Financial Officer arrived at 8:20. Stacy Ehmen, Vice President, Student Services arrived at 8:25. Jill Cranmore, Vice President, Human Resources arrived at 8:30.

Dr. Nacco and the Trustees thanked Mr. Mattson for his report. Mr. Mattson left the meeting at 8:35 a.m.

ITEM 6: STRATEGIC PLANNING MATRIX UPDATE

Dr. Nacco reported that the 2020-21 Strategic Planning Matrix now includes fundamental goals for each of the focus areas and that the process of creating the Matrix includes solicitation of ideas and key objectives from the Trustees. In May, the Organizational Review of Goals will be prepared so that the goals from the current matrix can be reviewed.

ITEM 7: BOARD DISCUSSION OF FINANCIAL PLANNING, FUTURE PROGRAMMING, AND BOARD PROCEDURES

Vice President Tammy Betancourt shared and highlighted Financial Planning and Projections which included projections through FY2024. The Trustees discussed the minimum wage increase and how the law will impact the College's budget.

The Trustees also discussed tuition and fees. Typically, a discussion of tuition and fees is included on the February agenda and consideration of tuition and fees is on the March agenda. So that the information can be distributed to students in advance of registration time, a proposal is being made to include the action item on the February agenda for consideration. Tammy plans to provide different tuition/fee increase options to the Trustees.

Ms. Hambleton left the meeting at 9:45 a.m. Mr. Cunningham, Ms. Betancourt, Ms. Cranmore, and Ms. Ehmen left the meeting at 9:50 a.m.

A break was taken from 9:50 a.m. to 10:00 a.m.

ITEM 8: GENERAL DISCUSSION

The Trustees discussed the following: the possibility of a softball field, options for the U.S. Army Reserve building, the Dr. Alice Marie Jacobs Hall/Carnegie Library, eSports, options for College for Kids, recruitment of students, how decisions are made at the College, and information provided to the media.

There was a suggestion that a news release regarding action taken at the Board meeting be given to the media immediately after the Board meeting.

The Trustees expressed appreciation for the opportunity to brainstorm ideas.

ITEM 9: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 11:15 a.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____