

## **MINUTES OF THE REGULAR MEETING of March 28, 2019**

On March 28, 2019, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302 at Danville Area Community College.

### **ITEM 1: CALL TO ORDER**

Chairman Dave Harby called the meeting to order at 5:30 p.m.

### **ITEM 2: PLEDGE OF ALLEGIANCE**

Ms. Ashlyn Logue, Presidential Scholar, led the Board and those in attendance in reciting the Pledge of Allegiance to the Flag.

### **ITEM 3: ROLL CALL**

The roll was called. Trustees present: Bill Black, Dave Harby, Terry Hill, Dr. Ron Serfoss, Greg Wolfe, and Student Trustee Addison Wise. Trustees absent: Tracy Cherry and John Spezia. Mr. Spezia arrived at 5:32 p.m.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dave Kietzmann, Tammy Betancourt, Jill Cranmore, Lara Conklin, Jerry Davis, Amber Anderson, and Ashlyn Logue.

Media present: None.

### **ITEM 4: ADOPTION OF AGENDA**

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Dr. Serfoss, and a second by Mr. Wolfe, the agenda was approved as presented. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

### **ITEM 5: RECOGNITION OF VISITORS**

Dr. Nacco introduced the following members of the Administrative Council: Dave Kietzmann, Executive Vice President, Instruction and Student Services; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources; and Lara Conklin, Executive Director, College Relations. Also present: Jerry Davis, Davis & Delanois; Amber Anderson, Instructor, Math; and Ashlyn Logue, Presidential Scholar.

Media present: None.

### **ITEM 6: REPORT ON TRANSITIONAL MATH**

Ms. Amber Anderson, Math Instructor, gave a report on Transitional Math. Transitional Math is an optional fourth year math course for high school seniors who are not college ready. Since it has been documented that skipping a math course their senior year is detrimental to students, this course is a proposed solution. The benefit of the course is that students who take a Transitional Math course get automatic placement into a specific college level math course. Most students need to take MATH 115 Survey of Statistics, and

so most of our schools have chosen to offer the Quantitative Literacy Transitional Math course.

Ms. Anderson reported that DACC hosted a summit in November with representatives from the local high schools and Kathy Almy, Illinois Director for Transitional Math. The Summit was held to get input and suggestions for requirements for the Memorandum of Understandings between the high schools and DACC. A team of DACC math instructors then wrote the MOU using the input. Currently, seven local high schools have returned the MOU.

The next step includes setting up a local advisory panel to work through high school documentation and then submit a sample from the district to the state panel for portability acceptance. Future steps for the local advisory panel include reviewing the data on how students are doing in the college course after completing Transitional Math.

The Board and Dr. Nacco thanked Ms. Anderson for her report.

**ITEM 7: REPORT ON ICCTA SEMINAR AND BOARD OF REPRESENTATIVES MEETING, MARCH 8-9, 2019**

Mr. Harby gave a report on the sessions he attended at the ICCTA Seminar and Board of Representatives Meetings on March 8 and 9, 2019.

**ITEM 8: FINANCIAL UPDATE**

Ms. Tammy Betancourt gave a financial update to the Board. The Financial Statement of Revenue and Expenditures ending February 28, 2019 was included in the Board agenda book.

**ITEM 9: PRESIDENT'S REPORT**

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the month since the last meeting.

**ITEM 10: PUBLIC COMMENT**

There was no public comment.

**ITEM 11: CONSENT AGENDA**

- A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 28, 2019**
- B. FINANCIAL REPORT**
- C. HUMAN RESOURCES REPORT**
- D. BOARD CONSIDERATION OF BOARD POLICY REVISIONS**
  - 1. BOARD POLICY #1026 – AUDITOR**
  - 2. BOARD POLICY #6007 – ANNUAL AUDIT**

Upon motion by Mr. Wolfe, and a second by Dr. Serfoss, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

**ITEM 12: UNFINISHED BUSINESS**

**ITEM 13: NEW BUSINESS**

**A. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES**

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$150.00 was expended for travel expenditures for trustees over the last month for registration for the ICCTA Seminar in Naperville, Illinois on March 8, 2019 for Mr. Dave Harby.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the travel expenditures as listed above. The motion passed by roll call vote: 7 yeas, 0 nays.

**B. BOARD CONSIDERATION OF TECHNOLOGY/ACTIVITY FEE INCREASE**

Historically during the Spring semester, Danville Area Community College considers the rate of tuition and universal fees in making projections for the budget for the upcoming fiscal year.

An increase in the universal per credit hour technology/activity fee of \$5 is proposed. This increase will provide funds to allow the College to continue to support student engagement, retention, recruitment, and success initiatives, provide current technology, and to recruit and retain talented faculty and staff. The proposed increase would raise the fee from \$15 per credit hour to \$20. Tuition for in-district residents is recommended to remain at the same rate of \$140 per credit hour. Tuition rates for all other residency categories will also remain the same.

With the proposed fee increase in tuition for FY2019, DACC’s tuition and fee rate will likely continue to be slightly above the FY2019 average tuition and fee rate for all Illinois community colleges. An increase of \$5 will generate approximately \$160,000 of revenue.

Upon motion by Mr. Black, and a second by Mr. Hill, the Board approved, effective with the summer term, a \$5 per credit hour technology/activity fee increase. The motion passed by roll call vote: 7 yeas, 0 nays.

**C. BOARD CONSIDERATION OF DACC HONORARY DEGREES**

DACC’s Graduation Committee requested nominations for an honorary Associate degree during the 2019 commencement ceremony. A degree will be bestowed to two individuals who have exhibited exemplary achievement to DACC.

Upon motion by Mr. Black, and a second by Mr. Wolfe, the Board approved Dr. Alice Marie Jacobs and Dr. George Richards as the 2019 DACC Honorary Degree recipients. The motion passed by roll call vote: 7 yeas, 0 nays.

**D. BOARD RECOGNITION OF STUDENT TRUSTEE**

The Board and Dr. Nacco recognized Ms. Addison Wise, Student Trustee. Ms. Wise's term is finished on April 14, 2019. The Board commended her for her hard work and dedication as Student Trustee over the past year and wished her well in the future. Ms. Wise expressed appreciation for the opportunity to serve as a student representative to the Board.

**ITEM 14: INFORMATION**  
**A. COMMUNICATIONS**

**ITEM 15: CLOSED SESSION FOR DELIBERATIONS CONCERNING COLLECTIVE NEGOTIATING MATTERS; DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES; AND APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF NOVEMBER 7, 2018; DECEMBER 13, 2018; AND JANUARY 24, 2019**

Upon motion by Mr. Wolfe, and a second by Dr. Serfoss, the following Resolution was adopted by roll call vote: 7 yeas, 0 nays.

**BE IT RESOLVED**, in accordance with the provisions of Chapter 120/2 (c 2, 21) of the Open Meetings Act, the Board of Trustees of Community College District #507 shall enter a Closed Session for deliberations concerning collective negotiating matters; deliberations concerning salary schedules for one or more classes of employees; and approval of the written Closed Session minutes of November 7, 2018; December 13, 2018; and January 24, 2019.

The Board went into Closed Session at 6:20 p.m.

**OPEN SESSION**

The Board returned to Open Session at 6:46 p.m.

**ITEM 15: ADJOURNMENT**

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:47 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

Approved: \_\_\_\_\_