On January 23, 2016, the Board of Trustees of Danville Area Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford, in the State of Illinois, met for a workshop-retreat at 2 West Main Street, Danville, Illinois.

ITEM 1: CALL TO ORDER
Chairperson Harby called the meeting to order at 8:05 a.m.

ITEM 2: ROLL CALL
The roll was called. Trustees present: Bill Black, Dick Cheney, Dave Harby, Tonya Hill, Ron Serfoss, and Student Trustee Dylan Haun. Trustee John Spezia arrived at 8:20 a.m. Trustee absent: Greg Wolfe.

Others present: Dr. Alice Marie Jacobs, Kerri Thurman, Dave Kietzmann, Jill Cranmore, Tammy Clark-Betancourt, and Bob Mattson.

ITEM 3: ADOPTION OF AGENDA
Upon motion by Dr. Serfoss, and a second by Mr. Cheney, the agenda was adopted. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

ITEM 4: BOARD DISCUSSION OF FUTURE PROGRAMMING AND FINANCIAL PLANNING
Mr. Bob Mattson reviewed the January 2016 Achieving the Dream Data Brief with the Board which included completion data and the results of a survey completed by DACC graduates. He also shared the Illinois Report Card which now includes remediation rates in community colleges. Mr. Mattson also highlighted the 2015 Institutional Effectiveness Report including student progression, developmental course success, transfer, and Grade Point Averages at receiving institutions. Mr. Mattson left the meeting at 8:20 a.m.

Ms. Tammy Clark-Betancourt then reviewed the “Current and Historical Reference Information” booklet with the Board. Ms. Clark-Betancourt highlighted the following charts in the booklet: History of base operating grants and equalization funding; history of EAV, including comparison; summary of end-of-term credit hours; credit hour/Vermilion County unemployment rate comparison; credit hour/tuition change comparison; summary of fund balances; ratio of operating fund balance to expenditures; and the history of per capita rates.

Ms. Clark-Betancourt then reviewed the “Financial Planning and Projections” handout which included the FY16 Budget Projection vs. FY16 Estimated Actual. It was noted that the College is currently engaged in essential spending. Operating Fund Actual and Projections for Years ending June 30, 2014 through 2018 was reviewed assuming no changes were made. The information on the charts clearly indicate changes are necessary and State funding is needed.

Ms. Clark-Betancourt handed out the Budget Reduction Strategies. The chart includes strategies that have been implemented as well as planned. The chart also includes additional possible strategies as well as possible long-term strategies.
As requested by the Board, additional information regarding C.N.A. was distributed. There was lengthy discussion regarding the information supporting the need to charge tuition. It was indicated there are resources available to assist students with paying the fees for C.N.A.

There was lengthy discussion regarding a possible voluntary separation plan. Ms. Clark-Betancourt will gather information regarding potential savings of various scenarios.

**ITEM 5: BOARD DISCUSSION OF PRESIDENTIAL SEARCH FIRMS**

Mr. Harby updated the group on the presidential search. Six letters were sent to presidential search firms and six proposals were received.

Dr. Jacobs shared her thoughts on each of the firms. Trustees commented regarding the previous successful search with ACCT. After lengthy discussion, consensus of the Board was to contract with Association of Community College Trustees (ACCT) for the presidential search. An action item is on the agenda for Tuesday evening’s Board meeting.

There being no further business, upon motion by Mr. Haun, and a second by Mr. Cheney, the meeting was adjourned at 1:30 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

Approved: ________________________________