

How to View & Accept the DACC Annual Notice

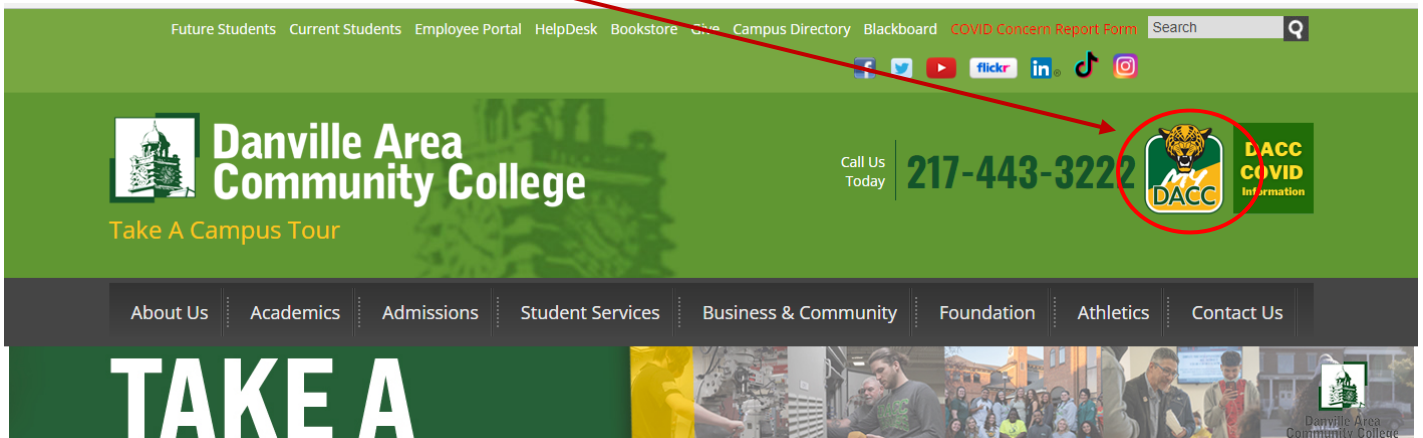
Note: This task must be completed before a student can register for the next semester.

In order to meet federal compliance requirements and inform all students and potential students of important information during their educational journey, each college must provide access to specific data, policies, and procedures. This information is designed to help you make informed decisions.

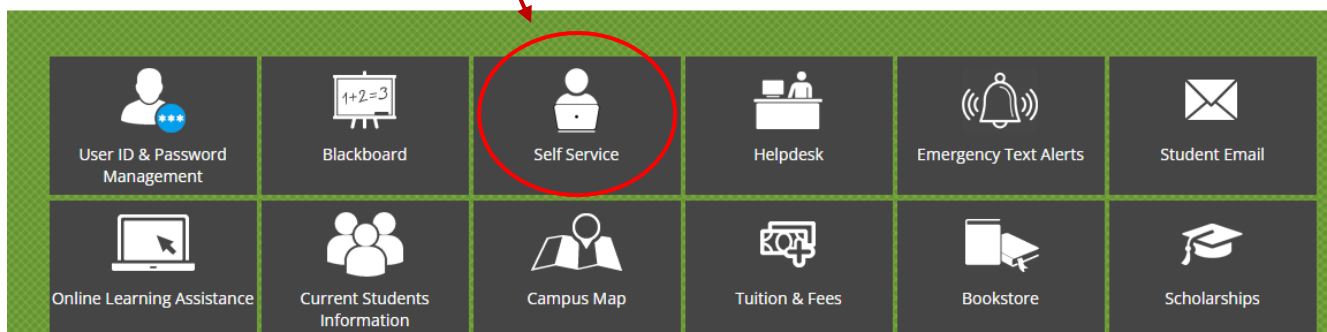
To make sure each student/potential student knows the information exists, students must view and accept an Annual Notice before they are allowed to register for the upcoming term. With Spring 2023 registration starting October 31, 2022, we wanted to give you a heads-up about the process. This process will only need to be done once a year.

Please take a minute to follow the steps below. This process is completed in your Self Service account which can be accessed through the **myDACC** icon on the DACC website.

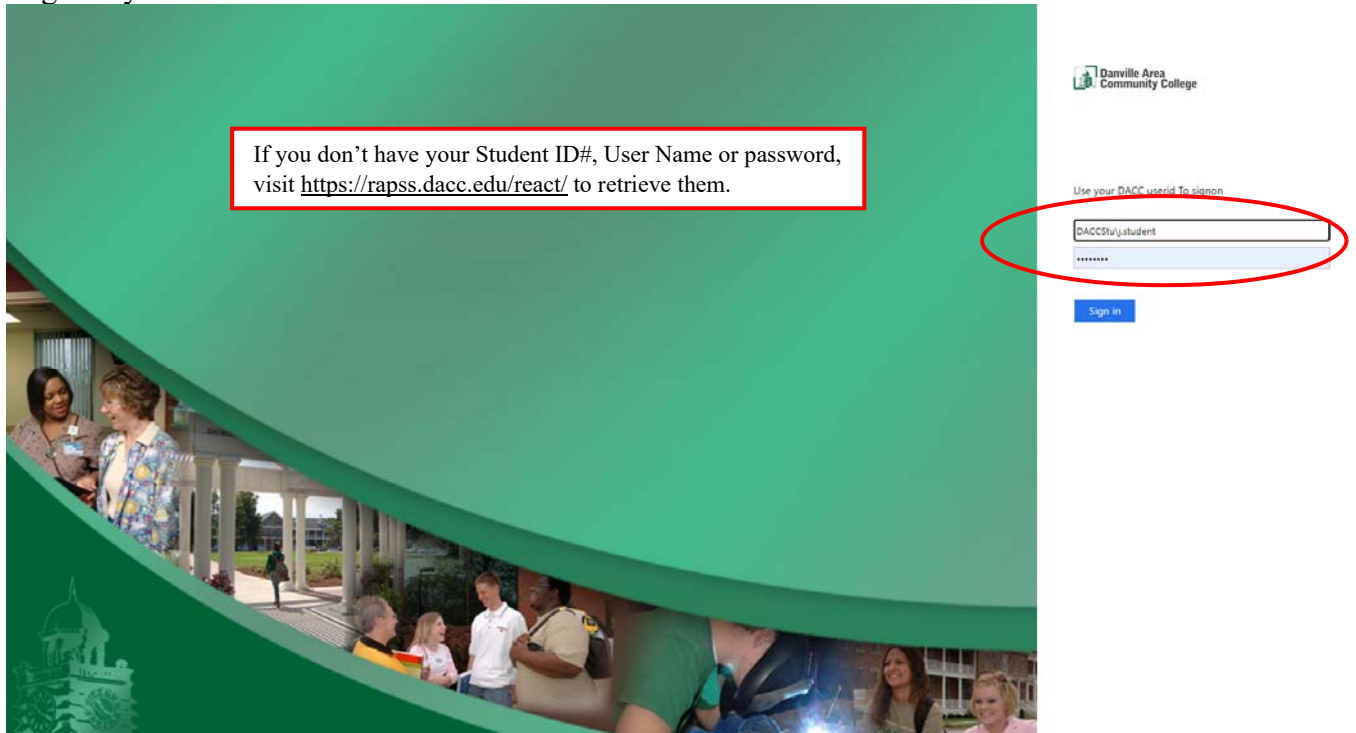
1. Click on the myDACC icon.



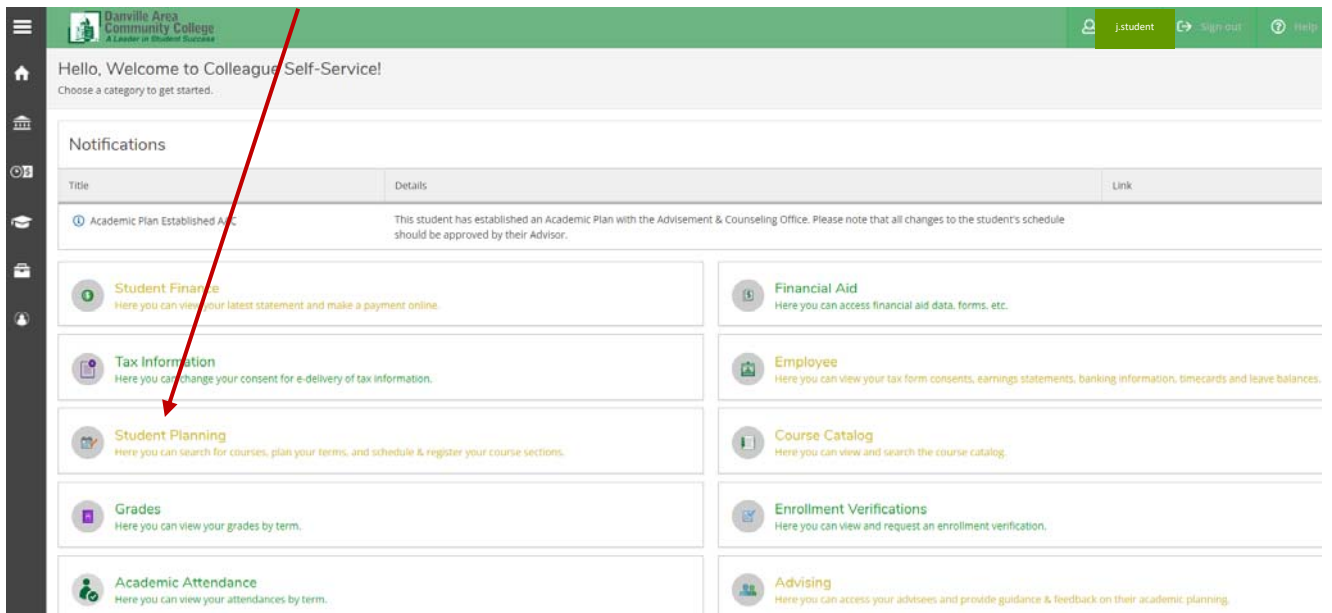
2. Click on the Self Service icon.



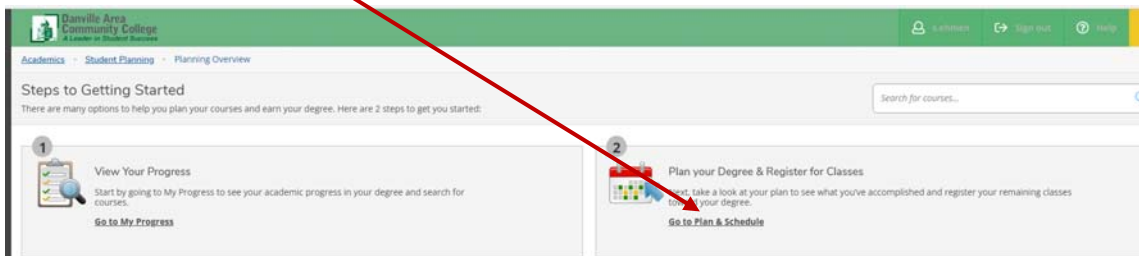
3. Log into your Self Service account:



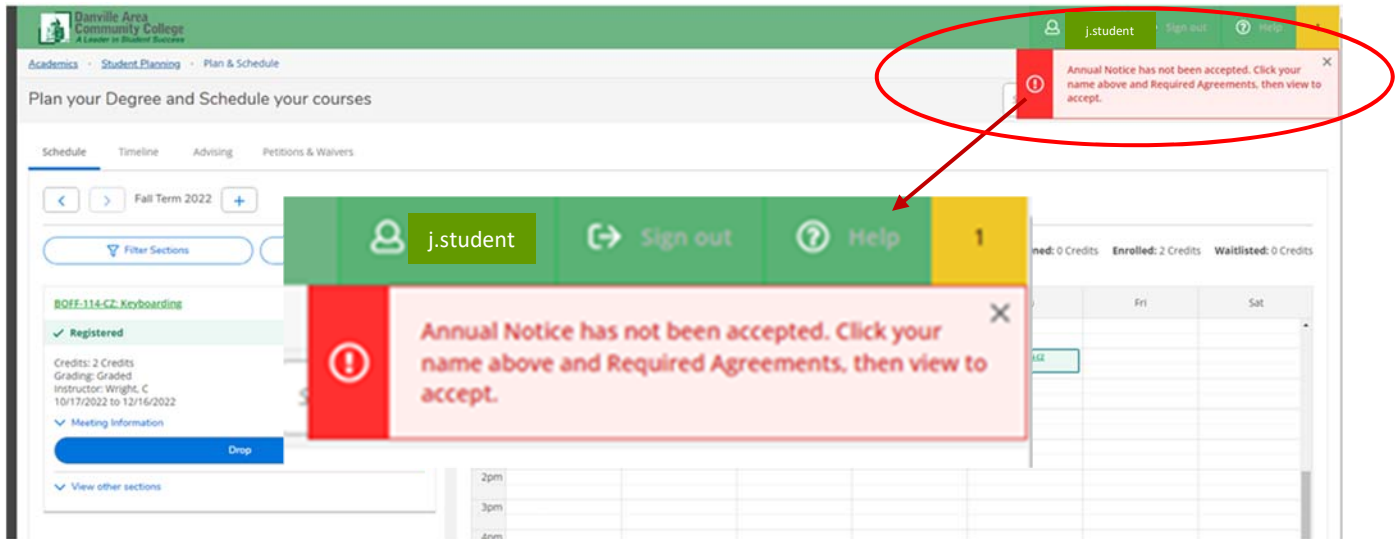
4. Click on your Student Planning link from your Self Service Menu:



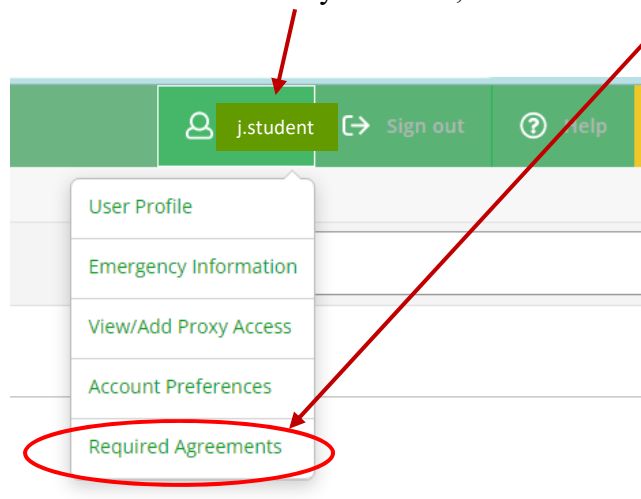
5. Click on the Go to Plan & Schedule:

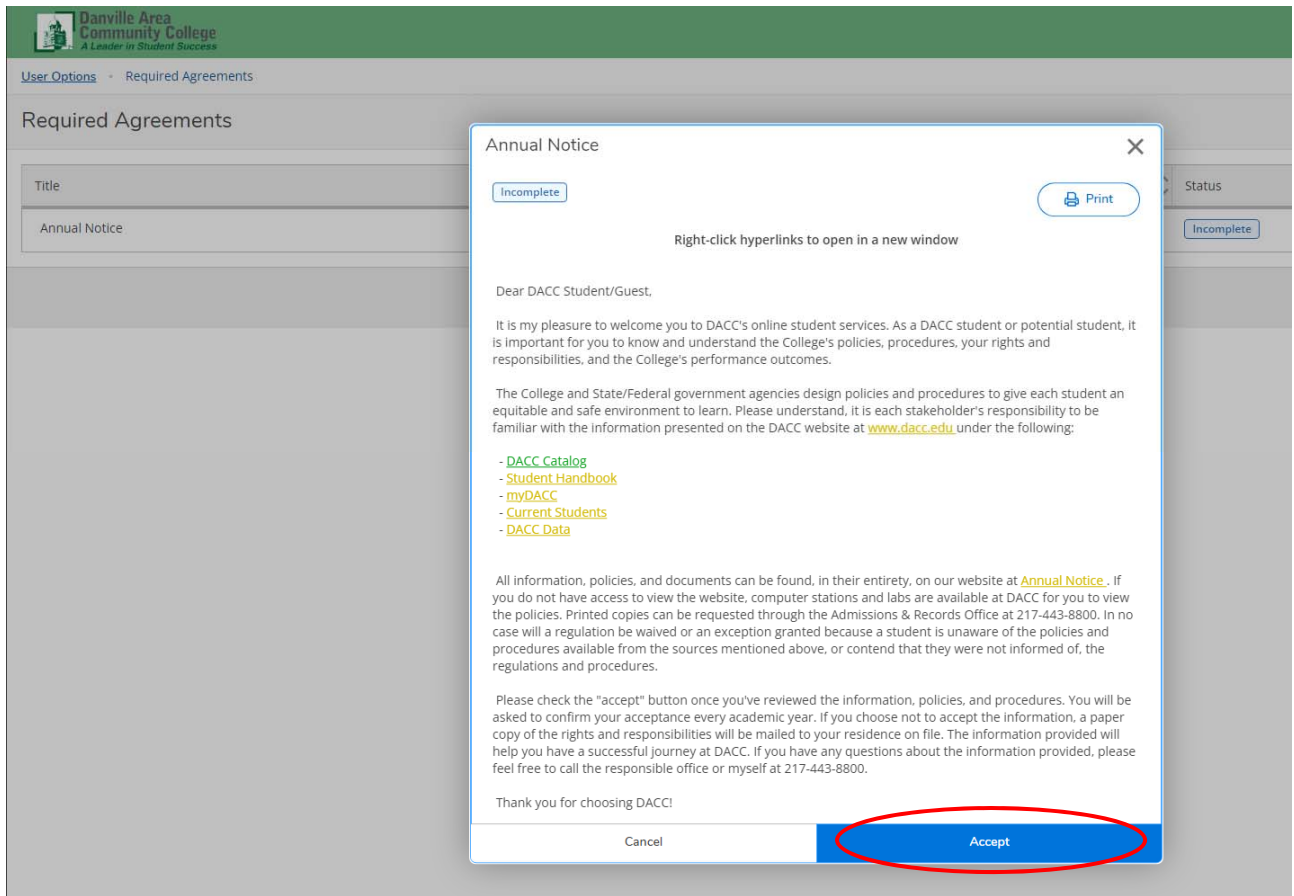


6. Once you are on your Plan your Degree and Schedule your Courses page, you will see the red notice in the upper right-hand corner.

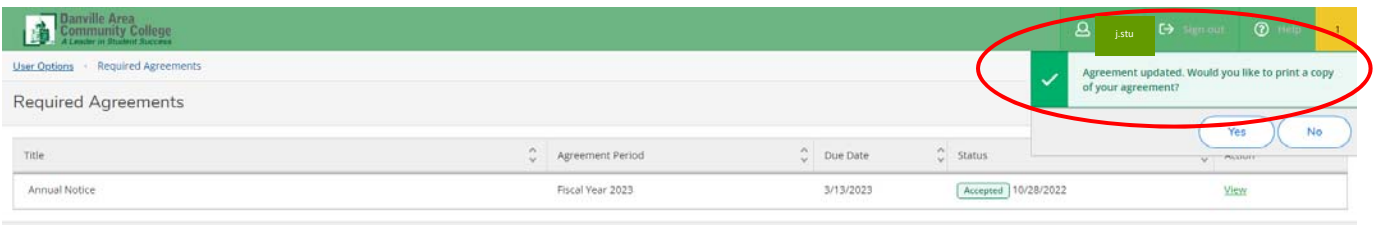


7. Follow the instructions in the notice to click on your name, select the Required Agreements, then view to accept.





8. Once you've completed the task, you will have an "accepted" status with the date completed.



Now, you are ready to register and make informed decisions!