

ATD Teaching & Learning Sub-team

March 14, 2017 @ 3:30 p.m.

Laura Lee Room

Present: Dave Kietzmann, Ashley Hargrove, Kathy Sturgeon, Jen Slavik, Dr. Ruth Lindemann, Dr. Stefanie Davis

- Dave shared retention survey data from the Leadership Team. In December and January, faculty and staff were asked about their retention activities during the current academic year. This data provides good information about retention strategies that faculty and staff are using, and is also good documentation that can be used in the HLC Reaccreditation process.
- Based on faculty survey data from the January 2017 Teaching Excellence Academy, the most request topic is “Changing students’ perception of their potential”. This particular topic will need to be addressed in multiple academy sessions, and the team decided the first offering would be to increase faculty and staff knowledge of services provided by departments across campus. The session will be structured in a gallery walk/scavenger hunt format, and will also be a good way to increase communication with faculty and staff. The goal is for departments to share information that faculty can share with students when questions or issues arise.
- Departments selected: Writing Center, Library, Disability Services, Computer Network Services, Online Learning, Financial Aid, TRiO, M.A.S.S., Career Services, & Counseling & Advising. Staff from each department will be at a table answering questions from faculty. Faculty will be given a card with departments listed around the edges and 3 general questions to ask at each station. Once the faculty member visits the station and asks at least 1 question, their card will be punched/stamped. Faculty will be asked to visit at least 7 of the 10 stations and will use their punched/stamped card as a ticket for lunch. Prompts will be placed on lunch tables to encourage dialogue on how the information from the session can be used to help students. After lunch, there will be a brief wrap-up and faculty will be asked to give feedback on how the information shared during the session can be applied to every divisions, using the same 3 questions that were asked at stations. The information will be compiled using a Google form and shared with all faculty after the academy.
- Duties – Dave will talk with each department about participation in the August Teaching Excellence Academy. Dave will also ask each department to develop a PDF chart of helpful information from a student’s perspective that will be distributed to faculty at the academy. Ashley will develop 3 questions to be used on the card. Dr. Ruth will design the card.
- This academy session will be replicated for the Part-time Faculty Academy in August, but on a smaller scale.

- Agenda for the next meeting:
 - Confirm August TEA participating departments (report from Dave)
 - Review questions & card design for August TEA
 - Discuss research provided by Dr. Ruth Lindemann
 - October 2017 Teaching Excellence Academy planning

Next meeting:

- Tuesday, April 11, 2017 @ 3:30 p.m. in Laura Lee