

ATD Leadership Team

Wednesday September 9, 2014

2:00 pm

President's Conference Room

Present: Ashley Hargrove, Dr. Alice Jacobs, Phillip Langley, Cindy Peck, Patrick Bayard, Carla Boyd, Dave Kietzman, Dr. Penny McConnell, Bob Mattson, Laura Williams, Stacy Ehmen

- I. "Moving Data to Strategies" October Faculty In-Service Update
  - a. Cindy reported that the presentation for in-service will be data driven. Faculty members will be able to see their success rates along with overall success rates for each course.
  - b. Dave mentioned setting up time slots for in-service in order to allow adequate planning time.

**Action Items:**

-Bob and Jessica will continue working on preparing data for in-service.

-Time slots and the schedule for October's in-service will be discussed with Dave in order to produce the agenda.

- II. ATD Coaches Visit
  - a. Cindy passed out handouts on the agenda for the coaches' visit in December. One handout was last year's agenda and the second was a blank agenda for this year. Cindy noted that the visit is confirmed for December 4-5, 2014. Luzelma and Linda will be available all day on both of these dates if needed. Luzelma will need to meet with Institutional Effectiveness. The coaches will also meet with each team. Team meeting schedules will be determined by faculty schedules.
  - b. Laura mentioned including the Access, Equity, and Diversity Community Committee in the coaches' visit. Dr. Jacobs agreed. Discussion ensued and it was decided this committee should be included in the visit.
  - c. Phillip mentioned the Placement Test Scores Team being involved in the coaches' visit. Bob advised that the team is not yet established but will be discussed soon. Dr. Jacobs stated that meeting with the coaches would be helpful.
  - d. Laura referred to the DACC TV show that is taped on Fridays at 11:00am. She asked about the possibility of the ATD coaches appearing on the show. Discussion followed and it was decided that Luzelma and Linda will be asked to appear on the DACC TV show. Taping will occur on Friday, December 5<sup>th</sup>.

**Action Items:**

-Dr. Jacobs will invite a Trustee to a dinner for the ATD coaches.

-Cindy will send out e-mails to the sub-teams for scheduling requests.

-Cindy will accommodate scheduling of the Access, Equity, and Diversity Community Committee.

III. Items from the Floor

- a. Dr. Jacobs mentioned the need for an updated data brief. Discussion arose and it was decided that Bob will put together a data brief using the Reflections Report.
- b. Dr. Jacobs noted the ATD Leadership committee has not yet reviewed and discussed the attachments to the Reflections Report or the funding report. She urged the committee do this as the information needs to be reviewed by the group. The committee decided to add this to the agenda for next month's meeting.
- c. Dr. Jacobs announced that Jackie from the East Main Street Corridor project will be speaking briefly at October's in-service about the plans that have been developed. Dave added there are 3 different proposals being presented and full-time employees will be able to vote on which plan they feel would be the best.

**Action Items:**

- Attachments to the Reflection's Report and the funding report will be reviewed at the ATD Leadership Team meeting next month.
- Bob will work on creating an updated data brief.

IV. Next Meeting

- a. Next Meeting: Tuesday, October 14, 2014 at 2:00pm.

Meeting adjourned 2:29 pm CST.