

ATD Leadership Team  
Tuesday July 14, 2015  
2:30 pm

President's Conference Room

Present: Dave Kietzmann, Ashley Hargrove, Phillip Langley, Bob Mattson, Carla Boyd, Patrick Bayard, Stacy Ehmen, Cindy Peck, Dr. Penny McConnell

- I. Communication Plan for ATD Update
  - a. The Achieving the Dream information on the DACC website has been updated and Leadership Team meeting minutes will be added to the website. Sub-team minutes from meetings will be uploaded to the website as well.
  - b. ATD team membership was discussed. Every team, except for Leadership, is open for anyone to join. Dates, times, and locations of meetings need to be announced so that all DACC faculty and staff have the opportunity to attend. The possibility of sending the information to Chris Cornell and Ryan Wyckoff to distribute with the CQI schedule was discussed.  
**Action Items:**
    - The ATD Leadership Team minutes will be uploaded to the DACC website.
    - Cindy will ask the sub-teams to submit minutes of their meetings. These minutes will be reviewed and added to the website.
    - Sub-team meeting dates, times, and locations will be shared with Chris and Ryan. This information will be sent out campus-wide with the CQI schedule.
- II. Fall 2015 Faculty and Staff In-Service
  - a. A draft of the fall in-service agenda will be distributed at the Office of Instruction meeting on July 15. The Leadership Team, along with all 4 sub-teams, have been given meeting times during in-service to set-up meeting schedules and discuss plans for the fall.
  - b. There will be an Achieving the Dream update during announcements during the first day of in-service. Carla Boyd will be presenting *Investigations: Getting Ahead...Building Bridges* at the Part-time Faculty Academy during fall in-service.  
**Action Items:**
    - All ATD teams will have a specified meeting time during the fall in-service to discuss fall plans and meeting times.
    - Carla Boyd will present at the Part-time Faculty Academy.
- III. Items from the Floor
  - a. There are 3 sections of the Investigations Success in College pilot course scheduled for the fall semester. Enrollments are currently 12, 8 and 3, with additional registrations expected later this summer.
- IV. Next Meeting: During Fall In-Service
  - a. Wednesday August 19, 2015 at 3:00 p.m.

Meeting adjourned at 3:07 p.m. CST.