

Students' Rights & Responsibilities at Danville Area Community College

It is each student's responsibility to be familiar with the information presented in the DACC Catalog, Student Handbook, college website, and college e-mail communications. The policies and documents can be found on our website at www.dacc.edu. The direct links are noted below. Computer labs are available at DACC for students to view the policies. In no case will a regulation be waived or an exception granted because a student is unaware of the policies and procedures available from the sources mentioned above, or contend that they were not informed of, the regulations and procedures.

Each degree and/or certificate also has specific assessments, requirements, and procedures based on the year the student starts and/or completes the degree/certificate. DACC Academic Advisors/Counselor can assist students with the specific rules and regulations.

Policy/Procedure	For More Info, Call or Visit	Phone Number
Address Changes http://www.dacc.edu/ar/address-change.html	Admissions & Records (VH)	217-443-8802
Anti-Harassment in Education Policy http://www.dacc.edu/student-handbook/harassment.php	Human Resources (VH)	217-443-8757
Books (for Classes) http://www.dacc.bkstr.com	Bookstore (LH)	217-443-8759
Campus Security Report http://www.dacc.edu/depts/stuserv/finaid/ConsumerRep.htm	Registrar (VH)	217-443-8803
College Catalog http://www.dacc.edu/catalog/	Admissions Office (VH)	217-443-8802
DACC Curriculum Guides (Cert & Degree Requirements) http://www.dacc.edu/aac/cguides.php	Academic Advisement & Counseling (LH)	217-443-8750
DACC E-Mail Communications http://www.dacc.edu/students/?page=account	Computer & Network Services (TC)	217-443-8871
DACCnet Acceptable Use Policy http://www.dacc.edu/board-policy/?id=2012	Internet System Administrator (TC)	217-443-8871
Degree Requirements http://www.dacc.edu/catalog/degrees.php	Academic Advisement & Counseling (LH)	217-443-8750
Drop/Withdrawal Policy http://www.dacc.edu/ar/drop-withdraw.html	Admissions & Records (VH)	217-443-8800
Drug Free Learning Environment/Policy on Alcohol & Drugs http://www.dacc.edu/student-handbook/dfenviron.php	Admissions & Records (VH)	217-443-8802
Gainful Employment Information http://www.dacc.edu/aac/cguides/2011-2012/	Admissions (VH) or Recruitment & Retention (LH)	217-443-8800 217-443-8755
Grade Changes & Disputes * Should be done within 30 days of the end of the semester.	See Individual Instructors	
Grade Exclusion Policy http://www.dacc.edu/ar/exclusion.html	Records Office (VH)	217-443-8797
Registering for Classes Online http://www.dacc.edu/jaguarspot/	Academic Advisement & Counseling (LH)	217-443-8750
Residency Policy http://www.dacc.edu/catalog/residency.php	Admissions Office (VH)	217-443-8802
Scholastic Policies http://www.dacc.edu/catalog/scholastic.php	Various Offices	
Shopping Sheet (part of Jaguar Spot/Online Student Services) http://www.dacc.edu/jaguarspot/	Financial Aid	217-443-8864
Student Code of Conduct http://www.dacc.edu/catalog/conduct.php	Dean of Student Services	217-443-8746
Student Handbook http://www.dacc.edu/student-handbook/	Enrollment Services (LH)	217-443-8746
Students' Rights to Privacy http://www.dacc.edu/catalog/privacy.php	Admissions & Records (VH)	217-443-8800
Transfer-In-Credit Policy http://www.dacc.edu/ar/Tran_InCredit_Process.pdf	Records Office (VH)	217-443-8797
Tuition & Fees http://www.dacc.edu/catalog/tuition.php	Cashier/Business Office (VH)	217-443-8767