

Students' Rights & Responsibilities at Danville Area Community College

It is each student's responsibility to be familiar with the information presented in the DACC Catalog, Student Handbook, college website, and college e-mail communications. The policies and documents can be found on our website at www.dacc.edu. The direct links are noted below. Computer labs are available at DACC for students to view the policies. In no case will a regulation be waived or an exception granted because a student is unaware of the policies and procedures available from the sources mentioned above, or contend that they were not informed of, the regulations and procedures.

Each degree and/or certificate also has specific assessments, requirements, and procedures based on the year the student starts and/or completes the degree/certificate. DACC Academic Advisors/Counselor can assist students with the specific rules and regulations.

Policy/Procedure	For More Info, Call or Visit	Phone Number
Address Changes http://www.dacc.edu/ar/address-change	Admissions & Records (VH)	217-443-8802
Anti-Harassment in Education Policy http://www.dacc.edu/assets/pdfs/student-handbook/StuHandbook.pdf	Human Resources (VH)	217-443-8757
Books (for Classes) http://www.dacc.edu/bookstore	Bookstore (LH)	217-443-8759
Campus Security Report http://www.dacc.edu/hr/campus-security-report	Registrar (VH)	217-443-8803
College Catalog http://www.dacc.edu/catalog	Admissions Office (VH)	217-443-8802
Complaints / Grievances http://www.dacc.edu/assets/pdfs/student-handbook/StuHandbook.pdf	Dean of Student Services (LH)	217-443-8746
Copyright & Peer-to-Peer File Sharing http://www.dacc.edu/node/416/?search=6031	Computer & Network Services (TC)	217-443-8861
DACC Curriculum Guides (Certificate & Degree Requirements) http://www.dacc.edu/degree-cert	Academic Advisement & Counseling (LH)	217-443-8750
DACC E-Mail Communications http://www.dacc.edu/assets/pdfs/aac/CheckEmailAcct.pdf	Computer & Network Services (TC)	217-443-8871
DACCnet Acceptable Use Policy https://www.dacc.edu/node/416/?search=2012%2Binternet	Internet System Administrator (TC)	217-443-8871
Drop/Withdrawal Policy https://www.dacc.edu/ar/withdraw	Admissions & Records (VH)	217-443-8800
Drug Free Learning Environment/Policy on Alcohol & Drugs (page 53) http://www.dacc.edu/assets/pdfs/student-handbook/StuHandbook.pdf	Admissions & Records (VH)	217-443-8802
Emergency Text Alert http://www.dacc.edu/events/textalert	Business Office (VH)	217-443-8763
Gainful Employment Information http://www.dacc.edu/aac/cguides	Admissions (VH) or Recruitment & Retention (LH)	217-443-8800 217-443-8755
Grade Changes & Disputes * Should be done within 30 days of the end of the semester.	See Individual Instructors	
Grade Exclusion Policy http://www.dacc.edu/ar/exclusion	Records Office (VH)	217-443-8797
Policy for Online Registration http://www.dacc.edu/ar/online	Academic Advisement & Counseling (LH)	217-443-8750
Residency Policy http://www.dacc.edu/ar/residency	Admissions Office (VH)	217-443-8802
Scholastic Policies (In catalog starting on page 19) http://www.dacc.edu/catalog	Various Offices	
Sexual Assault & Violence Awareness http://www.dacc.edu/assets/pdfs/student-handbook/StuHandbook.pdf	Dean of Student Services (LH)	217-443-8746
Shopping Sheet (part of Jaguar Spot/Online Student Services) http://www.dacc.edu/jaguarspot/	Financial Aid (VH)	217-443-8864
Student Code of Conduct (Starting on page 27) http://www.dacc.edu/catalog	Dean of Student Services (LH)	217-443-8746
Student Handbook http://www.dacc.edu/assets/pdfs/student-handbook/StuHandbook.pdf	Dean of Student Services (LH)	217-443-8746
Students' Rights to Privacy (Starting on page 33) http://www.dacc.edu/catalog	Admissions & Records (VH)	217-443-8800
Transfer-In-Credit Policy http://www.dacc.edu/ar/transfer-in-credit	Records Office (VH)	217-443-8797
Tuition & Fees (Starting on page 23) http://www.dacc.edu/catalog	Cashier/Business Office (VH)	217-443-8767