

**BOARD OF TRUSTEES  
Community College District No. 507  
Regular Meeting  
Board Room, Vermilion Hall Room 302  
Danville Area Community College  
March 15, 2018 – 5:30 p.m.**

## Mission Statement

Danville Area Community College is committed to providing quality, innovative, and accessible learning experiences which meet the life-long academic, cultural, and economic needs of our diverse communities and the world we share.

### Non-Discrimination Statement

Danville Area Community College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. Inquiries may be directed to Jill A. Cranmore, Vice President, Human Resources, Affirmative Action Officer, Title IX Coordinator, and Section 504/ADA Coordinator, Danville Area Community College, 2000 E. Main St., Martin Luther King Memorial Way, Danville, IL 61832-5199, 217-443-8756, or [jcranmore@dacc.edu](mailto:jcranmore@dacc.edu).



**Danville Area  
Community College**

# Vision Statement

*Danville Area Community College will continue to be an active partner in building and maintaining academic excellence and economic vitality in the diverse communities it serves. This will be accomplished by:*

- *Creating a learning culture where assessment of student academic achievement is valued and used across the institution, departments, and programs to improve learning;*
- *Providing a friendly and dynamic environment in which to learn and grow;*
- *Embracing the ever-changing world of technology;*
- *Offering an affordable and convenient education for learners;*
- *Promoting a global perspective of education;*
- *Reflecting diversity and inclusiveness in our students, faculty, and staff;*
- *Cultivating partnerships with the community to develop innovative and vital solutions to meet changing academic and economic needs;*
- *Challenging students to explore their full potential through rigorous academics, diverse campus organizations, and innovative career experiences; and*
- *Enhancing opportunities for student success through comprehensive services.*

## Core Values

### Integrity

*Trusting relationships and an ethical reputation with those we serve (students, faculty, employees, community, business, other educational institutions, government).*

### Excellence

*Consistently achieving exceptional results that delight those we serve.*

### Communication

*Positive and productive relationships and environment for those we serve.*

### Adaptability

*Continuously meeting the changing needs of those we serve.*

### Diversity

*Providing a safe and secure learning environment for the personal and intellectual growth of those we serve, preparing them to participate in an increasingly changing world.*



**Danville Area  
Community College**

**BOARD OF TRUSTEES**  
**Community College District No. 507**  
**Regular Meeting**  
**DACC Board Room, Vermilion Hall Room 302**  
**Thursday, March 15, 2018**  
**5:30 p.m.**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Recognition of Visitors
6. Recognition of DACC Cross Country Team and Men's Basketball Team
7. Academic Services Master Plan Report
8. Report on Results of Student Trustee Survey
9. Report on ACCT National Legislative Summit, February 11-14, 2018
10. Report on ICCTA Seminar and Board of Representatives Meeting, March 9-10, 2018
11. Financial Update
12. President's Report
13. Public Comment

*Consent Agenda Items are considered to be routine, non-controversial matters and will be considered together and enacted by one motion and one roll call. Any Trustee desiring to remove an item for separate consideration should so request before approval of the agenda.*

14. Consent Agenda
  - A. Board Consideration of the Minutes of the Regular Board Meeting of February 22, 2018
  - B. Financial Report
  - C. Human Resources Report
  - D. Board Consideration of Board Policy Revisions
    1. Board Policy #4052 – Sick Leave/Personal Business Leave
    2. Board Policy #6020 – Reimbursement for Travel and Food/Beverage Expenses

15. Unfinished Business
16. New Business
  - A. Board Recognition of Student Trustee
  - B. Board Consideration of Tuition Increase
  - C. Board Consideration of Changing the Date of the July 2018 Regular Board Meeting

- D. Board Consideration of Resolution Authorizing and Providing for an Installment Purchase Agreement for the Purpose of Paying the Cost of Purchasing Real or Personal Property, or Both, to Alter, Repair, Improve and Equip District Buildings (Including Technology Equipment and Improvements), and for the Issue of \$1,000,000 General Obligation Debt Certificates (Limited Tax), Series 2018, Evidencing the Rights to Payment Under Said Agreement, Providing for the Security for and Means of Payment Under the Agreement of Said Certificates, and Authorizing the Sale of Said Certificates to Catlin Bank
  - E. Board Consideration of New Board Policy
    - 1. Board Policy #3025 – Tuition Waivers
  - F. Board Consideration of DACC Honorary Degree
  - G. Board Consideration of Retirement
    - 1. Carol Dunn, Instructor, Biology-Anatomy & Physiology
17. Information
- A. Communications

**MARCH 2018**

- 20-24 NJCAA Division II Men’s Basketball National Tournament
- 26-29 Semester Break – No Classes
- 30 *Spring Holiday – College Closed*

**APRIL 2018**

- 2 College Open – No Classes
- 12 Ag Day
- 18 Job Fair, 9:00-1:00, Mary Miller Gym
- 18 ICCTA Lobby Day, Springfield
- 19 Concert Honoring Mr. Julius W. Hegeler II - “Evening of Schubert Songs”  
Bremer Theater, 7:00 p.m.
- 26 DACC Board of Trustees Meeting, Vermilion Hall Room 302, 5:30 p.m.
- 27 Employee Recognition Banquet, DACC Offices Close at 2:00 p.m.

**MAY 2018**

- 2 TRIO Graduation and Recognition Ceremony, 4:00 p.m., Bremer Theater
- 10-16 Final Exams
- 12 GED and Middle College Graduation; 11:00 a.m., Bremer
- 17 Nurse Pinning Ceremony, 2:00 p.m., Mary Miller Gym
- 18 Commencement, 7:00 p.m., Mary Miller Gym
- 24 DACC Board of Trustees Meeting, Vermilion Hall Room 302, 5:30 p.m.
- 26 DACC Annual Car Show
- 28 *Memorial Day Holiday – College Closed*

18. Adjournment

**BOARD AGENDA ITEM 6**

---

**Recognition of DACC Cross Country Team  
and Men's Basketball Team**

**Academic Services Master Plan Report**

**Report on Results of Student Trustee Survey**

**BOARD AGENDA ITEM 9**

---

**Report on ACCT National Legislative Summit,  
February 11-14, 2018**



**BOARD AGENDA ITEM 10**

---

**Report on ICCTA Seminar and Board of  
Representatives Meeting, March 9-10, 2018**

**BOARD AGENDA ITEM 11**

---

**Financial Update**

**DANVILLE AREA COMMUNITY COLLEGE**

**FINANCIAL STATEMENT OF REVENUE AND EXPENDITURES  
FOR THE OPERATING FUNDS**

**FY18 - Year To Date - July 1, 2017 - February 28, 2018**

OPERATING FUNDS (EDUCATION; OPERATIONS & MAINTENANCE)	FY18		%	FY17	
	FULL YR BUDGET	YTD 2/28/2018		YTD 2/28/2018	YTD %
<b>REVENUES</b>					
1 Property Tax Revenue	4,577,000	2,325,418	51 %	2,161,612	50
2 Personal Property Replacement Tax (PPRT)	622,100	150,824	24 % (A)	220,179	44
3 ICCB Base Operating Grants	2,388,252	1,928,913	81 % (B)	600,688	90
4 ICCB Equalization Grant	2,903,300	2,081,554	72 % (B)	1,166,593	100
5 CTE Vocational Cr Hr Reimbursement	365,820	195,820	54 % (B)	167,580	99
6 Tuition	7,015,000	7,196,778	103 % (C)	6,828,183	107
7 Fees	1,508,000	1,400,807	93 % (C)	1,497,023	99
8 Less: Institutional Scholarships/Waivers	(1,300,000)	(1,571,826)	121 % (C)	(1,542,240)	117
9 Interest Income	5,500	3,343	61 % (D)	4,446	42
10 Transfers from Other Funds	524,900	24,675	5 % (D)	3,425	1
11 Facility Rent Revenue/Chargebacks/Other	227,750	87,169	38 % (D)	109,830	64
12 TOTAL OPERATING REVENUES	18,837,622	13,823,475	73 %	11,217,319	80
<b>EXPENDITURES BY OBJECT</b>					
13 Salaries	10,314,393	6,923,685	67 %	6,747,498	68
14 Employee Benefits	2,445,606	1,660,710	68 %	1,834,041	83
15 Contractual Services	534,819	279,129	52 % (D)	315,293	57
16 Materials & Supplies	1,395,342	1,080,710	77 % (E)	961,145	72
17 Meetings, Travel, Conferences	215,191	83,266	39 % (F)	54,695	26
18 Fixed Charges	216,335	164,648	76 % (D)	149,418	74
19 Utilities	810,000	483,652	60 % (G)	476,437	62
20 Capital Outlay	35,000	28,799	0 % (D)	19,958	0
21 Transfers to other Funds/Other	84,000	57,215	68 % (D)	60,346	61
22 TOTAL OPERATING EXPENDITURES	16,050,686	10,761,814	67 %	10,618,831	69
23 NET REVENUE/(EXPENDITURE)	2,786,936	3,061,661		598,488	

NOTES:

- (A) Majority of revenue is received in the second half of the fiscal year.
- (B) Amounts received from ICCB will not be even. In addition, budget includes FY17 and FY18 allocations.
- (C) Revenue is primarily received at the beginning of each semester and institutional waivers/scholarships are awarded near the beginning of the semester. FY18 enrollment is trending close to budget projections.
- (D) This revenue or expense item does not occur evenly over the year.
- (E) Instructional material and supply spending is accelerated prior to the beginning of each semester.
- (F) Reductions due to out-of-state travel freeze and essential spending guidelines.
- (G) Payments on utility bills are approximately two months in arrears. Invoice for July service has a billing date of August and a payment due date of September.

**BOARD AGENDA ITEM 12**

---

**President's Report**

**BOARD AGENDA ITEM 13**

---

**Public Comment**

**Board Consideration of the Minutes of the  
Regular Board Meeting of February 22, 2018**

## **MINUTES OF THE REGULAR MEETING of February 22, 2018**

On February 22, 2018, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall, Room 302 at Danville Area Community College, Danville, Illinois.

### **ITEM 1: CALL TO ORDER**

Vice Chairman Ron Serfoss called the meeting to order at 5:30 p.m.

### **ITEM 2: PLEDGE OF ALLEGIANCE**

Ms. Daria Hogren, Presidential Scholar, led the Board and those in attendance in reciting the Pledge of Allegiance to the Flag.

### **ITEM 3: ROLL CALL**

The roll was called. Trustees present: Bill Black, Terry Hill, Tonya Hill, Dr. Ron Serfoss, John Spezia, Greg Wolfe, and Student Trustee Sadie Edwards. Trustee absent: Dave Harby.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dave Kietzmann, Jill Cranmore, Tammy Clark-Betancourt, Mike Cunningham, Lara Conklin, Stacy Ehmen, Bruce Rape, Tammy Howard, Angie Springer, Todd Flessner, Jamie Moreland, Melissa Murineanu, Heidi Young, Richard Cheney, Marissa Bumpus, Eunice Chen, and Daria Hogren.

Media present: Bill Pickett, WDAN-WDNL.

### **ITEM 4: ADOPTION OF AGENDA**

Dr. Serfoss asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Hill, and a second by Mr. Spezia, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

### **ITEM 5: RECOGNITION OF VISITORS**

Dr. Nacco introduced the following members of the Administrative Council: Dave Kietzmann, Executive Vice President, Instruction and Student Services; Jill Cranmore, Vice President, Human Resources; Tammy Clark-Betancourt, Vice President, Finance, and Chief Financial Officer; Mike Cunningham, Vice President, Administrative Services; Lara Conklin, Executive Director, College Relations; and Stacy Ehmen, Dean, Student Services. Also present: Bruce Rape, Dean, Business and Technology; Tammy Howard, Director, Medical Imaging; Angie Springer, Instructor, Accounting; Todd Flessner, Instructor, Manufacturing Engineering Technology; Jamie Moreland, Instructor, Echocardiography; Melissa Murineanu, Instructor, Diagnostic Medical Sonography; Heidi Young, Clinical Coordinator, Radiologic Technology; Richard Cheney, Former Trustee, Foundation Board Member; Marissa Bumpus, Radiologic Technology Student; Eunice Chen, Sonography Student; and Daria Hogren, Presidential Scholar.

Media present: Bill Pickett, WDAN-WDNL.

**ITEM 6: REPORT FROM RADIOLOGIC TECHNOLOGY,  
ECHOCARDIOGRAPHY, AND SONOGRAPHY**

Ms. Tammy Howard, Director of Medical Imaging, introduced Ms. Heidi Young, Radiologic Technology Clinical Coordinator; Ms. Jamie Moreland, Echocardiography Instructor; and Melissa Murineanu, Diagnostic Medical Sonography Instructor. Ms. Howard shared highlights from the department including the pass rate which increased to 92% last year. She noted the department is working on curriculum changes so students are more competitive in the job market. The first Health Professions Day will take place in Mary Miller on Friday where area sophomores will be on campus for presentations from the different health professions areas.

Ms. Marissa Bumpus and Ms. Eunice Chen shared their background information and experiences in their respective programs.

Ms. Murineanu reported that through the DACC Foundation a grant was awarded for simulation equipment so students now have the opportunity to participate in online simulation modules.

Ms. Moreland noted that through an Endowed Chair from the Foundation, she attended training at the Cleveland Clinic and was able to share the information learned with her students. She also noted that reports from clinical sites are positive.

The Board and Dr. Nacco thanked everyone for attending and for all they do to fill a great need in the community.

**ITEM 7: STUDENT SERVICES MASTER PLAN REPORT**

Ms. Stacy Ehmen presented the Student Services Master Plan for FY 2018-2020. She noted the Plan assists with prioritization and communication and serves as a map for the division.

After review of the College's mission, the Matrix, and other guiding documents, the Student Services Department has three main goals: Increase student access, engagement, retention and success through more integrated and comprehensive student services; improve student awareness of college services, information, activities and programs; and maximize resources and improve Student Services' infrastructures to meet stakeholders' needs.

Ms. Ehmen highlighted tasks and activities identified to support the college and division goals. She noted that the Plan is a student-focused guide and will likely change to adapt to students' needs as necessary.

The Board and Dr. Nacco thanked Ms. Ehmen for her detailed report and for all she does for the College and students.



**ITEM 8: FINANCIAL UPDATE**

Ms. Tammy Clark-Betancourt gave a financial update to the Board. The Financial Statement of Revenue and Expenditures ending January 31, 2018 was included in the Board agenda book.

**ITEM 9: PRESIDENT'S REPORT**

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the month since the last meeting.

**ITEM 10: PUBLIC COMMENT**

Mr. Cheney expressed appreciation for their service to the retirement recommendations and the tenure recommendation on the agenda this evening.

**ITEM 11: CONSENT AGENDA**

- A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 25, 2018; AND MINUTES OF THE BOARD WORKSHOP OF JANUARY 27, 2018**
- B. FINANCIAL REPORT**
- C. HUMAN RESOURCES REPORT**

Upon motion by Mr. Wolfe, and a second by Mrs. Hill, the items on the Consent Agenda were approved. The motion passed by roll call vote: 7 yeas, 0 nays.

**ITEM 12: UNFINISHED BUSINESS**

**ITEM 13: NEW BUSINESS**

**A. BOARD DISCUSSION OF TUITION INCREASE**

Historically during the Spring semester, Danville Area Community College considers the rate of tuition and universal fees in making projections for the budget for the upcoming fiscal year.

A tuition increase of \$5 is proposed. This increase will provide funds to allow the College to continue to support student success initiatives, as well as to retain our talented faculty and staff. The proposed increase would raise tuition from \$135 per credit hour to \$140. The universal fee is recommended to remain at the same rate of \$15 per credit hour. In addition, we propose increasing the out-of-district, out-of-state and international rate from \$235 to \$250 in order to maintain compliance with Illinois State Statutes.

With the proposed increase in tuition for FY2019, DACC's tuition and fee rate will likely continue to be above the FY2019 average tuition and fee rate for all Illinois community colleges. An increase of \$5 will generate approximately \$165,000 of revenue.

Discussion only.

**B. BOARD CONSIDERATION TO SUPPORT THE EXTENSION OF THE CITY OF HOOPESTON TIF DISTRICTS I AND II FOR A PERIOD OF AN ADDITIONAL TWELVE (12) YEARS**

The City of Hoopeston has requested that taxing bodies approve the extension of TIF Districts I and II for a period of an additional twelve years. The proposed expansion will allow for the redevelopment and enhancement of Hoopeston by providing incentives to the developers of the proposed projects for the area.

Upon motion by Mr. Black, and a second by Mr. Hill, the Board approved the Resolution for support of the extension of the City of Hoopeston TIF Districts I and II for a period of an additional twelve (12) years. The motion passed by signature vote: 7 yeas, 0 nays.

**C. BOARD CONSIDERATION OF A MOTION TO RETAIN CHAPMAN AND CUTLER LLP, CHICAGO, ILLINOIS AS BOND COUNSEL WITH RESPECT TO THE PROPOSED ISSUANCE OF \$1,000,000 DEBT CERTIFICATES, SERIES 2018, AND SUBSEQUENT ISSUANCE OF \$1,000,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2018, AND IN DOING SO, AUTHORIZE CHAPMAN AND CUTLER LLP, TO PREPARE THE NECESSARY LEGAL PROCEEDINGS FOR THE PROPOSED ISSUES**

Retaining the services of Bond Counsel is necessary to help the College through the complex process of issuing Debt Certificates for the purpose of paying the cost of purchasing real or personal property, or both, to alter, repair, improve and equip District buildings (including technology equipment and improvements) and subsequently issuing General Obligation Bonds for the purpose of paying those claims against the District (i.e. the General Obligation Debt Certificates (Limited Tax), Series 2018).

The need for resources to meet the technology and instructional equipment needs for the College continues to exist, as well as an extensive list of deferred maintenance projects.

A "Request for Proposal" to provide bond counsel services for these debt financings was sent to four potential firms (based on recommendations from our bond underwriter as well as a referral from another Illinois community college). Their responses are summarized as follows:

Chapman and Cutler, LLP, Chicago, IL	\$ 6,000
Ice Miller, LLP, Chicago IL	\$ 6,500
Gilmore & Bell, P.C., Edwardsville, IL	\$ 12,000
Saul Ewing, Arnstein & Lehr, LLP, Chicago, IL	\$ 25,000

Chapman and Cutler, LLP has provided Danville Area Community College with similar services with our previous Bond issues and has submitted the lowest fee.

Upon motion by Mr. Wolfe, and a second by Mr. Spezia, the Board approved retaining Chapman and Cutler, LLP, Chicago, Illinois as Bond Counsel with respect to the proposed issuance of \$1,000,000 Debt Certificates, Series 2018, and subsequent issuance of \$1,000,000 General Obligation Community College Bonds, Series 2018, and in doing so, authorized Chapman and Cutler LLP, to prepare the necessary legal proceedings for the proposed issues. The motion passed by roll call vote: 7 yeas, 0 nays.

**D. BOARD CONSIDERATION OF RETIREMENT**

**1. GLENDA BOLING, PROFESSOR, SPEECH**

**2. BRUCE RAPE, DEAN, BUSINESS AND TECHNOLOGY**

**3. MICHAEL SHUTES, INSTRUCTOR, AUTO MECHANICS**

Ms. Glenda Boling, Speech Professor, has submitted her letter of intent to retire effective May 18, 2018 after 23 years of service; Bruce Rape, Dean of Business and Technology, submitted his retirement letter effective June 30, 2018 after 40 years; and Michael Shutes, Auto Mechanics Instructor, plans to retire effective May 31, 2018 after 10 years.

The Board, Dr. Nacco, and Mr. Kietzmann expressed appreciation to Ms. Boling, Mr. Rape, and Mr. Shutes for their years of service and wished them well in their upcoming retirements.

Upon motion by Mrs. Hill, and a second by Mr. Hill, the Board approved the retirement of Ms. Glenda Boling, Speech Professor, effective May 18, 2018. The motion passed by roll call vote: 7 yeas, 0 nays.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the retirement of Mr. Bruce Rape, Dean of Business and Technology, effective June 30, 2018. The motion passed by roll call vote: 7 yeas, 0 nays.

Upon motion by Mr. Hill, and a second by Mr. Spezia, the Board approved the retirement of Mr. Michael Shutes, Auto Mechanics Instructor, effective May 31, 2018. The motion passed by roll call vote: 7 yeas, 0 nays.

**E. BOARD CONSIDERATION OF TENURE RECOMMENDATION**

**1. ANGELA SPRINGER, INSTRUCTOR, ACCOUNTING**

Full-time faculty members completing their third academic year of probation must be granted tenure, extended another year of probation, or dismissed. Mr. Kietzmann and the respective supervisor have evaluated Ms. Springer's performance and personnel file to ensure that her credentials are in order. Ms. Springer is an outstanding faculty member and is an asset to the instructional program at Danville Area Community College. She is a superior classroom teacher who will serve DACC well into the future.

Ms. Springer expressed appreciation for the opportunity to teach at DACC.

Upon motion by Mr. Hill, and a second by Ms. Edwards, the Board approved tenure status for Ms. Angela Springer, Accounting Instructor. The motion passed by roll call vote: 7 yeas, 0 nays.

**F. BOARD CONSIDERATION OF RENEWAL OF PRESIDENT'S CONTRACT – JULY 1, 2018 THROUGH JUNE 30, 2020**

Dr. Nacco's employment agreement was included in the Board agenda book for consideration. The Board expressed appreciation to Dr. Nacco for his commitment to students, the college, and the community. Dr. Nacco thanked the Board for their support.

Upon motion by Mr. Spezia, and a second by Mr. Hill, the Board approved Dr. Nacco's contract for July 1, 2018 through June 30, 2020. The motion passed by roll call vote: 7 yeas, 0 nays.

**ITEM 14: INFORMATION**

**A. COMMUNICATIONS**

- Student Trustee Election Calendar

Dr. Serfoss announced there is a regional ICCTA meeting on campus on March 6 and will feature State Treasurer Michael Frerichs as the guest speaker. "Pack the Place" for the DACC/Parkland basketball game is Wednesday, February 28. On April 19, there is a concert planned in Bremer with Dr. Eric Simonson playing the piano in honor of Mr. Hegeler.

**ITEM 15: ADJOURNMENT**

There being no further business to discuss, Dr. Serfoss adjourned the meeting at 7:13 p.m.

---

Chairperson, Board of Trustees

---

Secretary, Board of Trustees

Approved: \_\_\_\_\_

**FINANCIAL REPORT  
March 15, 2018**

# FINANCIAL REPORT

# FINANCIAL REPORT

Investment Summary .....	page 1
Summary of Payrolls & Invoices.....	pages 2-5
Cash Disbursements.....	pages 6-35

---

**DANVILLE AREA COMMUNITY COLLEGE DISTRICT NO. 507**  
**INVESTMENT SUMMARY @ February 28, 2018**

CERTIFICATES OF DEPOSITS (CD)

FUND	PRINCIPAL	MATURITY DATE	FINANCIAL INSTITUTION	TYPE INVESTMENT	INTEREST @ MATURITY
------	-----------	------------------	--------------------------	-----------------	------------------------

None

INTEREST BEARING CHECKING ACCOUNT

FUND	PRINCIPAL	INVESTED THRU DATE	FINANCIAL INSTITUTION	TYPE INVESTMENT	INTEREST @ MATURITY
O&M Building Restricted General	\$114,324.58	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$144.71
Capital Funding Bonds 16 Proceeds	\$377,762.35	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$478.15
Constr Bldg Bond General Reserve	\$869,261.09	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$1,100.27
Bldg/Grounds Maint Resv	\$266,258.48	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$337.02
Bond - Tech/Eq '15 Funding Bond	\$8,299.06	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$10.50
Bond - Funding Bonds '16	\$11,197.75	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$14.17
Bond - Tech/Eq '10 Funding Bond	\$2,613.88	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$3.31
Bond - Tech/Eq '13 Funding Bond	\$3,266.92	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$4.14
Bond - TC '13 Construction Bonds	\$284,890.11	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$360.60
Education Fund - EPFCU	\$25,190.13	2/28/18	EPFCU	28 -Days @ 0.250%	\$4.83
Facility Constr, Renovation Reserve	\$2,606,675.51	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$3,299.41
Tech/Eq 16 Bond Revenue Proceeds	\$474,853.71	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$601.05
General Equip Reserve	\$346,137.55	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$438.12
MIS-Admin Computer Serv Res	\$395,252.31	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$500.29
PHS Fund	\$74,244.63	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$93.98
Operations and Maintenance Fund	\$944,980.16	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$1,196.11
Retirement Reserve	\$878,304.12	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$1,111.72
Unemployment Fund	\$55,757.52	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$70.58
Working Cash Fund	\$5,475,818.78	2/28/18	First Financial Bank	28 -Days @ 1.650%	\$6,931.04
<b>TOTAL</b>	<u><u>\$13,215,088.64</u></u>			<b>TOTAL INTEREST</b>	<u><u>\$16,700.00</u></u>





SUMMARY OF PAYROLL  
MARCH 15, 2018

Minutes of the regular meeting held March 15, 2018 at 5:30 p.m. of the Board of Trustees, Community College District No. 507, Danville, Illinois, pertaining to the authorization of payrolls and invoices to be paid. These paid expenditures represent the gross payroll for the previous month. The expenditures are listed by category within Fund and/or Grant.

FUND	GROSS PAYROLL/FEBRUARY 2018	
<b>EDUCATIONAL FUND</b>		
Administrative	145,555.54	
Supervisory	33,411.88	
Professional	82,116.83	
Instruction	513,075.03	
Clerical	72,835.51	
Academic support	25,094.79	
Student employees	10,102.27	
Auto expense	600.00	
Business expense	600.00	
Travel reimb p/t instructors	376.05	
TOTAL ED FUND		883,767.90
TOTAL W/S ED FUND		7,752.74
<b>JTPA</b>		
All Areas	12,701.52	
TOTAL JTPA		12,701.52
<b>BUILDING</b>		
Maintenance		
Service staff	11,599.98	
Service pt/ot	238.23	
Building Service Attendants		
Service staff	33,573.78	
Service pt/ot	1,281.70	
Bldg & Grnds		
Service staff	3,050.18	
Service staff o/t	105.38	
Student employee	338.25	
Op & Maint Admin		
Administrative	2,689.10	
Supervisory	5,538.12	
TOTAL BUILDING		58,414.72

FUND	GROSS PAYROLL/FEBRUARY 2018	
CHILD CARE		
Administrative	4,654.48	
CC Instructors	13,343.46	
Clerical f/t	2,987.50	
Student employees	2,588.29	
Cook p/t	1,624.36	
Other pt/ot	229.19	
TOTAL CHILD CARE		25,427.28
TOTAL W/S CHILD CARE		2,599.92
TORT LIABILITY		
Administrative	7,836.92	
Safety & security	9,319.90	
TOTAL TORT LIABILITY		17,156.82
ONE STOP		
Administrative	2,300.16	
Clerical f/t	2,461.00	
TOTAL ONE STOP		4,761.16
TRIO STUDENT SUPP SVS		
Administrative	4,074.60	
Professional	5,774.34	
Academic support	3,338.89	
TOTAL STUDENT SUPP SVS		13,187.83
C PERKINS SPEC POP		
Professional	1,007.26	
Academic support	2,158.71	
Clerical f/t	1,276.76	
TOTAL C PERKINS SPEC		4,442.73
ADULT ED		
Administrative	5,381.14	
Instructor p/t	9,642.70	
Academic support	3,423.08	
TOTAL ADULT ED		18,446.92

FUND	GROSS PAYROLL/FEBRUARY 2018	
SEC/STATE LITERACY		
Administrative	2,725.52	
TOTAL SEC/STATE LITERACY		2,725.52
WORKFORCE PREP GRANT		
Administrative	2,473.84	
Instructor p/t	3,557.00	
TOTAL WORKFORCE PREP GRANT		6,030.84
SMALL BUSN DEVEL		
Administrative	4,793.52	
Student empl	240.66	
TOTAL SM BUSN DEVEL		5,034.18
FOUNDATION		
Administrative	3,336.76	
Professional	3,801.52	
Clerical f/t	1,533.01	
TOTAL FOUNDATION		8,671.29
TOTAL REGULAR PAYROLL		1,060,768.71
TOTAL WORK STUDY		10,352.66
GRAND TOTAL PAYROLL		1,071,121.37

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302192</b>	<b>38 Illinois Specialty Growers</b>	<b>02/01/2018</b>	<b>250.00</b>
V0155565	01_1030_13410_5502001 CONF REGISTR-A KRABBE. 1/10-1/12/18 SP		250.00
<b>0302193</b>	<b>4IMPRINT</b>	<b>02/01/2018</b>	<b>456.09</b>
V0155586	01_1010_11800_5401001 PERSONALIZED TABLE COVER. .. 8' WITH P		260.00
V0155586	01_1010_11800_5401001 PERSONALIZED KRYPTON PENS. .. LAS LOGO		205.00
V0155586	01_1010_11800_5401001 SHIPPING.		16.09
V0155586	01_1010_11800_5401001 DISCOUNT.		25.00-
<b>0302194</b>	<b>ACT</b>	<b>02/01/2018</b>	<b>75.00</b>
V0155599	06_4020_16600_5401002 WORKKEYS.		75.00
<b>0302195</b>	<b>Arnolds Office Supplies</b>	<b>02/01/2018</b>	<b>617.00</b>
V0155549	01_8040_76100_5409000 SUPPLIES.		367.98
V0155569	01_2010_21100_5401001 SUPPLIES.		10.49
V0155594	01_8040_76100_5409000 SUPPLIES.		16.90
V0155595	01_8040_76100_5409000 SUPPLIES.		50.64
V0155597	01_4010_16200_5401001 HP LASER JET 05A CE505A. .. BLACK INK		191.98
V0155597	01_4010_16200_5401001 ADJUSTMENT.		20.99-
<b>0302196</b>	<b>Brown Refractory</b>	<b>02/01/2018</b>	<b>223.07</b>
V0155589	02_7010_71100_5304000 PAILS OF SUPER 3000. .. REFRACTORY COM		95.50
V0155589	02_7010_71100_5304000 SHIPPING.		70.00
V0155589	02_7010_71100_5304000 ADJUSTMENT.		57.57
<b>0302197</b>	<b>Bushue Background Screening</b>	<b>02/01/2018</b>	<b>252.00</b>
V0155593	12_8060_89200_5302000 BACKGROUND SCREENINGS.		252.00
<b>0302198</b>	<b>Cafe Cabana &amp; Shovelhead Saloo</b>	<b>02/01/2018</b>	<b>100.00</b>
V0155552	05_6080_43100_5407000 BAH 1/17/18.		100.00
<b>0302199</b>	<b>DACC Classified Staff Associat</b>	<b>02/01/2018</b>	<b>796.69</b>
V0155579	01_0000_00000_2109020 CL STF U DUES P/R 1/31/18.		796.69
<b>0302200</b>	<b>DACC Foundation</b>	<b>02/01/2018</b>	<b>609.20</b>
V0155581	01_0000_00000_2109011 P/R DEDUCTIONS 1/31/18.		609.20
<b>0302201</b>	<b>DACEA</b>	<b>02/01/2018</b>	<b>1,722.72</b>
V0155580	01_0000_00000_2109020 FAC U DUES P/R 1/31/18.		1,722.72
<b>0302202</b>	<b>Danville Auto Parts Co</b>	<b>02/01/2018</b>	<b>25.97</b>
V0155547	01_1030_13540_5401002 SUPPLIES.		25.97
<b>0302203</b>	<b>Danville Paper &amp; Supply Inc</b>	<b>02/01/2018</b>	<b>61.47</b>
V0155596	02_7020_71200_5401004 SUPPLIES.		57.50
V0155598	01_4010_16200_5401001 SUPPLIES.		3.97
<b>0302204</b>	<b>DI Fire and Safety Equipment</b>	<b>02/01/2018</b>	<b>362.12</b>
V0155567	02_7010_71100_5404004 SUPPLIES-BC.		260.82

# CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018

## DANVILLE AREA COMMUNITY COLLEGE

V0155568	02_7010_71100_5404004	SUPPLIES-CDC.		101.30
<b>0302205</b>	<b>Digital Synergy Inc</b>		<b>02/01/2018</b>	<b>570.00</b>
V0155560	01_1020_11300_5309000	BACKGROUND NAME CHECK .. ONLY FOR EARL		570.00
<b>0302206</b>	<b>Eaton Hydraulics Group</b>		<b>02/01/2018</b>	<b>99.84</b>
V0155545	01_1030_13550_5401002	INDUSTRIAL HYDRAULICS. .. MANUAL 6TH E		81.00
V0155545	01_1030_13550_5401002	INDUSTRIAL HYDRAULICS MAN. .. 6TH EDIT		13.00
V0155545	01_1030_13550_5401002	ADJUSTMENT-FREIGHT.		5.84
<b>0302207</b>	<b>Employment Screening Services</b>		<b>02/01/2018</b>	<b>175.00</b>
V0155602	01_1020_13235_5309000	DRUG SCREENINGS JAN '18.		175.00
<b>0302208</b>	<b>General Revenue Corporation</b>		<b>02/01/2018</b>	<b>319.00</b>
V0155578	01_0000_00000_2109030	#31773110 P/R 1/31/18.		319.00
<b>0302209</b>	<b>Clayton M. Hicks</b>		<b>02/01/2018</b>	<b>100.00</b>
V0155566	01_3060_35150_5504000	RECRUIT WEBSITE RENEWAL.		100.00
<b>0302210</b>	<b>ICC Business Products</b>		<b>02/01/2018</b>	<b>540.00</b>
V0155572	01_8040_76100_5409000	SUPPLIES.		540.00
<b>0302211</b>	<b>Interstate All Battery Center</b>		<b>02/01/2018</b>	<b>172.50</b>
V0155561	01_8040_76100_5401001	DRY AA WORKAHOLIC BULK. .. BATTERIES.		172.50
<b>0302212</b>	<b>Keep Vermilion County Beautifu</b>		<b>02/01/2018</b>	<b>100.00</b>
V0155587	02_7080_78800_5406000	ANNUAL MEMBERSHIP DUES.		100.00
<b>0302213</b>	<b>Lee's Famous Recipe</b>		<b>02/01/2018</b>	<b>102.06</b>
V0155556	06_4020_16600_5409000	40 HR HAZWOPER.		102.06
<b>0302215</b>	<b>Mickey's Linen &amp; Towel Supply</b>		<b>02/01/2018</b>	<b>141.20</b>
V0155575	01_1030_16550_5401002	LINEN SERVICE 1/25/18.		141.20
<b>0302216</b>	<b>Mr Trophy</b>		<b>02/01/2018</b>	<b>17.80</b>
V0155583	10_3060_12215_5409000	PEDAL TRACTOR PULL .. RIBBONS.		12.80
V0155583	10_3060_12215_5409000	SET-UP.		5.00
<b>0302217</b>	<b>MSC Industrial Direct</b>		<b>02/01/2018</b>	<b>263.55</b>
V0155555	01_1030_13530_5401002	SUPPLIES.		263.55
<b>0302218</b>	<b>Napa Auto Parts</b>		<b>02/01/2018</b>	<b>26.44</b>
V0155570	01_1030_16520_5401005	SUPPLIES.		26.44
<b>0302219</b>	<b>NAPE Education Foundation</b>		<b>02/01/2018</b>	<b>250.00</b>
V0155548	06_3020_33650_5406000	ANNUAL MEMBERSHIP.		250.00
<b>0302220</b>	<b>Ohio State Univ Columbus</b>		<b>02/01/2018</b>	<b>150.00</b>

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0155564	01_3060_35160_5502003	SB TOURN ENTRY FEE-10/17.	150.00
<b>0302221</b>	<b>Petes Auto Parts</b>	<b>02/01/2018</b>	<b>51.79</b>
V0155600	01_1030_13540_5401002	SUPPLIES.	34.24
V0155601	01_1030_13540_5401002	SUPPLIES.	17.55
<b>0302222</b>	<b>Quill Corp</b>	<b>02/01/2018</b>	<b>506.86</b>
V0155553	01_1030_13530_5401002	CANNON 119II-BLACK. .. #901-3480B001AA	194.87
V0155553	01_1030_13530_5401002	TI-30XA CALCULATOR. .. #901-TI30XA.	95.40
V0155553	01_1030_13550_5401002	INDUSTRIAL MARKERS. .. #901-13601.	14.32
V0155553	01_1030_13550_5401002	ADJUSTMENT.	25.01-
V0155553	01_1030_13800_5401001	RICOH TONER-YELLOW. .. #901-103024UNT.	113.64
V0155553	01_1030_13800_5401001	RICOH TONER-MAGENTA. .. #901-103023UNT	113.64
<b>0302223</b>	<b>Ray OHerron Co Inc</b>	<b>02/01/2018</b>	<b>169.99</b>
V0155592	02_7040_71400_5401004	SUPPLIES.	169.99
<b>0302224</b>	<b>Royal Donut</b>	<b>02/01/2018</b>	<b>19.98</b>
V0155546	06_4020_16600_5409000	REFRESHMENTS-40HR HAZWOPE. 1/29-2/2/18	9.99
V0155557	06_4020_16600_5409000	REFRESHMENTS 40HR HAZWOPE.	9.99
<b>0302225</b>	<b>Dr Lily W. Siu</b>	<b>02/01/2018</b>	<b>90.55</b>
V0155558	01_4010_16200_5401002	SUPPLIES-COOKING CLASS.	90.55
<b>0302226</b>	<b>Speedys Quickprint</b>	<b>02/01/2018</b>	<b>62.75</b>
V0155554	10_3060_35835_5402000	TOURN VOLUNTEER PASSES.	62.75
<b>0302227</b>	<b>Cathy J. Sroufek</b>	<b>02/01/2018</b>	<b>600.00</b>
V0155551	01_8060_89100_5209001	TUITION REIMBURSEMENT.	600.00
<b>0302228</b>	<b>United Way of Danville Area, I</b>	<b>02/01/2018</b>	<b>919.52</b>
V0155582	01_0000_00000_2109010	DEDUCTIONS JAN '18.	919.52
<b>0302229</b>	<b>UPS</b>	<b>02/01/2018</b>	<b>11.10</b>
V0155590	01_8040_76100_5404003	WEEKLY PRINTER FEE.	11.10
<b>0302230</b>	<b>USPS</b>	<b>02/01/2018</b>	<b>225.00</b>
V0155571	01_8040_76100_5404003	PERMIT #729-MARKETING MAI. 3/7/18.	225.00
<b>0302231</b>	<b>Veedersburg Trophy Shop LLC</b>	<b>02/01/2018</b>	<b>24.00</b>
V0155585	10_3060_12215_5409000	7X9 PLAQUE-FARM TOY SHOW. .. "BEST VEN	12.00
V0155585	10_3060_12215_5409000	7X9 PLAQUE-FARM TOY SHOW. .. "BEST EXH	12.00
<b>0302232</b>	<b>Vermilion County Treasurer</b>	<b>02/01/2018</b>	<b>3,246.83</b>
V0155591	05_6080_43100_5309000	WIB ADMIN ADDT SAL REIMBU.	3,246.83
<b>0302233</b>	<b>Waugh Foods Inc</b>	<b>02/01/2018</b>	<b>1,268.49</b>
V0155573	01_1030_16550_5401002	SUPPLIES.	47.20
V0155574	01_1030_16550_5401002	SUPPLIES.	1,221.29

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302234</b>	<b>Xerox Corporation</b>		<b>02/01/2018</b>	<b>2,697.31</b>
V0155562	01_8040_76200_5304000	POOL ID#950000734.		1,722.05
V0155562	01_8040_76200_5606000	POOL ID#950000734.		975.26
<b>0302235</b>	<b>YBP Library Services</b>		<b>02/01/2018</b>	<b>272.96</b>
V0155559	01_2010_21100_5405001	SUPPLIES.		272.96
<b>0302236</b>	<b>AAA</b>		<b>02/06/2018</b>	<b>468.93</b>
V0155618	01_4010_16250_5401009	HOW TO DRIVE DVD.		199.00
V0155618	01_4010_16250_5401009	HOW TO DRIVE STUDENT. . . MANUAL.		254.25
V0155618	01_4010_16250_5401009	SHIPPING.		15.68
<b>0302237</b>	<b>AmerenIP</b>		<b>02/06/2018</b>	<b>10,855.99</b>
V0155627	02_7060_71500_5703000	1564012812 12/21-1/24/18.		10,855.99
<b>0302238</b>	<b>Aqua Illinois</b>		<b>02/06/2018</b>	<b>1,382.01</b>
V0155624	02_7060_71500_5704000	0011422530825472 FIRE. 12/29-1/29/18.		92.71
V0155625	02_7060_71500_5704000	0011604110841479 WATER. 12/28-1/30/18.		1,289.30
<b>0302239</b>	<b>Aramark Uniform Service</b>		<b>02/06/2018</b>	<b>123.93</b>
V0155610	02_7010_71100_5309000	UNIFORMS-MAINT 2/2/18.		55.83
V0155611	02_7020_71200_5309000	UNIFORMS-BSA 2/2/18.		68.10
<b>0302240</b>	<b>Arnolds Office Supplies</b>		<b>02/06/2018</b>	<b>479.00</b>
V0155616	01_8040_76100_5409000	SUPPLIES.		35.89
V0155617	01_8040_76100_5409000	SUPPLIES.		7.45
V0155652	01_8030_83100_5401001	HEWCB382A YELLOW TONER. . . CARTRIDGE F		377.99
V0155659	01_8040_76100_5409000	SUPPLIES.		57.67
<b>0302241</b>	<b>Mr Jason J. Asaad</b>		<b>02/06/2018</b>	<b>50.00</b>
V0155689	01_3060_35100_5302000	MBB ANNOUNCER 2/3/18.		25.00
V0155690	01_3060_35110_5302000	WBB ANNOUNCER 2/3/18.		25.00
<b>0302242</b>	<b>Ball Horticultural Company</b>		<b>02/06/2018</b>	<b>35.60</b>
V0155634	01_1030_13410_5401002	SUPPLIES.		35.60
<b>0302243</b>	<b>Mrs Lisa L. Barnes</b>		<b>02/06/2018</b>	<b>29.98</b>
V0155691	05_6030_45100_5401009	MILEAGE 1/2-1/29/18.		29.98
<b>0302244</b>	<b>Big R Store</b>		<b>02/06/2018</b>	<b>51.00</b>
V0155647	01_1030_13540_5401002	SUPPLIES.		3.56
V0155648	01_1030_13540_5401002	SUPPLIES.		15.48
V0155649	01_1030_13540_5401002	SUPPLIES.		31.96
<b>0302245</b>	<b>Caseys General Stores Inc</b>		<b>02/06/2018</b>	<b>130.66</b>
V0155667	01_8040_76100_5401005	JAN '18 GAS BILL.		130.66
<b>0302246</b>	<b>Bob Claton</b>		<b>02/06/2018</b>	<b>160.00</b>
V0155696	01_3060_35110_5302000	WBB OFFICIAL 2/3/18.		160.00



**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302247</b>	<b>Commerce Trust Services</b>	<b>02/06/2018</b>	<b>175.00</b>
V0155676	01_8060_89100_5305000 \$1M TECH/ EQUIP BOND. TRUST ADMIN FEES		175.00
<b>0302248</b>	<b>Commercial-News</b>	<b>02/06/2018</b>	<b>264.04</b>
V0155672	01_8040_84800_5407000 #213955 DIR MAINT 1/21/18.		264.04
<b>0302249</b>	<b>Connor Company</b>	<b>02/06/2018</b>	<b>690.91</b>
V0155636	02_7010_71100_5404004 SUPPLIES.		252.28
V0155637	02_7010_71100_5404004 SUPPLIES.		235.54
V0155638	02_7010_71100_5404004 SUPPLIES.		203.09
<b>0302250</b>	<b>Constellation Newenergy</b>	<b>02/06/2018</b>	<b>14,908.68</b>
V0155651	02_7060_71500_5701000 BG-91996 DEC '17.		14,908.68
<b>0302251</b>	<b>Constellation Newenergy</b>	<b>02/06/2018</b>	<b>24,697.31</b>
V0155650	02_7060_71500_5703000 1-F0-3694 12/22-1/24/18.		24,697.31
<b>0302252</b>	<b>Custom Care Dry Cleaners</b>	<b>02/06/2018</b>	<b>175.00</b>
V0155605	02_7020_71200_5304000 MOP HEADS 1/31/18.		175.00
<b>0302253</b>	<b>Danville Auto Parts Co</b>	<b>02/06/2018</b>	<b>15.29</b>
V0155645	02_7010_71100_5404004 SUPPLIES.		15.29
<b>0302254</b>	<b>Danville Paper &amp; Supply Inc</b>	<b>02/06/2018</b>	<b>270.00</b>
V0155606	01_8050_88800_5501000 MTG ROOM RENTAL 1/27/18. BOARD RETREAT		150.00
V0155643	02_7020_71200_5401004 SUPPLIES.		120.00
<b>0302255</b>	<b>DEX</b>	<b>02/06/2018</b>	<b>311.90</b>
V0155653	01_8030_83100_5407000 500095735.		311.90
<b>0302256</b>	<b>Rick Fahnestock</b>	<b>02/06/2018</b>	<b>160.00</b>
V0155695	01_3060_35110_5302000 WBB OFFICIAL 2/3/18.		160.00
<b>0302257</b>	<b>Fastenal Company</b>	<b>02/06/2018</b>	<b>1,105.21</b>
V0155635	06_1090_18650_5401002 MISC ITEMS PER ATTACHED. .. QUOTE# 872		963.60
V0155635	06_1090_18650_5401002 ESTIMATED SHIPPING.		26.00
V0155635	06_1090_18650_5401002 ADJUSTMENT-SHIPPING.		22.16
V0155639	02_7010_71100_5404004 SUPPLIES.		93.45
<b>0302258</b>	<b>G4S Secure Solutions</b>	<b>02/06/2018</b>	<b>1,935.00</b>
V0155626	12_8060_89200_5309000 SECURITY 1/22-1/28/18.		1,935.00
<b>0302259</b>	<b>Gordon Food Services</b>	<b>02/06/2018</b>	<b>805.65</b>
V0155603	05_6030_45100_5401009 SUPPLIES.		332.21
V0155604	05_6030_45100_5401009 SUPPLIES.		473.44
<b>0302260</b>	<b>Keith D. Green</b>	<b>02/06/2018</b>	<b>160.00</b>
V0155698	01_3060_35110_5302000 WBB OFFICIAL 2/3/18.		160.00

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302261</b>	<b>Kirk Hacker</b>	<b>02/06/2018</b>	<b>160.00</b>
V0155694	01_3060_35100_5302000 MBB OFFICIAL 2/3/18.		160.00
<b>0302262</b>	<b>Health Alliance Medical Plans</b>	<b>02/06/2018</b>	<b>334,122.00</b>
V0155674	01_0000_00000_2105000 JAN/ FEB HEALTH INSURANCE.		334,122.00
<b>0302263</b>	<b>The Higher Learning Commission</b>	<b>02/06/2018</b>	<b>1,010.00</b>
V0155621	01_8060_89100_5502002 REGISTRATION 2018 HLC. .. ANNUAL CONF		85.00
V0155621	01_8060_89100_5502002 ACCREDITATION WORKSHOP. .. 2018 HLC CO		400.00
V0155621	01_8060_89100_5502002 GENERAL PROGRAM-ALL DAYS.		525.00
<b>0302264</b>	<b>Hinckley Springs</b>	<b>02/06/2018</b>	<b>75.04</b>
V0155662	01_1090_16850_5309000 SUPPLIES.		75.04
<b>0302265</b>	<b>ICC Business Products</b>	<b>02/06/2018</b>	<b>322.95</b>
V0155622	01_8040_76100_5409000 SUPPLIES.		223.20
V0155677	01_8040_76100_5409000 SUPPLIES.		99.75
<b>0302266</b>	<b>ICCCFO</b>	<b>02/06/2018</b>	<b>200.00</b>
V0155675	01_8010_82800_5502002 SPRING CONF-4/18-4/20/18. KNIGHT/CLARK		100.00
V0155675	01_8020_82100_5502002 SPRING CONF-4/18-4/20/18. KNIGHT/CLARK		100.00
<b>0302267</b>	<b>Illinois Environmental Protect</b>	<b>02/06/2018</b>	<b>235.00</b>
V0155668	02_7080_78800_5406000 ANNUAL AIR POLL CONT SITE. FEE.		235.00
<b>0302268</b>	<b>Industrial Supply</b>	<b>02/06/2018</b>	<b>72.32</b>
V0155644	02_7010_71100_5404004 SUPPLIES.		72.32
<b>0302269</b>	<b>Johnson Controls</b>	<b>02/06/2018</b>	<b>4,368.00</b>
V0155608	02_7010_71100_5304000 VARIOUS-CT/TC/BC/PH.		4,368.00
<b>0302270</b>	<b>Just the Facts Publishing</b>	<b>02/06/2018</b>	<b>120.00</b>
V0155655	01_8030_83100_5407000 JAN ADS-HOOP CLASSES.		120.00
<b>0302271</b>	<b>Kirchner Bldg Centers</b>	<b>02/06/2018</b>	<b>3,762.50</b>
V0155640	02_7010_71100_5401004 SUPPLIES.		3,873.60
V0155641	02_7010_71100_5401004 SUPPLIES.		15.00
V0155642	02_7010_71100_5401004 CREDIT.		126.10-
<b>0302272</b>	<b>Randy Leitner</b>	<b>02/06/2018</b>	<b>160.00</b>
V0155697	01_3060_35100_5302000 MBB OFFICIAL 2/3/18.		160.00
<b>0302273</b>	<b>Lincolnshire Printing</b>	<b>02/06/2018</b>	<b>340.18</b>
V0155665	01_1010_11200_5401002 ANSWER SHEET LP3277 100. .. QUESTIONS		105.00
V0155665	01_1010_11200_5401002 ITEMS ANALYSIS SHEET. .. #9700 100/PKG		16.50
V0155665	01_1010_11200_5401002 ES15 ANSWER SHEET 15. .. QUESTIONS 500		24.00
V0155665	01_1010_11200_5401002 SHIPPING AND HANDLING.		6.93
V0155665	01_1010_11200_5401002 ADJUSTMENT.		35.33
V0155665	01_1020_11300_5401002 ANSWER SHEET LP3277 100. .. QUESTIONS		105.00

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0155665	01_1020_11300_5401002	ITEMS ANALYSIS SHEET. .. #9700 100/PKG	16.50
V0155665	01_1020_11300_5401002	ES15 ANSWER SHEET 15. .. QUESTIONS 500	24.00
V0155665	01_1020_11300_5401002	SHIPPING AND HANDLING.	6.92
<b>0302274</b>	<b>Media One Graphic Design</b>	<b>02/06/2018</b>	<b>490.00</b>
V0155669	01_8030_83100_5302000	REVISIONS-D'VILLE AREA BK. GREAT MFG L	490.00
<b>0302275</b>	<b>Mickey's Linen &amp; Towel Supply</b>	<b>02/06/2018</b>	<b>141.20</b>
V0155609	01_1030_16550_5401002	LINEN SERVICE 2/1/18.	141.20
<b>0302276</b>	<b>Ms Dawn S. Nasser</b>	<b>02/06/2018</b>	<b>56.62</b>
V0155607	01_3060_31300_5401009	WELCOME BACK EVENT SUPPLI. 1/24/18.	56.62
<b>0302277</b>	<b>News-Gazette</b>	<b>02/06/2018</b>	<b>45.20</b>
V0155629	01_8060_89100_5407000	#6171 INVIT TO BID 1/29/1.	45.20
<b>0302278</b>	<b>NewWave Communications</b>	<b>02/06/2018</b>	<b>129.99</b>
V0155646	02_7090_72400_5309000	041147601.	129.99
<b>0302279</b>	<b>Northstar Education Services L</b>	<b>02/06/2018</b>	<b>204.25</b>
V0155619	01_3040_34100_5404002	COHORT MGMT 1/1-1/31/18.	204.25
<b>0302280</b>	<b>Tim Petersen</b>	<b>02/06/2018</b>	<b>160.00</b>
V0155693	01_3060_35100_5302000	MBB OFFICIAL 2/3/18.	160.00
<b>0302281</b>	<b>Petes Auto Parts</b>	<b>02/06/2018</b>	<b>30.94</b>
V0155633	01_1030_13540_5401002	SUPPLIES.	30.94
<b>0302282</b>	<b>PLIC SBD GRAND ISLAND</b>	<b>02/06/2018</b>	<b>13,436.44</b>
V0155678	01_0000_00000_2105001	JAN/ FEB DENTAL INSURANCE.	13,436.44
<b>0302283</b>	<b>Eric Roberts</b>	<b>02/06/2018</b>	<b>50.00</b>
V0155692	01_3060_35100_5302000	M/WBB BOOKKEEPER 2/3/18.	25.00
V0155692	01_3060_35110_5302000	M/WBB BOOKKEEPER 2/3/18.	25.00
<b>0302284</b>	<b>Rogards Office Plus</b>	<b>02/06/2018</b>	<b>674.70</b>
V0155658	01_8040_76100_5401001	MISCELLANEOUS SUPPLIES. .. LIST ATTACH	674.70
<b>0302285</b>	<b>Rogers Supply Co</b>	<b>02/06/2018</b>	<b>273.14</b>
V0155632	02_7010_71100_5404004	SUPPLIES.	273.14
<b>0302286</b>	<b>Royal Donut</b>	<b>02/06/2018</b>	<b>29.97</b>
V0155613	06_4020_16600_5409000	HAZWOPER DAY 3 1/31/18.	9.99
V0155614	06_4020_16600_5409000	HAZWOPER DAY 4 2/1/18.	9.99
V0155615	06_4020_16600_5409000	HAZWOPER DAY 5 2/2/18.	9.99
<b>0302287</b>	<b>Rush Enterprises &amp; Affiliates</b>	<b>02/06/2018</b>	<b>2,253.00</b>
V0155628	01_1030_16520_5606000	#51793 2/1-2/28/18.	2,253.00

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302288</b>	<b>Sailfin Pet Shop</b>		<b>02/06/2018</b>	<b>187.07</b>
V0155612	01_4040_12201_5409000	SUPPLIES.		187.07
<b>0302289</b>	<b>Sinclair Broadcasting</b>		<b>02/06/2018</b>	<b>1,000.00</b>
V0155673	01_8030_83100_5407000	OUTREACH/ RETARGETING.		1,000.00
<b>0302290</b>	<b>SKILLSUSA ILLINOIS</b>		<b>02/06/2018</b>	<b>4,202.50</b>
V0155664	06_1090_18650_5401013	SKILLSUSA TPP 2017-18.		4,202.50
<b>0302291</b>	<b>Vermilion Development Corporat</b>		<b>02/06/2018</b>	<b>6,526.25</b>
V0155660	05_6080_43100_5601000	FEB '18 RENT-407 FRANKLIN.		6,000.00
V0155661	05_6080_43100_5709000	REIMBURSE UTILITIES-JAN '.		526.25
<b>0302292</b>	<b>VISA</b>		<b>02/06/2018</b>	<b>661.92</b>
V0155656	01_8030_83100_5309000	L CONKLIN EXPENSES.		627.54
V0155656	01_8030_83100_5407000	L CONKLIN EXPENSES.		34.38
<b>0302293</b>	<b>VISA</b>		<b>02/06/2018</b>	<b>206.22</b>
V0155666	02_7030_71300_5404004	M CUNNINGHAM EXPENSES.		206.22
<b>0302294</b>	<b>VISA</b>		<b>02/06/2018</b>	<b>1,084.55</b>
V0155671	01_8030_83100_5309000	T CLARK-BETANCOURT EXPENS.		1,084.55
<b>0302295</b>	<b>VISA</b>		<b>02/06/2018</b>	<b>725.53</b>
V0155686	10_3060_35315_5502003	M PAYNE WBB EXPENSES.		725.53
<b>0302296</b>	<b>VISA</b>		<b>02/06/2018</b>	<b>387.95</b>
V0155687	01_3060_35150_5504000	T BUNTON EXPENSES.		57.54
V0155687	01_3060_35800_5401009	T BUNTON EXPENSES.		310.00
V0155687	01_3060_35800_5502002	T BUNTON EXPENSES.		20.41
<b>0302297</b>	<b>VISA</b>		<b>02/06/2018</b>	<b>1,465.00</b>
V0155688	01_2040_85100_5404002	D KIETZMANN EXPENSES.		1,425.00
V0155688	01_8040_76100_5401005	D KIETZMANN EXPENSES.		40.00
<b>0302298</b>	<b>VISA</b>		<b>02/06/2018</b>	<b>1,539.26</b>
V0155685	01_3060_35100_5409000	D GOUARD MBB EXPENSES.		287.00
V0155685	01_3060_35100_5502003	D GOUARD MBB EXPENSES.		1,045.89
V0155685	01_3060_35100_5504000	D GOUARD MBB EXPENSES.		206.37
<b>0302299</b>	<b>Wazy 96.5</b>		<b>02/06/2018</b>	<b>251.00</b>
V0155654	01_8030_83100_5407000	JAN REGISTR ADS.		251.00
<b>0302300</b>	<b>Dr Phyllis D. Wille</b>		<b>02/06/2018</b>	<b>549.96</b>
V0155670	06_1090_89655_5501000	REIMBURSE AIRFARE-ACERT C. 7/11-7/14/1		549.96
<b>0302301</b>	<b>Worldpoint ECC Inc</b>		<b>02/06/2018</b>	<b>258.45</b>
V0155630	01_1040_16510_5401002	SUPPLIES.		36.45

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0155631	01_1040_16510_5401002	SUPPLIES.		222.00
<b>0302302</b>	<b>Ms Shanay M. Wright</b>		<b>02/06/2018</b>	<b>80.96</b>
V0155620	06_3020_33618_5909000	DACC FOUND SCHLRSP WRKSHP. TRIO SSS-RE		80.96
<b>0302303</b>	<b>Xerox Corporation</b>		<b>02/06/2018</b>	<b>1,775.71</b>
V0155680	01_8040_76200_5606000	#BT7-002806.		58.13
V0155681	01_1090_18100_5304000	#VXX-104587.		89.63
V0155681	01_1090_18100_5606000	#VXX-104587.		52.56
V0155682	01_8010_82800_5304000	#C7X-237058.		19.73
V0155683	01_1030_13800_5606000	#WRR-558757.		290.15
V0155684	01_8040_76200_5304000	#XPN-399764.		904.00
V0155684	01_8040_76200_5606000	#XPN-399764.		361.51
<b>0302304</b>	<b>360training.com, Inc</b>		<b>02/08/2018</b>	<b>213.00</b>
V0155721	01_1030_13550_5401002	OSHA 10HR CONSTR IND OUTR.		213.00
<b>0302305</b>	<b>ACT</b>		<b>02/08/2018</b>	<b>307.50</b>
V0155700	06_4020_16600_5401002	WORKKEYS.		307.50
<b>0302306</b>	<b>Arnolds Office Supplies</b>		<b>02/08/2018</b>	<b>131.07</b>
V0155720	01_8040_76100_5409000	SUPPLIES.		131.07
<b>0302307</b>	<b>Swank Motion Pictures Inc</b>		<b>02/08/2018</b>	<b>440.00</b>
V0155718	01_1010_11100_5401002	LICENSING TO SHOW .. THE IMMORTAL LIFE		440.00
<b>0302308</b>	<b>Berrys Garden Center Inc</b>		<b>02/08/2018</b>	<b>95.00</b>
V0155703	01_8040_84800_5401001	SYMPATHY-ELLIS/MCCONNELL.		55.00
V0155704	01_8040_84800_5401001	SYMPATHY-JUMPS.		40.00
<b>0302309</b>	<b>Charles Drude</b>		<b>02/08/2018</b>	<b>224.00</b>
V0155763	01_1030_16520_5401005	SUPPLIES-DEADBOLTS.		224.00
<b>0302310</b>	<b>Central Illinois X-Ray</b>		<b>02/08/2018</b>	<b>155.23</b>
V0155722	01_1040_12410_5304000	SUPPLIES.		155.23
<b>0302311</b>	<b>DACC Foundation</b>		<b>02/08/2018</b>	<b>300.00</b>
V0155715	10_3060_36285_5902000	PTK OFFICER SCHOLARSHIP.		300.00
<b>0302312</b>	<b>Danville Paper &amp; Supply Inc</b>		<b>02/08/2018</b>	<b>219.03</b>
V0155734	06_4020_16600_5401001	SUPPLIES.		34.00
V0155735	10_3060_35845_5409000	SUPPLIES.		185.03
<b>0302313</b>	<b>Mrs Nora C. Fitzsimmons</b>		<b>02/08/2018</b>	<b>144.07</b>
V0155699	01_4010_16200_5401002	SUPPLIES-FLORAL DESIGN. 2/3/18.		144.07
<b>0302314</b>	<b>Franks House of Color</b>		<b>02/08/2018</b>	<b>90.66</b>
V0155731	02_7010_71100_5401004	SUPPLIES.		39.99
V0155732	02_7010_71100_5401004	SUPPLIES.		29.70
V0155733	02_7010_71100_5401004	SUPPLIES.		20.97

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302315</b>	<b>Tom Grey</b>		<b>02/08/2018</b>	<b>4,451.80</b>
V0155701	06_4020_16600_5302000	OE 40HR HAZWOPER.		4,100.00
V0155766	06_4020_16600_5302000	FIBERTEQ ADV FORKLIFT.		351.80
<b>0302316</b>	<b>Horace Mann Life Insurance Com</b>		<b>02/08/2018</b>	<b>2,241.48</b>
V0155706	01_0000_00000_2105000	JANUARY PREMIUMS.		2,241.48
<b>0302317</b>	<b>Illinois State Fire Marshal</b>		<b>02/08/2018</b>	<b>70.00</b>
V0155764	02_7010_71100_5304000	BOILER CERT.		70.00
<b>0302318</b>	<b>Mrs Amanda R. Krabbe</b>		<b>02/08/2018</b>	<b>23.00</b>
V0155729	01_1030_13410_5401002	SUPPLIES-FLORAL DESIGN CL.		23.00
<b>0302319</b>	<b>Mrs Amanda R. Krabbe</b>		<b>02/08/2018</b>	<b>333.57</b>
V0155730	01_1030_13410_5502001	MLGE/ HOTEL IL SPEC CROPS. CONF 1/10-1		333.57
<b>0302320</b>	<b>Lowe's Business Account</b>		<b>02/08/2018</b>	<b>573.51</b>
V0155711	01_1020_13240_5401002	MISC TOOLS AND EQUIP FOR. .. CLASS PRO		429.58
V0155712	01_1030_13530_5401002	SUPPLIES.		157.24
V0155713	01_1030_13530_5401002	CREDIT.		13.31-
<b>0302321</b>	<b>Pizza Hut</b>		<b>02/08/2018</b>	<b>523.31</b>
V0155719	01_4040_12101_5409000	LARGE CHEESE PIZZAS. .. FOR STUDENTS/S		160.77
V0155719	01_4040_12101_5409000	LARGE SAUSAGE PIZZAS. .. ACADEMIC CHAL		160.77
V0155719	01_4040_12101_5409000	LARGE PEPPERONI PIZZAS. .. ACADEMIC CH		153.78
V0155719	01_4040_12101_5409000	DELIVERY CHARGE. .. PRICE FOR PIZZAS I		2.99
V0155719	01_4040_12101_5409000	TIP.		45.00
<b>0302322</b>	<b>Ray OHerron Co Inc</b>		<b>02/08/2018</b>	<b>71.98</b>
V0155705	02_7040_71400_5401004	SUPPLIES.		71.98
<b>0302323</b>	<b>Gary Resh</b>		<b>02/08/2018</b>	<b>300.02</b>
V0155702	01_8040_84800_5409000	EOY PICTURE FRAME.		300.02
<b>0302324</b>	<b>Rogers Supply Co</b>		<b>02/08/2018</b>	<b>201.41</b>
V0155765	02_7010_71100_5404004	SUPPLIES.		201.41
<b>0302325</b>	<b>The Roy Houff Company LLC</b>		<b>02/08/2018</b>	<b>39.95</b>
V0155767	01_1030_13410_5401002	SUPPLIES.		11.95
V0155768	01_1030_13410_5401002	SUPPLIES.		28.00
<b>0302326</b>	<b>Sams Club</b>		<b>02/08/2018</b>	<b>145.10</b>
V0155716	01_3060_31300_5401009	NACHO BAR TOPPINGS. .. MINI WELCOME BA		145.10
<b>0302327</b>	<b>Shick Supply &amp; Equipment Co</b>		<b>02/08/2018</b>	<b>339.91</b>
V0155736	01_1010_11100_5401002	AMACO ART SUPPLIES SP 18. .. TC-60 YEL		66.00
V0155736	01_1010_11100_5401002	TC-11 WHITE 36502B.		66.00
V0155736	01_1010_11100_5401002	TC-41 GREEN 36505E.		66.00
V0155736	01_1010_11100_5401002	TC-58 RED 36506F.		66.00

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0155736	01_1010_11100_5401002	WHITE ART CLAY NO. 25. .. 45015Y.	30.50
V0155736	01_1010_11100_5401002	SHIPPING.	45.41
<b>0302328</b>	<b>Society for Human Resource Man</b>	<b>02/08/2018</b>	<b>209.00</b>
V0155726	01_8040_84800_5406000	ANNUAL MEMBERSHIP DUES.	209.00
<b>0302329</b>	<b>Brian Lawson</b>	<b>02/08/2018</b>	<b>50.00</b>
V0155728	02_7090_72400_5304000	SNOW REMOVAL 1/15/18.	50.00
<b>0302330</b>	<b>Terminix Company</b>	<b>02/08/2018</b>	<b>238.00</b>
V0155737	02_7010_71100_5304000	MONTHLY PEST CONTROL.	238.00
<b>0302331</b>	<b>VISA</b>	<b>02/08/2018</b>	<b>89.49</b>
V0155723	01_8040_84800_5503002	J CRANMORE EXPENSES.	89.49
<b>0302332</b>	<b>VISA</b>	<b>02/08/2018</b>	<b>1,685.67</b>
V0155724	01_4010_16200_5309000	L HENSGEN EXPENSES.	616.00
V0155724	10_4010_16271_5401002	L HENSGEN EXPENSES.	1,069.67
<b>0302333</b>	<b>VISA</b>	<b>02/08/2018</b>	<b>700.00</b>
V0155725	01_1020_13240_5404002	B RAPE EXPENSES.	700.00
<b>0302334</b>	<b>Walton &amp; Associates Architects</b>	<b>02/08/2018</b>	<b>8,641.95</b>
V0155727	03_7010_73410_5309000	PROJ 1801.	8,641.95
<b>0302335</b>	<b>Xerox Corporation</b>	<b>02/08/2018</b>	<b>2,441.03</b>
V0155738	01_8040_76200_5304000	BG0963503.	1,092.68
V0155738	01_8040_76200_5606000	BG0963503.	1,019.45
V0155739	01_8040_76200_5304000	VCB295020.	328.90
<b>0302336</b>	<b>Ms Sharon Y. Batiste</b>	<b>02/12/2018</b>	<b>119.00</b>
V0155752	06_4030_51182_5902055	MILEAGE JAN '18.	119.00
<b>0302337</b>	<b>Carle Physician Group</b>	<b>02/12/2018</b>	<b>410.00</b>
V0155747	06_4030_51182_5902059	#1675006 O SANDERS.	125.00
V0155748	06_4020_53182_5902059	#0914093 J WHEELER.	35.00
V0155749	06_4030_51182_5902059	#0905827 L MILLER.	125.00
V0155750	06_4030_51182_5902059	#0877168 N DRAKE.	125.00
<b>0302338</b>	<b>Danville Mass Transit</b>	<b>02/12/2018</b>	<b>20.00</b>
V0155744	06_4030_51182_5902055	BUS TICKETS-M STUTTS.	20.00
<b>0302339</b>	<b>First Institute Training &amp; Mgm</b>	<b>02/12/2018</b>	<b>21,767.80</b>
V0155742	06_4030_52184_5309050	CONTRACT PAYMENT.	9,428.17
V0155742	06_4030_52184_5902059	CONTRACT PAYMENT.	152.80
V0155742	06_4030_52184_5902062	CONTRACT PAYMENT.	12,186.83
<b>0302340</b>	<b>Ms Tabitha Ford</b>	<b>02/12/2018</b>	<b>100.00</b>
V0155851	06_4030_51182_5902054	CHILDCARE-JAN '18.	100.00

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

0302341	<b>Ms Thomika L. Gouard-West</b>	02/12/2018	<b>34.00</b>
V0155755	06_4030_51182_5902055 MILEAGE JAN '18.		34.00
0302342	<b>Mrs Lori A. Green</b>	02/12/2018	<b>200.00</b>
V0155759	06_4020_53182_5902055 MILEAGE JAN '18.		200.00
0302343	<b>Mr Gavan A. Heavner</b>	02/12/2018	<b>100.00</b>
V0155761	06_4030_51182_5902055 MILEAGE JAN '18.		100.00
0302344	<b>Lakeview College of Nursing</b>	02/12/2018	<b>939.28</b>
V0155745	06_4030_51182_5902059 BOOKS/SUPP-FI1509055-WHEE. D WHEELER.		413.39
V0155746	06_4030_51182_5902059 BOOKS/ SUPP-SI5907380 SIA.		525.89
0302345	<b>Miss Lindsay K. Mosier</b>	02/12/2018	<b>100.00</b>
V0155762	06_4030_51182_5902055 MILEAGE JAN '18.		100.00
0302346	<b>Robert A. Myers, III</b>	02/12/2018	<b>1,424.50</b>
V0155850	06_4020_53182_5902051 TUITION/ FEES.		1,424.50
0302347	<b>Mr Thomas C. Osborn</b>	02/12/2018	<b>56.00</b>
V0155756	06_4030_51182_5902055 MILEAGE JAN '18.		56.00
0302348	<b>Mr William C. Prather</b>	02/12/2018	<b>150.00</b>
V0155853	06_4030_51182_5902055 MILEAGE JAN '18.		150.00
0302349	<b>Mr Stacey K. Sackett</b>	02/12/2018	<b>300.00</b>
V0155754	06_4020_53182_5902055 MILEAGE JAN '18.		300.00
0302350	<b>Ms Nancy C. Shutt</b>	02/12/2018	<b>15.00</b>
V0155852	06_4020_54024_5902055 MILEAGE JAN '18.		15.00
0302351	<b>Ms Lori A. Skoog</b>	02/12/2018	<b>56.00</b>
V0155757	06_4020_53182_5902055 MILEAGE JAN '18.		56.00
0302352	<b>Star Uniforms</b>	02/12/2018	<b>119.60</b>
V0155743	06_4030_51182_5902059 UNIFORMS-#15197-3 GOUARD-.		119.60
0302353	<b>Mrs Leslie A. Stewart</b>	02/12/2018	<b>47.00</b>
V0155751	06_4020_53182_5902055 MILEAGE JAN '18.		47.00
0302354	<b>Thomas Consulting Group</b>	02/12/2018	<b>2,100.00</b>
V0155849	06_4080_58810_5302000 CONTRACTUAL SRVCS 2/15/18.		2,100.00
0302355	<b>ThyssenKrupp Crankshaft Co., F</b>	02/12/2018	<b>20,500.00</b>
V0155741	06_4020_53182_5902066 INC WRK PROJ 2133-BLK BEL.		20,500.00
0302356	<b>VISA</b>	02/12/2018	<b>700.00</b>



**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0155740	06_4020_53182_5902059	J JETT EXPENSES.		134.00
V0155740	06_4030_51182_5902059	J JETT EXPENSES.		566.00
<b>0302357</b>	<b>Miss Bobbie J. Walls</b>		<b>02/12/2018</b>	<b>69.00</b>
V0155760	06_4030_51182_5902055	MILEAGE JAN '18.		69.00
<b>0302358</b>	<b>Sarah J. Woods</b>		<b>02/12/2018</b>	<b>125.00</b>
V0155758	06_4030_51182_5902055	MILEAGE JAN '18.		125.00
<b>0302359</b>	<b>Miss Roxanna Zamarripa</b>		<b>02/12/2018</b>	<b>135.00</b>
V0155753	06_4020_53182_5902055	MILEAGE JAN '18.		135.00
<b>0302360</b>	<b>Financial Aid</b>		<b>02/13/2018</b>	<b>146,007.07</b>
Various	*** Consolidating 116 Checks: 0302360 - 0302477			146,007.07
<b>0302478</b>	<b>ACT</b>		<b>02/13/2018</b>	<b>304.75</b>
V0155861	06_4020_16600_5401002	WORKKEYS.		240.00
V0155862	06_4020_16600_5401002	WORKKEYS.		64.75
<b>0302479</b>	<b>AmerenIP</b>		<b>02/13/2018</b>	<b>1,881.53</b>
V0155794	02_7060_71500_5701000	8512579695 1/1-2/1/18.		1,881.53
<b>0302480</b>	<b>AmerenIP</b>		<b>02/13/2018</b>	<b>127.06</b>
V0155854	02_7090_72300_5703000	7319335012 1/8-2/6/18.		127.06
<b>0302481</b>	<b>AmerenIP</b>		<b>02/13/2018</b>	<b>42.56</b>
V0155996	05_6080_43100_5709000	1287109020 1/8-2/6/18.		42.56
<b>0302482</b>	<b>Aramark Uniform Service</b>		<b>02/13/2018</b>	<b>159.82</b>
V0155803	02_7020_71200_5309000	UNIFORMS-BSA 2/9/18.		68.10
V0155804	02_7010_71100_5309000	UNIFORMS-MAINT 2/9/18.		91.72
<b>0302483</b>	<b>Arnolds Office Supplies</b>		<b>02/13/2018</b>	<b>161.89</b>
V0155789	01_3090_33100_5401001	CLO 01656 CLOROX WIPES.		40.89
V0155789	01_3090_33100_5401001	MMM 65412SSUC POST-IT. .. NOTES.		21.19
V0155789	01_3090_33100_5401001	MMM 6603SSUC 4X6 LINED. .. POST-IT NOT		12.45
V0155789	01_3090_33100_5401001	ITA 38646 REPLACEMENT .. COUNTER PEN.		7.17
V0155789	01_3090_33100_5401001	AAG HT1500 EXECUTIVE. .. MONTHLY DESK		12.69
V0155789	01_3090_33100_5401001	SMD64061 HANGING FILE. .. FOLDERS.		21.79
V0155789	01_3090_33100_5401001	SMD64074 HANGING FILE. .. FOLDERS.		21.79
V0155799	01_8010_82800_5401001	SUPPLIES.		11.96
V0155799	01_8020_82100_5401001	SUPPLIES.		11.96
<b>0302484</b>	<b>Mr Jason J. Asaad</b>		<b>02/13/2018</b>	<b>50.00</b>
V0155998	01_3060_35100_5302000	MBB ANNOUNCER 2/10/18.		25.00
V0155999	01_3060_35110_5302000	WBB ANNOUNCER 2/10/18.		25.00
<b>0302485</b>	<b>Medco Supply Company</b>		<b>02/13/2018</b>	<b>61.63</b>
V0156006	01_3060_35800_5401009	THERM PAK COVER FOR. .. TRAINING ROOM.		27.20
V0156006	01_3060_35800_5401009	THERM PAK FOR TRNG ROOM.		24.48
V0156006	01_3060_35800_5401009	SHIPPING.		9.95

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302486</b>	<b>Backdoor Pizza</b>		<b>02/13/2018</b>	<b>100.78</b>
V0156008	06_4020_16600_5409000	OE HAZWOPER LUNCHES. 1/29, 2/2/18.		100.78
<b>0302487</b>	<b>Ms Carla M. Boyd</b>		<b>02/13/2018</b>	<b>20.00</b>
V0155811	01_3020_37100_5501000	DATA/DESSERTS/DEC SUPPLIE. 2/7, 2/13/1		20.00
<b>0302488</b>	<b>BSA Inc</b>		<b>02/13/2018</b>	<b>297.80</b>
V0155805	01_1030_16520_5304000	SERVICE/ REPAIR.		297.80
<b>0302489</b>	<b>Sport Supply Group Inc</b>		<b>02/13/2018</b>	<b>267.00</b>
V0155857	01_3060_35150_5601000	PROTECTIVE SCREEN FOR .. BASEBALL.		239.00
V0155857	01_3060_35150_5601000	SHIPPING.		28.00
<b>0302490</b>	<b>Call One</b>		<b>02/13/2018</b>	<b>2,490.00</b>
V0155769	02_7060_71500_5705000	1212458-1134301 2/15-3/14.		2,266.31
V0155997	05_6080_43100_5709000	1213595-1137375 2/15-3/14.		223.69
<b>0302491</b>	<b>Carle Clinic Association</b>		<b>02/13/2018</b>	<b>1,360.00</b>
V0155876	01_8040_84800_5302000	3RD QTR EAP.		1,360.00
<b>0302492</b>	<b>Carle Physician Group</b>		<b>02/13/2018</b>	<b>330.00</b>
V0155881	01_8040_84800_5309000	#1366870 I ENGLAND.		75.00
V0155882	01_8040_84800_5309000	#2246607 L CASTRO.		75.00
V0155883	01_8040_84800_5309000	#2257588 S KAYEYE.		75.00
V0155884	01_8040_84800_5309000	#0952946 P POWELL.		105.00
<b>0302493</b>	<b>CDW Government Inc</b>		<b>02/13/2018</b>	<b>447.31</b>
V0155788	01_1030_13520_5401002	ADOBE ACROBAT PRO. .. 1 USER LICENSE.		151.21
V0155961	06_8060_89862_5401002	RICOH SP C3400 LASER. .. PRINTER.		296.10
<b>0302494</b>	<b>City of Hoopeston</b>		<b>02/13/2018</b>	<b>80.78</b>
V0156007	02_7090_72400_5704000	164630-01 1/8-2/5/18.		80.78
<b>0302495</b>	<b>Constellation Newenergy</b>		<b>02/13/2018</b>	<b>1,496.22</b>
V0155879	02_7060_71500_5701000	BG-91996 OCTOBER '17.		1,496.22
<b>0302496</b>	<b>COPS</b>		<b>02/13/2018</b>	<b>38.96</b>
V0155800	05_6080_43100_5309000	SHREDDING-WDC.		38.96
<b>0302497</b>	<b>County Market</b>		<b>02/13/2018</b>	<b>2,041.52</b>
V0155771	05_6030_45100_5401009	CDC 1/8/18.		400.29
V0155772	01_8010_88200_5501000	CATERING IN-SERV 1/10-11.		685.12
V0155773	05_6030_45100_5401009	CDC 1/16/18.		207.32
V0155774	05_6030_45100_5401009	CDC 1/22/18.		346.50
V0155775	05_6030_45100_5401009	CDC 1/2/18.		289.81
V0155776	05_6030_45100_5401009	CDC 1/4/18.		58.68
V0155777	05_6030_45100_5401009	CDC 1/12/18.		22.77
V0155778	05_6030_45100_5401009	CDC 1/17/18.		4.91
V0155779	05_6030_45100_5401009	CDC 1/18/18.		10.49
V0155780	05_6030_45100_5401009	CDC 1/25/18.		15.63

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302498</b>	<b>Courtesy</b>		<b>02/13/2018</b>	<b>195.00</b>
V0155796	01_4010_16250_5606000	LEASE PYMT-FEB '18.		195.00
<b>0302499</b>	<b>Danville Paper &amp; Supply Inc</b>		<b>02/13/2018</b>	<b>2,146.46</b>
V0155798	02_7020_71200_5401004	SUPPLIES.		196.18
V0155810	02_7020_71200_5401004	SUPPLIES.		892.90
V0155994	02_7020_71200_5401004	SUPPLIES.		983.58
V0155995	02_7020_71200_5401004	SUPPLIES.		73.80
<b>0302500</b>	<b>DAVIS and DELANOIS PC</b>		<b>02/13/2018</b>	<b>3,325.00</b>
V0155801	01_8060_89100_5305000	LEGAL SRVCS-OCT/NOV/DEC.		3,125.00
V0155801	12_8060_89200_5305000	LEGAL SRVCS-OCT/NOV/DEC.		200.00
<b>0302501</b>	<b>Dr Stefanie Davis</b>		<b>02/13/2018</b>	<b>721.94</b>
V0155785	01_8060_89100_5501000	BHM/ MD EVENT SUPPLIES.		721.94
<b>0302502</b>	<b>Ellucian Company LP</b>		<b>02/13/2018</b>	<b>250.00</b>
V0155813	01_8080_86100_5302000	OFF SITE CONSULT 1/19/18.		250.00
<b>0302503</b>	<b>Follett Higher Education Group</b>		<b>02/13/2018</b>	<b>224,511.60</b>
V0155814	01_0000_00000_2301010	#312 1/16/18 COLL EXPRESS.		4,140.00
V0155815	01_0000_00000_2301010	#312 1/16/18 COLL EXPRESS.		3,093.89
V0155816	01_0000_00000_2301010	#312 1/12/18 COLL EXPRESS.		49.90
V0155817	01_0000_00000_2301010	#312 1/12/18 COLL EXPRESS.		67.03
V0155818	01_0000_00000_2301010	#312 1/10/18 COLL EXPRESS.		22.45
V0155819	01_0000_00000_2301010	#312 1/10/18 COLL EXPRESS.		44.90
V0155820	01_0000_00000_2301010	#312 1/22/18 COLL EXPRESS.		270.25
V0155822	01_0000_00000_2301010	#312 1/29/18 COLL EXPRESS.		69.00-
V0155823	01_0000_00000_2301010	#312 1/29/18 COLL EXPRESS.		9.95
V0155824	01_0000_00000_4402001	#312 1/31 MIDDLE COLL.		60.00
V0155825	01_0000_00000_2301010	#312 1/24/18 COLL EXPRESS.		248.70
V0155826	01_8010_82800_5401001	#312 1/24/18 FINANCE/ ADM.		7.96
V0155827	01_1010_12100_5401002	#312 1/8/18 MATH DEPT.		17.70
V0155828	01_0000_00000_4402001	#312 1/17/18 MIDDLE COLL.		189.75
V0155829	01_0000_00000_4402001	#312 1/17/18 MIDDLE COLL.		203.75
V0155830	01_0000_00000_4402001	#312 1/17/18 MIDDLE COLL.		22.76
V0155831	01_0000_00000_4402001	#312 1/16/18 MIDDLE COLL.		77.00
V0155832	01_0000_00000_4402001	#312 1/16/18 MIDDLE COLL.		189.75
V0155833	01_0000_00000_4402001	#312 1/18/18 MIDDLE COLL.		28.51
V0155834	01_0000_00000_4402001	#312 1/18/18 MIDDLE COLL.		77.00
V0155835	01_0000_00000_4402001	#312 1/19/18 MIDDLE COLL.		36.50
V0155836	01_0000_00000_4402001	#312 1/22/18 MIDDLE COLL.		28.51
V0155837	01_0000_00000_4402001	#312 1/22/18 MIDDLE COLL.		133.50
V0155838	01_0000_00000_4402001	#312 1/22/18 MIDDLE COLL.		143.00
V0155839	01_0000_00000_4402001	#312 1/23/18 MIDDLE COLL.		143.00
V0155840	01_0000_00000_4402001	#312 1/23/18 MIDDLE COLL.		143.00
V0155841	01_0000_00000_4402001	#312 1/24/18 MIDDLE COLL.		143.00
V0155842	01_0000_00000_4402001	#312 1/26/18 MIDDLE COLL.		143.00
V0155843	01_0000_00000_4402001	#312 1/25/18 MIDDLE COLL.		203.00
V0155844	01_0000_00000_4402001	#312 1/31/18 MIDDLE COLL.		60.00
V0155845	01_0000_00000_2301000	#713 1/1-1/31/18.		14,620.19
V0155846	01_0000_00000_2301000	#714 1/1-1/31/18.		18,802.47
V0155847	01_0000_00000_2301000	#715 1/1-1/31/18.		779.00
V0155848	01_0000_00000_2301000	#2018SP 1/1-1/31/18.		180,381.18
<b>0302506</b>	<b>G4S Secure Solutions</b>		<b>02/13/2018</b>	<b>2,230.05</b>

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0155855	12_8060_89200_5309000	SECURITY 1/29-2/4/18.		2,230.05
<b>0302507</b>	<b>Gibson Teldata Inc</b>		<b>02/13/2018</b>	<b>247.50</b>
V0155786	02_7060_71500_5705030	SERVICE/ REPAIR-FAX LINES.		247.50
<b>0302508</b>	<b>Grey House Publishing</b>		<b>02/13/2018</b>	<b>345.00</b>
V0155812	01_2010_21100_5405001	SUPPLIES.		345.00
<b>0302509</b>	<b>Tom Grey</b>		<b>02/13/2018</b>	<b>1,255.40</b>
V0156010	06_4020_16600_5302000	TK PRESTA ARCFLASH.		1,255.40
<b>0302510</b>	<b>Illinois Correctional Industri</b>		<b>02/13/2018</b>	<b>70.00</b>
V0155790	10_3060_35835_5401009	TOURN SUPPLIES.		70.00
<b>0302511</b>	<b>Illini FS</b>		<b>02/13/2018</b>	<b>2,705.37</b>
V0155806	01_1030_16520_5401005	SUPPLIES.		805.52
V0155807	02_7030_71300_5401005	SUPPLIES.		837.37
V0155808	01_1030_16520_5401005	SUPPLIES.		409.23
V0155809	01_1030_16520_5401005	SUPPLIES.		653.25
<b>0302512</b>	<b>Industrial Supply</b>		<b>02/13/2018</b>	<b>97.38</b>
V0155782	02_7010_71100_5404004	SUPPLIES.		9.92
V0155783	02_7010_71100_5404004	SUPPLIES.		87.46
<b>0302513</b>	<b>Kirby Risk</b>		<b>02/13/2018</b>	<b>58.00</b>
V0155867	02_7010_71100_5404004	SUPPLIES.		45.16
V0155875	02_7010_71100_5404004	SUPPLIES.		12.84
<b>0302515</b>	<b>Mr Trophy</b>		<b>02/13/2018</b>	<b>28.00</b>
V0155791	10_3060_12215_5409000	FARM TOY SHOW-TROPHY.		28.00
<b>0302516</b>	<b>MSC Industrial Direct</b>		<b>02/13/2018</b>	<b>79.29</b>
V0155859	01_1030_13530_5401002	SUPPLIES.		79.29
<b>0302517</b>	<b>Christopher L. Murphy</b>		<b>02/13/2018</b>	<b>300.00</b>
V0155784	01_1010_11100_5509000	STIPEND-SAX SOLO/RECITAL. 2/6/18.		300.00
<b>0302518</b>	<b>Northstar Education Services L</b>		<b>02/13/2018</b>	<b>204.25</b>
V0156005	01_3040_34100_5404002	COHORT MGMT 12/31/17.		204.25
<b>0302519</b>	<b>O'Reilly Auto Parts</b>		<b>02/13/2018</b>	<b>49.99</b>
V0155860	01_1030_13540_5401002	SUPPLIES.		49.99
<b>0302520</b>	<b>Petes Auto Parts</b>		<b>02/13/2018</b>	<b>98.11</b>
V0155802	01_1030_13540_5401002	SUPPLIES.		98.11
<b>0302521</b>	<b>Mr Jeffrey T. Primmer</b>		<b>02/13/2018</b>	<b>144.45</b>
V0156002	01_3020_32100_5502002	MILEAGE REIMBURSEMENT. IACAC TRANSFER		144.45

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302522</b>	<b>Rogers Supply Co</b>		<b>02/13/2018</b>	<b>74.28</b>
V0155873	02_7010_71100_5404004	SUPPLIES.		74.28
<b>0302523</b>	<b>Sleep Inn</b>		<b>02/13/2018</b>	<b>276.27</b>
V0155787	01_4040_12202_5409000	ROOMS RESERVED FOR STAFF. .. FROM WILD		239.97
V0155787	01_4040_12202_5409000	ESTIMATED HOTEL TAX.		34.80
V0155787	01_4040_12202_5409000	ADJUSTMENT.		1.50
<b>0302524</b>	<b>Stericycle Inc</b>		<b>02/13/2018</b>	<b>181.25</b>
V0155797	12_8060_89200_5309000	#1000303 3/1/18.		181.25
<b>0302525</b>	<b>Thomas Consulting Group</b>		<b>02/13/2018</b>	<b>335.00</b>
V0155856	01_1060_15100_5302000	CONTRACTUAL SRVCS 2/15/18.		335.00
<b>0302526</b>	<b>Triple S Sports</b>		<b>02/13/2018</b>	<b>337.65</b>
V0155858	10_3060_35365_5401009	CATCHERS SET FOR SOFTBALL.		319.00
V0155858	10_3060_35365_5401009	SHIPPING.		18.65
<b>0302527</b>	<b>UPS</b>		<b>02/13/2018</b>	<b>11.10</b>
V0155795	01_8040_76100_5404003	WEEKLY SERVICE CHARGE.		11.10
<b>0302528</b>	<b>VISA</b>		<b>02/13/2018</b>	<b>197.57</b>
V0155792	01_1010_12800_5409000	K STURGEON EXPENSES.		197.57
<b>0302529</b>	<b>VISA</b>		<b>02/13/2018</b>	<b>230.45</b>
V0155793	01_1010_11100_5401002	P MCCONNELL EXPENSES.		230.45
<b>0302530</b>	<b>Willis Computing Specialist, I</b>		<b>02/13/2018</b>	<b>880.00</b>
V0155864	06_4020_16600_5302000	OE EXCEL LEVEL 1.		880.00
<b>0302531</b>	<b>Worldpoint ECC Inc</b>		<b>02/13/2018</b>	<b>484.50</b>
V0155865	01_1040_16510_5401002	SUPPLIES.		484.50
<b>0302532</b>	<b>Main St Bar &amp; Grill</b>		<b>02/13/2018</b>	<b>127.50</b>
V0155550	01_8060_89100_5501000	CATERING 1/23/18 ACCESS/E. EQUITY/ DIV		127.50
<b>0302533</b>	<b>Financial Aid</b>		<b>02/15/2018</b>	<b>13,240.19</b>
Various	*** Consolidating 25 Checks: 0302533 - 0302557			13,240.19
<b>0302558</b>	<b>403b ASP</b>		<b>02/15/2018</b>	<b>3,241.68</b>
V0156084	01_0000_00000_2104000	TSA JAN '18.		3,241.68
<b>0302559</b>	<b>AmerenIP</b>		<b>02/15/2018</b>	<b>137.81</b>
V0156091	02_7060_71500_5703000	7268255534 1/12-2/12/18.		137.81
<b>0302560</b>	<b>AmerenIP</b>		<b>02/15/2018</b>	<b>147.62</b>
V0156092	02_7090_72600_5703000	4433875010 COMMERCE-ELECT. 1/10-2/8/18		147.62

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0302561</b>	<b>AmerenIP</b>		<b>02/15/2018</b>	<b>886.10</b>
V0156093	02_7090_72600_5701000	1070153016 COMMERCE-GAS.	1/10-2/8/18.	886.10
<b>0302562</b>	<b>AmerenIP</b>		<b>02/15/2018</b>	<b>597.47</b>
V0156094	02_7090_72600_5703000	8307669012 GARFIELD-ELECT.	1/10-2/8/18	597.47
<b>0302563</b>	<b>Arnolds Office Supplies</b>		<b>02/15/2018</b>	<b>1,586.16</b>
V0156018	01_8040_76100_5409000	SUPPLIES.		24.30
V0156047	01_8030_83100_5401001	HEWCB384A BLACK LASERJET. .. IMAGE DRU		129.99
V0156047	01_8030_83100_5401001	HEWCB385A CYAN LASERJET. .. IMAGE DRUM		375.00
V0156047	01_8030_83100_5401001	HEWCB386A YELLOW LASERJET. .. IMAGE DR		375.00
V0156047	01_8030_83100_5401001	HEWCB387AMAGENTA LASERJET. .. IMAGE DR		375.00
V0156049	01_3080_38800_5401001	SUPPLIES.		306.87
<b>0302564</b>	<b>JASON A GREENE</b>		<b>02/15/2018</b>	<b>180.00</b>
V0156106	01_1030_16520_5304000	SNOW REMOVAL	2/6/18.	180.00
<b>0302565</b>	<b>Ms Carla M. Boyd</b>		<b>02/15/2018</b>	<b>61.04</b>
V0156031	01_3020_37100_5502002	MILEAGE HOOP	2/5, 2/7/18.	61.04
<b>0302566</b>	<b>Tim Brownlee</b>		<b>02/15/2018</b>	<b>160.00</b>
V0156032	01_3060_35100_5302000	MBB OFFICIAL	2/10/18.	160.00
<b>0302567</b>	<b>Miss Marissa B. Bumpus</b>		<b>02/15/2018</b>	<b>171.17</b>
V0156075	10_3060_12415_5503003	REIMBURSE-ACERT CONFER.	LAS VEGAS 1/31	171.17
<b>0302568</b>	<b>Carle Physician Group</b>		<b>02/15/2018</b>	<b>35.00</b>
V0156100	01_1030_16520_5401002	#2253801 K HAYNES.		35.00
<b>0302569</b>	<b>CDW Government Inc</b>		<b>02/15/2018</b>	<b>296.10</b>
V0156066	06_8060_89862_5401002	RICOH SP C340DN COLOR. .. LASER PRINTE		296.10
<b>0302570</b>	<b>College Board</b>		<b>02/15/2018</b>	<b>935.00</b>
V0156097	01_3090_33100_5401002	COMPANION TEST ARITHMETIC.		125.00
V0156097	01_3090_33100_5401002	COMPANION TEST ALGEBRA.		125.00
V0156097	01_3090_33100_5401002	COMPANION TEST READING.		125.00
V0156097	01_3090_33100_5401002	WRITEPLACER.		300.00
V0156097	01_3090_33100_5401002	ANSWER SHEETS.		175.00
V0156097	01_3090_33100_5401002	SHIPPING.		85.00
<b>0302571</b>	<b>Comcast of Illinois</b>		<b>02/15/2018</b>	<b>184.85</b>
V0156064	01_1020_13240_5401002	8771403080232560.		184.85
<b>0302572</b>	<b>DACC Classified Staff Associat</b>		<b>02/15/2018</b>	<b>796.69</b>
V0156087	01_0000_00000_2109020	CL STF U DUES P/R	2/15/18.	796.69
<b>0302573</b>	<b>DACC Foundation</b>		<b>02/15/2018</b>	<b>609.20</b>
V0156085	01_0000_00000_2109011	P/R DEDUCTIONS	2/15/18.	609.20

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

0302574	<b>DACEA</b>	02/15/2018	<b>1,722.72</b>
V0156086	01_0000_00000_2109020 FAC U DUES P/R 2/15/18.		1,722.72
0302575	<b>Danville Paper &amp; Supply Inc</b>	02/15/2018	<b>453.68</b>
V0156068	05_6030_45100_5401009 SUPPLIES.		453.68
0302576	<b>Nicholas J. Fox</b>	02/15/2018	<b>300.00</b>
V0156074	01_1010_11100_5309000 RECITAL STIPEND 2/6/18.		300.00
0302577	<b>General Revenue Corporation</b>	02/15/2018	<b>319.00</b>
V0156088	01_0000_00000_2109030 #31773110 P/R 2/15/18.		319.00
0302578	<b>Gordon Food Services</b>	02/15/2018	<b>367.84</b>
V0156069	05_6030_45100_5401009 SUPPLIES.		367.84
0302579	<b>hibu Inc</b>	02/15/2018	<b>121.00</b>
V0156065	01_8030_83100_5407000 153763 1 MO PH BK LISTING.		121.00
0302580	<b>Bobby Hoggard</b>	02/15/2018	<b>160.00</b>
V0156035	01_3060_35110_5302000 WBB OFFICIAL 2/10/18.		160.00
0302581	<b>Mrs Tamara L. Howard</b>	02/15/2018	<b>289.25</b>
V0156038	01_1040_12410_5503005 REIMBURSE HOTEL-ACERT CON. 1/31-2/2/18		289.25
0302582	<b>Illinois Director of Employmen</b>	02/15/2018	<b>5,845.50</b>
V0156023	12_8060_89230_5204000 CURRENT QTR CHRGS.		5,845.50
0302583	<b>Industrial Supply</b>	02/15/2018	<b>419.92</b>
V0156072	02_7010_71100_5404004 SUPPLIES.		66.51
V0156089	02_7010_71100_5404004 SUPPLIES.		353.41
0302584	<b>JRCERT</b>	02/15/2018	<b>2,100.00</b>
V0156041	01_1040_12410_5406000 ANNUAL FEE-PRGM #2365.		2,100.00
0302585	<b>Kirby Risk</b>	02/15/2018	<b>251.08</b>
V0156095	02_7010_71100_5404004 SUPPLIES.		251.08
0302586	<b>Mickey's Linen &amp; Towel Supply</b>	02/15/2018	<b>141.20</b>
V0156101	01_1030_16550_5401002 LINEN SERVICE 2/8/18.		141.20
0302587	<b>Motion Industries Inc</b>	02/15/2018	<b>42.61</b>
V0156090	02_7010_71100_5404004 SUPPLIES.		42.61
0302588	<b>Jeff Nelson</b>	02/15/2018	<b>160.00</b>
V0156034	01_3060_35100_5302000 MBB OFFICIAL 2/10/18.		160.00
0302589	<b>News-Gazette</b>	02/15/2018	<b>120.00</b>

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0156052	01_8030_83100_5407000	#37735 GED AD-G'TOWN PAPE.	60.00
V0156053	01_8030_83100_5407000	#37735 CNA AD-G'TOWN PAP.	60.00
<b>0302590</b>	<b>Bryan Pierce</b>		<b>02/15/2018</b>
V0156037	01_3060_35110_5302000	WBB OFFICIAL 2/10/18.	<b>160.00</b> 160.00
<b>0302591</b>	<b>Quill Corp</b>		<b>02/15/2018</b>
V0156099	01_1030_13510_5401002	DYMO D1 LABEL TAPE. .. 901-16955.	56.97
V0156099	01_1030_13540_5401002	HP96/97 BLACK/COLOR .. CARTRIDGES/901-	102.99
<b>0302592</b>	<b>The Roy Houff Company LLC</b>		<b>02/15/2018</b>
V0156103	01_1030_13410_5401002	SUPPLIES.	<b>73.75</b> 73.75
<b>0302593</b>	<b>SCENARIO LEARNING LLC</b>		<b>02/15/2018</b>
V0156070	01_8040_84800_5309000	ONLINE STAFF TRAINING. 2/1/18-1/31/19.	<b>5,323.50</b> 5,323.50
<b>0302594</b>	<b>Mrs Shirley Splittstoesser</b>		<b>02/15/2018</b>
V0156030	01_4010_16200_5309000	MILEAGE-LUNCH/LEARN 2/12/.	<b>38.27</b> 38.27
<b>0302595</b>	<b>Vermilion County Health Dept</b>		<b>02/15/2018</b>
V0156028	01_8040_84800_5309000	TB TEST-6 STUDENT WORKERS.	<b>144.00</b> 144.00
<b>0302596</b>	<b>VISA</b>		<b>02/15/2018</b>
V0156029	01_3060_35160_5401001	M CERVANTES SB EXPENSES.	<b>44.44</b> 44.44
<b>0302597</b>	<b>VISA</b>		<b>02/15/2018</b>
V0156063	01_8010_88100_5502002	K THURMAN EXPENSES.	650.00
V0156063	01_8040_84800_5309000	K THURMAN EXPENSES.	63.10
V0156063	01_8040_84800_5509000	K THURMAN EXPENSES.	795.00
V0156063	01_8050_88800_5501000	K THURMAN EXPENSES.	97.69
V0156063	01_8060_89100_5501000	K THURMAN EXPENSES.	8.97
V0156063	10_4040_89600_5501000	K THURMAN EXPENSES.	90.14
<b>0302598</b>	<b>Henry Votsmier</b>		<b>02/15/2018</b>
V0156036	01_3060_35110_5302000	WBB OFFICIAL 2/10/18.	<b>160.00</b> 160.00
<b>0302599</b>	<b>Wazy 96.5</b>		<b>02/15/2018</b>
V0156096	01_8030_83100_5407000	DEC REGISTRATION ADS.	<b>90.00</b> 90.00
<b>0302600</b>	<b>WCIA-TV</b>		<b>02/15/2018</b>
V0156050	01_8030_83100_5407000	WEB PREROLL SOV ROS.	150.00
V0156051	01_8030_83100_5407000	VIDEO BT/ CONATEXTUAL IMP.	812.22
<b>0302601</b>	<b>Mark Winters</b>		<b>02/15/2018</b>
V0156033	01_3060_35100_5302000	MBB OFFICIAL 2/10/18.	<b>160.00</b> 160.00
<b>0302602</b>	<b>Financial Aid</b>		<b>02/15/2018</b>
Various	*** Consolidating 517 Checks: 0302602 - 0303121		<b>136,369.86</b> 136,369.86
<b>0303122</b>	<b>AT&amp;T Mobility</b>		<b>02/15/2018</b>
			<b>58.07</b>



**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0156631	06_4020_58800_5705000	827306294	12/27-1/26/18.		58.07
<b>0303123</b>	<b>Miss Stevee N. Clark</b>			02/15/2018	<b>200.00</b>
V0156648	06_4020_54024_5902055		MILEAGE JAN '18.		200.00
<b>0303124</b>	<b>Mr Dustin W. Creighton</b>			02/15/2018	<b>164.80</b>
V0156644	06_4020_53182_5902054		CHILDCARE-JAN '18.		40.00
V0156650	06_4030_55132_5902055		MILEAGE JAN '18.		124.80
<b>0303125</b>	<b>Mr Jeffrey W. Creighton, Jr</b>			02/15/2018	<b>316.44</b>
V0156649	06_4030_55132_5902055		MILEAGE JAN '18.		316.44
<b>0303126</b>	<b>Danville Mass Transit</b>			02/15/2018	<b>20.00</b>
V0156638	06_4030_51182_5902055		BUS TICKETS-M STUTTS.		20.00
<b>0303127</b>	<b>Miss Ashley L. English</b>			02/15/2018	<b>35.00</b>
V0156651	06_4020_54024_5902055		MILEAGE JAN '18.		35.00
<b>0303128</b>	<b>First Institute Training &amp; Mgm</b>			02/15/2018	<b>9,365.07</b>
V0156636	06_4030_52184_5309050		CONTRACT PAYMENT.		5,523.00
V0156636	06_4030_52184_5902059		CONTRACT PAYMENT.		358.96
V0156636	06_4030_52184_5902062		CONTRACT PAYMENT.		3,483.11
<b>0303129</b>	<b>Ms Marie E. Kuzniar</b>			02/15/2018	<b>162.00</b>
V0156646	06_4030_51182_5902054		CHILDCARE-CRIPPIN/REDDING.		162.00
<b>0303130</b>	<b>Robyn L. Lane</b>			02/15/2018	<b>120.00</b>
V0156645	06_4030_51182_5902054		CHILDCARE-MENSCHEL/JAN.		120.00
<b>0303131</b>	<b>Natosha N. Menschel</b>			02/15/2018	<b>120.00</b>
V0156647	06_4030_51182_5902055		MILEAGE JAN '18.		120.00
<b>0303132</b>	<b>Polyclinic Medical Equipment</b>			02/15/2018	<b>192.50</b>
V0156633	06_4030_51182_5902059		SHOES.		76.50
V0156634	06_4020_53182_5902059		TOP 2624 TEAL LG.		53.00
V0156634	06_4020_53182_5902059		PANTS 1123P TEAL LG.		63.00
<b>0303133</b>	<b>Miss Natasha M. Redding</b>			02/15/2018	<b>15.00</b>
V0156652	06_4030_51182_5902055		MILEAGE JAN '18.		15.00
<b>0303134</b>	<b>Polyclinic Medical Equipment</b>			02/15/2018	<b>172.00</b>
V0156632	06_4030_51182_5902059		STETHOSCOPE-LITTMAN .. CLASSIC III SF		158.50
V0156632	06_4030_51182_5902059		SCISSORS - 605 BLK.		13.50
<b>0303135</b>	<b>Vermilion County Health Dept</b>			02/15/2018	<b>240.00</b>
V0156639	06_4030_51182_5902059		TB TEST-RENAIL MILLER.		48.00
V0156640	06_4030_51182_5902059		TB TEST-RASHIDA WILLIAMS.		48.00
V0156641	06_4030_51182_5902059		TB TEST-RAY TOMPKINS.		48.00
V0156642	06_4030_51182_5902059		TB TEST-VERONICA PARCHMAN.		48.00
V0156643	06_4030_51182_5902059		TB TEST-SARAH KAYEYE ZIKI.		48.00

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0303136</b>	<b>Miss Vonzille L. Williams</b>	<b>02/15/2018</b>	<b>50.00</b>
V0156637	06_4030_51182_5902059 LPN LICENSE FEE.		50.00
<b>0303137</b>	<b>YMCA</b>	<b>02/15/2018</b>	<b>3,883.69</b>
V0156635	06_4030_52184_5309050 CONTRACT PAYMENT.		3,315.44
V0156635	06_4030_52184_5902062 CONTRACT PAYMENT.		568.25
<b>0303138</b>	<b>AIRGAS USA LLC</b>	<b>02/20/2018</b>	<b>283.68</b>
V0156664	01_1030_13520_5401002 14 PIN PLUG 20' CORD.		283.68
<b>0303139</b>	<b>AmerenIP</b>	<b>02/20/2018</b>	<b>555.81</b>
V0156667	02_7090_72600_5701000 1972031020 GARFIELD-GAS. 1/10-2/8/18.		555.81
<b>0303140</b>	<b>Aramark Uniform Service</b>	<b>02/20/2018</b>	<b>118.28</b>
V0156661	02_7020_71200_5309000 UNIFORMS-BSA 2/16/18.		68.10
V0156662	02_7010_71100_5309000 UNIFORMS-MAINT 2/16/18.		50.18
<b>0303141</b>	<b>Arnolds Office Supplies</b>	<b>02/20/2018</b>	<b>133.85</b>
V0156659	01_8040_76100_5409000 SUPPLIES.		133.85
<b>0303142</b>	<b>Sport Supply Group Inc</b>	<b>02/20/2018</b>	<b>91.91</b>
V0156656	01_3060_35800_5401009 RUBBER HOME PLATES FOR.. .. SOFTBALL/B		55.96
V0156656	01_3060_35800_5401009 SHIPPING.		8.00
V0156657	01_3060_35110_5401009 WOMEN'S PRACTICE SHORTS.		19.95
V0156657	01_3060_35110_5401009 SHIPPING.		8.00
<b>0303143</b>	<b>Carolina Biological Supply Co</b>	<b>02/20/2018</b>	<b>171.32</b>
V0156660	01_1010_12200_5401002 SERRATIA MARCESCENS .. MICROKWIK CULTU		18.50
V0156660	01_1010_12200_5401002 CAROLINA ELECTRONIC .. POCKET SCALE 10		66.25
V0156660	01_1010_12200_5401002 LETTER "E" SLIDE W.M.. .. ITEM# 291406		59.25
V0156660	01_1010_12200_5401002 SHIPPING ESTIMATE.		25.00
V0156660	01_1010_12200_5401002 ADJUSTMENT.		2.32
<b>0303144</b>	<b>Connor Company</b>	<b>02/20/2018</b>	<b>214.52</b>
V0156658	02_7010_71100_5404004 SUPPLIES.		214.52
<b>0303145</b>	<b>Danville Mass Transit</b>	<b>02/20/2018</b>	<b>920.00</b>
V0156672	01_3060_36100_5401009 BUS TICKETS.		920.00
<b>0303146</b>	<b>Danville Paper &amp; Supply Inc</b>	<b>02/20/2018</b>	<b>219.82</b>
V0156670	10_3060_35835_5401009 SUPPLIES.		189.58
V0156671	02_7020_71200_5401004 SUPPLIES.		30.24
<b>0303147</b>	<b>G4S Secure Solutions</b>	<b>02/20/2018</b>	<b>2,068.80</b>
V0156668	12_8060_89200_5309000 SECURITY 2/5-2/11/18.		2,068.80
<b>0303148</b>	<b>Grey House Publishing</b>	<b>02/20/2018</b>	<b>179.10</b>
V0156663	01_2010_21100_5405001 REFERENCE BOOK-CUM INDEX.		179.10

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0303149</b>	<b>Mrs Tamara L. Howard</b>	<b>02/20/2018</b>	<b>600.00</b>
V0156665	01_8060_89100_5209001 TUITION REIMBURSEMENT.		600.00
<b>0303150</b>	<b>Interstate All Battery Center</b>	<b>02/20/2018</b>	<b>188.44</b>
V0156677	02_7010_71100_5401004 SUPPLIES.		171.10
V0156678	02_7010_71100_5401004 SUPPLIES.		17.34
<b>0303151</b>	<b>Mr Phillip R. Langley</b>	<b>02/20/2018</b>	<b>100.00</b>
V0156653	01_3060_36100_5502002 DLO TICKETS-20 STUDENTS.		100.00
<b>0303152</b>	<b>Laura Christina G. Reed-Sallee</b>	<b>02/20/2018</b>	<b>147.77</b>
V0156673	06_3020_33618_5503002 TRIO PRIORITY 5 TRAINING. ATLANTA GA 2		147.77
<b>0303153</b>	<b>Rogers Supply Co</b>	<b>02/20/2018</b>	<b>1,455.05</b>
V0156675	02_7010_71100_5404004 SUPPLIES.		1,232.41
V0156676	02_7010_71100_5404004 SUPPLIES.		222.64
<b>0303154</b>	<b>Sailfin Pet Shop</b>	<b>02/20/2018</b>	<b>44.70</b>
V0156669	01_4040_12201_5409000 SUPPLIES.		44.70
<b>0303155</b>	<b>VISA</b>	<b>02/20/2018</b>	<b>1,289.97</b>
V0156666	01_8060_89100_5503002 S EHEMEN EXPENSES.		535.00
V0156666	06_3020_33618_5503002 S EHEMEN EXPENSES.		754.97
<b>0303156</b>	<b>Waugh Foods Inc</b>	<b>02/20/2018</b>	<b>849.89</b>
V0156674	01_1030_16550_5401002 SUPPLIES.		849.89
<b>0303157</b>	<b>ACT</b>	<b>02/22/2018</b>	<b>1,520.00</b>
V0156720	06_4020_16600_5401002 WORKKEYS.		1,520.00
<b>0303158</b>	<b>Amazon/GE Money Bank</b>	<b>02/22/2018</b>	<b>1,487.28</b>
V0156693	02_7080_78800_5401001 SUPPLIES.		96.52
V0156698	02_7030_71300_5401005 SUPPLIES.		197.90
V0156699	06_8060_89613_5409000 SUPPLIES.		69.90
V0156700	06_8060_89613_5409000 SUPPLIES.		668.82
V0156701	06_8060_89613_5409000 SUPPLIES.		89.79
V0156702	06_8060_89613_5409000 SUPPLIES.		179.58
V0156703	01_1010_11400_5401002 SUPPLIES-P1800462.		8.99
V0156704	01_1010_11400_5401002 SUPPLIES-P1800462.		19.28
V0156731	01_4010_16250_5401009 RULES OF THE ROAD DVD.		27.92
V0156735	01_3060_31300_5401002 INCLUSIVE DIRECTIONS: .. THE ROLE OF C		27.00
V0156735	01_3060_31300_5401002 INCLUSION DIVERSITY, THE .. NEW WORKPL		15.99
V0156735	01_3060_31300_5401002 WHAT IF?: SHORT STORIES. .. TO SPARK		12.09
V0156735	01_3060_31300_5401002 WHISTLING VIVALDI: .. HOW STEREO TYPE		8.31
V0156735	01_3060_31300_5401002 THE DIVERSITY TRAINING. .. ACTIVITY BO		23.19
V0156736	01_3020_37100_5401001 OXFORD TWIN POCKET FOLDER. .. GREEN 25		21.36
V0156736	01_3020_37100_5401001 OXFORD TWIN POCKET FOLDER. .. YELLOW B		20.64
<b>0303159</b>	<b>AmerenIP</b>	<b>02/22/2018</b>	<b>701.96</b>
V0156705	02_7060_71500_5703000 8901262255 1/18-2/16/18.		701.96

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0303160</b>	<b>AmerenIP</b>		<b>02/22/2018</b>	<b>640.03</b>
V0156738	02_7090_72400_5701000	1147008233 1/18-2/18/18.		251.93
V0156738	02_7090_72400_5703000	1147008233 1/18-2/18/18.		388.10
<b>0303161</b>	<b>Mr Jason J. Asaad</b>		<b>02/22/2018</b>	<b>50.00</b>
V0156690	01_3060_35100_5302000	MBB ANNOUNCER 2/17/18.		25.00
V0156691	01_3060_35110_5302000	WBB ANNOUNCER 2/17/18.		25.00
<b>0303162</b>	<b>Global Industrial</b>		<b>02/22/2018</b>	<b>2,197.96</b>
V0156717	06_1090_18650_5401002	BIRCH BUTCHER BLOCK. . . 96" X 30" D SQ		2,022.00
V0156717	06_1090_18650_5401002	ESTIMATED FR/SHIPPING.		175.96
<b>0303163</b>	<b>Ms Carla M. Boyd</b>		<b>02/22/2018</b>	<b>1,885.25</b>
V0156730	01_3020_37100_5501000	HACD GET AHEAD GIFT CARDS. SUPPLIES.		47.40
V0156730	06_1090_18801_5401002	HACD GET AHEAD GIFT CARDS. SUPPLIES.		1,837.85
<b>0303164</b>	<b>BSA Inc</b>		<b>02/22/2018</b>	<b>40.00</b>
V0156732	01_1030_16520_5304000	SERVICE/ REPAIR-VOLVO.		40.00
<b>0303165</b>	<b>Car-X</b>		<b>02/22/2018</b>	<b>114.15</b>
V0156724	01_8040_76100_5401005	SERVICE/ REPAIR '14 CARAV. M199935.		114.15
<b>0303166</b>	<b>Comcast Cable</b>		<b>02/22/2018</b>	<b>387.21</b>
V0156688	02_7090_72300_5309000	8771403080661578.		134.85
V0156742	05_6080_43100_5709000	8771403080376854.		252.36
<b>0303167</b>	<b>Comcast of Illinois</b>		<b>02/22/2018</b>	<b>234.15</b>
V0156741	02_7060_71500_5709000	8771403080131861.		234.15
<b>0303168</b>	<b>Nick Conway</b>		<b>02/22/2018</b>	<b>160.00</b>
V0156689	01_3060_35100_5302000	MBB OFFICIAL 2/17/18.		160.00
<b>0303169</b>	<b>DACC Foundation</b>		<b>02/22/2018</b>	<b>8,000.00</b>
V0156727	06_3020_33618_5909000	2018-19 TRIO SCHOLARSHIPS. 32 STUDENTS		8,000.00
<b>0303170</b>	<b>Depke Welding Supplies</b>		<b>02/22/2018</b>	<b>292.20</b>
V0156721	01_1030_13520_5401002	SUPPLIES.		128.80
V0156722	01_1030_13520_5401002	SUPPLIES.		163.40
<b>0303171</b>	<b>Rick Fahnestock</b>		<b>02/22/2018</b>	<b>160.00</b>
V0156682	01_3060_35110_5302000	WBB OFFICIAL 2/17/18.		160.00
<b>0303172</b>	<b>GULFCOAST ULTRASOUND INSTITUTE</b>		<b>02/22/2018</b>	<b>136.42</b>
V0156745	01_1040_12411_5401002	FETAL ANOMALIES DVD.		129.00
V0156745	01_1040_12411_5401002	SHIPPING.		7.42
<b>0303173</b>	<b>Gary Hamilton</b>		<b>02/22/2018</b>	<b>160.00</b>
V0156687	01_3060_35100_5302000	MBB OFFICIAL 2/17/18.		160.00

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

0303174	<b>hibu Inc</b>		02/22/2018	<b>267.00</b>
V0156743	05_6080_43100_5407000	AORGKT.		267.00
0303175	<b>Clayton M. Hicks</b>		02/22/2018	<b>55.70</b>
V0156725	01_3060_35150_5504000	RECRUIT EXPENSE REIMBURSE. 2/20/18.		55.70
0303176	<b>Johnson Controls</b>		02/22/2018	<b>2,496.00</b>
V0156711	02_7010_71100_5304000	TEMP PROBLEM-TC.		1,248.00
V0156712	02_7010_71100_5304000	VAV PROBLEMS-MM.		1,248.00
0303177	<b>Phil McCarty</b>		02/22/2018	<b>160.00</b>
V0156684	01_3060_35110_5302000	WBB OFFICIAL 2/17/18.		160.00
0303178	<b>The Medalcraft Mint Inc</b>		02/22/2018	<b>903.00</b>
V0156714	10_3060_35835_5401009	TROPHIES AND MEDALS FOR .. NJCAA 2018		903.00
0303179	<b>Moon Glo Inc</b>		02/22/2018	<b>158.50</b>
V0156726	10_4040_89600_5501000	LABOR MGMT MTG 2/15/18.		158.50
0303180	<b>O'Reilly Auto Parts</b>		02/22/2018	<b>27.96</b>
V0156723	01_1030_13540_5401002	SUPPLIES.		27.96
0303181	<b>Office of Secretary of State</b>		02/22/2018	<b>25.00</b>
V0156680	01_4010_16250_5401009	5 DR ED STUDENTS.		25.00
0303182	<b>Official Payments</b>		02/22/2018	<b>6,654.78</b>
V0156692	01_8060_89100_5904000	DANVILLE00001 1/31/18.		6,654.78
0303183	<b>Pocket Nurse</b>		02/22/2018	<b>999.33</b>
V0156716	01_1020_13235_5401002	MISC. ITEMS SEE ATTACHED.		957.19
V0156716	01_1020_13235_5401002	ADJUSTMENT.		42.14
0303184	<b>Ripken Experience</b>		02/22/2018	<b>8,986.00</b>
V0156728	10_3060_35355_5406000	FINAL PYMT-BB SPRING TRIP. 3/4-3/9/18		8,986.00
0303185	<b>Rowman &amp; Littlefield Publishin</b>		02/22/2018	<b>52.65</b>
V0156681	01_2010_21100_5405001	REFERENCE BOOK/HANDBOOK.		52.65
0303186	<b>Rowman &amp; Littlefield Publishin</b>		02/22/2018	<b>45.37</b>
V0156729	01_2010_21100_5405001	REFERENCE BOOK-US GOV.		45.37
0303187	<b>Kevin R. Schnitker</b>		02/22/2018	<b>160.00</b>
V0156686	01_3060_35100_5302000	MBB OFFICIAL 2/17/18.		160.00
0303188	<b>Springfield Electric</b>		02/22/2018	<b>309.97</b>
V0156737	02_7010_71100_5401004	SUPPLIES.		309.97

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0303189</b>	<b>TRACY THEATRE ORIGINALS LLC</b>	<b>02/22/2018</b>	<b>850.00</b>
V0156746	10_3060_11875_5409000 DACC PLAYERS COSTUME .. RENTAL FOR CHA		850.00
<b>0303190</b>	<b>UPS</b>	<b>02/22/2018</b>	<b>74.47</b>
V0156739	01_8040_76100_5404003 SHIPPING 2/15/18.		74.47
<b>0303191</b>	<b>Verizon Wireless</b>	<b>02/22/2018</b>	<b>385.07</b>
V0156740	02_7060_71500_5706000 780425287-00001 1/16-2/15.		385.07
<b>0303192</b>	<b>Henry Votsmier</b>	<b>02/22/2018</b>	<b>160.00</b>
V0156683	01_3060_35110_5302000 WBB OFFICIAL 2/17/18.		160.00
<b>0303193</b>	<b>Walmart Community</b>	<b>02/22/2018</b>	<b>333.69</b>
V0156706	01_4040_12101_5409000 DRINKS-ACADEMIC CHALLENGE. .. JANUARY		37.56
V0156707	01_4040_12101_5409000 BAKER'S DOZEN DONUTS. .. ACADEMIC CHAL		7.96
V0156707	01_4040_12101_5409000 COOKIES. .. ACADEMIC CHALLENGE ON .. J		19.80
V0156707	01_4040_12101_5409000 COOKIES. .. ACADEMIC CHALLENGE. .. JAN		19.80
V0156708	10_3060_12215_5409000 MISC SUPPLIES FOR FARM. .. TOY SHOW ON		95.95
V0156709	06_1060_15600_5401002 ART SUPPLIES: STICKERS. .. SCISSORS, GL		99.68
V0156710	06_4020_16600_5409000 SUPPLIES.		52.94
<b>0303194</b>	<b>Waugh Foods Inc</b>	<b>02/22/2018</b>	<b>338.34</b>
V0156718	01_1030_16550_5401002 SUPPLIES.		413.14
V0156719	01_1030_16550_5401002 CREDIT.		74.80-
<b>0303195</b>	<b>YBP Library Services</b>	<b>02/22/2018</b>	<b>775.00</b>
V0156744	01_2010_21100_5406000 GOBI REVIEWS MODULE. .. READ ONLINE BO		455.00
V0156744	01_2010_21100_5406000 GOBI PLUS ONLINE FOLDERS. .. LIBRARY N		320.00
<b>0303196</b>	<b>Financial Aid</b>	<b>02/22/2018</b>	<b>4,235.00</b>
Various	*** Consolidating 6 Checks: 0303196 - 0303201		4,235.00
<b>0303202</b>	<b>Amazon/GE Money Bank</b>	<b>02/27/2018</b>	<b>2,559.78</b>
V0156747	01_1020_13230_5401002 MURACH'S JAVASCRIPT AND .. JQUERY.		51.97
V0156748	01_1020_13240_5401002 LOGITECH WIRELESS .. KEYBOARD/MOUSE CO		34.94
V0156749	01_1030_13530_5401002 GOPRO HERO6 BLACK.		399.00
V0156750	01_2040_85100_5401001 CANON LBP678DN B/W LASER. .. PRINTER.		661.12
V0156751	01_4040_12201_5409000 ZOO MED BASKING SPOT .. LAMPS 100 WATT		117.24
V0156765	01_4010_16200_5401002 AMAZON ECHO. .. FOR USE IN COMMUNITY E		284.97
V0156766	01_4010_16200_5401001 PLANTRONICS-CS540 .. CONVERTIBLE WIREL		159.97
V0156766	01_4010_16200_5401001 PLANTRONICS HL 10 HANDSET. .. LIFTER.		24.00
V0156782	01_1040_15200_5401001 RICHO SP C340DN BLACK. .. TONER.		166.00
V0156782	01_1040_15200_5401001 RICHO SP C340DN TONER SET. .. BLACK &		599.00
V0156783	06_1060_15600_5401002 ROYAL BRITES POSTER BOARD. .. 22"X28"		54.90
V0156816	01_1040_12400_5401002 FLEXIBLE LARGE ADHESIVE .. BANDAGE 2X4		6.67
<b>0303203</b>	<b>Eddie Anderson</b>	<b>02/27/2018</b>	<b>160.00</b>
V0156795	01_3060_35110_5302000 WBB OFFICIAL 2/21/18.		160.00
<b>0303204</b>	<b>Aqua Illinois</b>	<b>02/27/2018</b>	<b>76.16</b>
V0156810	02_7090_72600_5704000 0021717340837442 COMMERCE. 1/15-2/13/1		23.01

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0156811	02_7090_72600_5704000	0021717340837472	GARFIELD. 1/15-2/13/1	53.15
<b>0303205</b>	<b>Aramark Uniform Service</b>		<b>02/27/2018</b>	<b>118.28</b>
V0156787	02_7020_71200_5309000		UNIFORMS-BSA 2/23/18.	68.10
V0156788	02_7010_71100_5309000		UNIFORMS-MAINT 2/23/18.	50.18
<b>0303206</b>	<b>Mr Jason J. Asaad</b>		<b>02/27/2018</b>	<b>50.00</b>
V0156793	01_3060_35100_5302000		MBB ANNOUNCER 2/21/18.	25.00
V0156794	01_3060_35110_5302000		WBB ANNOUNCER 2/21/18.	25.00
<b>0303207</b>	<b>AT&amp;T</b>		<b>02/27/2018</b>	<b>90.50</b>
V0156809	02_7060_71500_5705000	217Z9901387642	1/17-2/16/.	90.50
<b>0303208</b>	<b>Encore Catering Inc</b>		<b>02/27/2018</b>	<b>270.00</b>
V0156781	01_3010_31100_5501000		CONTINENTAL BREAKFAST FOR. . . HIGH SCH	270.00
<b>0303209</b>	<b>Benefit Planning Consultants I</b>		<b>02/27/2018</b>	<b>930.60</b>
V0156789	01_8060_89100_5201001		MONTHLY ADMINISTR-MARCH.	930.60
<b>0303210</b>	<b>Brad Carrell</b>		<b>02/27/2018</b>	<b>160.00</b>
V0156807	01_3060_35100_5302000		MBB OFFICIAL 2/21/18.	160.00
<b>0303211</b>	<b>CCB Credit Services Inc</b>		<b>02/27/2018</b>	<b>1,354.80</b>
V0156822	01_8060_89100_5904000		COLLECTION COMMISSION.	1,354.80
<b>0303212</b>	<b>Central Management Services</b>		<b>02/27/2018</b>	<b>1,010.00</b>
V0156817	01_2040_85100_5309000	T2220486	1/31/18.	1,010.00
<b>0303213</b>	<b>CliftonLarsonAllen LLP</b>		<b>02/27/2018</b>	<b>500.00</b>
V0156764	06_4040_81618_5302000		1/10/18 SEMINAR PRESENTAT.	500.00
<b>0303214</b>	<b>Commercial-News</b>		<b>02/27/2018</b>	<b>50.00</b>
V0156763	06_4040_81618_5407000	#220729	START BUSIN 1/30/.	50.00
<b>0303215</b>	<b>Connor Company</b>		<b>02/27/2018</b>	<b>24.35</b>
V0156757	02_7010_71100_5404004		FREIGHT CHARGE.	24.35
<b>0303216</b>	<b>Cody Crum</b>		<b>02/27/2018</b>	<b>160.00</b>
V0156798	01_3060_35100_5302000		MBB OFFICIAL 2/21/18.	160.00
<b>0303217</b>	<b>Vincent E. Cunningham</b>		<b>02/27/2018</b>	<b>160.00</b>
V0156796	01_3060_35110_5302000		WBB OFFICIAL 2/21/18.	160.00
<b>0303218</b>	<b>DACC Classified Staff Associat</b>		<b>02/27/2018</b>	<b>796.69</b>
V0156825	01_0000_00000_2109020		CL STF U DUES P/R 2/28/18.	796.69
<b>0303219</b>	<b>DACC Foundation</b>		<b>02/27/2018</b>	<b>1,000.00</b>
V0156821	01_0000_00000_2307075		AQUA SCHOLARSHIP.	1,000.00

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0303220</b>	<b>DACC Foundation</b>	<b>02/27/2018</b>	<b>534.20</b>
V0156827	01_0000_00000_2109011 P/R DEDUCTIONS P/R 2/28/1.		534.20
<b>0303221</b>	<b>DACEA</b>	<b>02/27/2018</b>	<b>1,722.72</b>
V0156826	01_0000_00000_2109020 FAC U DUES P/R 2/28/18.		1,722.72
<b>0303222</b>	<b>Danville Auto Parts Co</b>	<b>02/27/2018</b>	<b>19.99</b>
V0156790	01_1030_13540_5401002 SUPPLIES.		19.99
<b>0303223</b>	<b>Danville Paper &amp; Supply Inc</b>	<b>02/27/2018</b>	<b>73.25</b>
V0156762	02_7020_71200_5401004 SUPPLIES.		13.25
V0156784	02_7020_71200_5401004 SUPPLIES.		60.00
<b>0303224</b>	<b>Danville Sanitary District</b>	<b>02/27/2018</b>	<b>559.88</b>
V0156813	02_7090_72600_5704000 0200107001 COMMERCE. 12/31-1/31/18.		23.58
V0156814	02_7090_72600_5704000 0200238001 GARFIELD. 12/31-1/31/18.		23.58
V0156815	02_7060_71500_5704000 0200564000 MAIN. 12/31-1/31/18.		512.72
<b>0303225</b>	<b>Danville Tile &amp; Sewer Pipe</b>	<b>02/27/2018</b>	<b>34.50</b>
V0156758	02_7010_71100_5404004 SUPPLIES.		34.50
<b>0303226</b>	<b>Debbie Hensleigh Initiatives</b>	<b>02/27/2018</b>	<b>200.00</b>
V0156774	06_4040_81618_5302000 "YOUR BIG WHY" WRKSHP.		200.00
<b>0303227</b>	<b>Depke Welding Supplies</b>	<b>02/27/2018</b>	<b>102.10</b>
V0156756	02_7010_71100_5404004 SUPPLIES.		102.10
<b>0303228</b>	<b>DEX</b>	<b>02/27/2018</b>	<b>357.90</b>
V0156785	05_6080_43100_5407000 500095488.		357.90
<b>0303229</b>	<b>FE Moran Inc</b>	<b>02/27/2018</b>	<b>2,608.00</b>
V0156800	12_8060_89200_5304000 ALARM MAINT.		619.50
V0156801	12_8060_89200_5304000 BURG ALARM-HOOP.		27.50
V0156802	12_8060_89200_5304000 FIRE ALARM-HOOP.		36.00
V0156803	12_8060_89200_5304000 ALARM CONTRACT.		1,187.50
V0156804	12_8060_89200_5304000 SEC CAMERA MAINT.		682.50
V0156805	12_8060_89200_5309000 MONTHLY REPORTS.		55.00
<b>0303230</b>	<b>Frontier</b>	<b>02/27/2018</b>	<b>278.16</b>
V0156812	02_7090_72400_5705000 21728341700711135 2/19-3/.		278.16
<b>0303231</b>	<b>G4S Secure Solutions</b>	<b>02/27/2018</b>	<b>2,077.80</b>
V0156808	12_8060_89200_5309000 SECURITY 2/12-2/18/18.		2,077.80
<b>0303232</b>	<b>General Revenue Corporation</b>	<b>02/27/2018</b>	<b>319.00</b>
V0156824	01_0000_00000_2109030 #31773110 P/R 2/28/18.		319.00
<b>0303233</b>	<b>Gordon Food Services</b>	<b>02/27/2018</b>	<b>732.83</b>



**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

V0156779	05_6030_45100_5401009	SUPPLIES.	356.51
V0156780	05_6030_45100_5401009	SUPPLIES.	376.32
<b>0303234</b>	<b>Illinois Correctional Industri</b>		<b>02/27/2018</b>
V0156834	10_3060_35835_5401009	TOURN BANNERS.	<b>1,080.00</b> 1,080.00
<b>0303235</b>	<b>Illini Radio Group</b>		<b>02/27/2018</b>
V0156760	06_4040_81618_5407000	SBDC ADS 1/1-1/7/18.	<b>325.00</b> 325.00
<b>0303236</b>	<b>International Greenhouse Co</b>		<b>02/27/2018</b>
V0156791	01_1030_13410_5401002	SUPPLIES.	<b>687.04</b> 687.04
<b>0303237</b>	<b>Irwin Seating Co</b>		<b>02/27/2018</b>
V0156755	02_7010_71100_5304000	SERVICE/ REPAIR.	<b>521.16</b> 521.16
<b>0303238</b>	<b>Mickey's Linen &amp; Towel Supply</b>		<b>02/27/2018</b>
V0156831	01_1030_16550_5401002	LINEN SERVICE 2/15/18.	141.20
V0156832	01_1030_16550_5401002	LINEN SERVICE 2/22/18.	141.20
<b>0303239</b>	<b>Minitex</b>		<b>02/27/2018</b>
V0156820	01_2010_21100_5401003	B1 - SINGLE SIDED TATTLE. .. TAPES (SE	195.00
V0156820	01_2010_21100_5401003	SHIPPING.	8.00
<b>0303240</b>	<b>Ms Dawn S. Nasser</b>		<b>02/27/2018</b>
V0156835	01_8060_89100_5209001	TUITION REIMBURSEMENT.	<b>2,000.00</b> 2,000.00
<b>0303241</b>	<b>Mr John M. Prina</b>		<b>02/27/2018</b>
V0156799	01_3060_35100_5302000	MBB OFFICIAL 2/21/18.	<b>160.00</b> 160.00
<b>0303242</b>	<b>Kenneth Rice</b>		<b>02/27/2018</b>
V0156759	02_7010_71100_5304000	SERVICE/ REPAIR.	<b>680.00</b> 680.00
<b>0303243</b>	<b>Rogers Supply Co</b>		<b>02/27/2018</b>
V0156752	02_7010_71100_5404004	SUPPLIES.	237.32
V0156753	02_7010_71100_5404004	SUPPLIES.	87.07
V0156754	02_7010_71100_5404004	SUPPLIES.	91.51
<b>0303244</b>	<b>The Roy Houff Company LLC</b>		<b>02/27/2018</b>
V0156792	01_1030_13410_5401002	SUPPLIES.	<b>75.50</b> 75.50
<b>0303245</b>	<b>Rush Enterprises &amp; Affiliates</b>		<b>02/27/2018</b>
V0156761	01_1030_16520_5606000	DEDUCTIBLE-11/17 ACCIDENT.	<b>1,000.00</b> 1,000.00
<b>0303246</b>	<b>Lloyd (Corky) Schreiner</b>		<b>02/27/2018</b>
V0156797	01_3060_35110_5302000	WBB OFFICIAL 2/21/18.	<b>160.00</b> 160.00
<b>0303247</b>	<b>SIUC</b>		<b>02/27/2018</b>
V0156768	06_4040_81618_5406000	IESBGA MEMBERSHIP RENEWAL. 1/1-12/31/1	<b>125.00</b> 125.00

**CASH DISBURSEMENT REGISTER FOR FEBRUARY, 2018**  
**DANVILLE AREA COMMUNITY COLLEGE**

<b>0303248</b>	<b>T Danville Mall LLC</b>	<b>02/27/2018</b>	<b>25.00</b>
V0156823	02_7090_72300_5707000 DUMPSTER FEE-MARCH.		25.00
<b>0303249</b>	<b>United Way of Danville Area, I</b>	<b>02/27/2018</b>	<b>919.52</b>
V0156828	01_0000_00000_2109010 DEDUCTIONS FEB '18.		919.52
<b>0303250</b>	<b>UPS</b>	<b>02/27/2018</b>	<b>11.10</b>
V0156786	01_8040_76100_5404003 WEEKLY PRINTER FEE.		11.10
<b>0303251</b>	<b>Waugh Foods Inc</b>	<b>02/27/2018</b>	<b>822.12</b>
V0156830	01_1030_16550_5401002 SUPPLIES.		822.12
<b>0303252</b>	<b>Worldpoint ECC Inc</b>	<b>02/27/2018</b>	<b>83.60</b>
V0156833	01_1040_16510_5401002 SUPPLIES.		83.60
<b>0303253</b>	<b>Xerox Corporation</b>	<b>02/27/2018</b>	<b>2,697.31</b>
V0156818	01_8040_76200_5304000 POOL ID#950000734.		1,722.05
V0156818	01_8040_76200_5606000 POOL ID#950000734.		975.26

Printed: 3/2/2018 11:30:42 AM

**Checks Total ... \$1,221,457.51**

**Human Resources Report  
March 15, 2018**

**Board of Trustees  
March 15, 2018**

**Human Resources**

**(Recommendations of Employment are conditional upon all Human Resources processes being met.)**

**1. New Employees**

*(Notice of Full-Time Administrative Employment Contract)*

Coordinator of Recruitment & Social Media, Admissions & Registration  
Effective Date: April 2, 2018 through June 30, 2018  
Rate of Pay: \$32,706.00 annually

Riggleman, Tammy - Coordinator of Employment & Professional Development,  
Human Resources  
Effective Date: April 2, 2018 through June 30, 2018  
Rate of Pay: \$40,000.00 annually

*(Notice of Temporary Employment Contract)*

Peck, Cindy – Achieving The Dream Coordinator, Office of Instruction & Student  
Services  
Effective Date: July 1, 2017 through June 30, 2018  
Rate of Pay: \$2,400.00

**2. Student Workers and Work Study Students**

*(Notice of Temporary Employment Contract)*

Finchum, Trenton – Student Employee, Business & Technology  
Effective Date: February 20 through June 30, 2018  
Rate of Pay: \$8.25 per hour

Hoskins, Ta' Kavion – Student Employee, Child Development Center  
Effective Date: February 26, 2018 through June 30, 2018  
Rate of Pay: \$8.25 per hour

Pounds, Cailub – Student Employee, Science Lab  
Effective Date: February 7, 2018 through June 30, 2018  
Rate of Pay: \$8.25 per hour

Vogel, Kylie – Student Employee, Child Development Center  
Effective Date: February 5, 2018 through June 30, 2018  
Rate of Pay: \$8.25 per hour

**5. Resignations**

Minier, Ryan – Spanish Instructor, Liberal Arts  
Effective Date: July 31, 2018

Peck, Cindy – Director of Admissions & Records/Registrar  
Effective Date: June 15, 2018

**6. Transfer to Full-Time**

Waller, Michael – Security Officer, Security  
Effective Date: March 16, 2018 through June 30, 2018  
Rate of Pay: \$32,706.00 annually

**7. Part-time and Additional Instructor Salaries, Spring Semester 2018**

**8. Authorization for Employment**

<b>AUTHORIZATION FOR EMPLOYMENT</b>					
<b>March 15, 2018</b>					
<b>Name</b>	<b>Position</b>	<b>Beginning Date</b>	<b>Ending Date</b>	<b>Scheduled No. of Hours *</b>	<b>Wage</b>
<b>Loveless, Stephanie</b>	<b>MASS Tutor</b>	<b>2/28/18</b>	<b>6/30/18</b>	<b>4 hrs</b>	<b>\$18.17/hr.</b>

**Administrative and Professional Staff Contract**  
With  
Community College District No. 507  
Vermilion, Edgar, Iroquois, Champaign, and Ford Counties, Illinois  
2000 East Main Street  
Danville, IL 61832

This Contract is made and entered into, by and between **Tammy Riggleman** (hereinafter referred to as the "Employee") and the Board of Trustees, Danville Area Community College, No. 507 (hereinafter referred to as the "Board"). The Board and the Employee hereby voluntarily agree as follows:

- I. WITNESSETH, that in consideration of an annual base salary for **Fiscal Year (2017-2018)** of **\$40,000.00** less any legal authorized deductions, including but not limit to required SURS deduction paid by the employee, said Employee agrees to well and faithfully perform the duties of **Coordinator of Employment & Professional Development, Human Resources** and such other duties connected with Community College District No. 507 as may be assigned by the Danville Area Community College Board or its duly authorized representative. For each full month of employment such salary will be paid in semi-monthly installments on the pay period dates as established and published by the Payroll Department. For each partial month of employment, payment will be prorated. It is understood that as an administrative employee, you will serve at the pleasure of the Danville Area Community College Board of Trustees.
  
- II. That in exchange for the foregoing consideration and the mutual promises and covenants contained in this Contract, the Board and the Employee Hereby Further Agree as follows:
  - A. That this term shall commence on the **2<sup>nd</sup> day of April, 2018**, and terminate on the **30<sup>th</sup> day of June 2018**, and shall include all the service days designated on the official College calendar as it now appears or may hereafter be amended, that occur on or within these two dates.
  
  - B. That there shall be deducted from the salary of said Employee an amount equal to the pay for one day of service for each day of service during the employment agreement term in which it is not performed, unless absence from duty with pay is specifically authorized by Board Policy, or unless absence from duty is occasioned by illness or injury qualifying as sick leave within the provisions of the Board's established sick leave policy.
  
  - C. That if said Employee resigns, is lawfully discharged, or is released before the completion of said term, final settlement shall be made so the total amount which the Employee shall have received shall be an amount equal to the product of the number of days of service multiplied by the amount considered as pay for one day of service. Days of service actually performed shall be deemed to include sick leave days and authorized absence days for which pay has been authorized prior to the date of release, discharge, or termination.
  
  - D. That by acceptance of this Contract the Employee hereby agrees to be governed by the policies of the Danville Area Community College Board to perform the duties as assigned by authorized College Administrators.
  
- III. It is hereby further mutually agreed that this contract shall be without force and effect unless it is in possession of the Board, bearing the signature of the Employee and the Secretary of the Board on or before the **30<sup>th</sup> day of April 2018**.

IN WITNESS WHEREOF, we have hereunto subscribed our names on dates as hereinafter stated.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary  
Board of Trustees  
Community College District No. 507

**Administrative and Professional Staff Contract**  
With  
**Community College District No. 507**  
**Vermilion, Edgar, Iroquois, Champaign, and Ford Counties, Illinois**  
**2000 East Main Street**  
**Danville, IL 61832**

*This Contract is made and entered into, by and between **Michael Waller** (hereinafter referred to as the "Employee") and the Board of Trustees, Danville Area Community College, No. 507 (hereinafter referred to as the "Board"). The Board and the Employee hereby voluntarily agree as follows:*

- I. WITNESSETH, that in consideration of an annual base salary for **Fiscal Year (2017-2018)** of **\$32,706.00** less any legal authorized deductions, including but not limit to required SURS deduction paid by the employee, said Employee agrees to well and faithfully perform the duties of **Security Officer, Security** and such other duties connected with Community College District No. 507 as may be assigned by the Danville Area Community College Board or its duly authorized representative. For each full month of employment such salary will be paid in semi-monthly installments on the pay period dates as established and published by the Payroll Department. For each partial month of employment, payment will be prorated. It is understood that as an administrative employee, you will serve at the pleasure of the Danville Area Community College Board of Trustees.
  
- II. That in exchange for the foregoing consideration and the mutual promises and covenants contained in this Contract, the Board and the Employee Hereby Further Agree as follows:
  - A. That this term shall commence on the **16<sup>th</sup> day of March, 2018**, and terminate on the **30<sup>th</sup> day of June 2018**, and shall include all the service days designated on the official College calendar as it now appears or may hereafter be amended, that occur on or within these two dates.
  
  - B. That there shall be deducted from the salary of said Employee an amount equal to the pay for one day of service for each day of service during the employment agreement term in which it is not performed, unless absence from duty with pay is specifically authorized by Board Policy, or unless absence from duty is occasioned by illness or injury qualifying as sick leave within the provisions of the Board's established sick leave policy.
  
  - C. That if said Employee resigns, is lawfully discharged, or is released before the completion of said term, final settlement shall be made so the total amount which the Employee shall have received shall be an amount equal to the product of the number of days of service multiplied by the amount considered as pay for one day of service. Days of service actually performed shall be deemed to include sick leave days and authorized absence days for which pay has been authorized prior to the date of release, discharge, or termination.
  
  - D. That by acceptance of this Contract the Employee hereby agrees to be governed by the policies of the Danville Area Community College Board to perform the duties as assigned by authorized College Administrators.
  
- III. It is hereby further mutually agreed that this contract shall be without force and effect unless it is in possession of the Board, bearing the signature of the Employee and the Secretary of the Board on or before the **31<sup>st</sup> day of March 2018**.

IN WITNESS WHEREOF, we have hereunto subscribed our names on dates as hereinafter stated.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary  
Board of Trustees  
Community College District No. 507

## Part-time and Additional Instructor Salaries Spring Semester 2018

### Adult Education

**Davis, Aline**

Part-time, non-Academy

Type of pay: Miscellaneous (see notes)

Course: NURS110HEX

Start date	End date	Hours	Rate	Students	Total amount
2/5/2018	2/9/2018	-	-	-	\$296.56

Sub pay for 8 hours x \$37.07 = \$296.56

ACA = 12 hrs.

**Total pay      \$296.56      Total hours:**

---

**Mattson, Robert**

Part-time, Adult Education

Type of pay: Regular instruction

Course: ASED05411

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/9/2018	4.00	\$452	-	\$1,808.00

Charge to Adult Ed.

ACA = 77 hrs.

**Total pay      \$1,808.00      Total hours: 4.00**

---

**Wilson, Debra**

Part-time, Adult Education

Type of pay: Regular instruction

Course: ABED01822

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/9/2018	4.00	\$452	-	\$1,808.00

Charge to Adult Ed.

ACA = 77 hrs.

**Total pay      \$1,808.00      Total hours: 4.00**

---

### Business

**Slavik, Jennifer**

Full-time

Type of pay: Tutorial

Course: BOFF135T

Start date	End date	Hours	Rate	Students	Total amount
1/16/2018	5/16/2018	3.00	\$135	1	\$405.00

**Total pay      \$405.00      Total hours: 3.00**

---



## Part-time and Additional Instructor Salaries Spring Semester 2018

### Community Education

**Neff, Carol**

Full-time

Type of pay: Miscellaneous (see notes)

Course: CONT720CR0

Start date	End date	Hours	Rate	Students	Total amount
2/13/2018	3/20/2018	-	-	-	\$300.00

Crocheting for Beginners  
ACA = 12 hrs.

**Total pay      \$300.00      Total hours:**

---

### Corporate Education

**Emery, William**

Temporary

Type of pay: Miscellaneous (see notes)

Course: CORP107FEB

Start date	End date	Hours	Rate	Students	Total amount
2/10/2018	2/10/2018	-	-	-	\$172.00

06-4020-16600-5103003

Defensive Driving (DDC-4) Class  
8:30 am - 12:30 pm, \$43 x 4 hrs.

**Total pay      \$172.00      Total hours:**

---

**Linville, John**

Temporary

Type of pay: Miscellaneous (see notes)

Course: CORP050

Start date	End date	Hours	Rate	Students	Total amount
2/3/2018	2/3/2018	-	-	-	\$105.00

06-4020-16600-5103003

CPR Instructor for XPO Logistics class  
\$35/hr. x 3 hrs. = \$105.00

Type of pay: Miscellaneous (see notes)

Course: CORP050FEB

Start date	End date	Hours	Rate	Students	Total amount
2/8/2018	2/8/2018	-	-	-	\$87.50

01-1040-16510-5103002

Heartsaver First Aid CPR AED skills session  
\$35/hr. x 2.5 hrs. = \$87.50

Type of pay: Miscellaneous (see notes)

Course: CORP109

Start date	End date	Hours	Rate	Students	Total amount
1/26/2018	1/26/2018	-	-	-	\$70.00

01-1040-16510-5103002

CPR/AED for CNAs  
\$35/hr. x 2 hrs. = \$70.00

## Part-time and Additional Instructor Salaries Spring Semester 2018

### Corporate Education

**Linville, John**

Temporary

Type of pay: Miscellaneous (see notes) Course: CORP109

Start date	End date	Hours	Rate	Students	Total amount
2/7/2018	2/7/2018	-	-	-	\$105.00

01-1040-16510-5103002

CPR/AED class Instructor for client Autumn Fields

\$35/hr. x 3 hrs. = \$105.00

Type of pay: Miscellaneous (see notes) Course: MEDT100DA

Start date	End date	Hours	Rate	Students	Total amount
2/3/2018	2/13/2018	-	-	-	\$240.00

01-1040-16510-5103002

CPR Instructor - Danville Correctional Center

\$20/hr. x 4 hrs. x 3 classes = \$240.00

February 3, 8, and 13, 2018

**Total pay      \$607.50      Total hours:**

---

**Reining, Kent**

Temporary

Type of pay: Miscellaneous (see notes) Course: LGST025EFA1

Start date	End date	Hours	Rate	Students	Total amount
2/5/2018	2/14/2018	-	-	-	\$663.12

01-4010-16250-5103002

27 hrs. CDL Tractor Trailer training X \$24.56/hr.

**Total pay      \$663.12      Total hours:**

---

**Schneidewind, Michael**

Temporary

Type of pay: Miscellaneous (see notes) Course: MEDT340B

Start date	End date	Hours	Rate	Students	Total amount
1/18/2018	4/19/2018	-	-	-	\$1,050.00

01-4020-16500-5103002

Instructor: Pharmacy Technician

\$35/hr. x 30 hrs. = \$1,050.00

**Total pay      \$1,050.00      Total hours:**

---

**Part-time and Additional Instructor Salaries  
Spring Semester 2018**

**Corporate Education****Welland, Steven**

Temporary

Type of pay: Miscellaneous (see notes) Course: LEAD100

Start date	End date	Hours	Rate	Students	Total amount
2/13/2018	2/13/2018	-	-	-	\$1,600.00

06-4020-16600-5103003

Instructor - OE 2018 Communicating for Superior Teamwork

\$200/hr. x 4 hrs. x 2 classes = \$1,600.00

AM class: 8am - 12:00pm; PM class: 1pm - 5pm

**Total pay     \$1,600.00     Total hours:**

---

**Developmental Education****Crane, Heidi**

Part-time, non-Academy

Type of pay: Regular instruction Course: DEVR098NZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	4.00	\$665	-	\$2,660.00

**Total pay     \$2,660.00     Total hours: 4.00**

---

**Ramloff, Carol**

Part-time, Academy

Type of pay: Tutorial Course: DEVM098/099

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	4.00	\$135	4	\$2,160.00

**Total pay     \$2,160.00     Total hours: 4.00**

---

**Weldon, Barbara**

Full-time

Type of pay: Overload Course: DEVM098WE

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	4.00	\$680	-	\$2,720.00

Type of pay: Tutorial Course: DEVM099WE

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	4.00	\$135	2	\$1,080.00

**Part-time and Additional Instructor Salaries  
Spring Semester 2018**

**Developmental Education****Weldon, Barbara**

Full-time

Type of pay: Overload

Course: DEVM100WE

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	4.00	\$680	-	\$2,720.00

**Total pay     \$6,520.00     Total hours: 12.00**

---

**Witsman, Krista**

Part-time, non-Academy

Type of pay: Tutorial

Course: DEVE098NZA

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	4.00	\$135	2	\$1,080.00

**Total pay     \$1,080.00     Total hours: 4.00**

---

**Liberal Arts****Bowers, Dr. Jill**

Part-time, non-Academy

Type of pay: Regular instruction

Course: PSYC100BZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$665	-	\$1,995.00

**Total pay     \$1,995.00     Total hours: 3.00**

---

**Duckett, Gregory**

Part-time, Academy

Type of pay: Regular instruction

Course: ARTS115CZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$680	-	\$2,040.00

**Total pay     \$2,040.00     Total hours: 3.00**

---

**Hantz, Dr. Charles**

Full-time

Type of pay: Overload

Course: POLI150WZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$680	-	\$2,040.00

**Total pay     \$2,040.00     Total hours: 3.00**

---

**Part-time and Additional Instructor Salaries  
Spring Semester 2018**

**Liberal Arts****Jarmer, Marla**

Full-time

Type of pay: Miscellaneous (see notes) Course: ENGL

Start date	End date	Hours	Rate	Students	Total amount
2/1/2018	2/15/2018	-	-	-	\$174.40

FBE hours for February 1-15

8 hours @\$21.80 per hour

**Total pay \$174.40 Total hours:****Johnson, Ronald**

Full-time

Type of pay: Overload Course: ARTS115WZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$680	-	\$2,040.00

**Total pay \$2,040.00 Total hours: 3.00****Kleppin, Michael**

Part-time, non-Academy

Type of pay: Regular instruction Course: PSYC100WZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$665	-	\$1,995.00

**Total pay \$1,995.00 Total hours: 3.00****Langley, Phillip**

Full-time

Type of pay: Overload Course: ENGL121WEZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$680	-	\$2,040.00

**Total pay \$2,040.00 Total hours: 3.00****McConnell, Dr. Penny**

Part-time, Academy

Type of pay: Regular instruction Course: HUMN101WZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$680	-	\$2,040.00

**Total pay \$2,040.00 Total hours: 3.00**

**Part-time and Additional Instructor Salaries  
Spring Semester 2018**

**Liberal Arts****Milligan, Daniel**

Part-time, retiree

Type of pay: Regular instruction

Course: SOCY100WZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$680	-	\$2,040.00

**Total pay     \$2,040.00     Total hours: 3.00**

---

**Simonson, Dr. Eric**

Full-time

Type of pay: Overload

Course: MUSI115WZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$680	-	\$2,040.00

**Total pay     \$2,040.00     Total hours: 3.00**

---

**Wicoff, Mary**

Part-time, Academy

Type of pay: Regular instruction

Course: SPCH101EZ

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$680	-	\$2,040.00

**Total pay     \$2,040.00     Total hours: 3.00**

---

**Sciences****Allen, Nancy**

Part-time, Academy

Type of pay: Regular instruction

Course: HLTH

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	6.00	\$680	-	\$4,080.00

Late Start

**Total pay     \$4,080.00     Total hours: 6.00**

---

**Anderson, Amber**

Full-time

Type of pay: Overload

Course: MATH

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	7.00	\$680	-	\$4,760.00

Late Start

**Total pay     \$4,760.00     Total hours: 7.00**

---

**Part-time and Additional Instructor Salaries  
Spring Semester 2018**

**Sciences****Crowder, Sylvia**

Part-time, non-Academy

Type of pay: Regular instruction

Course: HTLH

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$665	-	\$1,995.00

Late Start

**Total pay     \$1,995.00     Total hours: 3.00**

---

**Gill, Bethni**

Part-time, non-Academy

Type of pay: Regular instruction

Course: HLTH

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$665	-	\$1,995.00

Late Start

**Total pay     \$1,995.00     Total hours: 3.00**

---

**Larson, Marjorie**

Full-time

Type of pay: Overload

Course: MATH

Start date	End date	Hours	Rate	Students	Total amount
2/7/2018	5/16/2018	5.00	\$680	-	\$3,400.00

Additional Section of MATH107 to account for online overload over 6.

Type of pay: Overload

Course: MATH

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	5.00	\$680	-	\$3,400.00

Late Start

**Total pay     \$6,800.00     Total hours: 10.00**

---

**Oglesby, Stanford**

Full-time

Type of pay: Overload

Course: BIOL

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	4.80	\$680	-	\$3,264.00

Late Start

**Total pay     \$3,264.00     Total hours: 4.80**

---

## Part-time and Additional Instructor Salaries Spring Semester 2018

**Sciences****Potter, Craig**

Part-time

Type of pay: Overload Course: AGRI

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	1.00	\$680	-	\$680.00

Ag Day Student Supervision

Type of pay: Overload Course: AGRI

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	9.40	\$680	-	\$6,392.00

Late Start

Type of pay: Overload Course: BIOL

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	3.00	\$680	-	\$2,040.00

Late Start

**Total pay \$9,112.00 Total hours: 13.40**

---

**Rayburn, Eric**

Full-time

Type of pay: Tutorial Course: MATH

Start date	End date	Hours	Rate	Students	Total amount
2/7/2018	5/16/2018	3.90	\$135	2	\$1,053.00

Excess above 18 max for online

**Total pay \$1,053.00 Total hours: 3.90**

---

**Thompson, Alan**

Full-time

Type of pay: Tutorial Course: PHYS

Start date	End date	Hours	Rate	Students	Total amount
2/7/2018	5/16/2018	3.00	\$135	2	\$810.00

Excess above 18 max for online

Type of pay: Overload Course: PHYS

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	6.00	\$680	-	\$4,080.00

Late Start

**Total pay \$4,890.00 Total hours: 9.00**

---



# Part-time and Additional Instructor Salaries Spring Semester 2018

## Sciences

**Vollmer, Randy**

Part-time, non-Academy

Type of pay: Regular instruction

Course: HLTH

Start date	End date	Hours	Rate	Students	Total amount
2/12/2018	5/16/2018	2.00	\$665	-	\$1,330.00

**Total pay \$1,330.00 Total hours: 2.00**

---

**York, Donald**

Full-time

Type of pay: Tutorial

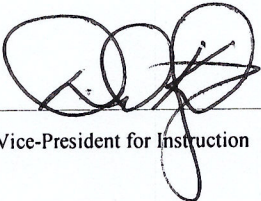
Course: MATH

Start date	End date	Hours	Rate	Students	Total amount
2/7/2018	5/16/2018	3.90	\$135	1	\$526.50

Excess above 18 max for online

**Total pay \$526.50 Total hours: 3.90**

---



Vice-President for Instruction

2/22/18

Date

**Board Consideration of Board Policy Revisions**

- 1. Board Policy #4052 – *Sick Leave/Personal Business Leave***
- 2. Board Policy #6020 – *Reimbursement for Travel and Food/Beverage Expenses***

AGENDA ITEM: 14D

AGENDA TITLE: BOARD CONSIDERATION OF BOARD POLICY REVISIONS  
1. Board Policy #4052 – Sick Leave/Personal Business Leave  
2. Board Policy #6020 – Reimbursement for Travel and Food/Beverage Expenses

DATE: March 15, 2018

RESOURCE: Dr. Stephen Nacco

SUBMITTED FOR: ACTION

SUMMARY: 1. Board Policy #4052 – Sick Leave/Personal Business Leave

The proposed revision expands the qualifications of the use of sick leave to coincide with the union contracts. The revision also allows for the use of one-half hour increments of time versus one hour increments for Classified Staff.

2. Board Policy #6020 – Reimbursement for Travel and Food/Beverage Expenses

The proposed revision began with a committee and was vetted through the different employee groups of the College including the Governance Forum. Many of the proposed revisions are simply moved to a different section of the policy for more detail/clarification.

RECOMMENDATION: May we ask the Board to approve the revisions of Board Policy #4052 – Sick Leave/Personal Business Leave and Board Policy #6020 – Reimbursement for Travel and Food/Beverage Expenses.



[Index](#) | [Section 4000 – Human Resources](#)

Sick Leave and Personal Business Leave

4052

Full-time employees will be granted sick leave with full pay for personal illness or injury based upon the number of weeks employed per year in accordance with the Sick Leave Schedule below.

Approval may be granted for an employee to use sick leave in order to assist members of the immediate family who have a ~~serious~~ **personal illness, treatment, diagnostic service, quarantine at home or residence or serious illness**. Immediate family shall mean spouse, children, parents, brothers, ~~or~~ sisters, **grandparents, grandchildren, parents-in-law, brother/sister-in-law or legal guardian**.

Employees must report the use of sick leave before work assignments begin.

The maximum accumulation of sick leave is 300 days. Employees may use the maximum number of sick leave days. However, an employee may not receive sick leave pay for days the employee was not scheduled to work.

An employee must contact the Human Resources Department following **more than** three (3) consecutive days of absence due to illness or injury of an employee or family member. A licensed physician's statement, or if treatment is by prayer or spiritual means, that of a spiritual advisor or practitioner of such employee's faith, may be required as a basis for pay during leave after three (3) consecutive days of personal or immediate family illness or as deemed necessary by the Board in other cases. **Employees and their physician must complete Family Medical Leave Act (FMLA) documentation. FMLA absence will run concurrent with sick leave time.**

Part-time employees shall have sick leave in accordance with the Part Time Sick Leave Schedule.

**Procedure**

Supervisory approval may be granted in one of two ways:

1. Employee completing and supervisor approving written Request for Leave/Report of Absence form.
2. In the event of an emergency, employee contacting supervisor directly and receiving verbal supervisory approval and completing the written Request for Leave/Report of Absence form upon return to work.

Sick leave may not be taken in increments of less than one **half**-hour for classified staff and in increments of less than one-half day for administrative staff.

## Personal Business Leave

In accordance with the Full-Time and Part-Time Sick Leave Schedules below, full-time and part-time employees may be granted personal business days for personal business that cannot be scheduled during an employee's non-working time.

Employees must obtain supervisory approval prior to the use of personal business leave and before work assignments begin.

Personal business leave shall not be granted for a duty day immediately before or after any other vacations or holidays. A supervisor may limit an employee's personal business leave if the supervisor receives more than one request for the same day. Personal business leave may not interfere with scheduled College functions.

Personal business days are only to be used to attend personal business which cannot be handled during non-work time. Personal business days are not to be considered additional days for recreation or vacation. Any or all employees who abuse this policy are subject to appropriate disciplinary action.

Unused Personal Business may accumulate to 12 personal days maximum. An employee may not receive personal business leave pay for days the employee was not scheduled to work. Personal Business leave must be limited to no more than 3 consecutive days. However, exceptions may be granted by the ~~Director~~ **Vice President** of Human Resources upon receipt of appropriate justification.

## Procedure

Supervisory approval may be granted in one of two ways:

1. Employee completing and supervisor approving written request for leave.
2. Employee contacting and receiving verbal supervisory approval and completing written Request for Leave/Report of Absence form.

Personal business leave may not be taken in increments of less than one **half**-hour for classified staff and less than one-half day for administrative staff.

## Full-Time Sick Leave and Personal Business Leave Schedule

Weeks	Sick Leave:	Personal Business:
32	7 days	3.0 days
33	7 days	3.0 days
34	8 days	3.0 days
35	8 days	3.0 days
36	8 days	3.0 days
37	8 days	3.0 days
38	9 days	3.0 days
39	9 days	3.0 days

40	10 days	3.0 days
41	10 days	3.0 days
42	10 days	3.0 days
43	10 days	3.0 days
44	10 days	3.0 days
45	11 days	3.0 days
46	11 days	3.0 days
47	12 days	3.0 days
48	12 days	3.0 days
49	12 days	3.0 days
50	12 days	3.0 days
51	13 days	3.0 days
52	13 days	3.0 days

Based on 4.3 weeks per month

The sick leave days listed on the previous page include the personal business days noted. Full-time regularly employed teaching faculty are entitled to twelve (12) sick leave days each academic year, per Collective Bargaining Agreement.

Once an employee has used the maximum number of sick leave or personal business leave days allowed per school term, no additional sick leave or personal business leave may be used until the employee returns to active duty in a succeeding school term.

**Part-Time Sick Leave and Personal Business Schedule**

Weeks	Sick Leave:	Personal Business:
(20-29 hours a week)		
39 or less	5 days	1 day
40-44	5 days	1 day
45-51	5.5 days	1.5 days
52	6.5 days	1.5 days
(30-39 hours a week)		
39 or less	7.5 days	1.5 days
40-44	7.5 days	1.5 days
45-51	8 days	2.0 days
52	10 days	2.0 days

## **Procedure**

Supervisory approval may be granted in one of two ways:

1. Employee completing and supervisor approving written Request for Leave/Report of Absence form.
2. In the event of an emergency, employee contacting supervisor directly and receiving verbal supervisory approval and completing the written Request for Leave/Report of Absence form upon return to work.

Adopted: 7-28-92; Revised: 3-23-93; Revised: 11-8-93; Revised: 11-24-98; Revised: 1-28-03;  
Revised: 1-26-10; Revised: 12-20-11; Revised: 4-22-14; Revised: 7-20-17; Revised:

---



[Index](#) | [Section 6000 – Business Services](#)

Reimbursement for Travel and Food/Beverage Expenses

6020

Reasonable and necessary expenses incurred by employees or Board members for approved travel or appropriate business purposes on behalf of the College will be reimbursed upon submission of a Request for Payment or Purchase Requisition together with appropriate documentation (see #15 19 below). An appropriate business purpose is an ordinary expense that is common and accepted in the higher education industry or that is necessary in that it is helpful and appropriate for the higher education industry.

Entertainment expenses are prohibited and include, but are not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

Employees are asked to remember that the College is funded by local taxpayers, state agencies, federal agencies, and students and, as such, are also asked to be good stewards of College funds when incurring expenses on behalf of the College.

A. Travel Procedures

**For travel outside of the District or the 7-County Indiana service area, a Travel Authorization should be submitted and approved at least 14 days in advance, when possible, by the employee's supervisor(s) and by the Vice President of Finance/Chief Financial Officer (Chief Financial Officer) or designee.**

Reimbursement for expenses incurred for travel connected with attendance at meetings, conventions and other College business will be made in the manner outlined below. Any exceptions to these procedures ~~must~~ **need to** be pre-approved by the President or designee at least ~~10~~ **14 days (when possible)** prior to the expenditure being incurred:

- ~~1. Travel outside the College District, with the exception of the seven county Indiana service area, must be approved in advance by the appropriate Dean/Director/Coordinator and the Chief Financial Officer, Vice President, or President.~~
1. **A Travel Authorization should be completed, along with appropriate supporting documentation (conference brochure, agenda, hotel rates, airfare rates, etc.) and submitted through the normal expenditure approval process, with final distribution to the Vice President of Finance/Chief Financial Officer for approval.**



2. Requests for reimbursement must be received within 30 days of the meeting, conference or travel event. A copy of the approved Travel Authorization form must be attached to a copy of the Request for Pay form.
3. Employees may travel by plane, car (**including car rental**), or train, depending on which is the most cost effective for the College. If employees travel by plane or train, they will be reimbursed for their travel expenses based upon commercial coach rates. Commercial airline and train trips should be arranged in advance through standard purchasing procedures.
4. **The following applies to travel by car:** ~~If employees travel by personal vehicle, they will be reimbursed at a rate equal to the current IRS mileage reimbursement rate.~~
  - a. **Travel outside of the District or outside of the 7-County Indiana service area:**
    - i. **If employees travel by car outside of the College District, they are encouraged to use a College owned vehicle (minivan, minibus) if available. If a College vehicle is not available, the employee may travel by personal vehicle or a rental car. For travel by personal vehicle the employee will be reimbursed at a rate equal to the current IRS mileage reimbursement rate.**
    - ii. **Mileage should be calculated from DACC to the destination, unless the mileage is less when calculated from the employee's home.**
    - iii. **Toll fees will be paid without receipts; however, if receipts are not furnished, origin and destination involving the toll fee should be shown.**
  - b. **Travel within the District or within the 7-County Indiana service area:**
    - i. **Mileage will be reimbursed at the current IRS mileage reimbursement rate.**
    - ii. **No mileage will be paid from the employee's residence to the principal place of employment (normal commute). If an employee chooses to go directly to their destination from their home, mileage will not be reimbursed unless it exceeds the normal commute mileage.**
5. An employee may choose to travel by the more expensive travel method for personal reasons; however, reimbursement will be limited to the amount under the most cost effective method to the College. In making that determination, ~~the~~ airfare or train estimates should be obtained approximately 6 weeks prior to the travel date, be the least expensive fare, and be pre-approved by the **Vice President of Finance/Chief Financial Officer** or designee. Normal costs that would be incurred in conjunction with traveling by air or train may be included in the estimate (i.e. travel to and from airport or train station, parking, and bag check fees).
6. For multiple day conferences and meetings, reimbursement for lodging at the single room rate and meal expenses (within a moderate amount for the area) will be made from original receipts and may include up to one night prior to the meeting and one night following the conclusion of the meeting or conference. For example, if a conference in Dallas, Texas begins on Monday and ends on Wednesday, the employee would be reimbursed for four nights – Sunday through

Wednesday. However, when the conference or meeting is 100 miles or less from the College, the night prior to and the night following the conference or meeting are typically excluded. For example, if a conference is in Bloomington, Illinois begins on Monday and ends on Wednesday, the employee would be reimbursed for two nights – Monday and Tuesday. ~~Meal expenses should be reasonable and at a moderate rate for the area. Please use the prudent person rule – if you wouldn't expend the money personally, it's not prudent to expect the College to expend it.~~

7. **For single day conferences and meetings in which the location is 100 miles or more from the College, reimbursement for lodging at the single room rate and meal expenses (within a moderate amount for the area) will be made from original receipts and may include up to one night (either prior to or following the conclusion of the meeting or conference). For example, if a conference is in Chicago, Illinois on Tuesday, the employee may be reimbursed for either Monday night or Tuesday night.**
8. **Lodging and meal expenses should be reasonable and at a moderate rate for the area. Please use the prudent person rule – if you wouldn't expend the money personally, it's not prudent to expect the College to expend it.**
9. Lodging and registration will be arranged in advance whenever possible through standard purchasing procedures.
10. Travel reimbursements which are subject to lower grant limitations may be reimbursed at those lower limitations.
11. There will be no reimbursement for alcoholic beverages.
12. If pre-travel advances were requested, the original travel receipt(s) must be attached to a Request for Pay no later than ten (10) working days after return from the trip. If the pre-travel advance was greater than your documented expenses, a paid receipt from the cashier proving reimbursement to the College must be attached. In accordance with IRS regulations, after a reasonable period of time, any amount of unsubstantiated or unused funds will be reported as wages in the next payroll period and will be subject to all applicable withholding taxes. In addition, the employee will be prohibited from receiving any future cash advances.
13. There will be no reimbursement for convenience items not included with an approved meal. The following example is not intended to be all inclusive. (Example: pop, water, coffee, snacks, candy, gum, newspaper, magazines, etc.)
14. **There will be no reimbursement for parking tickets and other traffic violations.**
15. College credit cards are to be used for related College business expenses only (no personal charges on a College credit card). An exception is when a guest accompanies the employee on a College business trip. A receipt indicating payment for the guest's expenses (paid to the College Cashier) must be attached to the Request for Pay form upon processing of the credit card invoice by the billing due date.

~~16. Mileage will be reimbursed for the use of a privately owned vehicle for College business. The use of a College owned vehicle is encouraged when traveling on College business. The following restrictions apply to such reimbursement:~~

~~A. No mileage will be paid from the employee's residence to the principal place of employment. Normal round trip mileage should be deducted from total travel mileage.~~

~~B. Toll fees will be paid without receipts; however, if receipts are not furnished, origin and destination involving the toll fee should be shown.~~

17. Special conveyance hire will be allowed only when no public or regular means of transportation is available or when such public or regular means of transportation cannot be used advantageously. In those cases when a rental vehicle is the least expensive means available, a receipt must accompany the expense claim and be approved in advance by the appropriate ~~Dean/Director/Coordinator~~ **Supervisor(s)**, and the **Vice President of Finance/Chief Financial Officer, Vice President, or President, or designee.**

18. Expenses incurred for travel that have not been approved in advance **when possible**, by the ~~employer~~ **Vice President of Finance/Chief Financial Officer or designee, or do not meet the guidelines in these procedures**, will not be reimbursed.

19. Appropriate documentation includes **detailed** hotel invoices, **detailed** restaurant receipts, airline ticket receipts, cab receipts (if obtainable), shuttle receipts, **parking receipts**, etc. Please note that in order to ensure that reimbursement is being requested for eligible expenses, all credit card receipts must include an itemized detail of the charges incurred and not just the total amount charged to the card. For example, if the charge is at a restaurant, the receipt must show itemized food and beverage charges, not just the total that was charged to the credit card. These can be requested from most establishments, if not automatically received. **In addition, a credit card statement is not sufficient documentation.** Any requests for reimbursement that do not include the itemized details of the charges incurred will be returned to the employee with a request that detailed receipts be provided or the amount will not be reimbursed.

20. All expenditures are subject to the maximum allowable reimbursements as follows:

Category	Maximum
Airfare	Average coach rate for the locality
Hotel	Average conference rate or average rate for the locality
Mileage	Current DACC mileage reimbursement rate
Meals	Reasonable and customary for the locality
Total	Not to exceed \$5,000

In accordance with Public Act 99-0604 (PA 99-0604), any employee travel related expenses that exceed the maximums listed above will be approved by the Board of Trustees by roll call vote.

B. Food/Beverage Expenses

No College funds should be expended for food or beverages except the following:

1. When an employee is in overnight travel status, which is when an employee must stay overnight in order to properly perform his or her duties. (For example – a one day conference in Champaign does not constitute overnight travel status and thus reimbursement request would be denied).
2. Hosting visitors on campus.
3. Conducting pre-authorized special occasional celebrations, events or dedications (examples include professional development such as in-service at the start of each semester, teaching excellence academy, and part-time faculty academy; graduation; employee of the year banquet; annual holiday party, etc.)
4. Business meals which can be substantiated with detailed documentation of the business purpose and the other attendees at the meal.

Examples of situations in which College funds should not be expended for food or beverages (whether on or off campus) including the following:

1. Lunch with co-workers.
2. Staff development, staff trainings, staff meetings, regular and routinely scheduled meetings, etc.
3. **Alcohol.**

Grants which permit food and/or beverage expenses must still follow the above guidelines.

All Purchase Requisitions or Request for Payment forms submitted for food or beverage expenditures must include detailed documentation substantiating the rationale for how the expenditure complies with this policy.

Adopted: 7-28-92; Revised: 11-16-99; Revised: 8-24-04; Revised: 6-23-13; Revised: 2-28-17;  
Revised:

---

**BOARD AGENDA ITEM 15**

---

**Unfinished Business**

**BOARD AGENDA ITEM 16**

---

**New Business**

**BOARD AGENDA ITEM 16A**

---

**Board Recognition of Student Trustee**

**Board Consideration of Tuition Increase**



AGENDA ITEM: 16B

AGENDA TITLE: BOARD CONSIDERATION OF TUITION INCREASE

MEETING DATE: March 15, 2018

RESOURCE: Dr. Stephen Nacco

SUBMITTED FOR: ACTION

SUMMARY: Historically during the Spring semester, Danville Area Community College considers the rate of tuition and universal fees in making projections for the budget for the upcoming fiscal year.

A tuition increase of \$5 is proposed. This increase will provide funds to allow the College to continue to support student success initiatives, as well as to retain and recruit talented faculty and staff. The proposed increase would raise tuition from \$135 per credit hour to \$140. The universal fee is recommended to remain at the same rate of \$15 per credit hour. In addition, we propose increasing the out-of-district, out-of-state and international rate from \$235 to \$250 in order to maintain compliance with Illinois State Statutes.

With the proposed increase in tuition for FY2019, DACC's tuition and fee rate will likely continue to be above the FY2019 average tuition and fee rate for all Illinois community colleges. An increase of \$5 will generate approximately \$165,000 of revenue.

ACTION: May we ask the Board to approve effective with the summer term a \$5 per credit hour tuition increase and to approve increasing the out-of-district, out-of-state, and international rate to \$250 per credit hour.

**Board Consideration of Changing the Date of the  
July 2018 Regular Board Meeting**

AGENDA ITEM: 16C

AGENDA TITLE: BOARD CONSIDERATION OF CHANGING THE DATE OF THE JULY 2018 REGULAR BOARD MEETING

MEETING DATE: March 15, 2018

RESOURCE: Dr. Stephen Nacco

SUBMITTED FOR: ACTION

SUMMARY: The scheduled date of the July 2018 Board meeting is Thursday, July 26, 2018 at 5:30 p.m. It is recommended that the date be changed to Thursday, July 19, 2018 at 5:30 p.m. If approved, appropriate notifications will be sent.

ACTION: May we ask the Board to change the date of the July 2018 Regular Board meeting from Thursday, July 26, 2018 at 5:30 p.m. to Thursday, July 19, 2018 at 5:30 p.m.

**Board Consideration of Resolution Authorizing and Providing for an Installment Purchase Agreement for the Purpose of Paying the Cost of Purchasing Real or Personal Property, or Both, to Alter, Repair, Improve and Equip District Buildings (Including Technology Equipment and Improvements), and for the Issue of \$1,000,000 General Obligation Debt Certificates (Limited Tax), Series 2018, Evidencing the Rights to Payment Under Said Agreement, Providing for the Security for and Means of Payment Under the Agreement of Said Certificates, and Authorizing the Sale of Said Certificates to Catlin Bank**

AGENDA ITEM: 16D

AGENDA TITLE: **Board Consideration of Resolution Authorizing and Providing for an Installment Purchase Agreement for the Purpose of Paying the Cost of Purchasing Real or Personal Property, or Both, to Alter, Repair, Improve and Equip District Buildings (Including Technology Equipment and Improvements), and for the Issue of \$1,000,000 General Obligation Debt Certificates (Limited Tax), Series 2018, Evidencing the Rights to Payment Under Said Agreement, Providing for the Security for and Means of Payment Under the Agreement of Said Certificates, and Authorizing the Sale of Said Certificates to Catlin Bank.**

DATE: March 15, 2018

RESOURCE: Tammy Clark-Betancourt

SUBMITTED FOR: Action

SUMMARY: During the preparation for the FY19 Board Financial Workshop Retreat, it was apparent that an extensive list of capital renewal projects exists for the College. In addition, there continues to be a need for resources to meet the technology and instructional equipment needs for the College.

To provide additional funds to meet our capital, equipment and technology needs, the College can sell Debt Certificates to evidence debt incurred under an Installment Purchase Agreement. The amount of \$1,000,000 in new revenue will meet our immediate needs which will provide for needed capital improvements and enhance the quality of equipment and state of the art technology in our classrooms and supporting services departments. After completion of this process, the Board can then proceed with issuing Funding Bonds to retire this debt. The Resolution related to this sale is attached.

Request for Proposals (RFP's) were sent to financial institutions within the College district requesting the rate of interest that would be applied to a short term \$1,000,000 loan obligation. Proposals were returned by Catlin Bank (Catlin), First Farmers Bank & Trust (Danville), First Financial Bank (Danville), and Iroquois Federal (Danville).

	<u>Interest Rate</u>
Catlin Bank	2.21%
Iroquois Federal	2.92%
First Farmers Bank & Trust	3.10%
First Financial Bank	3.34%

**ACTION**            **May we ask the Board for approval of the Resolution Authorizing and**  
**REQUESTED:**    **Providing for Additional Funds to meet our Capital, Equipment and**  
**Technology Needs and Authorizing and Providing for the Issue of \$1,000,000 General**  
**Obligation Debt Certificates (Limited Tax), Series 2018 and Authorizing the Sale of Said**  
**Certificates to Catlin Bank.**

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, held at the Danville Area Community College in Vermilion Hall, Room 302, 2000 East Main Street, Danville, Illinois, in said Community College District at 5:30 o'clock P.M., on the 15th day of March, 2018.

\* \* \*

The meeting was called to order by the Chairman, and upon the roll being called, David W. Harby, the Chairman, and the following Trustees were physically present at said location: Ronald E. Serfoss, William B. Black, Terry T. Hill, Tonya S. Hill, John Spezia, Greg Wolfe and Sadie Edwards (non-voting student trustee).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: \_\_\_\_\_

---

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

---

The Chairman announced that a proposal had been received from Catlin Bank, Catlin, Illinois, for the purchase of \$1,000,000 General Obligation Debt Certificates (Limited Tax), Series 2018, to be issued by the District pursuant to Section 17(b) of the Local Government Debt Reform Act, and that the Board of Trustees would consider the adoption of a resolution providing for an Installment Purchase Agreement for the purpose of altering, repairing, improving and equipping District buildings and facilities, including but not limited to the acquisition of technology equipment and improvements, all for community college purposes, authorizing the issuance of said Certificates evidencing the rights to payment under said

Agreement and providing for the sale of said Certificates. The Chairman also summarized the pertinent terms of said proposal and said Certificates, including the length of maturity, rate of interest and purchase price for said Certificates.

Whereupon Trustee \_\_\_\_\_ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:



RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, and for the issue of \$1,000,000 General Obligation Debt Certificates (Limited Tax), Series 2018, of said Community College District, evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to Catlin Bank.

WHEREAS, Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois (the “*District*”), is a community college district of the State of Illinois operating under and pursuant to the Public Community College Act of the State of Illinois, as amended (the “*Public Community College Act*”), the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), and in particular, the provisions of Section 17(b) of the Debt Reform Act (the “*Installment Purchase Provisions*”) and all other Omnibus Bond Acts of the State of Illinois, in each case, as supplemented and amended (collectively, “*Applicable Law*”); and

WHEREAS, the Board of Trustees of the District (the “*Board*”) has considered the needs of the District and, in so doing, the Board has deemed and does now deem it advisable, necessary, and for the best interests of the District to alter, repair, improve and equip District buildings and facilities, including but not limited to the acquisition of technology equipment and improvements, all for community college purposes (the “*Project*”), all as shown on preliminary plans and cost estimates on file with and approved by the Board; and

WHEREAS, the Board has determined the total cost of the Project and expenses incidental thereto, including financial, legal, architectural, and engineering services related to such work and to the Agreement hereinafter provided for in this Resolution (collectively “*Related*”

*Expenses*”) to be not less than \$1,000,000 plus estimated investment earnings which may be received on said sum prior to disbursement; and

WHEREAS, sufficient funds of the District are not available to pay the costs of the Project and Related Expenses, and it will, therefore, be necessary to borrow money in the amount of \$1,000,000 for the purpose of paying such costs; and

WHEREAS, pursuant to the Installment Purchase Provisions, the District has the power to purchase real or personal property through agreements that provide that the consideration for the purchase may be paid through installments made at stated intervals for a period of no more than 20 years, to sell, convey and reacquire either real or personal property upon any terms and conditions and in any manner as the Board shall determine, if the District will lease, acquire by purchase agreement, or otherwise reacquire the property as authorized by applicable law and to issue certificates evidencing indebtedness incurred under such agreements; and

WHEREAS, the Board finds that it is desirable and in the best interests of the District to avail of the provisions of the Installment Purchase Provisions to authorize an Installment Purchase Agreement (the “*Agreement*”); name as counter-party to the Agreement the Treasurer of the Board (the “*Treasurer*”), as nominee-seller; authorize the Chairman of the Board (the “*Chairman*”) and the Secretary of the Board (the “*Secretary*”) to execute and attest, respectively, the Agreement on behalf of the District and to file same with the Secretary in his or her capacity as keeper of the records and files of the District; and issue certificates evidencing the indebtedness incurred under the Agreement in the amount of \$1,000,000:

NOW THEREFORE Be It and It is Hereby Resolved by the Board of Trustees of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, as follows:

*Section 1. Definitions.* Words and terms used in this Resolution shall have the meanings given them unless the context or use clearly indicates another or different meaning is intended. Words and terms defined in the singular may be used in the plural and vice-versa. Reference to any gender shall be deemed to include the other and also inanimate persons such as corporations, where applicable.

A. The following words and terms are as defined in the preambles hereto.

Agreement  
Applicable Law  
Board  
Chairman  
Debt Reform Act  
District  
Installment Purchase Provisions  
Public Community College Act  
Project  
Related Expenses  
Secretary  
Treasurer

B. The following words and terms are defined as set forth.

“*Certificates*” means the \$1,000,000 General Obligation Debt Certificates (Limited Tax), Series 2018, authorized to be issued by this Resolution.

“*Certificate Fund*” means the fund established and defined in Section 13 of this Resolution.

“*Certificate Register*” means the books of the District kept by the Certificate Registrar to evidence the registration and transfer of the Certificates.

“*Certificate Registrar*” means Catlin Bank, Catlin, Illinois, in its respective capacities as registrar and paying agent hereunder, or a successor thereto or a successor designated as Certificate Registrar hereunder.

“*Code*” means the Internal Revenue Code of 1986, as amended.

“*Project Fund*” means the Project Fund established and defined in Section 13 of this Resolution.

“*Purchaser*” means the purchaser of the Certificates, namely, Catlin Bank, Catlin, Illinois.

“*Record Date*” means the 15th day preceding any regular interest payment date and the 15th day preceding any interest payment date occasioned by the redemption of Certificates on other than an interest payment date.

“*Resolution*” means this Resolution adopted by the Board on the 15th day of March, 2018.

C. Definitions also appear in the preambles hereto or in specific sections, as appear below. The headings in this Resolution are for the convenience of the reader and are not a part of this Resolution.

*Section 2. Incorporation of Preambles.* The Board hereby finds that the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 3. Authorization.* It is necessary and advisable for the residents of the District to pay the costs of the Project, including all Related Expenses and to borrow money and, in evidence thereof and for the purpose of financing same, enter into the Agreement and, further, to provide for the issuance and delivery of the Certificates evidencing the indebtedness incurred under the Agreement.

*Section 4. Agreement is a General Obligation; Annual Budget.* The District hereby represents, warrants, and agrees that the obligation to make the payments due under the Agreement shall be a general obligation of the District payable from any funds of the District lawfully available for such purpose. The District represents and warrants that the total amount due under the Agreement, together with all other indebtedness of the District, is within all

statutory and constitutional debt limitations. The District agrees to budget funds of the District annually and in a timely manner so as to provide for the making of all payments when due under the terms of the Agreement.

*Section 5. Execution and Filing of the Agreement.* From and after the effective date of this Resolution, the Chairman and Secretary be and they are hereby authorized and directed to execute and attest, respectively, the Agreement, in substantially the form set forth in Section 6 of this Resolution, and to do all things necessary and essential to effectuate the provisions of the Agreement, including the execution of any documents and certificates incidental thereto or necessary to carry out the provisions thereof. Further, as nominee-seller, the Treasurer is hereby authorized and directed to execute the Agreement. Upon full execution, the original of the Agreement shall be filed with the Secretary and retained in the District records and shall constitute authority for the issuance of the Certificates hereinafter authorized.

*Section 6. Form of Agreement.* The Agreement shall be in substantially the form as follows:

INSTALLMENT PURCHASE AGREEMENT for the purchase of real or personal property, or both, in and for Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois.

THIS INSTALLMENT PURCHASE AGREEMENT (this “*Agreement*”) dated as of the 29th day of March, 2018 by and between the Treasurer (the “*Treasurer*”) of the Board of Trustees (the “*Board*”) of the hereinafter-defined District, as Nominee-Seller (the “*Seller*”), and Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, a Community College District of the State of Illinois (the “*District*”):

**WITNESSETH**

A. The Board has determined to alter, repair, improve and equip District buildings and facilities, including but not limited to the acquisition of technology equipment and improvements, all for community college purposes (the “*Project*”), all as previously approved by the Board and on file with the Secretary of the Board (the “*Secretary*”).

B. Pursuant to the provisions of the Public Community College Act of the State of Illinois (the “*Public Community College Act*”), the Local Government Debt Reform Act of the State of Illinois (the “*Debt Reform Act*”), and, in particular, the provisions of Section 17(b) of the Debt Reform Act (the “*Installment Purchase Provisions*”), and all other Omnibus Bond Acts of the State of Illinois, in each case, as supplemented and amended (collectively “*Applicable Law*”), the District has the power to purchase real or personal property through agreements that provide that the consideration for the purchase may be paid through installments made at stated intervals for a period of no more than 20 years, to sell, convey and reacquire either real or personal property upon any terms and conditions and in any manner as the Board shall determine, if the District will lease, acquire by purchase agreement, or otherwise reacquire the

property as authorized by applicable law and to issue certificates evidencing indebtedness incurred under such agreements.

C. On the 15th day of March, 2018, the Board, pursuant to Applicable Law and the need to provide for the Project, adopted a resolution (the “*Resolution*”) authorizing the borrowing of money for the Project, the execution and delivery of this Agreement to finance same, and the issuance of certificates evidencing the indebtedness so incurred.

D. The Resolution is

- (a) incorporated herein by reference; and
- (b) made a part hereof as if set out at this place in full;

and each of the terms as defined in the Resolution is also incorporated by reference for use in this Agreement.

E. The Seller, as nominee as expressly permitted by the Installment Purchase Provisions, has agreed to make, construct and acquire the Project on the terms as hereinafter provided.

NOW THEREFORE in consideration of the mutual covenants and agreements hereinafter contained and other valuable consideration, it is mutually agreed between the Seller and the District as follows:

1. MAKE, CONSTRUCT AND ACQUIRE PROJECT

The Seller agrees to make, construct, and acquire the Project upon real estate owned or to be owned by or upon which valid easements have been obtained in favor of the District.

2. CONVEYANCE

The District conveys to the Seller any portion of the Project heretofore acquired by the District and to be paid from proceeds of the Certificates (as defined in the Resolution). The Seller agrees to convey each part of the Project to the District and to perform all necessary work

and convey all necessary equipment; and the District agrees to purchase the Project from the Seller and pay for the Project the purchase price of not to exceed \$1,000,000; plus the amount of investment earnings which are earned on the amount deposited with the Treasurer from the sale of the Certificates and in no event shall the total aggregate principal purchase price to be paid pursuant to this Agreement exceed the sum of \$1,000,000, plus the amount of investment earnings which are earned on the amount deposited with the Treasurer from the sale of the Certificates.

### 3. PAYMENTS

The payment of the entire sum of \$1,000,000 of said purchase price shall:

- (a) be payable in installments due on the dates and in the amounts;
- (b) bear interest at the rates percent per annum which interest shall also be payable on the dates and in the amounts;
- (c) be payable at the place or places of payment, in the medium of payment, and upon such other terms, including prepayment (redemption);

all as provided for payment of the Certificates in the Resolution.

### 4. ASSIGNMENT

Rights to payment of the Seller as provided in this Agreement are assigned as a matter of law, under the Installment Purchase Provisions, to the owners of the Certificates. This Agreement and any right, title, or interest herein, shall not be further assignable. The Certificates, evidencing the indebtedness incurred hereby, are assignable (registrable) as provided in the Resolution.



## 5. TAX COVENANTS

The covenants relating to the tax-exempt status of the Certificates, as set forth in the Resolution, insofar as may be applicable, apply to the work to be performed and the payments made under this Agreement.

## 6. TITLE

(a) *Vesting of Title.* Title in and to any part of the Project, upon delivery or as made, during all stages of the making or acquisition thereof, shall and does vest immediately in the District.

(b) *Damage, Destruction, and Condemnation.* If, during the term of this Agreement, (i) all or any part of the Project shall be destroyed, in whole or in part, or damaged by fire or other casualty or event; or (ii) title to, or the temporary or permanent use of, all or any part of the Project shall be taken under the exercise of the power of eminent domain by any governmental body or by any person, firm, or corporation acting under governmental authority; or (iii) a material defect in construction of all or any part of the Project shall become apparent; or (iv) title to or the use of all or any part of the Project shall be lost by reason of a defect in title; then the District shall continue to make payments as promised herein and in the Certificates and to take such action as it shall deem necessary or appropriate to repair and replace the Project.

## 7. LAWFUL CORPORATE OBLIGATION

The District hereby represents, warrants, and agrees that the obligation to make the payments due hereunder shall be a lawful direct general obligation of the District payable from the general funds of the District and such other sources of payment as are otherwise lawfully available. The District represents and warrants that the total amount due the Seller hereunder, together with all other indebtedness of the District, is within all statutory and constitutional debt limitations. The District agrees to budget funds of the District annually and in a timely manner so as to provide for the making of all payments when due under the terms of this Agreement.

8. GENERAL COVENANT AND RECITAL

It is hereby certified and recited by the Seller and the District, respectively, that as to each, respectively, for itself, all conditions, acts, and things required by law to exist or to be done precedent to and in the execution of this Agreement did exist, have happened, been done and performed in regular and due form and time as required by law.

9. NO SEPARATE TAX

**THE SELLER AND THE DISTRICT RECOGNIZE THAT THERE IS NO STATUTORY AUTHORITY FOR THE LEVY OF A SEPARATE TAX IN ADDITION TO OTHER TAXES OF THE DISTRICT OR THE LEVY OF A SPECIAL TAX UNLIMITED AS TO RATE OR AMOUNT TO PAY ANY OF THE AMOUNTS DUE HEREUNDER.**

10. DEFAULT

In the event of a default in payment hereunder by the District, the Seller or any Certificateholder may pursue any available remedy by suit at law or equity to enforce the payment of all amounts due or to become due under this Agreement, including, without limitation, an action for specific performance.

IN WITNESS WHEREOF the Seller has caused this Installment Purchase Agreement to be executed and attested, and his or her signature to be attested by the Secretary, and the District has caused this Installment Purchase Agreement to be executed by the Chairman of the Board, and also attested by the Secretary, all as of the day and year first above written.

SELLER: Signature: \_\_\_\_\_ SPECIMEN

Name: Tammy Clark-Betancourt  
as Nominee-Seller and the Treasurer of the  
Board of Trustees

ATTEST:

\_\_\_\_\_  
SPECIMEN  
Secretary, Board of Trustees

COMMUNITY COLLEGE DISTRICT NO. 507,  
COUNTIES OF VERMILION, EDGAR,  
IROQUOIS, CHAMPAIGN AND FORD AND  
STATE OF ILLINOIS

\_\_\_\_\_  
SPECIMEN  
Chairman, Board of Trustees

ATTEST:

\_\_\_\_\_  
SPECIMEN  
Secretary, Board of Trustees

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF VERMILION    )

**CERTIFICATE OF INSTALLMENT PURCHASE AGREEMENT FILING**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the “*Board*”) of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois (the “*District*”), and as such officer I do hereby certify that on the 29th day of March, 2018, there was filed in my office a properly certified copy of that certain document, executed by the Chairman of the Board, attested by me in my capacity as Secretary of the Board, and further executed, as Nominee-Seller, by the Treasurer of the Board, also attested by me, dated the 29th day of March, 2018, and entitled “INSTALLMENT PURCHASE AGREEMENT for the purchase of real or personal property, or both, in and for Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois”; and supporting the issuance of certain General Obligation Debt Certificates (Limited Tax), Series 2018, of the District; that attached hereto is a true and complete copy of said Agreement as so filed; and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF I have hereunto affixed my official signature, this 29th day of March, 2018.

\_\_\_\_\_  
SPECIMEN  
Secretary, Board of Trustees

*Section 7. Certificate Details.* For the purpose of providing for the Project and Related Expenses, there shall be issued and sold the Certificates in the principal amount of \$1,000,000, which shall each be designated “General Obligation Debt Certificates (Limited Tax), Series 2018.” The Certificates shall be dated March 29, 2018, and shall also bear the date of authentication thereof. The Certificates shall be in fully registered form, shall be in denominations of \$100,000 or integral multiples thereof, and shall be numbered 1 and upward. The Certificates shall become due and payable (subject to prior redemption as hereinafter set forth) on July 27, 2018, and shall bear interest at a rate of 2.21% per annum.

The Certificates shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Certificates is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable at maturity on July 27, 2018. Interest on each Certificate shall be paid by check or draft of the Certificate Registrar, payable upon presentation in lawful money of the United States of America, to the person in whose name such Certificate is registered at the close of business on the Record Date. The principal of the Certificates shall be payable in lawful money of the United States of America at the principal office of the Certificate Registrar.

The Certificates shall be signed by the manual or facsimile signature of the Chairman and Secretary and registered, numbered and countersigned by the manual or facsimile signature of the Treasurer, as they shall determine. In case any such officer whose signature shall appear on any Certificate shall cease to be such officer before the delivery of such Certificate, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Certificates shall have thereon a certificate of authentication, substantially in the form hereinafter set forth, duly executed by the Certificate Registrar as authenticating agent of the

District and showing the date of authentication. No Certificate shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Certificate Registrar by manual signature, and such certificate of authentication upon any such Certificate shall be conclusive evidence that such Certificate has been authenticated and delivered under this Resolution. The certificate of authentication on any Certificate shall be deemed to have been executed by the Certificate Registrar if signed by an authorized officer of the Certificate Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Certificates issued hereunder.

*Section 8. Registration of Certificates; Persons Treated as Owners.* The District shall cause books (the "*Certificate Register*") for the registration and for the transfer of the Certificates as provided in this Resolution to be kept at the principal office of the Certificate Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Certificate Registrar or such other agent as the District may designate shall keep custody of, multiple Certificate blanks executed by the District for use in the transfer and exchange of Certificates.

Upon surrender for transfer of any Certificate at the principal office of the Certificate Registrar, duly endorsed by or accompanied by a written instrument or instruments of transfer in form satisfactory to the Certificate Registrar and duly executed by the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Certificate Registrar shall authenticate, date, and deliver in the name of the transferee or transferees, a new fully registered Certificate or Certificates of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Certificate or Certificates may be exchanged at said office of the Certificate Registrar for a like aggregate principal amount of Certificate or

Certificates of other authorized denominations. The execution by the District of any fully registered Certificate shall constitute full and due authorization of such Certificate; and the Certificate Registrar shall thereby be authorized to authenticate, date, and deliver such Certificate; *provided, however*, the principal amount of outstanding Certificates authenticated by the Certificate Registrar shall not exceed the authorized principal amount of Certificates less previous retirements.

The Certificate Registrar shall not be required to transfer or exchange any Certificate during the period beginning at the close of business on the Record Date and ending at the opening of business on such interest payment date, nor to transfer or exchange any Certificate after notice calling such Certificate for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Certificates.

The person in whose name any Certificate shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Certificate shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Certificate to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Certificates, but the District or the Certificate Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Certificates except in the case of the issuance of a Certificate or Certificates for the unredeemed portion of a Certificate surrendered for redemption.

*Section 9. Redemption.* The Certificates shall be subject to redemption prior to maturity at the option of the District, in whole or in part, in integral multiples of \$100,000 as selected by

the Certificate Registrar, on any date, at the redemption price of par plus accrued interest to the redemption date.

The Certificates shall be redeemed only in the principal amount of \$100,000 and integral multiples thereof. The District shall, at least ten (10) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Certificate Registrar) notify the Certificate Registrar of such redemption date and of the principal amount to be redeemed. For purposes of any redemption of less than all of the outstanding Certificates, the particular Certificates or portions of Certificates to be redeemed shall be selected by lot by the Certificate Registrar by such method of lottery as the Certificate Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Certificates or portions thereof so that any \$100,000 Certificate or \$100,000 portion of a Certificate shall be as likely to be called for redemption as any other such \$100,000 Certificate or \$100,000 portion. The Certificate Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Certificates to be redeemed or the time of the giving of official notice of redemption.

The Certificate Registrar shall promptly notify the District in writing of the Certificates or portions of Certificates selected for redemption and, in the case of any Certificate selected for partial redemption, the principal amount thereof to be redeemed.

*Section 10. Redemption Procedure.* Unless waived by any holder of Certificates to be redeemed, notice of the call for any such redemption shall be given by the Certificate Registrar on behalf of the District by mailing the redemption notice by first class mail at least five (5) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Certificate or Certificates to be redeemed at the address shown on the Certificate Register



or at such other address as is furnished in writing by such registered owner to the Certificate Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Certificates are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Certificates to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Certificate or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Certificates are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Certificate Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Certificates to be redeemed at the option of the District shall have been received by the Certificate Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Certificate Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Certificates, and the Certificate Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Certificates will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Certificate Registrar an amount of money sufficient to pay the redemption price of all the Certificates or portions of Certificates which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Certificates or portions of Certificates so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Certificates or portions of Certificates shall cease to bear interest. Upon surrender of such Certificates for redemption in accordance with said notice, such Certificates shall be paid by the Certificate Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Certificate, there shall be prepared for the registered holder a new Certificate or Certificates in the amount of the unpaid principal.

If any Certificate or portion of Certificate called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Certificate or portion of Certificate so called for redemption. All Certificates which have been redeemed shall be cancelled and destroyed by the Certificate Registrar and shall not be reissued.

*Section 11. Form of Certificate.* The Certificates shall be in substantially the following form; *provided, however,* that if the text of the Certificate is to be printed in its entirety on the front side of the Certificate, then paragraph [2] and the legend “See Reverse Side for Additional Provisions” shall be omitted and paragraphs [6] through [13] shall be inserted immediately after paragraph [1]:

[Form of Certificate - Front Side]

REGISTERED  
NO. 1

REGISTERED  
\$1,000,000

**UNITED STATES OF AMERICA  
STATE OF ILLINOIS  
COUNTIES OF VERMILION, EDGAR, IROQUOIS  
CHAMPAIGN AND FORD AND STATE OF ILLINOIS  
COMMUNITY COLLEGE DISTRICT NO. 507  
GENERAL OBLIGATION DEBT CERTIFICATE (LIMITED TAX), SERIES 2018**

See Reverse Side for  
Additional Provisions

Interest  
Rate: 2.21%

Maturity  
Date: July 27, 2018

Dated  
Date: March 29, 2018

Registered Owner:

Principal Amount: ONE MILLION DOLLARS

[1] KNOW ALL PERSONS BY THESE PRESENTS, that Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay from the source and as hereinafter provided to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Certificate or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above at maturity on July 27, 2018, until said Principal Amount is paid. Principal of this Certificate is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal office of Catlin Bank, Catlin, Illinois, as certificate registrar and paying agent (the “*Certificate Registrar*”). Payment of the interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Certificate Registrar at the close of business on the 15th day preceding any regular interest

payment date and the 15th day preceding any interest payment date occasioned by the redemption of this Certificate on other than a regular interest payment date and shall be paid by check or draft of the Certificate Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Certificate Registrar.

[2] Reference is hereby made to the further provisions of this Certificate set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Certificate did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of certificates of which this is one, does not exceed any limitation imposed by law; that the obligation to make payments due hereon is a general obligation of the District payable from any funds of the District legally available for such purpose, and that the District shall budget funds annually and in a timely manner so as to provide for the making of all payments hereon when due. THE OWNER OF THIS CERTIFICATE ACKNOWLEDGES THAT THERE IS NO STATUTORY AUTHORITY FOR THE LEVY OF A SEPARATE TAX IN ADDITION TO OTHER TAXES OF THE DISTRICT OR THE LEVY OF A SPECIAL TAX UNLIMITED AS TO RATE OR AMOUNT TO PAY ANY OF THE AMOUNTS DUE HEREUNDER.

[4] This Certificate shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Certificate Registrar.

[5] IN WITNESS WHEREOF Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, by its Board of Trustees, has caused this Certificate to be signed by the manual or duly authorized facsimile signatures of the Chairman and Secretary of said Board of Trustees and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the Treasurer of said Board of Trustees, all as of the Dated Date identified above.

\_\_\_\_\_  
SPECIMEN  
Chairman, Board of Trustees

\_\_\_\_\_  
SPECIMEN  
Secretary, Board of Trustees

Registered, Numbered and Countersigned:

\_\_\_\_\_  
SPECIMEN  
Treasurer, Board of Trustees

Date of Authentication: \_\_\_\_\_, 20\_\_

CERTIFICATE  
OF  
AUTHENTICATION

Certificate Registrar and Paying Agent:  
Catlin Bank, Catlin, Illinois

This Certificate is one of the Certificates described in the within-mentioned Resolution and is one of the General Obligation Debt Certificates (Limited Tax), Series 2018, of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois.

CATLIN BANK,  
as Certificate Registrar

By \_\_\_\_\_  
SPECIMEN  
Authorized Signatory

[Form of Certificate - Reverse Side]

**COMMUNITY COLLEGE DISTRICT NO. 507  
COUNTIES OF VERMILION, EDGAR, IROQUOIS,  
CHAMPAIGN AND FORD AND STATE OF ILLINOIS  
GENERAL OBLIGATION DEBT CERTIFICATE (LIMITED TAX), SERIES 2018**

[6] This Certificate is one of a series of certificates issued by the District to alter, repair, improve and equip District buildings and facilities, including but not limited to the acquisition of technology equipment and improvements, all for community college purposes (the “*Project*”), in full compliance with the provisions of the Public Community College Act of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Trustees of the District by a resolution duly and properly adopted for that purpose, in all respects as provided by law. The Certificates issued by the District in connection with the Project have been issued in evidence of the indebtedness incurred pursuant to a certain Installment Purchase Agreement (the “*Agreement*”), dated as of the date of issuance of the Certificates, entered into by and between the District and the Treasurer of the Board, as Seller-Nominee, to which reference is hereby expressly made for further definitions and terms and to all the provisions of which the holder by the acceptance of this certificate assents.

[7] Certificates of the issue of which this Certificate is one are subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$100,000 as selected by the Certificate Registrar, on any date, at a redemption price of par plus accrued interest to the date fixed for redemption.

[8] Notice of any such redemption shall be sent by first class mail not less than five (5) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Certificate to be redeemed at the address shown on the registration books of the District maintained by the Certificate Registrar or at such other address as is furnished in writing

by such registered owner to the Certificate Registrar. When so called for redemption, this Certificate will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[9] This Certificate is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal office of the Bond Registrar in Catlin, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Certificate. Upon such transfer a new Certificate or Certificates of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Certificates are issued in fully registered form in the denomination of \$100,000 each or authorized integral multiples thereof. This Certificate may be exchanged at the principal office of the Certificate Registrar for a like aggregate principal amount of Certificates of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Certificate Registrar shall not be required to transfer or exchange any Certificate during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Certificate and ending at the opening of business on such interest payment date, nor to transfer or exchange any Certificate after notice calling such Certificate for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Certificates.

[11] The District and the Certificate Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the District nor the Certificate Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

the within Certificate and does hereby irrevocably constitute and appoint \_\_\_\_\_

\_\_\_\_\_  
attorney to transfer the said Certificate on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Certificate in every particular, without alteration or enlargement or any change whatever.

*Section 12. Sale of Certificates.* The Certificates hereby authorized shall be executed as in this Resolution provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer, and be by the Treasurer be delivered to the Purchaser, upon receipt of the purchase price therefor, the same being par, plus accrued interest, if any, to date of delivery; the contract for the sale of the Certificates heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Certificates have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his or her own name or in the name of any other person, association, trust or corporation, in the Purchase Contract; the surety bond executed by the Treasurer of the Board in connection with the issuance of the Certificates



as required by Section 3-19 of the Public Community College Act is hereby approved and shall be filed with the County Clerks of the Counties of Vermilion, Edgar, Iroquois, Champaign and Ford, Illinois; and the Certificates before being issued shall be registered, numbered and countersigned by the Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Certificates issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the Purchaser of any Term Sheet (the "*Term Sheet*") is hereby ratified, approved and authorized; the execution and delivery of the Term Sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Term Sheet and the Certificates.

*Section 13. Use of Certificate Proceeds.* Accrued interest received on the delivery of the Certificates, if any, is hereby appropriated for the purpose of paying first interest due on the Certificates and is hereby ordered deposited into the "General Obligation Debt Certificates (Limited Tax), Series 2018 Fund" (the "*Certificate Fund*"), which shall be the fund for the payment of the principal of and interest on the Certificates. Funds lawfully available for the purpose of paying the principal of and interest on the Certificates shall be deposited into the Certificate Fund and used solely and only for such purpose.

The principal proceeds of the Certificates and any premium received on the delivery of the Certificates are hereby appropriated to pay the costs of issuance of the Certificates and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the "Project Fund" (the "*Project Fund*"), hereby created. It is hereby found and determined and hereby declared and set forth that the Board

(i) has not entered into an agreement of any kind with any entity, party or person (including, but not limited to, the Purchaser) to not expend the proceeds of the Certificates deposited into the Project Fund for any period of time and (ii) is not required by any contract, decree, instrument, order, regulation or ruling, to not expend the proceeds of the Certificates deposited into the Project Fund for any period of time. Moneys in the Project Fund shall be used to pay costs of the Project in accordance with the following procedures:

1. Contracts (“*Work Contracts*”) have been or shall be awarded, from time to time, by the Board for the work on the Project; and the Board represent and covenant that each Work Contract has been or will be let in strict accordance with the applicable laws of the State of Illinois, and the rules and procedures of the District for same.

2. Pursuant to this Resolution or subsequent resolution or resolutions to be duly adopted, the Board shall identify all or a designated portion of each Work Contract to the Agreement. The Work Contracts attached hereto as *Exhibit 1* are hereby identified to the Agreement. This Resolution, any such further resolution and said Work Contracts shall be filed of record with the Secretary and the Treasurer. The adoption and filing of any such resolution or resolutions and the Work Contracts with such officers shall constitute authority for the Treasurer to make disbursements from the Project Fund to pay amounts due under such Work Contracts from time to time, upon such further resolutions, orders, vouchers, warrants, or other proceedings as are required under the applicable laws of the State of Illinois, and the rules and procedures of the District for same. No action need be taken by or with respect to the contractors under the Work Contracts as, pursuant to the Installment Purchase Provisions, the Treasurer acts as Nominee-Seller of the Project for all purposes, enabling the issuance of the Certificates.

Alternatively to the creation of the funds described above, the appropriate officers may allocate the funds to be deposited into the Certificate Fund or proceeds of the Certificates to one or more related funds of the District already in existence and in accordance with good accounting practice; *provided, however*, that this shall not relieve such officers of the duty to account and invest such funds and the proceeds of the Certificates, as herein provided, as if the funds described above had in fact been created. At the time of the issuance of the Certificates, the costs of issuance of the Certificates may be paid by the Purchaser on behalf of the District from the proceeds of the Certificates.

*Section 14. Non-Arbitrage and Tax-Exemption.* The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Certificates) if taking, permitting or omitting to take such action would cause any of the Certificates to be an arbitrage bond or a private activity bond within the meaning of the Code, or would otherwise cause the interest on the Certificates to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from Federal income taxation for interest paid on the Certificates, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Certificates from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Certificates and affects the tax-exempt status of the Certificates.

The Board hereby authorizes the officials of the District responsible for issuing the Certificates, the same being the Chairman, Secretary and Treasurer, to make such further covenants and certifications as may be necessary to assure that the use thereof will not cause the Certificates to be arbitrage bonds and to assure that the interest on the Certificates will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Certificates and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Certificates; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

*Section 15. Reimbursement.* With respect to expenditures for the Project and the Related Expenses paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Certificates in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Certificates to reimburse said expenditures.

*Section 16. Designation of Issue.* The District hereby designates each of the Certificates as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

*Section 17. List of Certificateholders.* The Certificate Registrar shall maintain a list of the names and addresses of the holders of all Certificates and upon any transfer shall add the

name and address of the new Certificateholder and eliminate the name and address of the transferor Certificateholder.

*Section 18. Duties of Certificate Registrar.* If requested by the Certificate Registrar, the Chairman and Secretary are authorized to execute the Certificate Registrar's standard form of agreement between the District and the Certificate Registrar with respect to the obligations and duties of the Certificate Registrar hereunder which may include the following:

- (a) to act as certificate registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Certificateholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Certificates as provided herein;
- (d) to cancel and/or destroy Certificates which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Certificates cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Certificates paid, Certificates outstanding and payments made with respect to interest on the Certificates.

*Section 19. Record-Keeping Policy and Post-Issuance Compliance Matters.* On the 14th day of December, 2010, the Board adopted a record-keeping policy (the "*Policy*") as amended on the 23rd day of July, 2013, in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from "gross income" for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the *Policy* as amended.

*Section 20. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 21. Repeal.* All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted March 15, 2018.

---

Chairman, Board of Trustees

---

Secretary, Board of Trustees

**EXHIBIT 1**

**WORK CONTRACTS**

Trustee \_\_\_\_\_ moved and Trustee \_\_\_\_\_  
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chairman directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: David W. Harby, Ronald E. Serfoss, William B. Black, Terry T. Hill, Tonya S. Hill, John Spezia and Greg Wolfe.

The following Trustees voted NAY: \_\_\_\_\_

Whereupon the Chairman declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

---

Secretary, Board of Trustees



STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF VERMILION    )

**CERTIFICATION OF MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 15th day of March, 2018, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, and for the issue of \$1,000,000 General Obligation Debt Certificates (Limited Tax), Series 2018, of said Community College District, evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to Catlin Bank.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 15th day of March,  
2018.

---

Secretary, Board of Trustees

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF VERMILION        )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting Treasurer of the Board of Trustees (the “Board”) of Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, and as such official I do hereby certify that on the 15th day of March, 2018, there was filed in my office and has been deposited in the official files and records of my office a properly certified copy of a resolution, adopted by the Board on the 15th day of March, 2018, entitled:

RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community College District No. 507, Counties of Vermilion, Edgar, Iroquois, Champaign and Ford and State of Illinois, and for the issue of \$1,000,000 General Obligation Debt Certificates (Limited Tax), Series 2018, of said Community College District, evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to Catlin Bank.

together with any Work Contracts identified by the adoption of said resolution and attached thereto as *Exhibit 1*, and that the same have all been deposited in, and all as appears from, the official files and records of our respective offices.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 15th day of March, 2018.

---

Treasurer, Board of Trustees

**Board Consideration of New Board Policy**

- 1. Board Policy #3025 – *Tuition Waivers***

AGENDA ITEM: 16E

AGENDA TITLE: BOARD CONSIDERATION OF NEW BOARD POLICY  
1. Board Policy #3025 – Tuition Waivers

DATE: March 15, 2018

RESOURCE: Dr. Stephen Nacco

SUBMITTED FOR: ACTION

SUMMARY: 1. Board Policy #3025 – Tuition Waivers

Board Policy #3025 is being proposed as a new policy which puts into writing the different options for tuition waivers at Danville Area Community College.

RECOMMENDATION: May we ask the Board to approve Board Policy #3025 – Tuition Waivers effective with the 2018 summer term.



[Index](#) | [Section 3000 – Student Personnel](#)

## **Tuition Waivers**

3025

### **7-County Indiana Area**

Tuition for out-of-state Indiana students residing within a specially designated 7 county area (counties include: Vermillion, Parke, Fountain, Warren, Tippecanoe, Benton and Montgomery) shall be waived so that the amount charged is equal to 150% of the in-district tuition rate. All fees are excluded from this waiver (technology/activity fees, on-line fees, course fees, included fees, etc.) and will be charged at 100% as applicable.

### **Out of State**

In accordance with Section 6-4 of the Illinois Community College Act [110 ILCS 805/6-4] the College may charge in-district tuition to a student who is an out-of-state resident but who is employed for at least 35 hours per week by an entity located in the district or is enrolled in a course that is being provided under terms of a contract for services between the employing entity and the College.

For dependents of those individuals, tuition shall be waived so that the amount charged is the in-district tuition rate.

### **Senior Citizens**

Tuition for credit courses is waived for in-district students age 60 or older. The waiver does not include technology/activity fees, course fees. Offerings of Corporate and Community Education are exempted from this provision as are all noncredit courses.

### **Dual Credit**

Illinois high school students who are enrolled in a dual credit course taught either at DACC or on-line (excluding College Express and Middle College) will be charged 50% of the combined per-credit tuition and per-credit technology and activity fee. Students who are eligible for free-and-reduced lunch will be charged 25% of this combined rate. In addition, the on-line course fee is waived. However, students continue to be financially responsible for any special course fees and course materials.

Indiana high school students who are enrolled in a dual credit course taught either at DACC or on-line will be charged 50% of the 7-County Indiana tuition rate. All fees are excluded from this waiver (technology/activity fees, on-line fees, course fees, included fees, etc.) and will be charged at 100% as applicable.

Indiana high school students who are dependents of an employee who is an out-of-state resident but who is employed for at least 35 hours per week by an entity located in the district or is enrolled in a course that is being provided under terms of a contract for services between the employing entity and the College and who are enrolled in a dual credit course taught either at DACC or on-line will be charged 50% of the combined per-credit tuition and per-credit technology and activity fee. In addition, the on-line course fee is waived. However, students continue to be financially responsible for any special course fees and course materials.

All tuition and fees for high school students who are enrolled in a dual credit course taught at the high school shall be waived at 100%.

### **College Express**

High schools will be charged 50% of the in-district tuition rate for high school students who are enrolled in a College Express course resulting in a waiver of 50% of the in-district tuition rate. All fees are excluded from this waiver (technology/activity fees, course fees, etc.) and will be charged at 100% as applicable.

### **Middle College**

Middle College program graduates are eligible to receive a one-time \$1,000 waiver that covers tuition, fees and required books and materials. This waiver must be utilized within one year of graduation from the Middle College program and may be used towards credit courses only.

### **Bonus Courses**

Full-time students enrolled in 12 or more credit hours (without the bonus course) may take 1 additional course or up to 3 credit hours from the applicable bonus course options for that applicable semester and the tuition and technology/activity fees will be waived. Students must maintain full-time status “without the bonus course” and if the student drops below full-time during the refund period, the waiver will be forfeited. Bonus courses cannot put the student into 20+ credit hours without special permission from the Dean of Student Services. This waiver is for tuition, technology/activity fees and course fees only. Students are still financially responsible for books, included fees, course materials, etc. at 100%.

### **Adult Education Courses**

All tuition and fees for adult education courses shall be waived at 100%.

### **Athletics**

Athletic waivers may be offered to athletes at the discretion of the applicable head coach, with approval by the Athletic Director. Waivers must follow NJCAA rules and requirements. While the

NJCAA allows a maximum number of waivers for each sport, DACC will allow waivers by sport as follows:

<b>Sport</b>	<b>DACC Tuition Waivers</b>	<b>NJCAA Div II Maximum</b>
Men's Basketball	12	15
Women's Basketball	13	15
Men's Baseball	18	24
Women's Softball	18	24
Men's Cross Country	6	10
Women's Cross Country	6	10
<b>Total</b>	<b>73</b>	<b>98</b>

Students who are part of the cheerleading squad for fall and spring semesters will have their spring semester tuition waived.

All athletic waivers are for tuition only. Students are still financially responsible for technology/activity fees, course fees, included fees, course materials, etc. at 100%.

**Employees and Employee Dependents (Board Policy 4001.1)**

Full-time employees are eligible to enroll and have the standard in-district tuition rate, technology/activity fees, and course fees waived for any Danville Area Community College credit course for which they are qualified. Continuing part-time employees are eligible to enroll and have the standard in-district tuition rate, technology/activity fees, and course fees waived up to six (6) credit hours per semester. Part-time faculty who are teaching at least three credit hours are eligible to enroll and have the standard in-district tuition rate, technology/activity fees, and course fees waived up to six (6) credit hours per semester during the semester in which the part-time faculty member is teaching. As part of the College Wellness program, full-time and continuing part-time employees are eligible to have the Fitness Center and Group Fitness continuing education course fees waived after the employee has completed the required corresponding four-course credit sequence. Retirees are also eligible to have the Fitness Center and Group Fitness tuition and fees waived. Some courses carry higher tuition rates but tuition waivers for those courses are limited to the standard in-district tuition rate. Additional costs such as books, Included fees, etc. are not eligible for tuition waivers.

A spouse and dependents of full-time employees are eligible to enroll and have the standard in-district tuition rate waived for any Danville Area Community College credit course for which they are qualified. A dependent child is defined as the natural or adopted child of the employee or the employee's spouse and 26 years of age or under. Course fees are NOT waived for dependents. Where courses carry higher tuition rates, tuition waivers for those courses are limited to the standard in-district tuition rate. Additional costs such as books, Included, fees, etc. are not eligible for tuition waivers.

In the event of the death of a full-time employee, the employee's spouse and/or dependents are eligible to enroll and have the standard in-district tuition waived for any DACC credit course for which they are qualified. This benefit may continue for up to three (3) academic years following the death of the employee. Additional costs such as books, Included fees, etc. are not eligible for tuition waivers.



Tuition waiver forms, which are available in the Human Resources Office and on the DACC website, must be completed before the class begins.

Degree credit classes taken through the Corporate and Continuing Education Department are eligible for tuition waiver at the discretion of the Executive Vice President for Instruction and Student Services.

The Tractor/Trailer Driver Training and CDL programs are not eligible for tuition waivers.

Adopted:

**Board Consideration of DACC Honorary Degree**

AGENDA ITEM: 16F

AGENDA TITLE: BOARD CONSIDERATION OF DACC HONORARY DEGREES

RESOURCE: Dr. Stephen Nacco

MEETING DATE: March 15, 2018

SUBMITTED FOR: ACTION

SUMMARY: DACC's Graduation Committee requested nominations for an honorary Associate degree during the 2018 commencement ceremony. A degree will be bestowed to one individual who has exhibited exemplary achievement to DACC.

ACTION: May we ask the Board to approve the DACC Honorary Degrees.

**Board Consideration of Retirement**

- 1. Carol Dunn, Instructor, Biology-Anatomy & Physiology**

**BOARD AGENDA ITEM 17**

---

**Information**

**BOARD AGENDA ITEM 17A**

---

**Communications**