

MINUTES OF THE REGULAR MEETING OF OCTOBER 20, 2022

On October 20, 2022, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, Sandra Finch, Dave Harby, Dylan Haun, Terry Hill, John Spezia, and Student Trustee Olivia Logue. Trustee absent: Greg Wolfe (arrived at 5:34).

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Jill Cranmore, Dr. Carl Bridges, Tammy Betancourt, Stacy Ehmen, Lara Conklin, Mark Barnes, Brittany Woodworth, Kirsten Jurczak, Marcie Wright, Kelly Johnson, Dylan Miller, AJ Wright, and Jared Fritz.

Media present: Steve Brandy WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. Mr. Hill made a motion to amend the agenda and remove Item 12D. Ms. Finch second the motion. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Jill Cranmore, Vice President, Human Resources and Labor Relations; Dr. Carl Bridges, Vice President, Academic Affairs; Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Stacy Ehmen, Vice President, Student Services; Lara Conklin, Executive Director, College Relations; Mark Barnes, Director, Information Technology; Brittany Woodworth, Executive Director, Corporate Education; Kirsten Jurczak, Coordinator, Corporate Education; Marcie Wright, Clinical Coordinator, Health Information Technology/Faculty; Kelly Johnson, Director, Health Information Technology; Dylan Miller, Campus Safety Officer; AJ Wright; and Jared Fritz, Salt Fork Volleyball Representative.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 6: INSIDE THE COLLEGE: CORPORATE EDUCATION REPORT

Executive Director Brittany Woodworth provided an update on Corporate Education. The goal of the department is to enhance the economic well-being of the community by providing customized training. Examples of training options include safety, leadership/teambuilding, industrial applications/technical, continuous improvement/quality, computer skills, language skills, workplace harassment, and customer service. Other services include ACT WorkKeys

assessments, American Heart Association training center, assessment center, and human resources development. Health professions training options include pharmacy tech, phlebotomy, emergency medical responder, and emergency medical technician.

Ms. Woodworth reported that the manufacturing sector makes up approximately 90% of their clients with various occupations being represented.

Ms. Woodworth noted that Corporate Education is proud to partner with Vermilion County Works and offer grant funding for many trainings. The Workforce Innovation and Opportunity Act (WIOA) supplies grant dollars for the professional development of incumbent workers.

Corporate Education served 2,200 participants in FY2021 and billed approximately \$315,000. Total credit hours in FY2021 were 575 which resulted in over \$19,000 in credit hour reimbursement.

Ms. Woodworth announced upcoming projects include trainings for the casino, nursing prep, and culinary.

The Trustees and Dr. Nacco thanked Ms. Woodworth for her report and for her dedication to serving area industries.

ITEM 7: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending September 30, 2022 was included in the Board agenda book.

ITEM 8: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 9: PUBLIC COMMENT

Jared Fritz addressed the Board regarding reinstating the volleyball program at DACC.

ITEM 10: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE PUBLIC HEARING ON SEPTEMBER 22, 2022; AND MINUTES OF THE REGULAR BOARD MEETING ON SEPTEMBER 22, 2022

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

A. BOARD CONSIDERATION OF TENURE RECOMMENDATION
1. MARCIE WRIGHT, CLINICAL COORDINATOR, HEALTH INFORMATION TECHNOLOGY/FACULTY

Full-time faculty members completing their third academic year of probation must be granted tenure, extended another year of probation, or dismissed. Attached is the recommendation for approval of tenure status for the individual listed above. Dr. Carl Bridges and the respective supervisor has evaluated her performance and personnel files to ensure that her credentials are in order. This outstanding faculty member is an asset to the instructional programs at Danville Area Community College. It is our honor and privilege to recommend this talented faculty member for tenure status. This individual is a superior classroom teacher who will serve DACC well into the future.

Upon motion by Mr. Hill, and second by Mr. Wolfe, the Board approved the tenure recommendation for Marcie Wright. The motion passed by roll call vote: 8 yeas, 0 nays.

B. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board approved the Human Resources Report. The motion passed by roll call vote: 8 yeas, 0 nays.

C. BOARD CONSIDERATION OF SETTING DATE, TIME, AND PLACE OF BOARD ORGANIZATIONAL MEETING

The date for the April 2023 regular meeting has been established as April 27, 2023. The date for the organizational meeting needs to be established.

Election law requires that following each election, the new Board shall hold its organizational meeting on or before the 28th day after the election. The last day for community college boards to conduct organizational meetings is May 2, 2023. The election date is April 4, 2023 and the last day for the county clerk or board of election commissions to canvass the election results is April 25, 2023; therefore, we are recommending that the organizational meeting occur during the April 27, 2023 regular Board meeting.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved setting the date, time, and place of Board Organizational meeting. The motion passed by roll call vote: 8 yeas, 0 nays.

D. BOARD CONSIDERATION OF REVISING FEES IN THE CHILD DEVELOPMENT CENTER

Item was removed from the agenda.

E. BOARD CONSIDERATION TO HIRE A HEAD WOMEN'S VOLLEYBALL COACH

Under direction of the DACC Administration and the request of Community College District 507, we are asking the Board of Trustees to approve the hiring of a Head Women's Volleyball

Coach to focus on the development of a women's volleyball program, fundraising to support the team, and the recruitment of student athletes with the expectation to field a competitive team beginning with the 2024-25 season.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the hiring of a head Women's Volleyball Coach. The motion passed by roll call vote: 7 yeas, 1 nay.

F. BOARD DISCUSSION OF VOLUNTARY SEPARATION PROGRAM

Item was for discussion only.

ITEM 15: INFORMATION

A. TRUSTEE COMMENTS

- Mr. Hill expressed condolences to the Alex Dinger family.
- Mr. Haun values the partnerships with local industry.
- Ms. Logue appreciates the action taken on the volleyball program.
- Ms. Cherry understands the concern of parents regarding how COVID has affected the recruiting process for high school seniors.
- Mr. Spezia appreciates the discussions and applauds the Board and administration.
- Mr. Wolfe announced that he, Mr. Harby, Stephane Potts, and Dr. Bridges will be presenting at the ACCT conference next week.

B. COMMUNICATIONS

ITEM 16: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:42 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____