

MINUTES OF THE REGULAR MEETING of May 28, 2020

On May 28, 2020, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302 at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 5:31 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Due to the majority of the participants attending virtually, there was no Pledge of Allegiance to the Flag recited at this meeting.

ITEM 3: ROLL CALL

The roll was called. Trustee present: Dave Harby was physically present. Trustees present via Zoom: Tracy Cherry, Terry Hill, Dr. Ron Serfoss, John Spezia, and Student Trustee Holley Hambleton. Trustees absent: Greg Wolfe (arrived at 5:34) and Bill Black (arrived at 5:39).

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, and Mark Barnes were physically present. Dave Kietzmann, Jill Cranmore, Mike Cunningham, Tammy Betancourt, Lara Conklin, Stacy Ehmen, Kathy Sturgeon, Jerry Davis, and Kevin Heid, were present via Zoom.

Media present via Zoom: Bill Pickett, WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Dr. Serfoss, and a second by Mr. Spezia, the agenda was approved as presented. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following members of the College Cabinet: Dave Kietzmann, Executive Vice President, Instruction and Student Services; Jill Cranmore, Vice President, Human Resources; Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Mike Cunningham, Vice President, Administrative Services; Lara Conklin, Executive Director, College Relations; Stacy Ehmen, Vice President, Student Services; and Kathy Sturgeon, Dean, Math, Science and Health Professions. Also present via Zoom: Jerry Davis, Davis & Delanois and Kevin Heid, Stifel. Also physically present: Mark Barnes, Director, Information Technology.

Media present via Zoom: Bill Pickett, WDNL.

ITEM 6: FINANCIAL UPDATE

Ms. Tammy Betancourt gave a financial update to the Board. The Financial Statement of Revenue and Expenditures ending April 30, 2020, was included in the Board agenda book.

ITEM 7: PRESIDENT'S REPORT

The DACC Flash was sent to the Trustees in advance of the meeting. Dr. Nacco highlighted the events from the last month.

ITEM 8: PUBLIC COMMENT

ITEM 9: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE PUBLIC HEARING OF APRIL 23, 2020; AND THE REGULAR BOARD MEETING OF APRIL 23, 2020

B. FINANCIAL REPORT

C. HUMAN RESOURCES REPORT

D. CLERY SECURITY REPORT

E. BOARD CONSIDERATION OF BOARD POLICY REVISION

1. BOARD POLICY #6018.1 – FIXED ASSETS

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 10: UNFINISHED BUSINESS

ITEM 11: NEW BUSINESS

A. BOARD CONSIDERATION OF A RESOLUTION PROVIDING FOR THE ISSUE OF \$1,000,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2020, FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO FIRST FINANCIAL BANK, NATIONAL ASSOCIATION

Upon motion by Mr. Black, and a second by Dr. Serfoss, the Board accepted the Resolution providing for the Issue of \$1,000,000 General Obligation Community College Bonds, Series 2020, for the purpose of paying claims against the District, providing for the Levy of a Direct Annual Tax Sufficient to pay the principal and interest on Said Bonds, and authorizing the sale of Said Bonds to First Financial Bank, National Association. The motion passed by roll call vote: 8 yeas, 0 nays.

B. BOARD CONSIDERATION OF BIDS FOR FIVE-YEAR CONTRACT FOR SECURITY SERVICES

Bids were advertised for a five-year contract for security services. The previous five-year contract for security services totaled \$477,660.49. It should be noted that additional security services have been added since this last 5-year contract. This includes, but not limited to additional shifts and additional hours for some existing shifts.

Upon motion Dr. Serfoss, and a second by Mr. Hill, the Board approved the low bid from G4S Secure Solutions, Bloomington, IL in the amount of \$951,948.01 to provide a five-year contract for security services. The motion passed by roll call vote: 8 yeas, 0 nays.

C. BOARD DISCUSSION OF PRELIMINARY FY-2022 ICCB RESOURCE ALLOCATION AND MANAGEMENT PLAN (RAMP)

The Illinois Community College Board (ICCB) requires the Board of Trustees to approve the RAMP report prior to the deadline submission of July 1. The RAMP is being submitted to the DACC Board for discussion, and will be finalized for Board approval in June. Capital Development Board (CDB) has requested that all state funded project requests include “green” / LEED (Leadership in Energy and Environmental Design) costs in the estimated project.

The Board packet included the DACC Campus Master Plan priority project list which provides an annual update of the estimated project costs, funding information, and revenues as of May 2020. Next month’s RAMP agenda item for approval will list the updated project costs which will include the CDB inflation factor.

It should be noted the RAMP project for the Healthcare Professions Center will only be filed with ICCB if DACC has taken ownership of this property.

The item was presented for discussion only.

D. BOARD CONSIDERATION OF MAKING WRITTEN CLOSED SESSION MINUTES OPEN TO THE PUBLIC

Public Act 85-1355 requires community college boards to review the written minutes of closed sessions in order to determine which written minutes may be, in whole or in part, made a part of the public record. The following minutes were reviewed: March 24, 1987; September 26, 2000; October 24, 2000; April 26, 2005; May 24, 2005; May 23, 2006; April 26, 2011; January 24, 2019; November 13, 2019 and April 23, 2020.

The following minutes are being recommended to remain closed to the public: March 24, 1987; September 26, 2000; October 24, 2000; April 26, 2005; May 24, 2005; May 23, 2006; April 26, 2011; January 24, 2019 and April 23, 2020. The following minutes are being recommended to be made open to the public: November 13, 2019.

Upon motion by Mr. Wolfe, and a second by Mr. Black, the Board approved the written minutes so noted to remain closed to the public and the written minutes so noted to be opened to the public. The motion passed by roll call vote: 8 yeas, 0 nays.

E. BOARD CONSIDERATION OF ENROLLMENT INCENTIVES FOR FALL 2020

The following enrollment incentives are being proposed for Fall 2020:

Discount on Online Classes for Fall 2020: To encourage students to take as many online courses as possible during the Fall 2020 semester in the wake of the pandemic, DACC will continue to offer the price incentive introduced during the summer for online classes, which is the same half-price discount that school districts receive. Once again, too, the College would offer a comprehensive range of transferable online courses and expand the discount offer beyond District 507 to the seven contiguous Indiana counties. The discount would apply only to courses that are 100-percent online. Hybrid classes—including labs—would not be included in the discount program since these require an on-campus presence, thereby defeating the purpose of offering the online incentive. For a three-credit online class, the student's total cost is \$247.50.

Bonus Classes for Fall 2020: The Bonus Class program, which DACC has piloted for two years, will be modified to provide an incentive for students to enroll in up to 12 credits and then receive a \$500 discount for taking an additional three credits for a total of 15. These additional credits will not only boost enrollment but also support the College's student-success goals by helping students keep on track for graduating on time. A three-credit class (tuition and technology-and-activity fees) costs \$495.

Upon motion by Mr. Black, and a second by Ms. Cherry, the Board approved the enrollment incentives for Fall 2020. The motion passed by roll call vote: 8 yeas, 0 nays.

F. BOARD CONSIDERATION OF RENEWAL OF PRESIDENT'S CONTRACT – JULY 1, 2020 THROUGH JUNE 30, 2021

The Board packet included a proposed employment agreement for Dr. Stephen Nacco for July 1, 2020 through June 30, 2021.

Upon motion by Mr. Black, and a second by Ms. Cherry, the Board approved the renewal of President Nacco's contract effective July 1, 2020 through June 30, 2021. The motion passed by roll call vote: 8 yeas, 0 nays.

G. BOARD DISCUSSION OF 2020-2021 STRATEGIC PLANNING MATRIX

A copy of the proposed 2020-2021 Strategic Planning Matrix was provided in the Board packet.

As a single-sheet, one-sided document, the Matrix provides an overview of the College's strategic priorities over the course of an academic year. It is essential that the Matrix contain priority strategies that generate institutional buy-in among all constituencies throughout the College.

From these strategies and tactics, individual departments are able to derive more detailed annual goals. The Matrix would normally require a concomitant document that provides more detailed descriptions of these initiatives.

Most important, as the Matrix corresponds to the College's institutional priorities for an academic year, this document plays a crucial role in laying the groundwork for the budgeting process conducted during the spring for the coming fiscal year.

The 2020-2021 Strategic Planning Matrix has undergone a six-month development process that has included input from all key College stakeholders.

The item was presented for discussion only.

ITEM 12: INFORMATION
A. COMMUNICATIONS

ITEM 13: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6.52 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____