

MINUTES OF THE REGULAR MEETING of April 23, 2020

On April 23, 2020, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302 at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Due to the majority of the participants attending virtually, there was no Pledge of Allegiance to the Flag recited at this meeting.

ITEM 3: ROLL CALL

The roll was called. Trustee present: Dave Harby was physically present. Trustees, present via Zoom: Bill Black, Tracy Cherry, Terry Hill, Dr. Ron Serfoss, John Spezia, Greg Wolfe, and Student Trustee Holley Hambleton.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dave Kietzmann, Jill Cranmore, and Mark Barnes were physically present. Tammy Betancourt, Lara Conklin, Jerry Davis, and Terri Cummings were present via Zoom.

Media present via Zoom: Bill Pickett, WDNL

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and a second by Ms. Cherry, the agenda was approved as presented. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following members of the College Cabinet: Dave Kietzmann, Executive Vice President, Instruction and Student Services, and Jill Cranmore, Vice President, Human Resources. The following members of the College Cabinet were present via Zoom: Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Lara Conklin, Executive Director, College Relations; and Terri Cummings, Dean, Business and Technology. Also present via Zoom: Jerry Davis, Davis & Delanois. Also physically present: Mark Barnes, Director, Information Technology.

Media present: Ross Brown, WDAN-WDNL.

ITEM 6: PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF TRUSTEES TO SELL \$1,000,000 FUNDING BONDS FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT

The meeting was recessed to conduct a public hearing concerning the intent of the Board of Trustees to sell \$1,000,000 Funding Bonds for the purpose of paying claims against the district.

ITEM 7: FINANCIAL UPDATE

Ms. Tammy Betancourt gave a financial update to the Board. The Financial Statements of Revenue and Expenditures ending February 29, 2020 and March 31, 2020 were included in the Board agenda book.

ITEM 8: PRESIDENT'S REPORT

The DACC Flash was sent to the Trustees in advance of the meeting. Dr. Nacco highlighted the events from the last month.

ITEM 9: PUBLIC COMMENT

ITEM 10: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 27, 2020**
- B. FINANCIAL REPORT**
- C. HUMAN RESOURCES REPORT**
- D. CLERY SECURITY REPORTS**

Upon motion by Mr. Wolfe, and a second by Mr. Black, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

- A. BOARD RECOGNITION OF STUDENT TRUSTEE**
- B. SEATING OF STUDENT TRUSTEE**

Upon motion by Mr. Spezia, and a second by Ms. Cherry, the Board accepted the Student Trustee Election Report. The Board and Dr. Nacco congratulated Ms. Hambleton on her second term on the Board of Trustees. The motion passed by roll call vote: 8 yeas, 0 nays

C. BOARD CONSIDERATION OF BOND AMENDMENT FOR BOARD TREASURER

In accordance with the Illinois Public Community College Act (ILCS 805/3- 19), included in the Board packet for approval by the DACC Board is an amendment to the Treasurer's Bond for the Board Treasurer, Tammy Betancourt. The amendment extends the existing bond to March 1, 2021 and increases the limit from \$5,675,000 to \$6,200,000. The increase is due to increases in cash on hand, specifically the receipt of \$3,000,000 from the Julius Hegeler Foundation, which will pay off the 2013 Tech Center Construction Bonds in January of 2021. Cash increases impact the calculation of the limit. The amendment will be filed with the Illinois Community College Board and the County Clerks upon Board approval.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the Bond Amendment for Board Treasurer. The motion passed by roll call vote: 8 yeas, 0 nays.

D. BOARD CONSIDERATION OF DACC HONORARY DEGREE

DACC's Graduation Committee requested nominations for an honorary Associate degree during the 2020 commencement ceremony. An honorary degree is bestowed to one individual who has exhibited exemplary achievement to DACC.

Upon motion by Dr. Serfoss, and a second by Mr. Hill, the Board approved and congratulated Mr. Dick Cheney for being selected as the 2020 DACC Honorary Degree recipient. The motion passed by roll call vote: 8 yeas, 0 nays.

E. BOARD CONSIDERATION OF BIDS FOR CRIMINAL JUSTICE TRAINING SIMULATOR

Bids were advertised for a Criminal Justice Simulator. This Simulator will give students an advanced view of what professionals in the criminal justice field face in the line of duty. The purchase of this Simulator will be used in training students in the proper response and understanding of situations involving active threats, courtroom security, emotionally disturbed, skill drills, traffic stops, domestic violence, ambush, and de-escalation. This Simulator will be funded through Technology/Equipment Bonds.

Upon motion by Mr. Hill, and a second by Mr. Wolfe, the Board approved the low bid from MILO Range Training Systems in the amount of \$26,690.00 to purchase a Criminal Justice Simulator. The motion passed by roll call vote: 8 yeas, 0 nays.

F. BOARD CONSIDERATION OF COMPREHENSIVE AGREEMENT REGARDING THE EXPANSION OF EDUCATION RESOURCES (CAREER)

The Illinois Community College Board (ICCB) approved the Community College Educational Agreement (Comprehensive Agreement Regarding the Expansion of Educational Resources) on January 24, 2020 and has requested approval of the participating College's Board of Trustees. All 48 colleges (39 districts) are currently signatories to the Agreement.

The educational programs offered by the colleges as part of the Agreement shall be programs approved by the ICCB and the Illinois Board of Higher Education. The Agreement is explicitly for programs of study leading to an Associate in Applied Science degree or certificate in Career and Technical Education.

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREER). The motion passed by roll call vote: 8 yeas, 0 nays.

G. BOARD CONSIDERATION OF RESOLUTION SETTING FORTH AND DESCRIBING IN DETAIL CLAIMS HERETOFORE AUTHORIZED AND ALLOWED FOR PROPER COMMUNITY COLLEGE PURPOSES WHICH ARE PRESENTLY OUTSTANDING AND UNPAID, DECLARING THE

INTENTION TO AVAIL OF THE PROVISIONS OF ARTICLE 3A OF THE PUBLIC COMMUNITY COLLEGE ACT OF THE STATE OF ILLINOIS, AS AMENDED, AND TO ISSUE \$1,000,000 FUNDING BONDS FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT, AND DIRECTING THAT NOTICE OF SUCH INTENTION BE PUBLISHED AS PROVIDED BY LAW

Upon closing of the issuance of the General Obligation Debt Certificates (Limited Tax), Series 2020, the College has an additional outstanding debt of \$1,000,000. The proceeds of said Certificates will be used to purchase technology and instructional equipment. The Funding Bonds will be used to pay said Certificates, which upon issuance constituted claims against the District.

The Resolution documents the College's intent to issue these bonds to provide the funds to pay said Certificates. Included in the Resolution is the public notice of intent, which will be published in a local newspaper with general circulation within the district.

Upon motion by Mr. Black, and a second by Dr. Serfoss, the Board approved the Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper Community College purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue \$1,000,000 Funding Bonds for the purpose of paying claims against the District, and directing the notice of such intention be published as provided by law. The motion passed by roll call vote: 8 yeas, 0 nays.

H. BOARD CONSIDERATION TO LEASE TWO (2) 15-PASSENGER MINIBUSES

Bids were advertised for leasing two (2) 2020 minibuses. These 15-passenger minibuses are on the FY-20 Capital Equipment list.

These vehicles will replace two mini buses that have a lease expiring in July. The cost of the expiring lease agreement is \$806.00 per vehicle per month. The cost presented to the Board in May 2019 for two minibuses was \$1,296.00 per bus. It was determined that a three-year replacement cycle for leased minibuses promotes a safe method of transportation with a lower risk of mechanical failure.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the low bid from Midwest Transit Equipment in the amount of \$1,061.00 per month to lease (2) 15-passenger minibus. The motion passed by roll call vote: 8 yeas, 0 nays.

I. BOARD CONSIDERATION OF RETIREMENTS
1. MIKE CUNNINGHAM, VICE PRESIDENT,
ADMINISTRATIVE SERVICES

Upon motion by Ms. Cherry, and a second by Dr. Serfoss, the Board approved the retirement of Mike Cunningham, Vice President, Administrative Services, effective June 30, 2020. The motion passed by roll call vote: 8 yeas, 0 nays.

3. STAN HILL, BUILDING SERVICES ATTENDANT

Upon motion by Mr. Spezia, and a second by Mr. Hill, the Board approved the retirement of Stan Hill, Building Services Attendant, effective June 30, 2020. The motion passed by roll call vote: 8 yeas, 0 nays.

**2. DAVE KIETZMANN, EXECUTIVE VICE PRESIDENT,
INSTRUCTION AND STUDENT SERVICES**

Upon motion by Mr. Wolfe, and a second by Mr. Spezia, the Board approved the retirement of Dave Kietzmann, Executive Vice President, Instruction and Student Services, effective June 30, 2020. The motion passed by roll call vote: 8 yeas, 0 nays.

Dr. Nacco and the Board wished Mr. Cunningham, Mr. Hill, and Mr. Kietzmann well in their upcoming retirements

**ITEM 13: INFORMATION
A. COMMUNICATIONS**

**ITEM 14: CLOSED SESSION FOR DELIBERATIONS CONCERNING
COLLECTIVE NEGOTIATING MATTERS; APPOINTMENT, EMPLOYMENT,
COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF
SPECIFIC EMPLOYEES OF THE PUBLIC BODY; AND APPROVAL OF THE
WRITTEN CLOSED SESSION MINUTES OF NOVEMBER 13, 2019**

Upon motion by Mr. Wolfe, and a second by Mr. Spezia, the following Resolution was adopted by roll call vote: 8 yeas, 0 nays.

BE IT RESOLVED, in accordance with the provisions of Chapter 120/2(c 1, 2, 21) of the Open Meetings Act, the Board of Trustees of Community College District #507 shall enter a Closed Session for deliberations concerning collective negotiating matters; appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and approval of the written Closed Session minutes of November 13, 2019.

The Board went into Closed Session at 6:50 p.m.

OPEN SESSION

The Board returned to Open Session at 7:18 p.m.

ITEM 15: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 7:18 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____