

## **MINUTES OF THE REGULAR MEETING of October 24, 2019**

On October 24, 2019, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302 at Danville Area Community College.

### **ITEM 1: CALL TO ORDER**

Chairman Dave Harby called the meeting to order at 5:30 p.m.

### **ITEM 2: PLEDGE OF ALLEGIANCE**

Ms. Santasia Elliott, Presidential Scholar, led the Board and those in attendance in reciting the Pledge of Allegiance to the Flag.

### **ITEM 3: ROLL CALL**

The roll was called. Trustees present: Dave Harby, Terry Hill, Dr. Ron Serfoss, John Spezia, and Student Trustee Holley Hambleton. Trustees absent: Bill Black, Tracy Cherry, Greg Wolfe (arrived at 6:14 p.m.)

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dave Kietzmann, Mike Cunningham, Tammy Betancourt, Jill Cranmore, Lara Conklin, Stacy Ehmen, Terri Cummings, Kathy Sturgeon, Mark Barnes, Tammy Howard, Jamie Moreland, Heidi Young and family, St. Kitts/Nevis Sugar Boys Basketball Team and Trainer, Kristin Holt, Natalie Lenhart, Santasia Elliott, Linda Trammell, Da'Keema Simmons, Chemika Hamphill, Tarneisha Young, Donna Thomas, William Norman, and Lacie Martin.

Media present: None.

### **ITEM 4: ADOPTION OF AGENDA**

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Hill, and a second by Mr. Spezia, the agenda was approved as presented. The motion passed by unanimous voice vote: 5 yeas, 0 nays.

### **ITEM 5: RECOGNITION OF VISITORS**

Dr. Nacco introduced the following members of the College Cabinet: Dave Kietzmann, Executive Vice President, Instruction and Student Services; Jill Cranmore, Vice President, Human Resources; Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Mike Cunningham, Vice President, Administrative Services; Lara Conklin, Executive Director, College Relations; Stacy Ehmen, Vice President, Student Services; Terri Cummings, Dean, Business and Technology; and Kathy Sturgeon, Dean, Math, Science and Health Professions; Also present: Mark Barnes, Director, Computer Networking and End User Services; Tammy Howard, Director, Medical Imaging; Jamie Moreland, Instructor, Echocardiography; Heidi Young, Instructor, Clinical Coordinator, Radiologic Technology, and family; St. Kitts/Nevis Sugar Boys Basketball Team, Coach, and Trainer; Santasia Elliott, Presidential Scholar; Kristen Holt and Natalie Lenhart, Radiologic Technology Students; Linda Trammell, Da'Keema Simmons, Chemika

Hamphill, Tarneisha Young, Donna Thomas, William Norman and Lacie Martin, Business Communications Students.

Media present: None.

**ITEM 6: INTRODUCTION OF BUSINESS COMMUNICATIONS STUDENTS**  
Students from the Business Communications class were in attendance to observe a formal meeting. Each student introduced themselves to the Board.

**ITEM 7: MATH, SCIENCE AND HEALTH PROFESSIONS REPORT**  
Ms. Kathy Sturgeon presented a report on Math, Science and Health Professions. The division hosted Health Professions Day for recruiting with a follow-up marketing mailing. Nearly 150 local sophomores and six alumni participated. Dual enrollment offerings have increased at Danville High School and Milford.

A review of policies and procedures was conducted in order to offer the Fitness Center free to students who do not need credit hours. Additionally, Fitness Center Community Enrollment was introduced allowing public members to earn credit at local gyms.

The Division hosted Transitional Mathematics Summits, developed the MOU and Master Syllabus for the offerings, collected curriculum maps from each school, and organized a Local Portability Panel.

Ms. Sturgeon reported that the MASS Tutoring Center has been renamed to the MASS Learning Center due to the Center offering additional services beyond tutoring. Each semester the number of students and how often they visit has increased. The Center opened in the Spring of 2014 and had 341 tutoring sessions and this past Spring, that number was 1,410.

The DACC Nursing Program began utilizing simulation as a teaching modality in May of 2016 and it has been integrated into every nursing course. By the end of this Fall 2019 semester, there will have been a total of 80 simulation sessions. Ms. Sturgeon expressed appreciation to the Board for the support in creating the lab as well as to the generous donors who have generously supported the addition of equipment.

Ms. Tammy Howard reported that the curriculum for Radiologic Technology was implemented this past summer. The purpose of the change is to become more competitive with other local programs so that job opportunities increase for the students. Rad Tech students Natalie Lenhart and Kristen Holt introduced themselves and shared their experiences in the program.

The Board and Dr. Nacco thanked Ms. Sturgeon, Ms. Howard, and the Rad Tech students for their reports.

**ITEM 8: FINANCIAL UPDATE**

Ms. Tammy Betancourt gave a financial update to the Board. The Financial Statement of Revenue and Expenditures ending September 30, 2019 was included in the Board agenda book.

**ITEM 9: PRESIDENT'S REPORT**

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the month since the last meeting.

**ITEM 10: PUBLIC COMMENT**

**ITEM 11: CONSENT AGENDA**

- A. BOARD CONSIDERATION OF THE MINUTES OF THE PUBLIC HEARING OF SEPTEMBER 26, 2019; REGULAR BOARD MEETING OF SEPTEMBER 26, 2019; AND MINUTES OF THE SPECIAL BOARD MEETING OF OCTOBER 11, 2019**
- B. FINANCIAL REPORT**
- C. HUMAN RESOURCES REPORT**
- D. BOARD CONSIDERATION OF BOARD POLICY #4039 – OVERTIME.**

Upon motion by Mr. Hill, and a second by Mr. Spezia, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 5 yeas, 0 nays.

**ITEM 12: UNFINISHED BUSINESS**

**ITEM 13: NEW BUSINESS**

- A. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES**

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$571.39 was expended for travel expenditures for trustees over the last month for expenses for the ICCTA Seminar and Board of Representatives Meetings on September 13-14, 2019 in Springfield for Mr. Dave Harby (\$150.00) and Mr. Greg Wolfe (\$421.39).

Upon motion by Dr. Serfoss, and a second by Mr. Hill, the Board approved the travel expenses as listed above. The motion passed by roll call vote: 5 yeas, 0 nays.

- B. BOARD CONSIDERATION OF COLLEGE HEALTH INSURANCE**

As health insurance costs continue to rise, the College continues to experience increased costs in providing comprehensive, affordable health insurance for our employees and their families. The health insurance industry continues to become more and more complex each year and the contributing factors to the increase on costs continue to expand and grow.

In 2017, the Board entered into an agreement with ONI Risk Partners to provide consulting services to assist in evaluating current insurance plans and providing options available to the College to ensure we are providing health insurance for our employee that is financially sustainable to the College.

During bargaining sessions with Classified Staff two-and-a-half years ago and with the Faculty Association this year, the College promised to do its best to find a way to make healthcare for families more affordable without 1) shifting an undue burden over to individual recipients; and 2) busting the DACC Budget.

The Insurance Committee requested that ONI once again work on our behalf to find comparable, affordable plans. ONI obtained proposals for our health insurance coverage for calendar year 2020. They received rates from Health Alliance and Blue Cross Blue Shield for fully insured plans. The Insurance Committee is comprised of 14 members: 4 administrators, 5 classified staff, 4 faculty, and 1 confidential staff.

The Insurance Committee met with ONI and unanimously voted to accept a proposal from Blue Cross Blue Shield. The plan is designed with significant savings that allow the College to offer an annual plan that appears to be budget neutral. The savings in premium is transferred to the dependent and spousal premium rates.

The College continues to offer a Base Plan and a High Deductible Health Plan. The employee only premium remains unchanged with the College paying the full premium. In 2019, the Health Alliance family plans offered were \$1,659 or \$2,116 per month. In 2020, the recommended Blue Cross Blue Shield family plan will be \$599 or \$848 per month. The deductibles and out-of-pocket maximum are both lower with the Blue Cross Blue Shield plan and offer a national network of providers.

Upon motion by Dr. Sefoss, and a second by Mr. Wolfe, the Board approved Blue Cross Blue Shield as the College's health insurance provider effective January 1, 2020. The motion passed by a roll call vote: 6 yeas, 0 nays.

### **C. BOARD CONSIDERATION OF BIDS FOR COMPUTER EQUIPMENT**

Bids were advertised for computer equipment approved on the FY20 Capital Equipment list. Bids were requested for 245 Lenovo ThinkCentre M920s Tower computers, 19 Lenovo ThinkStation P330 Towers, 25 Lenovo ThinkCentre M920t Towers, 18 Lenovo ThinkPad P52 Laptops, and 80 NEC 22" Windscreen Desktop Monitors.

This equipment was approved on the FY-20 Capital Equipment List and funding will be through Technology/Equipment Bonds.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the low bid from Connection in the amount of \$288,737.39. The motion passed by roll call vote: 6 yeas, 0 nays.

**D. BOARD CONSIDERATION OF TENURE RECOMMENDATION**  
**1. HEIDI YOUNG, CLINICAL COORDINATOR, RADIOLOGIC TECHNOLOGY**

Full-time faculty members completing their third academic year of probation must be granted tenure, extended another year of probation, or dismissed. Dave Kietzmann and the respective supervisor have evaluated her performance and personnel files to ensure that her credentials are in order. This outstanding faculty member is an asset to the instructional programs at Danville Area Community College. It is our honor and privilege to recommend so many newer and talented faculty members for tenure status. This individual is a superior classroom teacher who will serve DACC well into the future.

Upon motion by Mr. Wolfe, and a second by Dr. Serfoss, the Board approved the tenure recommendation for Ms. Heidi Young, Clinical Coordinator, Radiologic Technology. The motion passed by roll call vote: 6 yeas, 0 nays.

**ITEM 14: INFORMATION**  
**A. COMMUNICATIONS**

**ITEM 15: ADJOURNMENT**

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:31 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

Approved: \_\_\_\_\_