

## **MINUTES OF THE REGULAR MEETING of August 22, 2019**

On August 22, 2019, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302 at Danville Area Community College.

### **ITEM 1: CALL TO ORDER**

Chairman Dave Harby called the meeting to order at 5:30 p.m.

### **ITEM 2: PLEDGE OF ALLEGIANCE**

Ms. Hayley Buesing, DACC Graduate, led the Board and those in attendance in reciting the Pledge of Allegiance to the Flag.

### **ITEM 3: ROLL CALL**

The roll was called. Trustees present: Tracy Cherry, Dave Harby, Terry Hill, John Spezia, Greg Wolfe, and Student Trustee Holley Hambleton. Trustees absent: Bill Black and Dr. Ron Serfoss (arrived at 5:33 p.m.)

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dave Kietzmann, Mike Cunningham, Tammy Betancourt, Jill Cranmore, Lara Conklin, Stacy Ehmen, Terri Cummings, Dr. Penny McConnell, Laura Hensgen, Mark Barnes, R.J. Rowland, Lisa Osborne, Dr. Jonathon Wade, Hayley Buesing, Christian Maynard, Megan Cartright, and Jasmine Hutson.

Media present: Bill Pickett, WDAN.

### **ITEM 4: ADOPTION OF AGENDA**

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and a second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

### **ITEM 5: RECOGNITION OF VISITORS**

Dr. Nacco introduced the following members of the Administrative Council: Dave Kietzmann, Executive Vice President, Instruction and Student Services; Mike Cunningham, Vice President, Administrative Services; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources; Lara Conklin, Executive Director, College Relations; and Stacy Ehmen, Vice President, Student Services. Also present: Terri Cummings, Dean, Business & Technology; Dr. Penny McConnell, Dean, Liberal Arts and Library Services; Mark Barnes, Director, Computer Networking and End User Services; Laura Hensgen, Director, Community Education and Video Development; R. J. Rowland, Instructor, Welding; Lisa Osborne, Administrative Assistant, Business & Technology; Dr. Jonathon Wade, Instructor, Behavioral Science; and Behavioral Science Students Hayley Buesing, Christian Maynard, Megan Cartright, and Jasmine Hutson.

Media present: Bill Pickett, WDAN.

**ITEM 6: CONTINUING EDUCATION/COLLEGE FOR KIDS REPORT**

Ms. Laura Hensgen presented a report on Continuing Education/College for Kids. Ms. Hensgen reported College for Kids was held this summer for eight weeks. A new camp this year as welding. For 2020, a technology camp and a gaming camp are being designed. Ms. Hensgen also shared information about senior participants who take part in community education events.

Ms. Hensgen shared a video that she created highlighting the summer camps. The music for the video was from students who attended the First Gig Rock Camp.

Ms. Hensgen also gave an update on eSports to the Board.

Mr. R.J. Rowland gave a report on the College for Kids Welding Camp which was a new addition this year. There were 14 participants for the two-week camp. Participants of the camp made a die and a fire pit. Mr. Rowland presented each Board member with a die.

The Board and Dr. Nacco thanked Ms. Hensgen and Mr. Rowland for their reports.

**ITEM 7: LIBERAL ARTS AND LIBRARY SERVICES REPORT**

For the Liberal Arts and Library Services report, Dr. Penny McConnell introduced Dr. Jonathan Wade. Present with Dr. Wade were Ms. Hayley Buesing, graduate of DACC attending ISU; Christian Maynard, graduate of DACC and senior at ISU; Megan Cartright, recent graduate of DACC; and Jasmine Hutson, current DACC student. The students shared their experiences while attending DACC and the strong influence Dr. Wade had on their educational journeys.

Dr. Wade shared statistics/information regarding mental health and how he is attempting to build a workforce dedicated to mental health in his behavioral sciences and sociology classes. He noted how age is an obstacle for our graduates who are 20 upon graduation as the students can test at age 20, but cannot be hired until they are 21.

The Board and Dr. Nacco thanked Dr. Wade and the students for their reports.

**ITEM 8: FINANCIAL UPDATE**

Ms. Tammy Betancourt gave a financial update to the Board. The Financial Statement of Revenue and Expenditures ending June 30, 2019 and July 31, 2019 was included in the Board agenda book.

**ITEM 9: PRESIDENT'S REPORT**

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the month since the last meeting.

**ITEM 10: PUBLIC COMMENT**

There was no public comment.

**ITEM 11: CONSENT AGENDA**  
**A. BOARD CONSIDERATION OF THE MINUTES OF THE  
REGULAR BOARD MEETING OF JULY 18, 2019**  
**B. FINANCIAL REPORT**  
**C. HUMAN RESOURCES REPORT**

Upon motion by Dr. Serfoss, and a second by Mr. Hill, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

**ITEM 12: UNFINISHED BUSINESS**

**ITEM 13: NEW BUSINESS**  
**A. BOARD CONSIDERATION OF PERMANENT TRANSFER OF  
EARNED INTEREST MONIES FROM THE WORKING CASH  
FUND TO THE EDUCATION FUND**

With an approved resolution by the Board of Trustees, the law allows for earned interest to be permanently transferred from the Working Cash Fund to the Education Fund for general operations.

Upon motion by Mr. Wolfe, and a second by Mr. Spezia, the Board approved the permanent transfer of earned interest monies from the Working Cash Fund to the Education Fund. The motion passed by signature vote: 7 yeas, 0 nays.

**B. BOARD CONSIDERATION OF APPROVAL OF TRAVEL  
EXPENDITURES FOR TRUSTEES**

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$249.40 was expended for travel expenditures for trustees over the last month for expenses for the ICCTA Executive Committee Retreat at John A. Logan on August 1-3, 2019 for Mr. Greg Wolfe.

Upon motion by Ms. Cherry, and a second by Mr. Hill, the Board approved the travel expenses as listed. The motion passed by roll call vote: 7 yeas, 0 nays.

**C. BOARD CONSIDERATION OF RESOLUTION TO PLACE  
TENTATIVE FY2020 BUDGET ON DISPLAY AND SET DATE,  
TIME, AND PLACE OF PUBLIC HEARING ON SEPTEMBER 26,  
2019 (FY 2020 Tentative Budget – External Exhibit)**

An operational budget of \$17,108,068 is recommended. This is approximately 2.9% more than the FY2019 Operating budget. With the adoption of the FY20 budget at the state level, including an increase of over \$400,000 in our operating and equalization grants, the College will be able to move forward by investing in Human Resources to maintain quality student service, provide training needed to meet the employment demands of the community, provide training needed for assessment of student learning outcomes, add a

gaming program for our students, cover software increases in Colleague and Blackboard, and add network monitoring software.

Depending on the fluctuation in the Equalized Assessed Valuation, the tax levy rate is anticipated to be approximately 60.96 cents. The current rate is 60.70 cents. From FY98 through FY01, the rate was 66 cents. The rate in FY18 was 62.55 cents.

Expenditures in the Board Restricted Fund support contingencies for one-time expenditures that may occur.

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board established Thursday, September 26, 2019 at 5:30 p.m. in the Board Room, Vermilion Hall Room 302, at Danville Area Community College as the date, time, and place for the Public Hearing on the FY20 budget. The Board also approved making said budget available for public inspection with appropriate notification provided to the public with final approval anticipated at the September 26, 2019 Board meeting. The motion passed by roll call vote: 7 yeas, 0 nays.

#### **D. BOARD CONSIDERATION OF BIDS FOR CNC LATHE**

Bids were advertised for a new CNC lathe to be used in the Tech Center Machine Shop. The CNC lathe was approved on the FY-20 Capital Equipment list and funding will be through the Perkins grant.

Upon motion by Dr. Serfoss, and second by Mr. Hill, the Board approved the low bid of \$41,930.00 from Haas HFO Chicago for a CNC Lathe. The motion passed by roll call vote: 7 yeas, 0 nays.

#### **E. BOARD CONSIDERATION FOR PURCHASE OF TWO USED 2015 FREIGHTLINER CASCADIA SEMI TRACTORS**

The Tractor Trailer Driving Program has a need for two trucks to meet the needs of our larger classes. Pete Powell, Coordinator of our Tractor Trailer Driving and Public Safety Programs searched for two 2015 used Freightliner Tractors. These trucks would replace the 2015 International truck we currently lease, which has 131,301 miles and has had numerous costly mechanical repairs. The proposal to purchase these two trucks will save an estimated \$40,000 over the next five years. The two used Freightliner Cascadia Semi Tractors were approved on the FY-20 Capital Equipment list and funding will be through the Technology Bonds.

Upon motion by Mr. Hill, and second by Dr. Serfoss, the Board approved the low bid of \$90,000.00 from Young Trucks for two used Freightliner Cascadia Semi Tractors. The motion passed by roll call vote: 7 yeas, 0 nays

#### **F. BOARD CONSIDERATION OF BIDS FOR BREMER THEATER STAGE LIGHTING SYSTEM REPLACEMENT**

Bids were advertised for the replacement of the Bremer Theater stage lighting system. This project consists of furnishing all materials, components, and labor necessary to provide a

complete and operational system. The Bremer Theater stage lighting system was approved on the FY-19 Capital Equipment List and funding will be through Tech Equipment Bonds.

Upon motion by Mr. Spezia, and second by Ms. Cherry, the Board approved the low bid of \$67,859.00 from Glesco Electric to replace the Bremer Theater stage lighting system. The motion passed by roll call vote: 7 yeas, 0 nays

**ITEM 14: INFORMATION**

**A. COMMUNICATIONS**

- A letter from the Secretary of State Jesse White announcing that Danville Area Community College had been awarded an FY2020 Adult Volunteer Literacy Grant in the amount of \$63,345.00.

**ITEM 15: ADJOURNMENT**

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:45 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

Approved: \_\_\_\_\_