

MINUTES OF BOARD WORKSHOP – January 26, 2019

On January 26, 2019, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford, in the State of Illinois, met for a Board workshop session at 24 North Jackson Street, Danville, Illinois.

ITEM 1: CALL TO ORDER

The meeting was called to order at 8:15 a.m.

ITEM 2: ROLL CALL

Roll was called. Trustees present: Tracy Cherry, Dave Harby, Terry Hill, Dr. Ron Serfoss, John Spezia, and Greg Wolfe. Trustee absent: Bill Black (arrived at 8:18 a.m.) and Student Trustee Addison Wise.

Others present: President Stephen Nacco; Board Secretary Kerri Thurman; Dave Kietzmann, Executive Vice President, Instruction and Student Services; Jill Cranmore, Vice President, Human Resources; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Mike Cunningham, Vice President, Administrative Services; Stacy Ehmen, Dean, Student Services; and Bob Mattson, Executive Director, Institutional Effectiveness.

Media present: None

ITEM 3: ADOPTION OF AGENDA

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the agenda was adopted. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

ITEM 4: PUBLIC COMMENT

There was no public comment.

ITEM 5: INSTITUTIONAL EFFECTIVENESS REPORT

The 2018 Institutional Effectiveness Report was shared with those in attendance. Mr. Mattson highlighted the report.

ITEM 6: BOARD DISCUSSION OF 2019-2020 MATRIX

Mr. Mattson reported preparation for the 2019-2020 Matrix has started. He reminded the Trustees that the Matrix is a one-year snapshot for planning for the College. The current Matrix was distributed to the group.

Mr. Mattson noted he is interested in gathering suggestions and/or input for the 2019-2020 Matrix. He asked that if Trustees have ideas, please let Dr. Nacco know. In the next few months, Mr. Mattson will start gathering input from the college community, including students.

There was discussion regarding how the Matrix affects the budgeting and initiatives at the College.

ITEM 7: UPDATE ON HIGHER LEARNING COMMISSION VISIT

Mr. Mattson presented “DACC Board Prep for the Higher Learning Commission Reaccreditation Visit, 2019” to the Board and those in attendance. He shared evidence that the HLC reviewers may be interested in when they visit the College in March. He also shared some possible questions that may be asked during the visit. He also provided a handout with each Criteria and core components.

Mr. Mattson left the meeting at 9:55 a.m.

The group took a break from 9:55 to 10:00 a.m.

ITEM 8: SURS PRESENTATION

Ms. Cranmore shared information regarding Tier I and Tier II SURS benefits. She provided a handout prepared by SURS that was presented to employees in November 2018.

ITEM 9: BOARD DISCUSSION OF FUTURE MEETING DATES

Since the Board will be re-organizing following the election in April, they discussed possible meeting dates and times for future meetings. The calendar will be approved at the April 25, 2019 Board meeting.

ITEM 10: BOARD DISCUSSION OF BOARDSMANSHIP RETREAT

The Board has a long history of having a boardmanship retreat, typically following the re-organization meeting. A facilitator would be asked to assist with topics such as how decisions are made, how things are brought to the Board, and how topics are discussed. Retreats have been helpful in the past for team building. The Board discussed possible dates/times for a retreat. Trustees were asked to share dates that would not work with Kerri.

ITEM 11: BOARD DISCUSSION OF ATHLETICS

Dr. Nacco noted that athletics are related to retention and recruitment. In the last year, the Board approved the re-instatement of men’s golf and the addition of women’s golf.

The Board discussed the following regarding athletics: Weight room, practice facilities, fundraising of athletes, how athletics support the College’s mission, and the possibility of a student survey regarding athletics.

The group took a break from 12:10 to 12:35 p.m. for lunch.

ITEM 12: BOARD DISCUSSION OF FINANCIAL PLANNING

Ms. Betancourt then reviewed the “Current and Historical Reference Information” booklet with the Board. She highlighted several charts in the booklet. She also reviewed the “Financial Planning and Projections” handout which included a five-year review of proposed budgets through 2024. Additionally, Ms. Betancourt shared information regarding what a property tax decrease would look like in terms of lost revenue and tuition offset.

Mr. Harby thanked everyone for attending the retreat.

ITEM 13: ADJOURNMENT

There being no further business to discuss, upon motion by Mr. Wolfe, and a second by Mr. Spezia, Mr. Harby adjourned the meeting at 2:03 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____