

MINUTES OF THE REGULAR MEETING of June 28, 2018

On June 28, 2018, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall, Room 302 at Danville Area Community College, Danville, Illinois.

ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Mr. Johnathan Glover, Middle College Student, led the Board and those in attendance in reciting the Pledge of Allegiance to the Flag.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Bill Black, Dave Harby, Terry Hill, Tonya Hill, Dr. Ron Serfoss, Greg Wolfe, and Student Trustee Addison Wise. Trustee absent: John Spezia.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dave Kietzmann, Jill Cranmore, Tammy Clark-Betancourt, Mike Cunningham, Lara Conklin, Bob Mattson, Andrew Mudd, Laura Williams, Kathy Leary, Tom Crabtree, Johnathan Glover, Alaina Allee, Jeff Goble, and Mackenzie Mowery.

Media present: Bill Pickett, WDAN-WDNL (6:00 p.m.)

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Dr. Serfoss, and a second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following members of the Administrative Council: Dave Kietzmann, Executive Vice President, Instruction and Student Services; Jill Cranmore, Vice President, Human Resources; Tammy Clark-Betancourt, Vice President, Finance/Chief Financial Officer; Mike Cunningham, Vice President, Administrative Services; and Lara Conklin, Executive Director, College Relations. Also present: Andrew Mudd, Davis and Delanois; Laura Williams, Director, Adult Education and Literacy; Kathy Leary, Coordinator, Middle College; Tom Crabtree, Stifel; Johnathan Glover, Alaina Allee, Mackenzie Mowery, and Jeff Goble, Middle College Students.

Media present: Bill Pickett, WDAN-WDNL (6:00 p.m.)

ITEM 6: MIDDLE COLLEGE REPORT

Ms. Laura Williams gave a report on the Middle College. She shared that Middle College students are recommended by their high schools and are at-risk of dropping out of high school due to various reasons. An interview process takes place and students are placed in

courses that will fulfill their high school requirements. Students take classes at DACC but are still students in their home high school and graduate from their home high school. Credits are transferred back to their high school each year. If they have earned college credit, they also have their DACC transcript. Students take classes at DACC, but graduate from their home high school.

Ms. Williams shared that the program began in the Fall of 2009 with 22 students. Since then, almost 300 Vermilion County high school students have been served. Of those, 183 graduated from Middle College/home high school; 16 graduated with their GED; 54 dropped/suspended or went back to their high school; 2 students passed away; and there are currently 19 students in the program. The success rate is 78.6%.

For the past eight years, credit recovery has been offered in the summer. This summer, 38 students are enrolled and only five of those students are from Middle College, the rest are from outside high schools. Those 33 students took a total of 41 classes that will be transferred back to their home high schools and count toward graduation requirements.

Ms. Mackenzie Mowery, Ms. Alaina Allee, and Mr. Jeff Goble shared their experiences in Middle College and expressed appreciation to Ms. Williams, Ms. Kathy Leary, and Mr. Wes Brown for their commitment to the program and its students.

The Board and Dr. Nacco thanked Ms. Williams for her report and thanked the students for choosing DACC.

ITEM 7: REPORT ON ICCTA ANNUAL CONVENTION, JUNE 1-2, 2018

Mr. Greg Wolfe attended the ICCTA Annual Convention in Springfield on June 1-2, 2018. He provided a written report and shared highlights from the sessions he attended.

ITEM 8: FINANCIAL UPDATE

Ms. Tammy Clark-Betancourt gave a financial update to the Board. The Financial Statement of Revenue and Expenditures ending May 31, 2018 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the month since the last meeting.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE PUBLIC HEARING OF MAY 24, 2018; AND OF THE REGULAR BOARD MEETING OF MAY 24, 2018**
- B. FINANCIAL REPORT**

C. HUMAN RESOURCES REPORT
D. BOARD CONSIDERATION OF BOARD POLICY REVISIONS
1. BOARD POLICY #3025 – TUITION WAIVERS
2. BOARD POLICY #6012 – DEFERRED PAYMENTS
(ELIMINATION OF POLICY)

Upon motion by Mr. Wolfe, and a second by Mrs. Hill, the items on the Consent Agenda were approved. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

A. BOARD CONSIDERATION OF RECOMMENDATION TO RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD OF TRUSTEES AND THE DANVILLE AREA COMMUNITY COLLEGE EDUCATION ASSOCIATION, IEA-NEA, FOR JULY 1, 2018 THROUGH JUNE 30, 2019

The Board expressed appreciation to the administration and faculty who participated in the interest-based bargaining process.

Upon motion by Dr. Serfoss, and a second by Mr. Hill, the Board ratified the collective bargaining agreement with the DACC Education Association, IEA-NEA for July 1, 2018 through June 30, 2019. The motion passed by roll call vote: 7 yeas, 0 nays.

B. BOARD CONSIDERATION OF FY-2020 ICCB RESOURCE ALLOCATION AND MANAGEMENT PLAN (RAMP)

The Illinois Community College Board (ICCB) requires the Board of Trustees to approve the RAMP report prior to the deadline submission of July 1, 2018. The Capital Development Board (CDB) has requested that all state funded project requests include “green”/LEED (Leadership in Energy and Environmental Design) costs in the estimated project.

The DACC Campus Master Plan priority project list provides an annual update of the estimated project costs, funding information, and revenues as of May 2018. The estimated cost of projects includes 6% LEED costs and the CDB approved 2.2% inflation factor.

A summary of the FY-2020 RAMP list includes: Clock Tower Center Remodeling and Addition, Ornamental Horticulture Rehabilitation, and Campus Storage Facility.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the FY-2020 RAMP Report which includes the above listed projects for submission to the Illinois Community College Board. The motion passed by roll call vote: 7 yeas, 0 nays.

C. BOARD CONSIDERATION OF RESOLUTION ASCERTAINING PREVAILING WAGES

The State requires public bodies that expend government funds to annually pass a resolution regarding prevailing wages for designated workers employed in public works.

Upon motion by Dr. Serfoss, and a second by Mrs. Hill, the Board approved the Resolution ascertaining prevailing wage rates. The motion passed by roll call vote: 7 yeas, 0 nays.

D. BOARD CONSIDERATION OF FY-2019 CAPITAL EQUIPMENT LIST

A list of recommended capital equipment items was submitted by budget supervisors and reviewed, adjusted, and approved by the Capital Equipment Committee. The amounts are estimated by the person making the requests and may vary with a similar item. Bid items over \$25,000 will be presented to the Board for approval.

Approval of the list is being requested at this time so the items may be bid or quoted, approved by the Board if bid, ordered, and delivered as soon as possible after July 1 so items can be installed in time for the start of the fall semester.

The funding support of \$1,408,647 in equipment is possible as a result of \$688,055 in Tech/Equip and Deferred Maintenance bond proceeds, \$383,000 in 1994 referendum funds, \$176,005 in grant and special revenue funds, and \$161,587 from Capital Equipment Replacement Reserves.

Upon motion by Mrs. Hill, and a second by Mr. Wolfe, the Board approved the FY19 Capital Equipment list. The motion passed by roll call vote: 7 yeas, 0 nays.

E. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$1,079.86 was expended for travel expenditures for trustees over the last month: \$254.86 for the ICCTA Annual Conference in June 2018 for Mr. Greg Wolfe; and \$825.00 for the ACCT Leadership Congress in October 2018 for Mr. Dave Harby.

Upon motion by Dr. Serfoss, and a second by Mr. Hill, the Board approved the travel expenses as listed above. The motion passed by roll call vote: 7 yeas, 0 nays.

F. BOARD CONSIDERATION OF RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$1,000,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2018A, FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE

**OF SAID BONDS TO THE TRUSTEES OF SCHOOLS OF
WORTH TOWNSHIP**

The College currently has an outstanding debt of \$1,000,000 which will be used to pay the cost of purchasing real or personal property, or both, to alter, repair, improve and equip District buildings (including technology equipment and improvements).

To meet the principal and interest obligations of this debt, the College must pursue issuing Funding Bonds in the amount of \$1,000,000.

A tax levy will be necessary to provide the funds to meet the principal and interest payment schedule of the Bonds. Based on a projected payment plan and estimated EAV trends, the FY19 levy rate for these Bonds will have no impact on the tax rate. The debt service will be replacing the debt service on a previous bond issue that has matured.

Upon motion by Mr. Wolfe, and a second by Mrs. Hill, the Board approved the resolution providing for the issue of not to exceed \$1,000,000 General Obligation Community College Bonds, Series 2018A, for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the Trustees of Schools of Worth Township. The motion passed by roll call vote: 7 yeas, 0 nays.

**G. BOARD CONSIDERATION OF A REVISED AGREEMENT
WITH THE LAKEVIEW COLLEGE OF NURSING**

In April 2002, the Lakeview College of Nursing and Danville Area Community College entered into an agreement whereby DACC provides administrative services to Lakeview. The agreement was amended in 2004, 2005, 2007, 2010, 2012, and 2015 to reflect either increasing or decreasing services. The proposed amendment would increase the administrative fee received by Danville Area Community College to \$12,500 effective July 1, 2018.

Upon motion by Dr. Serfoss, and a second by Mr. Hill, the Board approved the amendment to the agreement with the Lakeview College of Nursing with an administrative fee in the amount of \$12,000 versus \$12,500 as written in the agreement. The motion passed by roll call vote: 7 yeas, 0 nays.

**H. BOARD CONSIDERATION OF THE 2018-2019 ACADEMIC
CALENDAR**

The proposed 2018-2019 Academic Calendar continues our philosophy of adopting as much commonality as possible with the Academic Calendar approved by the Vermilion County secondary schools. As we continue to serve Vermilion County high school occupational students on our campus, the common calendar takes on even more significance.

The proposed calendar meets the ICCB requirement of 150 instruction days excluding examination and in-service days. It also conforms to the number of days of service and in-

service days as outlined in our faculty contract and allows for study days or instructional make-up days as requested by ICCB.

Upon motion by Mrs. Hill, and a second by Mr. Wolfe, the Board approved the 2018-2019 Academic Calendar. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 14: INFORMATION

A. COMMUNICATIONS

Mr. Harby reminded everyone of the Board meeting on July 19 next month and of the DACC Golf Outing on July 13. Additionally, he noted an announcement of a significant gift is upcoming.

ITEM 15: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:47 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____