

MINUTES OF THE REGULAR MEETING of December 14, 2017

On December 14, 2017, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall, Room 302 at Danville Area Community College, Danville, Illinois.

ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Ms. Rachelle Tiu, Presidential Scholar, led the Board and those in attendance in reciting the Pledge of Allegiance to the Flag.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Bill Black, Dave Harby, Terry Hill, Tonya Hill, Dr. Ron Serfoss, John Spezia, Greg Wolfe, and Student Trustee Sadie Edwards.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Jill Cranmore, Tammy Clark-Betancourt, Lara Conklin, Tracy Wahlfeldt, Jerry Davis, Janet Ingargiola, Carol Nichols, Gina Davis, Holly Nordheden, Rebecca Courchesne, EuNice Dix, Taran Miller, Rachelle Tiu, and Timothy Leek, Sr.

Media present: None.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Dr. Serfoss, and a second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 8 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following members of the Administrative Council: Jill Cranmore, Vice President, Human Resources; Tammy Clark-Betancourt, Vice President, Finance, and Chief Financial Officer; Lara Conklin, Executive Director, College Relations; and Tracy Wahlfeldt, Executive Director, DACC Foundation. Also present: Jerry Davis, Davis & Delanois; Janet Ingargiola, Director, Financial Aid; Carol Nichols, Director, Small Business Development Center; Gina Davis, Office Assistant, Foundation/President's Office; Holly Nordheden, Professor, Technical Services Librarian; Rebecca Courchesne, Office Specialist, Financial Aid; EuNice Dix and Taran Miller, Student Workers, Financial Aid; Rachelle Tiu, Presidential Scholar; and Timothy Leek, Sr., Leek & Sons Funeral Home.

Media present: None.

ITEM 6: SMALL BUSINESS DEVELOPMENT CENTER REPORT

Ms. Carol Nichols updated the Board on the Small Business Development Center (SBDC). The SBDC provides free one-on-one counseling to assist potential and existing small businesses in the area. The SBDC can assist with business planning, loan application

development, financial analysis, marketing plan analysis, expansion, legal structure and business registration. Ms. Nichols introduced Mr. Timothy Leek, Sr. of Leek & Sons Funeral Home who shared his experience with working with Ms. Nichols and the SBDC.

The Board and Dr. Nacco thanked Ms. Nichols and Mr. Leek for their reports.

ITEM 7: FINANCIAL AID REPORT

Mr. Janet Ingargiola presented the Financial Aid report to the Board. Ms. Ingargiola highlighted the Federal and State programs for students. To date, DACC has awarded \$3,636,104 in Pell grants. This summer, additional Pell is available to award to eligible students who attend at least half-time. The Illinois Veterans Grant and National Guard Programs are experiencing an increase in eligible applicants and a decrease in funding. Since 2007, DACC has “written off” over \$670,800 in tuition payments in these programs.

DACC’s official Cohort Default Rate (CDR) for the reporting year of 2017 for the fiscal year of 2014 is 15.1%, 291 borrowers entered repayment and 44 defaulted. The CDR at DACC is a great concern because the Department of Education has chosen to use a school’s CDR as a gauge to measure the school’s capability to administer federal student aid programs. If a school’s CDR reaches 30% for three years in a row they can lose their ability to participate in the loan programs and lose eligibility to administer other Title IV programs (Pell being the largest).

DACC implemented a Default Management Plan in 1993 which covers all aspects of the Department of Education’s recommendation on the development of such a program.

Ms. EuNice Dix is a student employee in the Financial Aid Department. She stated she likes working in Financial Aid and that everyone is friendly and welcoming. She also expressed appreciation for Foundation scholarships.

The Board and Dr. Nacco thanked Ms. Ingargiola and Ms. Dix for their reports.

ITEM 8: DACC FOUNDATION REPORT

Ms. Tracy Wahlfeldt shared information on the DACC Foundation. Ms. Wahlfeldt reported the Foundation received \$742,101 in cash contributions and in-kind gifts over the last year. The amount includes \$17,439 from employee contributions. The annual appeal campaign continued and yielded over \$78,000. Ms. Wahlfeldt met with donors and organizations that led to 13 new scholarships being awarded during the 2016-2017 academic year. Seventeen new scholarships were established for the 2017-2018 academic year.

The annual Honors Program was held in September where approximately 500 recipients, guests, presenters, faculty and staff attended. 579 scholarships totaling \$730,775 were awarded.

Several dedications/celebrations were held over the last year. The Foundation applied for and received several grants including a grant from Arconic Foundation (formerly Alcoa) for \$20,000 for CNC milling machines and tools.

The Foundation continues the operation of the DACC Food Pantry. Since January 1, 74 students with 230 family members have been served a total of 336 times.

Ms. Rachelle Tiu is a Presidential Scholar and shared her perspective of scholarships. She expressed appreciation for the assistance that scholarships provide for many students.

The Board and Dr. Nacco thanked Ms. Wahlfeldt and Ms. Tiu for their reports.

ITEM 9: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the month since the last meeting.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE SPECIAL BOARD MEETING OF NOVEMBER 4, 2017; AND THE REGULAR BOARD MEETING OF NOVEMBER 16, 2017**
- B. FINANCIAL REPORT**
- C. HUMAN RESOURCES REPORT**
- D. BOARD CONSIDERATION OF AUTHORIZATION FOR DESTRUCTION OF VERBATIM RECORDING OF CLOSED SESSION DATED JUNE 23, 2016 (WRITTEN MINUTES OF THE NAMED MEETING WERE APPROVED BY THE BOARD ON NOVEMBER 15, 2016)**
- E. BOARD CONSIDERATION OF BOARD POLICY REVISIONS**
 - 1. BOARD POLICY #4001 – ADDITIONAL EDUCATION**
 - 2. BOARD POLICY #4012 – CANCELLING CLASSES/CLOSING THE COLLEGE FOR EMERGENCIES (INCLUDING INCLEMENT WEATHER)**
 - 3. BOARD POLICY #4051 – SALARY RANGE PLACEMENT AND ADVANCEMENT FOR ADDITIONAL EDUCATION/TRAINING FOR FACULTY**

Upon motion by Mr. Wolfe, and a second by Mrs. Hill, the items on the Consent Agenda were approved. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

There were no business items.

ITEM 14: INFORMATION
A. COMMUNICATIONS

The Athletic Hall of Fame banquet was held last Saturday evening and was a great event.

ITEM 16: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:33 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____