

MINUTES OF THE REGULAR MEETING of April 25, 2017

On April 25, 2017, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall, Room 302 at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 7:00 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Ms. Abbie Stewart, Presidential Scholar, led the Board and those in attendance in reciting the Pledge of Allegiance to the Flag.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Bill Black, Dick Cheney, Dave Harby, Tonya Hill, Dr. Ron Serfoss, John Spezia, and Greg Wolfe.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dave Kietzmann, Tammy Clark-Betancourt, Jill Cranmore, Mike Cunningham, Lara Conklin, Bob Mattson, Jerry Davis, Penny McConnell, Tim Bunton, Glenda Boling, Phillip Langley, Ronnie Johnson, Clayton Hicks, Sadie Edwards and Parents, LeeAnn Conrad, Abbie Stewart, DACC Baseball Players, members of the cast and crew of "Funny Girl," and Dick Cheney.

Media present: Nicole Miller, WDAN/WDNL; and Neal Boyd, DACC Innovator.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. Dr. Serfoss requested the following changes to the agenda: Move Items 18 and 19 to the next items on the agenda and remove Items 16 and 17. Upon motion by Dr. Serfoss, and a second by Mr. Wolfe, the agenda was amended with the changes noted above. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 18: APPOINTMENT OF TEMPORARY CHAIRPERSON

Upon motion by Dr. Serfoss, and a second by Mrs. Hill, Mr. Dave Harby was appointed as temporary chairperson. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 19: APPOINTMENT OF TEMPORARY SECRETARY

Upon motion by Mr. Wolfe, and a second by Mr. Spezia, Ms. Kerri Thurman was appointed as temporary secretary. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following members of the Administrative Council: Dave Kietzmann, Vice President of Instruction and Student Services; Tammy Clark-Betancourt, Chief Financial Officer; Mike Cunningham, Director, Administrative Services; Jill Cranmore, Director, Human Resources; Lara Conklin, Director, Marketing and College

Relations; and Bob Mattson, Director, Institutional Effectiveness. Also present: Jerry Davis, Davis and Delanois; Sadie Edwards, Student Trustee and PTK Member; LeeAnn Conrad, PTK Member; Penny McConnell, Dean, Liberal Arts and Library Services; Tim Bunton, Athletic Director and Baseball Coach; Glenda Boling, Professor, Speech and Director, DACC Players; Phillip Langley, Instructor, Developmental Education and Director, DACC Players; Ronnie Johnson, Instructor, Art and PTK Advisor; Clayton Hicks, Workforce Services Assistant and Assistant Baseball Coach; Mr. and Mrs. Edwards; Abbie Stewart, Presidential Scholar; DACC Baseball Players; members of the cast and crew of “Funny Girl;” Dick Cheney, former Trustee; and Mary Ellen, Andy, and Joey Bunton.

Media present: Nicole Miller, WDAN/WDNL; and Neal Boyd, DACC Innovator.

ITEM 6: RECOGNITION OF PHI THETA KAPPA 2017 ALL-ILLINOIS ACADEMIC TEAM

The Board and Dr. Nacco recognized Phi Theta Kappa members Ms. Sadie Edwards and Ms. LeeAnn Conrad who were recently honored as members of the 2017 All-Illinois Academic Team. Mr. Ronnie Johnson introduced Ms. Edwards and Ms. Conrad who shared their future plans with the Board.

ITEM 7: RECOGNITION OF DACC ATHLETIC DIRECTOR/BASEBALL COACH

The Board and Dr. Nacco honored Mr. Tim Bunton for winning his 600th baseball game on April 9 as DACC’s Baseball Coach. Mr. Bunton expressed appreciation to each of his baseball teams over the last 21 years.

ITEM 8: REPORT FROM DACC PLAYERS “FUNNY GIRL”

Ms. Glenda Boling and Mr. Phillip Langley shared information regarding the DACC Players as well as the expenses from each performance. Members of the cast of “Funny Girl” were present and performed a song from the play.

ITEM 9: PRESIDENT’S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the month since the last meeting.

ITEM 10: PUBLIC COMMENT

A few of the Trustees commented on the success of the most recent Ag Day.

Mr. Hill thanked Mr. Cheney for his support throughout the years.

Mr. Spezia expressed appreciation to Maintenance and Building Services employees who assisted with the recent all-star game held on campus.

ITEM 11: CONSENT AGENDA

A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 28, 2017

B. FINANCIAL REPORT

C. HUMAN RESOURCES REPORT

Upon motion by Mrs. Hill, and a second by Mr. Hill, the items on the Consent Agenda were approved. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: SEATING OF STUDENT TRUSTEE

A. ACCEPTANCE OF STUDENT TRUSTEE ELECTION REPORT

B. ADMINISTRATION OF OATH OF OFFICE

Ms. Sadie Edwards was elected as Student Trustee effective April 15, 2017. Ms. Edwards is a graduate of Oakwood High School and she is majoring in business administration. In the future, Ms. Edwards would like to become an athletic director or a director of basketball operations at a college or university.

Upon motion by Mrs. Hill, and a second by Mr. Spezia, the Board accepted the Student Trustee Election Report. The motion passed by roll call vote: 7 yeas, 0 nays.

Mr. Harby administered the Oath of Office to Ms. Edwards. The Board congratulated Ms. Edwards and welcomed her as the new Student Trustee.

**ITEM 14: BOARD CONSIDERATION OF DOCUMENTS OF APRIL 4, 2017
CONSOLIDATED ELECTION FOR COMMUNITY COLLEGE
DISTRICT NO. 507 TRUSTEES**

**A. ADOPTION OF RESOLUTION DECLARING RESULTS OF
ELECTION**

B. APPROVAL OF ABSTRACT OF VOTES

Upon motion by Mr. Wolfe, and a second by Mrs. Hill, the Board adopted the resolution declaring the results of the election naming David W. Harby, Terry Hill, and John Spezia as winners of the election. The motion passed by roll call vote: 8 yeas, 0 nays.

Upon motion by Dr. Serfoss, and a second by Mr. Wolfe, the Board approved the Abstract of Votes submitted by Cathy Jenkins, Vermilion County Clerk, showing vote totals of 5,755 for David W. Harby, 5,756 for Terry Hill, and 6,219 for John Spezia. The motion passed by roll call vote: 8 yeas, 0 nays.

**ITEM 15: OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED
MEMBERS**

Dr. Serfoss administered the Oath of Office to Mr. Harby, Mr. Hill, and Mr. Spezia.

ITEM 20: ELECTION OF OFFICERS AND APPOINTMENTS

A. ELECTION OF CHAIR

A motion was made by Dr. Serfoss to nominate Mr. Harby as Chair. The motion was seconded by Mrs. Hill and passed by roll call vote: 8 yeas, 0 nays.

B. ELECTION OF VICE CHAIR

A motion was made by Mr. Wolfe to nominate Dr. Serfoss as Vice Chair. The motion was seconded by Mr. Spezia and passed by roll call vote: 8 yeas, 0 nays.

C. ELECTION OF SECRETARY

A motion was made by Mrs. Hill to nominate Kerri Thurman as Board Secretary. The motion was seconded by Mr. Black and passed by roll call vote: 8 yeas, 0 nays.

D. APPOINTMENT OF ICCTA REPRESENTATIVE

A motion was made by Mrs. Hill to appoint Mr. Wolfe as the ICCTA Representative. The motion was seconded by Mr. Spezia and passed by roll call vote: 8 yeas, 0 nays.

E. APPOINTMENT OF ICCTA ALTERNATE REPRESENTATIVE

A motion was made by Mr. Spezia to appoint Mrs. Hill as the ICCTA Alternate Representative. The motion was seconded by Mr. Wolfe and passed by roll call vote: 8 yeas, 0 nays.

F. APPOINTMENT OF BOARD ATTORNEYS

Upon motion by Dr. Serfoss, and a second by Mr. Black, the Board appointed the law firm of Davis and Delanois to serve as legal counsel for the DACC Board of Trustees and the College. The motion passed by roll call vote: 8 yeas, 0 nays.

G. APPOINTMENT OF COLLEGE TREASURER

Upon motion by Mr. Wolfe, and a second by Mrs. Hill, the Board appointed Tammy Clark-Betancourt as the College Treasurer until the next reorganizational meeting of the Board. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 21: BOARD CONSIDERATION OF SETTING DATE, TIME, AND PLACE OF MEETINGS

Upon motion by Mr. Wolfe, and a second by Mr. Spezia, the Board approved the setting of dates, time, and place of meetings until the next reorganizational meeting. The motion passed by roll call vote: 8 yeas, 0 nays.

Regular meetings will take place on the fourth Thursday of each month in Vermilion Hall Room 302 with the following exceptions: July 20, 2017 (third Thursday); October 26, 2017 (Hoopeston HLC); November 16, 2017 (third Thursday); December 14, 2017 (second Thursday); March 15, 2018 (third Thursday); October 25, 2018 (Hoopeston HLC); November 15, 2018 (third Thursday); and December 13, 2018 (second Thursday). Meetings will begin at 5:30 p.m.

ITEM 22: BOARD CONSIDERATION OF ADOPTING ALL EXISTING POLICIES

Upon motion by Mr. Black, and a second by Dr. Serfoss, the Board adopted all existing policies. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 23: NEW BUSINESS

A. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board. A total of \$200.00 was expended in the month of March 2017 when Mr. Harby and Mr. Cheney attended the ICCTA Seminar at Harper College on March 10, 2017.

Upon motion by Mr. Wolfe, and a second by Mrs. Hill, the Board approved the travel expenses in the amount of \$200.00 for the ICCTA Seminar at Harper College on March 10, 2017. The motion passed by roll call vote: 8 yeas, 0 nays.

B. BOARD CONSIDERATION TO LEASE TWO (2) 15-PASSENGER MINIBUSES

Bids were advertised for the leasing of two (2) 2017 15-passenger minibuses. These 15-passenger minibuses are on the FY-17 Capital Equipment list. These vehicles will replace two minibuses that have a lease expiring in August. The cost of this expiring lease agreement is \$758.00 per vehicle per month. It was determined that a three-year replacement cycle for leased minibuses promotes a safe method of transportation with a lower risk of mechanical failure.

Upon motion by Dr. Serfoss, and a second by Mr. Black, the Board approved the low bid from Midwest Transit Equipment in the amount of \$806.00 per month per vehicle to lease two (2) 15-passenger minibuses. The motion passed by roll call vote: 8 yeas, 0 nays.

C. BOARD CONSIDERATION OF VERMILION COUNTY HONORS

Vermilion County Honors is a new, selective honors program at Danville Area Community College. It is designed for Vermilion County’s top students who are pursuing a bachelor’s degree and are able to take a full-time course load in one of DACC’s associate of arts or associate of science programs.

Students accepted into Vermilion County Honors meet with an Honors Coach and select five “Goal” universities from a list of 100 DACC partner institutions. The Honors Coach will map out the student’s success plan for each of the five Goal universities. Once a student commits to being a Vermilion County Honors student, he or she embarks on a two-year adventure leading to graduation from DACC and an associate degree.

Students admitted into the Vermilion County Honors at DACC will take a full-time course schedule and pay the same tuition as other students. Admission would require an additional \$250 honors fee each semester. Students who have met all targets for the two-year plan but still are not accepted into one of their “Goal” universities will receive a full refund of the honors fee.

Upon motion by Mr. Wolfe, and a second by Mrs. Hill, the Board approve the Vermilion County Honors program. The motion passed by roll call vote: 8 yeas, 0 nays.

D. BOARD CONSIDERATION OF 2018 STRATEGIC PLAN MATRIX

DACC's Strategic Planning Matrix provides an overview of the College's strategic priorities over the course of an academic year. It is essential that the Matrix contain priority strategies that generate institutional buy-in among all constituencies throughout the College. From these strategies and tactics, individual departments are able to derive more detailed annual goals. As the Matrix corresponds to the College's institutional priorities for an academic year, the document plays a crucial role in laying the groundwork for the budgeting process.

Upon motion by Mr. Black, and a second by Mr. Wolfe, the Board approved the 2018 Strategic Plan Matrix. The motion passed by roll call vote: 8 yeas, 0 nays.

E. BOARD CONSIDERATION OF DACC HONORARY DEGREES

DACC's Graduation Committee received several nominations for an honorary Associate degree during the 2017 commencement ceremony. At the May 19, 2017 ceremony, Honorary Degrees will be bestowed to two individuals who have exhibited exemplary achievement to DACC.

Upon motion by Mrs. Hill, and a second by Dr. Serfoss, the Board approved Mr. Louis Mervis and Mrs. Vickie J. Miller as the recipients of DACC Honorary Degrees at the May 19, 2017 commencement ceremony. The motion passed by roll call vote: 8 yeas, 0 nays.

ITEM 24: INFORMATION

A. COMMUNICATIONS

- Certificate of Recognition from the Illinois Community College Board effective through March 20, 2021.

ITEM 15: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 8:30 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____